

**New Milford Board of Education  
Operations Sub-Committee Meeting Minutes  
February 6, 2007**

<b>Board Members Present:</b>	<b>Dr. Lisa Diamond, Committee Chair</b>
	<b>Mr. Tom McSherry*</b>
	<b>Mr. Joseph Vita*</b>
	<b>Mrs. Julie Turk*</b>
	<b>Mr. David A. Lawson*</b>
	<b>Mrs. Dian Marandola**</b>
	<b>Mr. Robin Ruggiero</b>
	<b>Dr. Lawrence Stillman</b>
	<b>Mrs. Wendy Faulenbach, Board Chair</b>

**\*Committee Member**

**\*\* Alternate Committee Member**

<b>Administration Present:</b>	<b>Dr. JeanAnn C. Paddyfote, Superintendent</b>
	<b>Mr. Thomas Mulvihill, Asst. Superintendent</b>
	<b>Mr. Thomas Corbett, Director of Operations</b>
	<b>Mr. John Calhoun, Director of Facilities</b>
	<b>Mrs. Adele Johnson, Supervisor Special Education</b>

<b>1.</b>	<b>Dr. Lisa Diamond called the Operations Committee meeting to order at 7:30 p.m.</b>	<b>Call to Order</b>
<b>2.</b>	<b>There was no public comment.</b>	<b>Public Comment</b>
<b>3A.</b>	<p><b>Exhibit A</b></p> <p><b>Mr. Corbett stated that the reports being brought forward to the Operations Committee were for two months, and not the usual one month time span.</b></p> <p><b>Motion made by Mr. McSherry: Move that the Operations Sub-Committee bring Exhibit A to the full Board for approval.</b></p> <p><b>Seconded by: Mr. Vita</b></p> <p><b>Aye: Dr. Diamond, Mr. McSherry, Mr. Vita, Mrs. Turk, Mr. Lawson, Mrs. Marandola</b></p> <p><b>Nay:</b></p> <p><b>Abstain:</b></p> <p><b>Motion Passed – Unanimously</b></p>	<b>Discussion and Possible Action</b>

<p>3B.</p>	<p><b>Monthly Reports:</b></p> <p><b>1. Purchase Resolution D-597</b></p> <p><b>Question:</b></p> <ul style="list-style-type: none"><li>• <b>What are the Hat City items? These are paper/custodial supplies, i.e., paper towels, trash liners, etc.</b></li><li>• <b>An explanation was requested regarding the American School for the Deaf. This institution provides trained staff to our district as a .6 position. This individual signs, as well as, interprets. In addition, the district pays for a planning hour. The American School for the Deaf supplies materials.</b></li><li>• <b>The annual tuition for Region 14 was questioned. The district pays for specific instruction provided to Nonnewaug. In this case, three students are receiving this instruction. It was further explained, that if a student applies to Nonnewaug and is accepted, it is the district's responsibility to provide any special needs that are required.</b></li><li>• <b>The question arose as to what is an encumbered care worker. It was explained that this is a regular care worker for which the funds have been encumbered. The encumbered amount shown is for the year.</b></li><li>• <b>What is the Klingberg Family Center? This is a therapeutic day school.</b></li><li>• <b>An explanation of the Shelter for Women was requested. The district is the nexus for a particular student who is living at the shelter. At this time excess costs expenditures on Purchase Resolution D-597 were identified.</b></li><li>• <b>There was discussion related to the reporting of revenues and how it relates to the budget. Also discussed, at this time, was the reimbursement for excess costs for students.</b></li></ul> <p><b>2. Budget Transfer Requests</b> There were no questions.</p>	
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	<p><b>3. Budget Position as of 1/31/07</b></p> <p><b>Question:</b></p> <ul style="list-style-type: none"> <li>• <b>Are we on target? It was stated that we are in good, solid shape. Mr. Turk and Mr. Calhoun would have a better idea relating to utilities.</b></li> <li>• <b>Does this report include Energy Education? No, that is budgeted for next year.</b></li> <li>• <b>Are there any more premiums due on medical insurance? No, the costs have been encumbered. There will be a variance because the district is on a full premium plan.</b></li> </ul> <p><b>Motion made by Mrs. Turk: Move that the monthly financial reports be brought to the full Board for approval.</b>  <b>Seconded by: Mr. McSherry</b></p> <p><b>Aye: Dr. Diamond, Mr. McSherry, Mr. Vita, Mrs. Turk, Mr. Lawson, Mrs. Marandola</b>  <b>Nay:</b>  <b>Abstain:</b></p> <p><b>Motion Passed - Unanimously</b></p>	
<p><b>3C.</b></p>	<p><b>Magnet School</b>  <b>Dr. Paddyfote discussed the addition of seats at the magnet school. Danbury has decided to increase the student load in grades 1, 2 and 3 up to 23 students and in grades 4 and 5, up to 25 students. The issue of Danbury reaching the maximum tuition reimbursement for the magnet school for 07-08 is still open. Redding is going to have first right of refusal on the additional seats.</b></p> <p><b>Question:</b></p> <ul style="list-style-type: none"> <li>• <b>Is the district still receiving inquiries regarding the magnet school. Danbury has received 33 applications from New Milford parents for the 2007-08 school year.</b></li> <li>• <b>How many seats are available. Twenty seats are available, with Redding taking seven of the twenty seats.</b></li> </ul>	

	<ul style="list-style-type: none"> <li>• <b>There is a possibility of another district (unnamed at this time) who may be joining the magnet school partnership.</b></li> <li>• <b>It was stated that if New Milford is able to offer the all day kindergarten pilot in 2007-08, this pilot program will address a choice that has been expressed by parents. It was further stated, that there are different motivators for all day kindergarten.</b></li> <li>• <b>How will the additional seats affect tuition? Tuition will remain at \$1,000 for next year. Danbury is making up the deficit this year out of its operating budget and by cutting back on some services, i.e., full immersion.</b></li> <li>• <b>It was pointed out that not all neighboring towns have joined the magnet school partnership, such as Bethel. In addition, it was mentioned that there were a number of parents who attended a BOE meeting, requesting that New Milford funds stay in New Milford, and did not support the magnet school.</b></li> </ul>	
<p><b>3D.</b></p>	<p><b>Electricity Update</b>  <b>Dr. Paddyfote informed the committee that Mr. Calhoun and Mr. Turk attended a symposium on Jan. 31 sponsored by CL &amp; P and that there is language in the state legislature which allows CL&amp;P to implement an increase every six months. This information supports the 15.4% increase in electricity budgeted for 2007-08.</b></p> <p><b>Mr. Calhoun stated that CL&amp;P made it clear that they have little control over their increases, as they have to go out to bid on a monthly basis for their rates from their suppliers. Further, CL&amp;P stated, at the meeting attended by Mr. Calhoun and Mr. Turk, that if customers want to reduce the cost of energy, they need to reduce their consumption. Customers can reduce their consumption by participating in programs offered by CL&amp;P.</b></p>	

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3E.	<b>Energy Education</b> <b>Dr. Paddyfote notified the Committee that Mr. Turk had informed her that the page referring to cost center #13, which he prepared for the budget book, needed to be adjusted by showing a revenue offset of \$143,700. Dr. Paddyfote further stated that this adjustment makes the actual 2007-08 budget increase 6.06%.</b>	
4.	<b>Motion made by Mr. Lawson: Move that the Operations Sub-Committee enter into Executive Session to discuss a personnel matter.</b> <b>Seconded by: Mrs. Marandola</b>  <b>Aye: Dr. Diamond, Mr. McSherry, Mr. Vita, Mrs. Turk, Mr. Lawson, Mrs. Marandola</b> <b>Nay:</b> <b>Abstain:</b>  <b>Motion Passed – Unanimously</b>  <b>The Operations Sub-Committee and Dr. Paddyfote entered into Executive Session at 8:20 p.m.</b>  <b>The Board entered Public Session at 8:29 p.m.</b>	<b>Executive Session</b>
5.	<b>Motion made by Mr. Lawson: Move to that the Operations Sub-Committee adjourn.</b> <b>Seconded by: Mr. Vita</b>  <b>Aye: Dr. Diamond, Mr. McSherry, Mr. Vita, Mrs. Turk, Mr. Lawson, Mrs. Marandola</b> <b>Nay:</b> <b>Abstain:</b>  <b>Motion Passed—Unanimously</b> <b>The Operations Sub-Committee meeting adjourned at 8:30 p.m.</b>	<b>Adjournment</b>

**Respectfully submitted,**

**Dr. Lisa Diamond  
Chair—Operations’ Sub-Committee**