

**New Milford Board of Education
 Regular Meeting Minutes
 December 19, 2017
 Sarah Noble Intermediate School Library Media Center**

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NEW MILFORD, CT

Present:	Mr. David A. Lawson, Chairman Mrs. Angela C. Chastain Mr. Bill Dahl Mr. Joseph Failla Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney Mrs. Eileen P. Monaghan Mr. J.T. Schemm
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Also Present:	Mr. Joshua Smith, Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mrs. Laura Olson, Director of Pupil Personnel and Special Services Ms. Roberta Pratt, Director of Technology Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mr. Kevin Munrett, Facilities Director Mr. Nestor Aparicio, Assistant Facilities Director Mr. Greg Shugrue, Principal, New Milford High School Mrs. Anne Bilko, Principal, Sarah Noble Intermediate School Mrs. Susan Murray, Principal, Northville Elementary School Dr. Chris Longo, Principal, Schaghticoke Middle School Ms. Elizabeth Meskill, Student Representative Mr. Gregory Winkelstern, Student Representative
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1.	Call to Order A. Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	Recognition A. Peace Poster Contest: SMS student Keira Sosbe <ul style="list-style-type: none"> • Mr. Smith welcomed Keira who explained the idea behind her winning poster. 	Recognition A. Peace Poster Contest: SMS student Keira Sosbe

	<p>B. VFW Patriot's Pen Essay Contest: SMS student Claire Daniels</p> <ul style="list-style-type: none"> • Dr. Longo noted this contest is a tradition for SMS eighth graders and he congratulated Claire. <p>C. NMPS Retirees: Jody Altenhof, Claudia Avery, Linda Mercier, Janet Natale</p> <ul style="list-style-type: none"> • Mr. Smith recognized the retirees' dedication and length of service. He wished them well in their retirement. <p>D. NMPS Stars of the Month: Karla Buffington, Lee Dovale, Allyson Drahota, Jennifer Okoski, Kathleen Taylor, Ashley Vinhateiro</p> <ul style="list-style-type: none"> • Mr. Smith read a comment about each Star from the person who nominated them. They each received a pin recognizing their nomination and Jennifer Okoski was randomly selected to drive the Ingersoll Automotive Courtesy Car for the month. <p>The meeting recessed at 7:41 p.m. for a brief reception and reconvened at 7:50 p.m.</p>	<p>B. VFW Patriot's Pen Essay Contest: SMS student Claire Daniels</p> <p>C. NMPS Retirees: Jody Altenhof, Claudia Avery, Linda Mercier, Janet Natale</p> <p>D. NMPS Stars of the Month: Karla Buffington, Lee Dovale, Allyson Drahota, Jennifer Okoski, Kathleen Taylor, Ashley Vinhateiro</p>
<p>3.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
<p>4.</p>	<p>PTO Report</p> <ul style="list-style-type: none"> • Mrs. Kathleen Lewis, PTO President, said all of the schools' Scholastic book fairs and events were a success. This is a great opportunity to encourage reading. • SMS PTO sponsored a dance for the 7th and 8th grade students which was held right after school. It was very well attended and they are looking to do something similar for the 6th graders. 	<p>PTO Report</p>

	<ul style="list-style-type: none"> • The K-5 PTOs held holiday shops where students had an opportunity to shop for family, friends and pets. This program is a huge success. The students love to buy for their loved ones and they learn to be responsible with money. • All the PTOs are putting together some kind of treats for the holidays for the staff to show their appreciation for their dedication. • The New Year will hold some great events for all the schools: the Read-A-Thon, Box Tops contests, dances, Book March Madness and much more. The PTO wished everyone a very happy and healthy holiday and New Year. 	
<p>5.</p>	<p>Student Representative's Report</p> <ul style="list-style-type: none"> • The Dramatics Club produced a successful <i>Brothers Grimm</i> show. • Today was callbacks for the All School Musical. • The National Honor Society conducted their annual "long john drive" which was successful. • Thursday the Math Honor Society will tape an administrator to the wall during lunch as a fundraiser. The Math Honor Society also will be conducting their annual water bottle and thermos fundraiser. • Over the past couple of weeks there has been a student run homeroom decorating contest. • Ice hockey won their game last night 4-1. • The girls' varsity basketball team won their game too. • The band and orchestra concert was held Monday night and the next concert will be January 25 in conjunction with SMS musicians. • The NMHS Band performed in the Hollywood Christmas Parade which recently aired on the CW Network. • The students wished the Board Happy Holidays. 	<p>Student Representative's Report</p>

<p>6.</p>	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <p>1. Workshop Minutes November 21, 2017</p> <p>Mr. McCauley moved to approve the following Board of Education Meeting Minutes: Workshop Minutes November 21, 2017, seconded by Mrs. Faulenbach and passed 7-0-2.</p> <p>Aye: Mr. Dahl, Mrs. Faulenbach, Mrs. Chastain, Mr. Schemm, Mr. Lawson, Mr. McCauley, Mrs. McInerney Abstain: Mrs. Monaghan, Mr. Failla</p> <p>2. Regular Meeting Minutes November 21, 2017</p> <p>Mrs. Faulenbach moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes November 21, 2017, seconded by Mr. McCauley and passed 7-0-2.</p> <p>Aye: Mr. Dahl, Mrs. Faulenbach, Mrs. Chastain, Mr. Schemm, Mr. Lawson, Mr. McCauley, Mrs. McInerney Abstain: Mrs. Monaghan, Mr. Failla</p>	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <p>1. Workshop Minutes November 21, 2017</p> <p>Motion made and passed to approve the following Board of Education Meeting Minutes: Workshop Minutes November 21, 2017.</p> <p>2. Regular Meeting Minutes November 21, 2017</p> <p>Motion made and passed to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes November 21, 2017.</p>
<p>7.</p>	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Mr. Smith congratulated the new Board officers and welcomed new Board members, Mr. Failla and Mrs. Monaghan. • He said he attended the district's leadership team meeting with school administrators. The focus was on the work being done with Revision Learning. • Some Board members attended school visits to SMS and NES and Mr. Smith said he will be scheduling more school visits in the new year. 	<p>Superintendent's Report</p>

	<ul style="list-style-type: none"> • He said this is the last Board meeting for 2017 and he thanked all of the Board members for their dedication. He wished everyone a Happy Holiday. 	
<p>8.</p>	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mr. Lawson asked all members to let him know their subcommittee preferences. • He appointed Mrs. Faulenbach as parliamentarian. He also appointed Mrs. Faulenbach as Interim Operations Committee Chair while subcommittee assignments are being considered. He said this is necessary in order to continue work on the budgetary issues for 2017 and upcoming 2018. • He said today he, the Operations Chair, Finance Director, and Superintendent visited with the Mayor to discuss the school budget for next year. He noted during their visit that sixty children from the Children's Center came by the Mayor's office to sing Christmas carols. He said they will meet again with the Mayor on Thursday to discuss this year's state budget cuts. Mr. Lawson wished all a Merry Christmas. 	<p>Board Chairman's Report</p>
<p>9.</p> <p>A.</p>	<p>Committee And Liaison Reports</p> <p>Facilities Sub-Committee – Mr. McCauley</p> <ul style="list-style-type: none"> • Mr. McCauley said they continue to discuss the Lillis Building ADA report focusing on recommended and required repairs including a suggested timeline. He said some of the repairs are not too costly. They do know in five years that the electrical system will need to be upgraded. • The fire hydrant testing was conducted recently and some repairs need to be made in the springtime. • Oil tanks were tested and there are some minor deficiencies to address. 	<p>Committee And Liaison Reports</p> <p>A. Facilities Sub-Committee</p>

	<ul style="list-style-type: none"> • A thermal roof scan was done on all the schools and Sarah Noble was identified as most in need of repair. • Replacement of Northville's fire alarm system will be completed and tested over the holiday break. • Schaghticoke's water heater required an emergency replacement. <p>B. Operations Sub-Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said they discussed the monthly reports and the capital reserve. • They looked at a Revised Exhibit A and approved donations. • They held an Executive Session regarding the Sherman contract. <p>C. Policy Sub-Committee – Mr. Schemm</p> <ul style="list-style-type: none"> • Mr. Schemm said policy 1140 is on the agenda tonight for first review. He said they made a change to allow principals to approve flyers for their own buildings. One recommendation was to develop regulations to support this policy. • They began the process of reviewing the 1000 series and encouraged Board members to review the 1000 series. • He also encouraged Board members to look at the 9000 series. <p>D. Committee on Learning – Mrs. McInerney</p> <ul style="list-style-type: none"> • Mrs. McInerney said they heard a presentation by Dr. Tomasello about social and emotional learning in the schools. • They discussed the Health K-2 and 7&8 curriculums as well as the request for new courses. She noted there was concern regarding the Word Processing course which she believes have been addressed in a revision. • They also discussed budget drivers. 	<p>B. Operations Sub-Committee</p> <p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p>
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<p>E.</p> <p>F.</p> <p>G.</p> <p>H.</p>	<p>EdAdvance – Mr. McCauley</p> <ul style="list-style-type: none"> • There was no meeting in December. <p>Connecticut Boards of Education (CABE) – Mr. Coppola</p> <ul style="list-style-type: none"> • Mr. Lawson said there will be a state legislative meeting in January but he was not sure of the agenda for discussion. <p>Negotiations Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said they will bring the Sherman contract back soon for Board review. • She said she has asked that each Board member receive a listing of the bargaining units schedule of negotiations. <p>Magnet School – Mr. Schemm</p> <ul style="list-style-type: none"> • There was no meeting in December. 	<p>E. EdAdvance</p> <p>F. Connecticut Boards of Education (CABE)</p> <p>G. Negotiations Committee</p> <p>H. Magnet School</p>
<p>10.</p> <p>A.</p> <p>B.</p>	<p>Discussion and Possible Action</p> <p>Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated December 19, 2017</p> <p>Mrs. Faulenbach moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of December 19, 2017, seconded by Mrs. McInerney.</p> <p>The motion passed unanimously.</p> <p>Monthly Reports</p> <ol style="list-style-type: none"> Budget Position Purchase Resolution: D-705 Request for Budget Transfers <p>Mrs. Faulenbach moved to approve monthly reports:</p>	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated December 19, 2017</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of December 19, 2017.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Budget Position Purchase Resolution: D-705 Request for Budget Transfers

<p>Budget Position dated November 30, 2017; Purchase Resolution D-705; and Request for Budget Transfers, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked about the Source4Teachers encumbrance and Mr. Giovannone said it was approved at the November meeting but no purchase order was issued until December. • Mrs. Faulenbach asked if the amount was \$660,000 and Mr. Giovannone said it was. <p>The motion passed unanimously.</p> <p>C. Gifts & Donations</p> <p>1. PTO – Exhibit B</p> <p>Mrs. McInerney moved to accept Gifts and Donations: PTO – Exhibit B in the amount of \$2,665.00, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • Mr. Lawson thanked the PTO for providing the funding. <p>The motion passed unanimously.</p> <p>2. CAS/CIAC</p> <p>Mrs. Faulenbach moved to accept Gifts and Donations: CAS/CIAC in the amount of \$1,500.00, seconded by Mrs. Monaghan.</p> <ul style="list-style-type: none"> • Mr. Schemm said that it was great to see the Unified Sports bowling added. • Mrs. McInerney said it was good to have this program and to have special education and traditional students participating together. <p>The motion passed unanimously.</p> <p>D. Policy for First Review</p> <p>1. 1140 Distribution of Materials to and by Students (Use of Students)</p>	<p>Motion made and passed unanimously to approve monthly reports: Budget Position dated November 30, 2017; Purchase Resolution: D-705; and Request for Budget Transfers.</p> <p>C. Gifts & Donations</p> <p>1. PTO – Exhibit B</p> <p>Motion made and passed unanimously to approve Gifts & Donations: PTO – Exhibit B in the amount of \$2,665.00.</p> <p>2. CAS/CIAC</p> <p>Motion made and passed unanimously to approve Gifts & Donations: CAS/CIAC in the amount of \$1,500.00.</p> <p>D. Policy for First Review</p> <p>1. 1140 Distribution of Materials to and by Students (Use of Students)</p>
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	<ul style="list-style-type: none"> • There were no comments. <p>E. Approval of the Following Curricula</p> <ol style="list-style-type: none"> 1. Health K-2 2. Health 7 & 8 <p>Mrs. McInerney moved to approve the following curricula: Health K-2 and Health 7 & 8, seconded by Mr. McCauley.</p> <p>The motion passed unanimously.</p> <p>F. Approval of New Program or Course</p> <ol style="list-style-type: none"> 1. Digital Photography 2. AP Computer Science Principles 3. Word Processing and Google Apps <ul style="list-style-type: none"> • Mrs. Chastain asked to take each course vote separately. • Mr. Lawson noted item three is now Computer Literacy and asked Mrs. Faulenbach if a motion needed to be made to change the agenda and Mrs. Faulenbach said no motion was necessary as this was not a special meeting. <p>1. Digital Photography</p> <p>Mrs. McInerney moved to approve the following new course: Digital Photography, seconded by Mr. Schemm and passed unanimously</p> <p>2. AP Computer Science Principles</p> <p>Mr. McCauley moved to approve the following new course: AP Computer Science Principles, seconded by Mrs. Monaghan.</p> <ul style="list-style-type: none"> • Mrs. Chastain said she spoke at the Committee on Learning subcommittee about her feeling that more than just AP courses need to be added to 	<p>E. Approval of the Following Curricula</p> <ol style="list-style-type: none"> 1. Health K-2 2. Health 7 & 8 <p>Motion made and passed unanimously to approve the following curricula:</p> <ol style="list-style-type: none"> 1. Health K-2 2. Health 7 & 8 <p>F. Approval of New Program or Course</p> <ol style="list-style-type: none"> 1. Digital Photography 2. AP Computer Science Principles 3. Word Processing and Google Apps <p>1. Digital Photography</p> <p>Motion made and passed unanimously to approve the following new course: Digital Photography.</p> <p>2. AP Computer Science Principles</p> <p>Motion made and passed to approve the following new course: AP Computer Science Principles.</p>
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the high school course listing, so she would oppose this motion.

- Mrs. Faulenbach said she would not be supporting this new class either as she felt this should have been discussed sooner with budget discussion and approval right around the corner.
- Mr. Schemm said there was a lively Committee on Learning discussion about the need to survey students for what they need and want. He also said it would be a good value to reach out to recent graduates to see what they found out after graduating regarding what they should have taken in high school.
- Mr. Lawson said he understood everyone's concerns but noted there are a high percentage of students who do go onto college and the AP course structure has been redone in the past five years to be more inclusive to all students.
- Mr. Failla said he has been vocal in the past in his various town positions that the district needs to look at course offerings for the average student who is not going to college. He said the students in the middle cannot be forgotten and he felt the Digital Photography course met some of that need versus this course.
- Mr. Lawson noted that in the past five years most of the approved courses added were not AP. Ms. DiCorpo said there were 27 non-AP and eight AP courses approved from 2013-2016.
- Mrs. McInerney asked how many overall AP courses the high school offers.
- Mrs. Faulenbach noted that the Board is in discussions with the Town regarding budget ramifications due to state cuts, and she asked if this had to be approved tonight. Mr. Smith said in order to be available for next year's course selections these had to be approved within the next three weeks. He noted two of the courses were in the Business department and were covered by the Perkins grant.
- Ms. DiCorpo said they are aware of the timing issue and said they have requested new course requests to be in by end of September going

forward. She also said course offerings totaled 130 for college prep of which 22 were AP.

- Mrs. Monaghan asked if the intent with the new course was to engage everyday students and Mr. Lawson said with the radical curriculum changes the target audience is everybody.
- Mr. McCauley said he would have liked to have been at the meeting but he noted jobs now require 21st century skills such as computer literacy.

The motion passed 5-4.

Aye: Mr. Schemm, Mr. Lawson, Mr. McCauley, Mrs. McInerney, Mrs. Monaghan

No: Mr. Failla, Mrs. Chastain, Mrs. Faulenbach, Mr. Dahl

3. Computer Literacy (formerly Word Processing and Google Apps)

Mr. McCauley moved to approve the following new course: Computer Literacy, seconded by Mrs. McInerney.

- Mr. Failla wondered if this course should really be taught before high school as a lot of students are already coming in with this literacy.
- Ms. DiCorpo said she had this conversation with Mr. Williams, noting this is an expanded keyboarding course. She said they surveyed the students who took this course and half said they took it because it fit their schedule and half took it because it was easy. She said different standards need to be addressed in using technology as a tool for learning.
- Mr. Failla said in private industry the Microsoft Suite is used.
- Ms. DiCorpo said the addition to the keyboarding part of this course is learning to communicate better to search and retrieve information without compromising personal security.

3. Computer Literacy (formerly Word Processing and Google Apps)

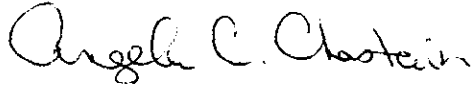
Motion made and passed to approve the following new course: Computer Literacy.

	<ul style="list-style-type: none"> • Mr. Schemm asked how many credits this course counts towards the graduation requirements and Ms. DiCorpo said it is a half credit elective. • Mrs. Chastain appreciated the rewrite and the effort put into this course description but was not convinced it was needed. She said she feels a broader discussion needs to be had in the Business department. She said she was not going to support this course and felt more useful and more relevant courses needed to be brought forward. • Mr. Failla asked if the teachers felt this course would now be more challenging with this rewrite and Ms. DiCorpo said the teachers felt strongly they could support the students with this course. <p>The motion passed 6-3.</p> <p>Aye: Mr. Failla, Mrs. Monaghan, Mr. McCauley, Mrs. McInerney, Mr. Lawson, Mr. Dahl No: Mr. Schemm, Mrs. Chastain, Mrs. Faulenbach</p>	
<p>11.</p> <p>A.</p> <p>B.</p> <p>C.</p>	<p>Items For Information And Discussion</p> <p>Field Trip Report</p> <ul style="list-style-type: none"> • There was no discussion. <p>Entitlement Grants</p> <ol style="list-style-type: none"> 1. Bilingual Grant 2. ESSA Title IV: Student Support and Academic Enrichment Grant <ul style="list-style-type: none"> • Mr. Lawson asked to confirm that these were noncompetitive grants and Ms. DiCorpo said that was correct. <p>Possible Budget Drivers</p> <ul style="list-style-type: none"> • Mr. Smith noted the next time the Board meets they will be in budget discussions. He said the state cuts have meant collateral damage in other areas too as the Department of Education has had 	<p>Items For Information And Discussion</p> <p>A. Field Trip Report</p> <p>B. Entitlement Grants</p> <ol style="list-style-type: none"> 1. Bilingual Grant 2. ESSA Title IV: Student Support and Academic Enrichment Grant <p>C. Possible Budget Drivers</p>

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	<p>to cut back on some of their supportive programming. He noted that this year's budget included insurance funds from the service fund and also included cuts from the Town Council, then Board of Finance. He said that means next year's budget will need to start at an increase just to cover all those items. He asked Board members for their thoughts, concerns and suggestions.</p> <ul style="list-style-type: none"> • Mr. Lawson said they anticipate more meetings with the Mayor before budget deliberations. 	
<p>12.</p>	<p>Adjourn</p> <p>Mrs. Faulenbach moved to adjourn the meeting at 8:43 pm, seconded by Mrs. McInerney and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn at 8:43 p.m.</p>

Respectfully submitted:



Angela C. Chastain
 Secretary
 New Milford Board of Education