

Agenda in Brief
Wyoming Area School District
Work Session of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, April 19, 2016, 7:00 p.m.

Agenda

Communications Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Open Discussion

Adjournment

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Communications Report

1. Luzerne Intermediate Unit's minutes of regular meeting of February 24, 2016.
2. Sarah Pellegrini, Drama Advisor, requesting permission to use the Secondary Center auditorium, band room, chorus room and lobby for an "Evening of One Acts."
3. Art Bobbouine, Fortis Institute, requesting permission to rent the Secondary Center auditorium at \$500.00 for their graduation ceremony.
4. Tom Tomsak, Wyoming Area Cheer Parents Association, requesting permission to hold fundraisers for the 2016-2017 school year.
5. Sandra Colwell, Wyoming Area Music Sponsors, requesting permission to use the Secondary Center cafeteria for Spring Fling bingo.
6. Christine Rutledge, National Honor Society Advisor, requesting permission to use the Secondary auditorium and cafeteria for the National Honor Society Induction.
7. Right to Know Request from Walter Malek, Total Office Management, for information pertaining to our postage equipment.
8. Right to Know Request submitted for salaries of all district secretaries.
9. John Owens submitting his letter of resignation as custodian.
10. Carol Reilly, Secondary Center Cleaner, requesting permission to take a medical leave of absence.
11. Sarah Pellegrini, Drama Advisor, requesting permission to use the Secondary Center cafeteria/kitchen for Thespian Inductions.
12. Right to Know Request submitted for information pertaining to Special Education due process settlements and agreements.

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13. Danielle A. Mariano, Director, Bureau of Budget and Fiscal Management, Department of Education, notification that the referendum exceptions pursuant to section 333(f) of Special Session Act 1 of 2006, submitted by Wyoming Area School District has been reviewed and that referendum exceptions totaling \$430,147.00 meet the requirements of section 333(f)(2).
14. Patti Drendall, Personal Care Aide at Tenth Street Elementary School, requesting permission to take a medical leave of absence.
15. Rhonda Pizano, Cheerleading Coach, requesting permission to hold a Kiddie Camp, an Annual Fun Run and to attend the Pine Forest Cheer Camp.
16. Bill Holweg, President of the Wyoming Area Lady Warriors Basketball Parents Association, requesting permission to hold various fundraisers and activities for the upcoming 2016-2017 school year.
17. Gina Steve, Secretary at JFK, requesting permission to take a medical leave of absence.
18. Shea Riley, Music Teacher, requesting permission to attend the Wildwood Championships and asking for the district to cover cost for half of charter bus and truck rental.
19. Pastor John J. Sempa, Corpus Christi Parish, requesting permission to use the district's risers for their bazaar.

Summary of Applications Received

Speech Language Pathologist – 1

Elementary – 1

Math – 1

Science – 1

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 Finance Report

1. Received the following checks:

Berkheimer Tax Administrator

Earned Income Tax	87,178.78
Local Service Tax	609.41
Per Capita Tax	300.40
Delinquent Per Capita	<u>872.04</u>
Total:	88,960.63

E-Rate Credit

Comcast	629.64
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State & Federal Subsidy Payments

Social Security	56,101.63
Retirement	332,856.02
School District Special Education	216,943.00
School District Transportation	<u>285,217.00</u>
Total:	891,117.65

Local Realty Transfer Tax

Luzerne County	12,918.93
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Miscellaneous

District Court 11-2-01	158.28
Luzerne County Probation Services-restitution	<u>96.93</u>
Total:	255.21

2. Discuss to approve the April payment of \$114,383.99 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2015-2016 school year.
3. Discuss to approve the April payment of \$41,685.00 to the West Side Career and Technology Center for the 2015-2016 school year.
4. Discuss to approve the appointment of Golden Photo Studio as the official school photographer for both elementary and high school for the 2018-2019 school years.

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5. Discuss to approve the payment of \$1,000.00 to the Luzerne Intermediate Unit for the 2016 Michael M. Ostrowski Performing Arts Institute (PAI) Memorial Scholarship, which sponsors two students to attend PAI on a full performance grant. This is one of the premier summer arts programs in the country held at Wyoming Seminary.

6. Discuss to approve the May 1, 2016 payments to Wilmington Trust (M&T Bank) for the following debt obligations:

General Obligation Bonds Series 2015	102,299.52
General Obligation Bonds Series 2016	78,893.79

7. Discuss to approve to authorize Albert B. Melone Company, Business Consultant, to solicit quotes if necessary for securing a 2016-2017 Tax Anticipation Note.

8. Discuss to approve the payment to the Luzerne Intermediate Unit 18 for ESL (English as a Second Language) instructional hours for December 2015 to February 2016 as follows:

December (total of 62.5 hours at \$52.84)	3,302.50
January (total of 90 hours at \$52.84)	4,755.60
February (total of 87 hours at \$52.84)	<u>4,597.08</u>
Total:	12,655.18

9. Discuss to approve property, easement and access surveying services in the area of Penn and Susquehanna Avenues to be completed by Quad 3 Architectural, Engineering, and Environmental services at a cost not to exceed \$7,300.00.

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2015-2016 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Discuss to approve the school calendar for the 2016-2017 school year.
3. Discuss to approve to rescind the appointment of Jill Walsh as a Temporary Professional Employee (TPE) and approve the appointment of Jill Walsh, Professional Employee, retroactive to March 30, 2016, at the step placement of Master's +24, Step 11, \$54,332.00, pro-rated according to her start date.
4. Discuss to approve the agreement between the Wyoming Area Education Association and Wyoming Area School District to allow any member of the professional staff to voluntarily donate one sick leave day to be used at the discretion of Steve Chipolis during the 2015-2016 school year.

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Activities Report

1. Discuss to approve to vacate all extra-curricular positions at the end of the 2015-2016 school year. Positions will be posted as per the Collective Bargaining Agreement.
2. Discuss to approve the request of Tom Tomsak, Wyoming Area Cheer Parents Association, to hold the following fundraisers for the 2016-2017 school year:
 - Gertrude Hawk Candy Sale in May
 - Car Wash at Dileo's Service Station on Saturday, June 4, 2016
 - Sell snow cones at Cherry Blossom Festival April 30th to May 1, 2016
3. Discuss to approve the request of Rhonda Pizano, Cheerleading Coach, to attend Pine Forest Cheer Camp at the Trails End Facility in Beach Lake, PA., along with the cheerleaders from Tuesday, June 14th to Friday, June 17, 2016. This is funded by the cheerleaders. A bus is needed for transportation.
4. Discuss to approve the request of Bill Holweg, President of the Wyoming Area Lady Warriors Basketball Parents Association, to hold various fundraisers for the upcoming 2016-2017 school year:
 - Sell donuts during all home football games
 - Meet and greet for basketball program-girls will visit various businesses to discuss ad space for the team program book
 - Program book-create and sell program book to include business ad space and pictures of the teams and Kid Camp
 - Lottery tickets – sold by players
 - Coaches vs Cancer- sell bake goods and t-shirts for American Cancer Society
 - Revellos Pizza Sale in January 2017
5. Discuss to approve the request of Shea Riley, Music Teacher, to attend the Wildwood Championships, along with students, Wednesday, April 27th to Sunday, May 1, 2016. The district is asked to cover the cost of half of charter bus and rental truck at a total of \$2,147.38.

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Building Report

1. Discuss to approve the request of Sarah Pellegrini, Drama Advisor, to use the Secondary Center auditorium, band room, chorus room and lobby for an "Evening of One Acts" on Friday, May 27, 2016, 4:00 p.m. to 9:00 p.m., pending approval by the building principal. (Class A)
2. Discuss to approve the request of Christine Rutledge, National Honor Society Advisor, to use the Secondary Center auditorium and cafeteria/kitchen for the National Honor Society Induction on Thursday, April 28, 2016, beginning at 7:00 p.m., pending approval by the building principal and food service director. A \$25.00 per hour fee may be charged to the organization if a custodian or food service worker's services are needed. (Class A)
3. Discuss to approve the request of Saundra Colwell, Wyoming Area Music Sponsors, to use the Secondary Center cafeteria for Spring Fling bingo on Sunday, May 22, 2016, 9:00 a.m. to 6:00 p.m., pending approval by the building principal and food service director. A \$25.00 per hour fee may be charged to the organization if a custodian or food service worker's services are needed. (Class A)
4. Discuss to approve the request of Art Bobbouine, Fortis Institute, to rent the Secondary Center auditorium at \$500.00 for their graduation ceremony on Friday, June 24, 2016, 5:00 p.m. to 8:00 p.m., pending approval by the building principal. A \$25.00 per hour fee may be charged to the organization if a custodian's services are needed. (Class E)
5. Accept, with regret, John Owen's letter of resignation as custodian effective May 13, 2016.
6. Discuss to approve the request of Carol Reilly, Secondary Center Cleaner, to take a medical leave of absence immediately until further notice.
7. Discuss to approve the request of Sarah Pellegrini, Drama Advisor, to use the Secondary Center cafeteria/kitchen for Thespian Inductions on Sunday, June 5, 2016, from 9:00 a.m. to 3:00 p.m. (this includes set up and clean up) Event starts at 12:00, pending approval by the building principal and food service director. A \$25.00 per hour fee may be charged to the organization if a custodian or food service worker's services are needed. (Class A)
8. Discuss to approve the request of Patti Drendall, Personal Care Aide at Tenth Street Elementary School, to take a medical leave of absence effective Tuesday, May 24, 2016, through the end of the 2015-2016 school year.

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9. Discuss to approve the request of Rhonda Pizano, Cheerleading Coach, to hold a Kiddie Camp from Monday, July 25th to Thursday, July 28, 2016, from 9:00 a.m. to 12:00 noon in the Secondary Center cafeteria and adjacent hallway, pending approval by the building principal and food service director. A \$25.00 per hour fee may be charged to the organization if a custodian's services are needed. (Class A)
10. Discuss to approve the request of Rhonda Pizano, Cheerleading Coach, to host the Annual Fun Run on Monday, July 4, 2016, at the stadium, from 8:30 a.m. to 10:30 a.m., pending approval by the building principal and athletic director. A \$25.00 per hour fee may be charged to the organization if a custodian's services are needed. (Class A)
11. Discuss to approve the request of Bill Holweg, President of the Wyoming Area Lady Warriors Parents Association, to use the Secondary Center gym for a Summer Kid Camp Tuesday, June 7th, Wednesday, June 8th and Thursday, June 9, 2016, 6:00 p.m. to 9:00 p.m., pending approval by the building principal and athletic director. A \$25.00 per hour fee may be charged to the organization if a custodian's services are needed. (Class A)
12. Discuss to approve the request of Bill Holweg, President of the Wyoming Area Lady Warriors Parents Association, to use the Secondary Center gym for Varsity Team Camp, Sunday, June 19th, Monday, June 20th and Tuesday, June 21, 2016, 9:00 a.m. to 3:00 p.m., pending approval by the building principal and athletic director. A \$25.00 per hour fee may be charged to the organization if a custodian's services are needed. (Class A)
13. Discuss to approve the request of Gina Steve, Secretary at JFK, to take a medical leave of absence effective Tuesday, May 31st to Friday, June 10, 2016, with intent to return at the beginning of the 2016-2017 school year.
14. Discuss to approve the request of Pastor John J. Sempa, Corpus Christi Parish, to use the district's risers for their bazaar, Thursday, June 23rd to Saturday, June 25, 2016, pending approval by the building principal.