

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

FACILITIES SUB-COMMITTEE
MEETING NOTICE

RECEIVED
TOWN CLERK
2019 JUN -7 P 1:03
NEW MILFORD, CT

DATE: June 11, 2019
TIME: 6:45 P.M.
PLACE: Lillis Administration Building—Room 2

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order

2. Public Comment

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. Items of Information

- A. Roofs
- B. Summer Projects and Building Use
- C. Lillis Oil Tank
- D. Annual Bids
- E. HPS Cafeteria Floor
- F. Celtic Energy

4. Public Comment

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5. Adjourn

Sub-Committee Members: Brian McCauley, Chairperson
Angela C. Chastain
Joseph Failla
Eileen P. Monaghan

Alternates: Tammy McInerney
J.T. Schemm



Office of Fiscal Services & Operations
50 East Street
New Milford, Connecticut 06776

Item of Information: 4-E
Facilities Sub-Committee 6/11/19

TO: Stephen Tracy, Interim Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: June 7, 2019
RE: HPS Cafeteria Floor

At the May Board of Education meeting on May 21, 2019 this project was discussed as a possible end of year project from our projected fiscal year-end balance, specifically to rehabilitate the HPS Cafeteria Floor. This year-end project also appears on the Purchase Resolution to be discussed at the Operations Sub-Committee meeting following this Facilities Sub-Committee meeting. Final approval of this project, to be done by Fuss & O'Neil, will be granted or declined when the Board votes on the Purchase Resolution at the full meeting on June 18, 2019. Work will start after school is dismissed and conclude before June 30, 2019. The cost of the project is not to exceed \$25,585 and will not need to be bid as Fuss & O'Neil has a contract with the State to perform this type of AHERA service.

Two clauses were cited in the 2018-2019 End of Year Projects memo that myself and Sandra Sullivan, the Director of Food and Nutrition Services, used in our conclusion that these costs cannot be borne by Food Services. The Board asked specifically for us to contact the Connecticut State Department of Education (CSDE) regarding the use of the non-profit school food service account (NPSFSA) operating in the New Milford Public Schools to absorb some of the costs for the proposed HPS Cafeteria Floor replacement. They concluded, as we did, that this would not be an allowable cost for the NPSFSA to assume. A copy of this correspondence is on the rear of this memo.

We are recommending that the Board proceed with approving this project to come from the projected fiscal year-end balance with an amount not to exceed \$25,585. Final approval of this project, to be done by Fuss & O'Neil, will be granted or rejected when the Board votes on the Purchase Resolution at the full meeting on June 18, 2019.

Sincerely,

*Kevin Munrett
Director of Facilities*

*Anthony J. Giovannone
Director of Fiscal Services and Operations*



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



May 29, 2019

Dear Sandy,

Since my colleague, Fionnuala Brown, is out of the office she asked me to get back to you regarding your email inquiring if whether it is allowable for the non-profit school food service account (NPSFSA) operating in the New Milford Public Schools to pay for floor replacement as outlined in your email. In addition to referring to the *Indirect Costs Guidance for State Agencies & School Food Authorities*, I conferred with my colleagues with expertise in the USDA regulations concerning both procurement and school meals operations to confirm the correct response.

We all agree that based on USDA guidance this would NOT be an allowable cost for the NPSFSA to assume.

As you know, the New Milford NPSFSA has previously submitted a plan to use some excess funds that have been accrued by the NPSFSA. This plan is already approved by our office. The use of funds in this plan were all directly related to the food service operation and improvement of meal service for New Milford students.

Please let us know if you have any further questions.

Jackie Schipke

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