**W. P. Davidson High School**

**School Code 3330**

**Admissions Policy**

**Purpose**

This purpose of this document is to

* Communicate to stakeholders in our community, school, and International Baccalaureate Diploma Program (IB DP) network, what W.P. Davidson High School (DHS) expects from applicants to the DP.
* Identify roles and responsibilities of stakeholders.
* Provide a plan for the ongoing revision of this policy.

**Philosophy**

School Mission Statement:

“Davidson High School’s primary function is to insure that all students acquire both the knowledge and the skills necessary to become responsible, contributing, democratic American global citizens. We offer a challenging, relevant curriculum, taught by a qualified and caring faculty working in collaboration to help students succeed. Our goals can best be accomplished in a positive school atmosphere characterized by high expectations, attractive and comfortable surroundings, and the support of our parents and community.”

**DHS Academic Integrity Policy**

In February/March of each year, the IB Coordinator meets with all interested grade 10 students and their parents to provide general information on the IB DP, the courses, and the requirements to consider when choosing courses. Those students submit a Statement of Intent signed by the students and their parents. The statement allows them to communicate their desire to be considered for entrance into the Diploma Programme for grade 11.

The IB Coordinator, the Assistant Principal, the Academy Specialist, and a lead teacher review the students’ coursework, grades, and teacher recommendations. Generally, a good candidate will have grades of B or higher in all subjects. However, we use a holistic approach and will review writing samples and course grade distributions along with the before mentioned data. Students, who have a record of success in challenging courses or have the confidence of their teachers and/or the review committee, are admitted.

**Roles and Responsibilities**

For the purpose of this document, we consider stakeholders to be administrators, the IB DP Coordinator, teachers, students, and parents.

Administrators, the IB DP Coordinator, and the Academy Specialist will:

* Know, understand, and uphold the Admissions Policy.
* Communicate the Admissions Policy to other stakeholders.
* Collaborate with teachers regarding feedback on student performance.

Students and Parents will:

* Know and understand the Academic Integrity Policy.
* Attend meetings and informational sessions intended to promote understanding of the Admissions Policy.
* Collaborate with administrators, the IB DP Coordinator, and the Academy Specialist for clarification of our policy.

**The Admissions Policy as a Working Document**

The DP Coordinator will review the Admissions Policy each year to determine if revisions are needed. When they are, the coordinator will form a group of stakeholders to review and revise the policy. We anticipate the policy will need revision every other year.

The policy will be available to all faculty, parents, and students via the DHS website and the student handbook that is issued each school year. We encourage feedback, commendations, and recommendations from all stakeholders.

The following stakeholders contributed to the revision of the policy as members of the steering committee:

Lydia Edmonds, DP Coordinator
Dr. Lynn Cleveland, Assistant Principal
Tara Smith, DP English: Literature teacher

Sara Martin, Academy Specialist

Robin Stefurak, parent

The committee met between August 2018 and March 2019. They reviewed literature and documents relevant to the process, and reviewed and revised our current Admissions Policy.