

SEASIDE SCHOOL DISTRICT 10
School Construction Citizen Oversight Committee
Tuesday, September 12, 2017 – 3:30 pm
District Administration Office
1801 South Franklin Street, Seaside, Oregon

PRESENT:

Committee Members: Chair Egrane Brown, Nathan Crater, Lori Lum, Parker McCarthy, Margene Ridout, Mark Truax

Administration: Superintendent Sheila Roley, Business Manager Justine Hill

Others: Mitali Kulkarni, R.J. Marx, Jim Henry, Lloyd Ostby

CALL TO ORDER

Chair Egrane Brown called the September 12, 2017 meeting of the School Construction Citizen Oversight Committee to order.

ESTABLISH QUORUM

A quorum of the Committee was present.

DELEGATIONS/GUESTS

Chair Egrane Brown welcomed the guests attending the meeting and explained the procedure for bringing a subject before the Committee.

APPROVAL OF MINUTES

A motion to approve the minutes of the August 8, 2017 meeting of the School Construction Citizen Oversight Committee as presented was made by Mark Truax and seconded by Nathan Crater. The motion carried unanimously.

REPORTS

Monthly Project Report

Project Manager Mitali Kulkarni reviewed the progress made in August. She explained that Hoffman Construction is continuing to work with the District to forecast construction activities which will start in the summer of 2018 and that identifying and planning for future work can help manage risks by implementing tools to find alternative solutions thus mitigating impacts. The schematic design cost estimate prepared by Hoffman and DOWA came in over the targeted budget amount so the project team is working on reconciling the design and the scope in order to meet the target. The Project team met on August 29th for a scheduling session at Hoffman Construction's office and milestone dates for the pre-construction phases, such as, design, land use and permitting were discussed. She explained that September milestones included presenting the UGB application at the Seaside City Council's Public Hearing. Additional targets in September include the Site Cost Analysis, Geotech and Survey, Rotary Club presentation, and participation in the Oregon Seismic Grant workshop in Salem. The District will be applying for the up to 2.5 million dollar grant which is available for existing structures only. The grant is based on safety concerns and Seaside Heights Elementary School would be a good candidate.

Financial Report

Business Manager Justine Hill distributed a General Obligation Bond Checking Account Transaction Summary to the Committee. She explained the District will receive the OCSIM (Oregon School Capital Improvement Matching) Grant funds from the Oregon Department of Education once construction has started and there are expenditures to submit for reimbursement. She further explained that profits from the logging project will be deposited into the GO Bond Account.

Superintendent Roley mentioned that funds received from District property sales will be deposited in the Capital Projects fund and not the General Fund.

City Council Update

Superintendent Roley explained that the Seaside City Council voted unanimously to approve the District's UGB application with no restrictions.

Responsibilities of Chair and Vice-Chair

Superintendent Roley distributed a list of responsibilities to the committee.

Discussions and Recommendations

Superintendent Roley explained that Seaside City Manager Mark Winstanley has requested the committee meeting time be moved to 3:00 p.m. in order for him to be able to attend. The committee agreed to the change.

Nathan Crater inquired whether the bond pays for offsite costs and Ms. Hill explained that costs related to sewer and water infrastructure and road enhancements for the new school will hopefully be shared between the city and the school district and would be paid for with bond funds.

School Board Reports

Superintendent Sheila Roley explained that the committee will give a report to the Seaside School District Board of Directors at their meetings on October 17, January 16, May 15, and August 20.

There being no further business, the meeting was adjourned.

Sally Francis
Executive Assistant