

January 25th, 2016 Board of Directors Meeting Minutes

Attendees: R. Wilson, L. Hamer, T. Muniz, D. Dunlap, D. Benons, C. Rice, L. Stephens, S. Fairclough-Leslie

After a short welcome from Dr. Hamer, the meeting was called to order at 7:22 p.m.

Verification of public notice was reported by Ms. Muniz.

The attendance sheet was signed and submitted to Ms. Muniz.

A motion was made by to accept the agenda by L. Stephens. S. Fairclough-Leslie seconded the motion.

The minutes from last meeting were reviewed; S. Fariclough-Leslie made a motion to accept minutes from January 4th with any necessary corrections. D. Benons seconded the motion.

Business Operations Report – Ms. Muniz

249 K-3 students, 32 UPK students; pre-K Ops meeting on 1/14/16; 315 applications. Mass marketing has started. Advertisements in paper, brochures, and flyers. Applications have been sent to day care centers. Question was asked from L. Hamer about papers that have been used for advertising. Next compliance reports are due as well as ACR compliance. Report will be reviewed in person and the school board will be interviewed and financials reviewed. Nothing has changed in Budget to Actuals report; still in good financial standing; finance meeting is pending. Financial report for 5th grade trip was passed out; Williamsburg Virginia and Washington D.C. (overnight trip). Decision on the trip has not been agreed to from the board as of yet. Board members asked to know about other options for senior trip and costs. Dr. Rice mentioned about a place in the Poconos and L. Stephens raised concern about liability for overnight trip. D. Dunlap agreed that one-day trip might be a better option. L. Hamer wanted to know what liability was for overnight trips and what was covered. A policy was discussed to ban overnight trips to provide guidelines for future trips. L. Hamer questioned about what kind of percentages did 50% of budget spend include; T. Muniz responded by saying by Jan 31st 50% of the UPK budget (all-inclusive) should be spent. There should be no issues. Mats are being purchased at the annex location to prevent slippery floors as parents raised concerns.

Principal Report – Mr. Dunlap

Mock assessments are this week (Ready Assessment). February 1st Go Math Assessment. Test prep will be during the school day and will not prevent from regular instruction (schedule was provided). Teachers are improving the rigor of work through questions; PLC is progression. Grades 3-5 letters went out for intervention (Morning, Saturday, After School). Academic progress report went home on Thurs. 1/21. 98 kids and parents along with 2 board members

attended the Nets Game. 2/1 2 Student teachers are starting. Black History Show – 2/29; Chinese New Year Celebration – 2/5. PTO will host Valentine’s Day Dance 2/11; planning is pending. Schedule was given out for ELA Test; work is being done on extended response questions. Day 2 and 3 are most important and stamina is being worked on for Days 2-3. D. Benons asked about mock assessments and they are being done and students are doing well. D. Benons asked about mock assessments and what they were for; they are for ELA and Math. L. Hamer stated that the ready assessments will address weaknesses and what needs to be worked on. L. Hamer asked about classroom tests and homework – is rigor being addressed there. D. Dunlap responded that it is being addressed in the classroom.

CEO Report – Dr. Rice

Meeting is scheduled for church leadership, C. Rice and the building developer this Wednesday to discuss plans to dissolve the joint venture to build the school or try another avenue. Developers will refund deposit. Canvas bubble space is still being discussed; can’t get a bubble space as there are open applications with Sprint installing a cell phone tower at this time; permanent C of O will be done by March. A separate facility is being discussed with Congressman Ed Towns. 3 breakdowns of mechanical heating equipment is at both site because of extreme weather. D. Dunlap asked about temporary heaters to heat a classroom; C. Rice stated that the thermostat should be kept on auto. A message stating not to touch the thermostats will be sent out and locks will be put on the thermostats. Only C. Rice and MR. Gibson should control the temperature.

Academic Report – C. Williams

Meeting was held Sat 1/23/14. Crossing guard was discussed in front of the school; C. Rice stated he will ask Police council when they meet at the church. Mock assessments were discussed and test prep. Informal teacher observations were done and formal observations will be done in February. Progress reports were given out to parents; it was discussed that promotion in doubt letters go out to affected students with parental signature; looking for a pre-k assessment. D. Dunlap stated that an in-house assessment can be done by Ms. Davis. Pending discipline code will be reviewed and presented at next board meeting.

Personnel Report – L. Hamer

Two candidates were interviewed for assistant principal; still looking for a 4th grade teacher. Charter website and New York Times have job posts.

PTO Report – Z. Griffiths – NO REPORT

Finance Report – M. Anglin – NO REPORT

Parents were thanked again for coming out; meeting was adjourned at 8:10 p.m. Meeting was adjourned for executive session.