

NEW MILFORD BOARD OF EDUCATION  
New Milford Public Schools  
50 East Street  
New Milford, Connecticut 06776

FACILITIES SUB-COMMITTEE  
MEETING NOTICE

GEORGE C. BUCKBEE  
TOWN CLERK

*gm*

2012 FEB -6 P 1:15

NEW MILFORD, CT

DATE: February 7, 2012  
TIME: 6:30 P.M.  
PLACE: Lillis Administration Building—Room 2

REVISED AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order
2. Public Comment

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

3. Discussion and Possible Action
  - A. Energy Education Update
  - B. Radon Re-inspection Results
  - C. Use of Buildings: Fee Structure Adjustment
  - D. WPA Project Recognition @ the Lillis Administration Building
  - E. Capital Reserve Request: Hill & Plain Elementary School Boiler Project and Schaghticoke Middle School lockers
4. Adjourn

Sub-Committee Members: Mr. Daniel Nichols, Chairperson  
Mr. Tom McSherry  
Mrs. Lynette Celli Rigdon  
Mr. Bill Wellman

Alternates: Mr. David Lawson  
Mr. David Shaffer



**ENVIRONMENTAL**

**Transactions, Inc.**

PO Box 279  
River Edge, NJ 07661

November 22, 2011

John Calhoun  
New Milford Public Schools  
50 East St.  
New Milford, CT 06776


Dear John:

I have enclosed results for radon testing for your school district. As you can see, the results are below the EPA action level of 4.0 pCi/L. Based on these results, re-testing should take place again in 5 years.

All rooms tested were done under closed conditions, with all windows shut and the HVAC system running under normal school use conditions in accordance with EPA and CT State guidelines.

Please call if you have questions. Thank you for using Environmental Transactions, Inc.

Sincerely,



Louis G. Esposito



# STATE OF CONNECTICUT

Nov. 2010

## DEPARTMENT OF PUBLIC HEALTH RADON PROGRAM SCHOOL RADON RE-EVALUATION REPORT FORM

The following form must be submitted to the Connecticut Department of Public Health Radon Program within ten (10) business days of providing a final written report of radon measurement activities to school personnel. Submit this signed form by mail OR fax to the Radon Program at the address listed below:

CT Department of Public Health Radon Program  
410 Capitol Avenue, MS #51 RAD  
Hartford, CT 06134-0308  
OR  
Fax: 860-509-7378

Name of School:

Hill + plain School

Address:

(Street, town, zip code)

Old Town park Rd.  
New Milford CT 06776

Measurement Company Name:

Environmental Transactions, Inc.

Please provide the following summary information:

Testing Dates:

11/15/11 - 11/17/11

Total # of Rooms Tested:

9

Total # of Rooms Requiring Re-Testing:

0

Total # of Rooms Where Average Results were at or above 4.0 pCi/L:

0

Radon measurement activities were performed at the location above in accordance with United States Environmental Protection Agency protocols and the Connecticut Department of Public Health Radon Program's *School Radon Testing Guidance*.

Louis Esposito 5550001  
Measurement Professional / NEHA/NRSB #

Yannis Esposito  
Signature

11/22/11  
Date

John Calhoun / Facilities Manager  
School Designee / Title

[Signature]  
Signature

12/6/11  
Date



Phone: (860) 509-7367  
Telephone Device for the Deaf (860) 509-7191  
450 Capitol Avenue - MS # 51RAD  
P.O. Box 340308 Hartford, CT 06134  
An Equal Opportunity Employer



# STATE OF CONNECTICUT

Nov. 2010

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CT Department of Public Health Radon Program  
410 Capitol Avenue, MS #51 RAD  
Hartford, CT 06134-0308  
OR  
Fax: 860-509-7378

Name of School: Northville Elementary School  
Address: 22 Hipp Rd.  
(Street, town, zip code) New Milford, CT 06776

Measurement Company Name: Environmental Transactions, Inc.

Please provide the following summary information:

Testing Dates: 11/25/11 - 11/27/11

Total # of Rooms Tested: 8

Total # of Rooms Requiring Re-Testing: 0

Total # of Rooms Where Average Results were at or above 4.0 pCi/L: 0

Radon measurement activities were performed at the location above in accordance with United States Environmental Protection Agency protocols and the Connecticut Department of Public Health Radon Program's *School Radon Testing Guidance*.

LOUIS ESPOSITO 5550001  
Measurement Professional / NEHA (NRSB #)

Louis Esposito  
Signature

11/22/11  
Date

John Calhoun / Facilities Manager  
School Designee / Title

[Signature]  
Signature

12/6/11  
Date



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# STATE OF CONNECTICUT

Nov. 2010

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CT Department of Public Health Radon Program  
410 Capitol Avenue, MS #51 RAD  
Hartford, CT 06134-0308  
OR  
Fax: 860-509-7378

Name of School:

Pettibont School  
2 Pickett District  
New Milford, CT 06776

Address:

(Street, town, zip code)

Measurement Company Name:

Environmental Transactions, Inc.

Please provide the following summary information:

Testing Dates:

12/15/11 - 12/17/11

Total # of Rooms Tested:

9

Total # of Rooms Requiring Re-Testing:

0

Total # of Rooms Where Average Results were at or above 4.0 pCi/L:

0

Radon measurement activities were performed at the location above in accordance with United States Environmental Protection Agency protocols and the Connecticut Department of Public Health Radon Program's *School Radon Testing Guidance*.

LOUIS ESPOSITO 5550001  
Measurement Professional / NEHA/NRSB #

Louis Esposito  
Signature

12/27/11  
Date

John Calhoun / Facilities Manager  
School Designee / Title

[Signature]  
Signature

12/6/11  
Date



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# STATE OF CONNECTICUT

Nov. 2010

## DEPARTMENT OF PUBLIC HEALTH RADON PROGRAM SCHOOL RADON RE-EVALUATION REPORT FORM

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CT Department of Public Health Radon Program  
410 Capitol Avenue, MS #51 RAD  
Hartford, CT 06134-0308  
OR  
Fax: 860-509-7378

Name of School:

Schaghticoke Middle School

Address:

(Street, town, zip code)

23 Hipp Rd.  
NW Hartford, CT 06176

Measurement Company Name:

Environmental Transactions, Inc.

Please provide the following summary information:

Testing Dates:

11/15/11 - 11/17/11

Total # of Rooms Tested:

11

Total # of Rooms Requiring Re-Testing:

0

Total # of Rooms Where Average Results were at or above 4.0 pCi/L:

0

Radon measurement activities were performed at the location above in accordance with United States Environmental Protection Agency protocols and the Connecticut Department of Public Health Radon Program's School Radon Testing Guidance.

Louis Esposito 5550001  
Measurement Professional / NEHA/NRSB #

Yannis Esposito  
Signature

11/22/11  
Date

John Calhoun / Facilities Manager  
School Designee / Title

[Signature]  
Signature

12/6/11  
Date



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## DEPARTMENT OF PUBLIC HEALTH RADON PROGRAM SCHOOL RADON RE-EVALUATION REPORT FORM

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CT Department of Public Health Radon Program  
410 Capitol Avenue, MS #51 RAD  
Hartford, CT 06134-0308  
OR  
Fax: 860-509-7378

Name of School:

New Milford High School

Address:

(Street, town, zip code)

388 Danbury Rd.  
New Milford, CT 06776

Measurement Company Name:

Environmental Transactions, Inc.

Please provide the following summary information:

Testing Dates:

11/15/11 - 11/17/11

Total # of Rooms Tested:

15

Total # of Rooms Requiring Re-Testing:

0

Total # of Rooms Where Average Results were at or above 4.0 pCi/L:

0

Radon measurement activities were performed at the location above in accordance with United States Environmental Protection Agency protocols and the Connecticut Department of Public Health Radon Program's *School Radon Testing Guidance*.

LOUIS ESPPOSITO 5550001

Measurement Professional / NEHA/NRSB #

Yannis Esposito

Signature

11/22/11

Date

John Colhoun Facilities Manager

School Designee / Title

[Signature]

Signature

12/6/11

Date



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Nov. 2010

## DEPARTMENT OF PUBLIC HEALTH RADON PROGRAM SCHOOL RADON RE-EVALUATION REPORT FORM

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CT Department of Public Health Radon Program  
410 Capitol Avenue, MS #51 RAD  
Hartford, CT 06134-0308  
OR  
Fax: 860-509-7378

Name of School:

Sara Noble Intermediate School

Address:

(Street, town, zip code)

25 Sunny Valley Rd.  
New Milford, CT 06776

Measurement Company Name:

Environmental Transactions, Inc.

Please provide the following summary information:

Testing Dates:

11/15/11 - 11/17/11

Total # of Rooms Tested:

13

Total # of Rooms Requiring Re-Testing:

0

Total # of Rooms Where Average Results were at or above 4.0 pCi/L:

0

Radon measurement activities were performed at the location above in accordance with United States Environmental Protection Agency protocols and the Connecticut Department of Public Health Radon Program's *School Radon Testing Guidance*.

LOUIS ESPOSITO 5550001

Measurement Professional / NEHA/NRSB #

Yannis Esposito

Signature

11/22/11

Date

John Calhoun / Facilities Manager

School Designee / Title

[Signature]

Signature

12/6/11

Date



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NEW MILFORD PUBLIC SCHOOLS  
New Milford, Connecticut  
**USE OF FACILITIES FEE SCHEDULE**  
Effective, July, 2012

1330  
Appendix 2

**Elementary and Intermediate Schools**

Org. Type	Classroom	Cafetoreum	Library	Fields	Kitchen	Gym, MPR
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$5.00	\$0.00	\$0.00
3	\$25.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
4	\$50.00	\$150.00	\$150.00	\$150.00	\$150.00	\$200.00
5	\$100.00	\$300.00	\$200.00	\$200.00	\$200.00	\$300.00

**Middle and High School**

Org. Type	Classroom	Cafeteria	Library	Fields	Kitchen	Gym	Arena	MPR	Theatre
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$5.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	\$25.00	\$100.00	\$100.00	\$150.00	\$150.00	\$100.00	\$200.00	\$100.00	\$400.00
4	\$50.00	\$150.00	\$150.00	\$300.00	\$200.00	\$200.00	\$400.00	\$200.00	\$600.00
5	\$100.00	\$300.00	\$200.00	\$500.00	\$300.00	\$300.00	\$600.00	\$300.00	\$1200.00

**Utility Fees:**

(per event)

	<u>Classroom</u>	<u>Gym</u>	<u>Cafeteria</u>	<u>Kitchen</u>	<u>Library</u>	<u>Theatre</u>
Org. Type 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Org. Type 2,3,4,5,6	\$5.00	\$15.00	\$15.00	\$8.00	\$5.00	\$25.00
A/C Charges where applicable	\$25.00	\$60.00	\$60.00	\$25.00	\$55.00	\$125.00

- Custodial overtime fees will be billed at \$33.00 per hour Monday-Saturday, \$43.00 per hour on Sundays.
- A.V. or Computer Tech. fees will be billed at \$36.00 per hour Monday-Saturday, \$46.00 per hour on Sundays.
- Cafeteria employee's services will be billed separately and in addition to any fees incurred by this permit.
- There will be a one time application fee of \$10.00 for groups in category 2.
- There will be a one time application fee of \$20.00 for groups in category 3.
- There will be a one time application fee of \$30.00 for groups in categories 4,5,6.
- There will be a flat rate fee of \$75.00 per use for the school piano or sound system.
- There will be a flat rate fee of \$50.00 per use for the school copier or for any audio visual equipment.
- There will be a flat rate fee of \$10.00 per use for school computer.

Elementary and Intermediate Schools										
Org. Type	Proposed Classroom	DRG Avg. Classroom	Proposed Cafetoreum	DRG Avg. Cafetoreum	Proposed Library	DRG Avg. Library	Proposed Fields	DRG Avg. Fields		
3	\$25.00	\$107.50	\$100.00	\$303.57	\$100.00	\$283.33	\$100.00	\$201.25		
4	\$50.00	\$107.50	\$150.00	\$303.57	\$150.00	\$283.33	\$150.00	\$201.25		
5	\$100.00	\$107.50	\$300.00	\$303.57	\$200.00	\$283.33	\$200.00	\$201.25		
Org. Type	Proposed Kitchen	DRG Avg. Kitchen	Proposed Gym, MPR	DRG Avg. Gym, MPR						
3	\$100.00	\$200.00	\$100.00	\$339.28						
4	\$150.00	\$200.00	\$200.00	\$339.28						
5	\$200.00	\$200.00	\$300.00	\$339.28						
Middle and High School										
Org. Type	Proposed Classroom	DRG Avg. Classroom	Proposed Cafeteria	DRG Avg. Cafeteria	Proposed Library	DRG Avg. Library	Proposed Fields	DRG Avg. Fields	Proposed Kitchen	DRG Avg. Kitchen
3	\$25.00	\$107.50	\$100.00	\$396.42	\$100.00	\$325.00	\$150.00	\$1,387.50	\$150.00	\$200.00
4	\$50.00	\$107.50	\$150.00	\$396.42	\$150.00	\$325.00	\$300.00	\$1,387.50	\$200.00	\$200.00
5	\$100.00	\$107.50	\$300.00	\$396.42	\$200.00	\$325.00	\$500.00	\$1,387.50	\$300.00	\$200.00
Org. Type	Proposed Gym	DRG Avg. Gym	Proposed Arena	DRG Avg. Arena	Proposed MPR	DRG Avg. MPR	Proposed Theatre	DRG Avg. Theatre		
3	\$100.00	\$615.62	\$200.00	\$615.62	\$100.00	\$615.62	\$400.00	\$646.87		
4	\$200.00	\$615.62	\$400.00	\$615.62	\$200.00	\$615.62	\$600.00	\$646.87		
5	\$300.00	\$615.62	\$600.00	\$615.62	\$300.00	\$615.62	\$1,200.00	\$646.87		

***The description below discusses the artist Len Howard, who created the beautiful stained glass work “American Literature”, that can be found at the Lillis Administration building between the second and third floors on the south side of the building.***

## **Howard, Len R.**

Category: Artists

Howard, Len (1891-1987)

Len Howard was born in England in 1891. In London he was an apprentice for six years at James Powell and Sons, one of England’s larger stained glass companies. He also attended St. Martins and the Camberwell Art School in London. In 1913 he moved to America and became a citizen. When war broke out, Howard enlisted in the camouflage corps in the U.S. Army. Upon returning to the U.S., he worked for Gorham Company in New York and attended the Art Students League in New York. He joined the New York Society of Art Craftsmen and served as its president. He moved to Kent, Connecticut in 1922. ***Under the WPA Federal Arts Project, Howard completed one stained glass work, American Literature, for New Milford High School.*** His stained glass work is installed in buildings across the country. He lived with his wife in Kent well into the late 70s. Howard died in August of 1987 in Arkansas.

Sources: WPA Artist’s Work Card; WPA Biography; *Who Was Who in American Art* (1985), p. 295; *AskART*; *Social Security Death Index*; Cliff Knight, “Len Howard Creates Windows of Lasting Beauty,” *Hartford Courant*, May 3, 1953; Lew Golden, “Master Glassman Upholds Tradition,” *Hartford Courant*, July 2, 1978; “Glass Artisan Honored,” *Hartford Courant*, April 8, 1979.

***The description below discusses the artist Spencer Baird Nichols, who created the beautiful murals, which can be found at the Lillis Administration building on the second and third floors.***

## **Nichols, Spencer Baird**

Category: Artists

Nichols, Spencer Baird (1875-1950)

Spencer Baird Nichols was born on February 13, 1875. He spent his childhood in Washington, D.C. He attended classes at the Corcoran School of Art and the Washington Art Students League. At the age of 17, he received a position as Instructor of Illustration at the League. He worked for the Geological Survey and the National Museum. Before the First World War Nichols was a Chief Designer for Louis Comfort Tiffany Studios, designing mosaics, windows, interiors, and painting. He served in the Spanish American War in an engineer company, and during World War I he served as a camafleur in the U. S. Navy. After the war he illustrated many books including *A Christmas Carol*, Oscar Wilde's *Little Prince*, and a number of poetry books by Alfred Noyes. Several works by Nichols were destroyed in a fire that consumed his house and studio in 1932. In 1934 he became the Director of Art at Marot Junior College in Thompson, Connecticut and held that position until the school closed in 1941. Prior to the WPA Federal Arts Project, he worked for the Public Works of Art Project. ***He began working for the Connecticut WPA in 1936 and completed murals in Kent, Litchfield, and New Milford Schools.*** For the WPA, he completed 33 works that were allocated to Litchfield High School, Laurel Heights Sanatorium, Hartford Board of Park Commissioners, Long Lane Farm, New Haven Community Center, and the Connecticut State Farm for Women. He was a member of the Washington Water Color Club, Society of Washington Artists, the Salmagundi Club, the National Arts Club, and was an elected Associate of the National Academy of Design. Nichols died on August 28, 1950, in Kent, Connecticut.

Sources: WPA Artist's Work Card; *AskART*; "Spencer Nichols, Artist, 75, Dead," *New York Times*, August 29, 1950.

<http://wpa.cslib.org/index.php/533/nichols-spencer/>

**New Milford Board of Education  
 Facilities Sub-Committee Minutes  
 February 7, 2012  
 Lillis Administration Building, Room 2**

GEORGE C. BUCKBEE  
 TOWN CLERK  
*GM*

2012 FEB - 9 P 12: 01

NEW MILFORD, CT

**Present:** Mr. Daniel Nichols, Chairperson  
 Mr. Thomas McSherry  
 Mrs. Lynette Celli Rigdon  
 Mr. William Wellman

**Also Present:** Dr. JeanAnn C. Paddyfote, Superintendent of Schools  
 Ms. Ellamae Baldelli, Director of Human Resources  
 Mr. Gregg Miller, Director of Fiscal Services  
 Mr. Daniel DiVito, Director of Technology  
 Mr. Leo Rogoza, Assistant Facilities Manager  
 Mr. William Knipple, Energy Manager

1.	<p><b>Call to Order</b>          The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 6:30 p.m. by Mr. Nichols.</p>	<p><b>Call to Order</b></p>
2.	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>	<p><b>Public Comment</b></p>
3.	<p><b>Discussion and Possible Action</b></p> <p><b>A. Energy Education Update</b></p> <ul style="list-style-type: none"> <li>• Mr. William Knipple, Energy Manager, handed out an Energy Program Update. He said the goal of the program, which started in October 2006, is to cut back on energy consumption to save money. Total cost avoidance so far as a result of the program is \$1,916,443. Mr. Knipple's goals for next year are to apply for an Energy Star rating for each of the schools, starting with NMHS, to increase communication of savings per building, including cost avoidance dollars and percentages with staff throughout the district, and to attend the New Teacher Day to introduce the program to new faculty members. He expressed his gratitude to the Facilities staff and district staff for their assistance in making the program work.</li> <li>• Mrs. Celli Rigdon asked what the cost was to run the program. Mr. Knipple estimated it at \$150,000 over the first 4 years of the program</li> </ul>	<p><b>Discussion and Possible Action</b></p> <p><b>Energy Education Update</b></p>

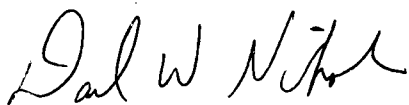
**New Milford Board of Education  
 Facilities Sub-Committee Minutes  
 February 7, 2012  
 Lillis Administration Building, Room 2**

	<p>which is now in its 6<sup>th</sup> year. This cost was primarily for consultants and software during the start of the program. The only cost for the last year and a half has been Mr. Knipple's stipend.</p> <ul style="list-style-type: none"> <li>• Mr. Nichols thanked Mr. Knipple for his efforts and told him to keep up the good work.</li> </ul> <p><b>B. Radon Re-inspection Results</b></p> <ul style="list-style-type: none"> <li>• Mr. Leo Rogoza, Assistant Facilities Manager, stated that the district is required by the state to test the air in 10% of the building space every five years for radon levels. Every school was tested; all passed in full.</li> </ul> <p><b>C. Use of Buildings: Fee Structure Adjustment</b></p> <ul style="list-style-type: none"> <li>• Mr. Rogoza presented a proposal for a new fee structure for building use. He is hoping to increase revenue to help pay for repairs to the high school theatre and gyms. The department had surveyed 12 other districts regarding their fees. Mr. Rogoza stated that New Milford is on the low end.</li> </ul> <p>Mr. McSherry moved to bring the Use of Facilities Fee Schedule to the full Board for approval. Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed 3-0-1.      Aye: Mrs. Celli Rigdon, Mr. McSherry, Mr. Nichols      Abstain: Mr. Wellman</p> <p><b>D. WPA Project Recognition @ the Lillis Administration Building</b></p> <ul style="list-style-type: none"> <li>• Mr. Rogoza said that the Lillis Building has two murals and a stained glass window that were created as part of the WPA Project during the Great Depression. It had been suggested that a plaque be purchased to note the historic nature of the items. The Committee members agreed that this was a good idea and that no motion was needed to have this done.</li> </ul>	<p><b>Radon Re-inspection Results</b></p> <p><b>Use of Buildings: Fee Structure Adjustment</b></p> <p><b>Motion made and passed to bring the Use of Facilities Fee Schedule to the full Board for approval.</b></p> <p><b>WPA Project Recognition @ the Lillis Administration Building</b></p>
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**New Milford Board of Education  
Facilities Sub-Committee Minutes  
February 7, 2012  
Lillis Administration Building, Room 2**

<p><b>E.</b></p>	<p><b>Capital Reserve Request</b> Hill &amp; Plain Elementary School Boiler Project and Schaghticoke Middle School lockers</p> <ul style="list-style-type: none"> <li>• Mr. Rogoza stated that the Boiler Project which includes asbestos abatement has been estimated at \$375,000 but that the full engineering report is not coming until next week.</li> <li>• Dr. Paddyfote stated that the issue is time sensitive in order for the request to be put on the Town Council agenda so that the asbestos abatement can take place this summer. She said there is \$875,000 in the account. She recommends the Board request \$450,000 out of capital reserve with the expectation that the boiler project will cost \$375,000 and that the balance will be used for full locker replacement at Schaghticoke. If the boiler project comes in higher, the lockers may be funded lower. The Committee members concurred that the boiler replacement was long overdue.</li> </ul> <p>Mr. McSherry moved to bring the Capital Reserve Request for \$450,000 to fund the Boiler Project with asbestos abatement and Schaghticoke Middle School lockers to the full Board for approval. Mr. Wellman seconded the motion. It passed unanimously.</p>	<p><b>Capital Reserve Request</b></p> <p><b>Motion made and passed unanimously to bring the Capital Reserve Request for \$450,000 to fund the Boiler Project with asbestos abatement and Schaghticoke Middle School lockers to the full Board for approval.</b></p>
<p><b>4.</b></p>	<p><b>Adjourn</b></p> <p>Mr. McSherry moved to adjourn the meeting at 6:51 p.m. seconded by Mr. Wellman and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 6:51 p.m.</b></p>

Respectfully submitted:



Daniel Nichols, Chairperson  
Facilities Sub-Committee