

**Wyoming Area School District  
Regular Meeting of the Wyoming Area Board of Education  
20 Memorial Street, Exeter, Pennsylvania, 18643  
Tuesday, October 25, 2011, 7:00 p.m.**

**AGENDA**

**Pledge of Allegiance**

**Roll Call**

**Communications Report**

**Approval of Minutes: Regular Meeting of September 20, 2011**

**Superintendent's Report**

**Student Representative's Report**

**Treasurer's Report**

**New Business**

**Finance Report**

**Education Report**

**Activities Report**

**Building Report**

**Policy Report**

**Open Discussion**

**Adjournment**



**Wyoming Area School District**  
**Regular Meeting: Tuesday, October 25, 2011, 7:00 p.m.**  
**Communications Report**

1. Luzerne Intermediate Unit's meeting minutes of August 24, 2011.
2. Correspondence from Samuel Scarantino, Project Manager of Quad Three, notice of intent to award a contract for the gym floor removal at the Montgomery Avenue Elementary School.
3. Barbara Anzalone, Northeast Pennsylvania Academy of Dancing, requesting permission to use the Secondary Center auditorium for a dance recital.
4. Ann Marie Taggart requesting permission to use the Secondary Center cafeteria and kitchen for the West Pittston Rams year end banquet.
5. Joe Pizano, Head Track & Field Coach, and Mike Fanti requesting permission to attend 30<sup>th</sup> U.S. All-Star Track and Field/Cross Country clinic in Atlantic City, New Jersey.
6. Mary Ann Murphy requesting to extend her leave of absence.
7. Chris Hizynski, Key Club Advisor, requesting permission for the Key Club in conjunction with several school and community organizations, to hold "Flood Fest 2011" a music festival, at the stadium to benefit the West Pittston Library.
8. Doug Piazza, Marching Band Director, requesting permission for ten band members and ten cheerleaders to appear on WBRE's Pennsylvania Live. A bus is requested to and from the event.
9. Wyoming Area Music Sponsors thanking Dave Amico and members of the school maintenance department for supplying a generator for the concession stand at the stadium for the September 30<sup>th</sup> football game.
10. Matt Crake, President of the West Pittston Rams, requesting permission to use the football field, scoreboard, sound system and booth access, practice field, Key Club Stand, restrooms and areas near the cafeteria for a possible playoff game, Super Bowl and Charity Bowl.
11. Melinda Larson, Secretary of the Wyoming Area Wrestling Club requesting permission to use the Secondary Center gym and hallway outside the gym for wrestling meets.

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**Communications Report**

12. Melinda Larson, Secretary of the Wyoming Area Wrestling Club requesting permission to use the Secondary Center gym, the stand, cafeteria and multi-purpose room and all hallways leading to and from these rooms for the Penn League Elementary Wrestling Tournament.
13. Eileen Palmer requesting permission to compete in the “Young Scholars Program”, along with three 8<sup>th</sup> grade students.
14. Shea Riley, Music Teacher, requesting permission to take a child bearing/child rearing leave.
15. Shea Riley, Music Teacher, requesting permission to continue with the indoor percussion program.
- (16.) *Michelle Troutman, Administrative Officer of the Pennsylvania Department of Agriculture (PDA), Bureau of Food Distribution, reporting the Single Audit Report for year ending June 30, 2009 is approved and in compliance for programs funded by the PDA.*
- (17.) *Renee Palakovic, Division Chief of the Pennsylvania Department of Education (PDE) reporting the district’s 2011-1012 Consolidated Federal Programs Application has been approved.*
- (18.) *Melissa Dolman, Wyoming Area Builders Club Advisor, requesting permission to sponsor a fundraiser to raise additional funds for the Flood Relief Committee.*
- (19.) *Bob Orlando, President of the Wyoming Area Kiwanis, requesting permission to use the Secondary Center cafeteria for “Breakfast with Santa.”*
- (20.) *Rebecca Jones, Special Education Teacher, requesting permission to take a leave without pay.*
- (21.) *Deb Popson, Director of Special Education, requesting permission to attend the CASE National Board of Directors Meeting and Conference in Williamsburg, VA.*

**Summary of Applications Received**

**Elementary – 3**

**Special Education – 3**

**Social Studies - 1**



**WYOMING AREA SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**TUESDAY, OCTOBER 25, 2011, 7:00 P.M.**  
**SUPERINTENDENT'S REPORT**

1. **A *Mini College Fair* was held on October 20<sup>th</sup> for Seniors in the Multi Purpose Room at the Secondary Center from approximately 8:45 A.M. to 10:20 A.M. Thanks to the Guidance Department and Mrs. Fedor for planning and overseeing this event.**
  
2. **Thanks to the following organizations for making donations to *Montgomery Avenue* and *SJD* Elementary Schools due to the recent Flood damage:**

**Office Max: Large Carton of School Supplies;**

**Walmart: \$1,000.00 in school supplies;**

**Fairview Elementary, Crestwood Area School District: Ms. Carolyn Boone, Teacher at Fairview delivered 12 boxes of supplies for students collected by staff and students at Fairview;**

**Atty. Rosemary Prebola, former graduation of Wyoming Area, currently residing in Philadelphia, delivered 50 backpacks filled with school supplies for SJD;**

**Montgomery Avenue PTO: purchased clear backpacks and distributed the same to students affected by the flood;**

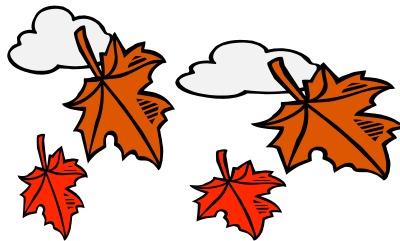
**Edinboro Elementary School in the General McLane School District, Edinboro, PA, donated \$1,105.00 to Montgomery Avenue Elementary. Grandchildren of Michael Podwika, retired Wyoming Area Librarian, attend this elementary school and brought attention of the destruction at Montgomery Avenue to their Principal, Randy White. Mr. White spearheaded a fundraiser called "Bringing Change". Students collected loose change, the PTO donated \$100.00 and local station, Nextar Broadcasting, Inc. contributed \$167.00.**

✚ **Melissa Dolman**, Wyoming Area Builders Club Advisor, informed the Superintendent and Members of the Board of Education that the Builders Club raised approximately \$5,900.00 from the pasta dinner that was held on Sunday, October 16, 2011 at the Secondary Center Cafeteria. The proceeds were donated to the Flood Relief Committee.

✚ West Pittston resident, **Jennifer Conflitti**, special education teacher at the West Side Career and Technical Center (WSCTC), was a recent flood victim. Through the efforts of Nancy Tkatch, Administrative Director, Bill Harrison, Carpentry Instructor, and several students at the school, they adopted the repair and renovations at Ms. Coletti's home as a school project. The students are using afternoon class time, usually spent at the school working in their chosen field, at the home from now until the project is finished, with a target date of December 22<sup>nd</sup>.

✚ **Montgomery Avenue Update.**

✚ **State News Update.**



**Wyoming Area School District**  
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**Treasurer's Report**

<b><u>Bank</u></b>	<b><u>Account</u></b>	<b><u>Checking Account</u></b>
<b>First National Community Bank</b>	<b>General Fund</b>	<b>2,708,840.20</b>
<b>First National Community Bank</b>	<b>Payroll Account</b>	<b>4,413.90</b>
<b>First National Community Bank</b>	<b>Cafeteria Account</b>	<b>197,590.64</b>
<b>First National Community Bank</b>	<b>Student Activities Account</b>	<b>89,827.02</b>
<b>First National Community Bank</b>	<b>Athletic Fund Account</b>	<b>9,825.33</b>
<b>Landmark Bank</b>	<b>Athletic Fund Account</b>	<b>1,934.23</b>
<b>PNC Bank</b>	<b>Energy Performance Proceeds Fund</b>	<b>30,693.74</b>
<b>PNC Bank</b>	<b>Capital Projects Fund Bank Construction Account</b>	<b>52,447.21</b>
<b>PNC Bank</b>	<b>Capital Projects Fund Bank Investment Account</b>	<b>1,079,428.47</b>

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 Finance Report

1. Received the following checks:

Don Wilkinson Agency (Sept.)

Earned Income Tax	99,502.57
Local State Tax	3,480.42
Delinquent Per Capita	1,109.80
Per Capita Tax	<u>14,874.08</u>
<b>Total:</b>	<b>118,966.87</b>

Local Realty Transfer Tax

James Red O'Brien	5,132.28
Luzerne County	

* <i>Dennis Montross</i>	<u>514.50</u>
<i>Wyoming County</i>	<i>Total: 5,646.78</i>

E-Rate Reimbursement

Frontier Communications	1,797.56
One Communications	5,003.82
Verizon Wireless	<u>5,711.37</u>
<b>Total:</b>	<b>12,512.75</b>

Pennsylvania Department of Revenue

PURTA Distribution Check -Tax Year 2010	19,710.54
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2011 Real Estate Taxes

George Miller – West Pittston Borough (Aug.)	58,944.13
(Sept.)	1,132,072.55

Tom Polacheck – Exeter Borough	2,025,358.00
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Paul Konopka – Wyoming Borough	1,240,480.23
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Wayman Smith	757,927.02
Exeter Twp., Luzerne County	

* <i>Robert Connors</i>	<i>1,072,102.24</i>
<i>West Wyoming Borough</i>	

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 Finance Report

*\*Carol Bardzel* 106,544.46  
*Exeter Twp., Wyoming County*

State & Federal Subsidy Taxes

Social Security	48,657.00
Retirement	103,737.82
School District Special Education	<u>204,248.00</u>
Total: 356,642.82	

Miscellaneous

District Court 11-2-01	21.22
Take Charge of Education (Target)	<u>154.96</u>
Total: 176.18	

2. Approve the October payment of \$75,088.54 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2011-2012 school year.
3. Approve the October payment of \$36,505.00 to the West Side Career and Technology Center for the 2011-2012 school year.
4. Approve tuition reimbursement for Lauren Wiedl in the amount of \$600.00. This amount was inadvertently not included in the listing approved at the September 20, 2011 meeting.
5. Approve the agreement with Berkheimer One Source to assist in the printing and mailing of the annual Homestead/Farmstead invitation letters to eligible residents that reside within Luzerne County of the District.
6. Approve the hosting by Central Susquehanna Intermediate Unit (CSIU) of the Student Information System. The summary of cost is estimated as follows:
  - Mid Year Cost for 11/12 4,150.00
  - One Time Initial Implementations 6,300.00  
 Service Bank (70 hrs. @ 90.00 per hr.)
  - Data Conversion Fee To be determined
  - Annual Cost for 12/13 27,870.00

This service was previously provided by West Side Career & Technology Center.



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**Finance Report**

**(7.) Approve the following invoice submitted for payment from the Capital Project Account for the Secondary Center roof:**

**Quad Three Group                      7,535.93**

**(8.) Approve the payment of \$500.00 to Robert Shlesinger, Scranton Public Theatre, for the production of Tom Flannery's one-man play "The Last Thoughts of Gino Merlie" scheduled for Monday, November 14, 2011 at 9:00 a.m. in the Secondary Center Auditorium.**

**(9.) Approve the General Ledger Sheet:**

<b>Bill Listing:</b>	<b>10-31-11</b>	<b>638,970.34</b>	
<b>Prepays:</b>	<b>9-30-11</b>	<b><u>221,040.36</u></b>	<b>860,010.70</b>
<b>Cafeteria Account:</b>		<b>95,205.17</b>	
<b>Athletic Account:</b>		<b><u>2,742.32</u></b>	<b><u>97,947.49</u></b>
		<b>Total:</b>	<b>957,958.19</b>

**Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the finance report.**

**Roll Call:**

**Wyoming Area School District**  
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**Education Report**

- 1. Reporting as per Federal Regulations Requirement that the District's Federal Programs, (Title I, Title II, and Drugs and Alcohol) has been planned for the 2011-2012 school year. Anyone desiring information regarding these programs, contact Janet Serino, District Principal of Curriculum, at the District's Business Office.**
- 2. Approve the request of Mary Ann Murphy, Learning Support Aide at Tenth Street, to extend her personal leave of absence. Date of return is on or before Monday, October 24, 2011.**
- 3. Approve to rescind the appointment of Christine Rutledge as Key Club Advisor and Builders Club Advisor for the 2011-2012 school year.**
- 4. Approve to rescind the appointment of Kim Marchesini as Sophomore Class Advisor for the 2011-2012 school year.**
- 5. Approve to ratify the appointment of Melissa Dolman as Builder's Club Advisor and Sophomore Class Advisor for the 2011-2012 school year.**
- 6. Approve to ratify the appointment of Emily Shemanski as Student Representative of the school board.**
- 7. Approve to rescind the appointment of MaryAnn Matosky as Title I Computer Technician at the Wyoming Area Catholic School.**
- 8. Approve the appointment of Jessica Werbin as WVIA Scholastic Coach at a rate of \$1,000.00.**
- 9. Approve to ratify the appointment of Ryan Charnitski as ½ Day French teacher at Secondary Center retroactive to October 11, 2011.**
- 10. Approve the step placement for Ryan Charnitski, as ½ Day French Teacher at Bachelors Step 1, \$16,103.00.**
- 11. Approve the revised professional substitute list.**

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**Education Report**

- 12. Approve Eileen Palmer’s request to compete in the “Young Scholars Program” along with three 8<sup>th</sup> grade students, at Scranton Prep on Saturday, November 5, 2011.**
- 13. Approve the request of Shea Riley, Music Teacher, to take a child bearing/child rearing leave effective Thursday, December 1, 2011 and return no later than Monday, February 27, 2012.**
- 14. Approve to ratify the request of the District Superintendent to attend the Pennsylvania School Boards Association (PSBA)/Pennsylvania Association of School Administrators (PASA) School Leadership Conference held in Hershey, Tuesday, October 18<sup>th</sup> to Thursday, October 20, 2011, in his capacity as a member of the PASA Board of Governors. Course registration paid through Title II Funds.**
- (15.) *Approve the request of Rebecca Jones to take a leave without pay, effective Monday, December 19, 2011 with intent to return Monday, December 3, 2012.***
- (16.) *Approve the request of Deb Popson, Director of Special Education, to attend the CASE National Board of Directors Meeting and Conference in Williamsburg, VA., on Monday, November 7<sup>th</sup> through Thursday, November 10, 2011. Registration, lodging and transportation to be paid through ACCESS and Title II Funds.***

**Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the education report.**

**Roll Call:**

**Wyoming Area School District**  
**Regular Meeting: Tuesday, October 25, 2011, 7:00 p.m.**  
**Activities Report**

1. Approve to ratify the request of Chris Hizynski, Key Club Advisor, in conjunction with several school and community organizations, for holding "Flood Fest 2011", a music festival at the stadium which benefited the West Pittston Library held Sunday, October 23, 2011. There were food vendors, bands, bouncy rides, face painting, activities and a Halloween costume parade for the children.
2. Approve the appointment of the following assistant winter coaches as per the collective bargaining agreement:

**Boys Basketball**

Paul Hindmarsh	Asst. Varsity	2,781.00
Pete Sulla	9 <sup>th</sup> Grade Coach	1,446.00
John McNeil	7 <sup>th</sup> Grade Coach	1,446.00
Al Brogna	Elementary Coordinator	884.00
Dean Carey	Volunteer	

**Girls Basketball**

C.J. Chairge	Assist. Varsity Coach	2,781.00
Kelly Brozowski	9 <sup>th</sup> Grade Coach	1,446.00
Allison Wolfgang	8 <sup>th</sup> Grade Coach	1,446.00
Rich Musinski	7 <sup>th</sup> Grade Coach	1,446.00
C.J. Chairge	Elementary Coordinator	884.00

**Swimming**

Jill Powers-Orth	Assistant Coach	2,163.00
Kenny Bryden	Dive Coach	2,163.00
Lauren Shovlin	Volunteer	

**Winter Track**

Mike Fanti	Volunteer	
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**Wrestling**

Brian Meehan	Volunteer	
Dave Larson	Volunteer	
Ron Mruk	Volunteer	

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**Activities Report**

**Wrestling (continued)**

Mike Schutz	Volunteer
Pat Heck	Volunteer
Robby Wrobleski	Volunteer
Damon Barhight	Volunteer

3. Approve the winter sports schedule submitted by the athletic director for the 2011-2012 school year.
4. Approve to ratify the request of Doug Piazza, Marching Band Director, for ten band members and ten cheerleaders to appear on WBRE's Pennsylvania Live in Wilkes-Barre, on Friday, October 21, 2011. Taping was from 4:00 p.m. to 5:00 p.m. A bus was requested to from this event.
5. Approve the request of Matt Crake, President of the West Pittston Rams, to use the football field, (including scoreboard, sound system with microphone and booth access) practice fields, Key Club Stand, areas near the cafeteria and parking lot near weight room for possible playoff game on Sunday, November 6<sup>th</sup>, Sunday, November 13<sup>th</sup> for the Super Bowl and Sunday, November 13, 2011 for the Charity Bowl, pending approval by the building principal and athletic director.
6. Approve to ratify the request of the Wyoming Area Music Sponsors who hosted the annual Marching Band Competition held at the stadium on Saturday, October 15, 2011.
7. Approve the request of Shea Riley, Music Teacher, to continue with the Indoor Percussion Program for the 2011-2012 school year not to exceed \$4,000.00.
- (8.) *Approve the request of Melissa Dolman, Wyoming Area Builders Club Advisor, to sponsor a fundraiser to raise additional funds for the Flood Relief Committee by holding a "Teacher Dress Down Day" on Friday, November 4, 2011. Teachers will pay \$5.00 and would be granted to wear jeans and a tee shirt on Friday, November 4, 2011.*

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the activities report.

Roll Call:

**Wyoming Area School District**  
**Regular Meeting: Tuesday, October 25, 2011, 7:00 p.m.**  
**Building Report**

- 1. Approve the request of Ann Marie Taggart to use the Secondary Center cafeteria and kitchen for the West Pittston Rams year end banquet celebration on Saturday, November 19, 2011 from 2:00 to 7:00 p.m., pending approval by the building principal and cafeteria manager.**
- 2. Approve the request of Barbara Anzalone of Northeast Pennsylvania Academy of Dancing, to use the Secondary Center auditorium for a dance recital on Saturday, December 3, 2011 from 7:00 to 9:00 p.m. A dress rehearsal on December 2, 2011 is requested from 5:00 to 8:00 p.m., pending approval by the building principal.**
- 3. Approve to ratify the request of the Builder's Club and Wyoming Area Alumni, for hosting a pasta dinner in the Secondary Center cafeteria, on Sunday, October 16, 2011. This event raised funds for the students affected by the flood.**
- 4. Approve the request of Melinda Larson, Secretary of the Wyoming Area Wrestling Club, to use the Secondary Center gym, the stand and hallway outside the gym for home elementary meets on Sunday, December 18, 2011 and Sunday, January 29, 2012, 9:00 a.m. to 6:00 p.m., pending approval by the building principal and athletic director.**
- 5. Approve the request of Melinda Larson, Secretary of the Wyoming Area Wrestling Club, to use the Secondary Center gym, the stand, cafeteria, the multi-purpose room and all hallways leading to and from these rooms for the Penn League Elementary Wrestling Tournament, Saturday, February 4<sup>th</sup> and Sunday, February 5, 2012, 6:00 a.m. to 8:00 p.m., pending approval by the building principal, athletic director and cafeteria manager.**
- 6. Approve the revised support personnel substitute list.**
- 7. Approve the ratification of the proposal for the removal of the gymnasium floor at the Montgomery Avenue Elementary School to Forrester Environmental, Inc. at \$55,008.00.**
- 8. Approve the proposal to award interior flood damage at the Montgomery Avenue Elementary School to Panzitta Enterprises at \$428,655.00, contingent upon the district receiving both insurance proceeds and FEMA assistance to fund the project.**

**Wyoming Area School District**  
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**Building Report**

- (9.) *Approve Memorandum of Agreement between Wyoming Area Board of Education and the Wyoming Area Education Support Professionals Association, ESPA-PSEA-NEA providing for a “temporary incentive” to support staff who, during the time period of this Agreement, September 27, 2011 to December 15, 2011, notify the district that they have elected to retire in accordance with the terms thereof.***
- (10.) *Approve for Wyoming Area School District to designate Quad Three Group, Inc. as Applicants Agent for FEMA assistance.***
- (11.) *Approve the request of Bob Orlando, President of the Wyoming Area Kiwanis, to use the Secondary Center auditorium for “Breakfast with Santa” on Sunday, December 4, 2011, 8:30 a.m. to 12:00 noon, pending approval by the building principal and cafeteria manager.***
- (12.) *Accept, with regret, Tom Pepe’s letter of intent to retire retroactive to September 30, 2011.***

**Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the building report.**

**Roll Call:**

**Wyoming Area School District**  
**Regular Meeting: Tuesday, October 25, 2011, 7:00 p.m.**  
**Policy Report**

- 1. Approve to adopt policy #620 “Fund Balance.”**
  
- 2. Approve to adopt policy #117 “Home Instruction.”**

**Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the policy report.**

**Roll Call:**