

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

DATE:	November 8, 2016
TIME:	7:30 P.M.
PLACE:	Sarah Noble Intermediate School – Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

A. Commended Students - 2017 National Merit Program: NMHS students Anthony Harkin, Jennifer Kast, Christopher Kipp, Sam Maniscalco, Raquel Morehouse and Rebecca Thomas

B. Semifinalists - 2017 National Merit Program: NMHS students Drew Humphreys and Ian Speziale

C. NMPS Retiree: Linda Durkin

D. NMPS Stars of the Month: Ruby Elaine Annese, Helen Crossen, Jasmina Ferizovic, Karen Hores, Justin Mack, James Martin

3. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.

B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes
1. Special Meeting Minutes October 18, 2016

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

9. COMMITTEE AND LIAISON REPORTS

A. Facilities Sub-Committee – Mr. Coppola

B. Operations Sub-Committee – Mrs. Faulenbach

C. Policy Sub-Committee – Mr. Schemm

RECEIVED
TOWN CLERK

2016 NOV -4 P 12: 54

NEW MILFORD, CT

- D. Committee on Learning – Mr. Dahl
- E. EdAdvance – Mr. Coppola
- F. Connecticut Boards of Education (CABE) – Mr. Coppola
- G. Negotiations Committee – Mrs. Faulenbach
- H. Magnet School – Mr. Schemm

10. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated November 8, 2016
- B. Monthly Reports
 - 1. Budget Position dated 10/28/16
 - 2. Purchase Resolution: D-692
 - 3. Request for Budget Transfers
- C. Policies for Second Review
 - 1. 5124 Reporting to Parents/Guardians – Report Cards
 - 2. 9320 Meetings of the Board
- D. Approval of the Following Curricula
 - 1. Sixth Grade Health
 - 2. Health II
 - 3. Introduction to Video Production
 - 4. Advanced Video Production
 - 5. Grade 6 Mathematics
 - 6. Grade 7 Mathematics
 - 7. Grade 7 Pre-Algebra
 - 8. Algebra 1 Honors
 - 9. Practical Math – Applications of Probability
 - 10. Practical Math – Applications of Statistics
 - 11. Practical Math – Applications of Percents
 - 12. Practical Math – Applications of Measurement
- E. NMHS Athletic Wing Outside Improvement Plan
- F. Legal Contract Review
- G. East Street
 - 1. ADA Compliance Report and Funding
- H. Pickett District Property
 - 1. Request for Lease Agreement from the Town

11. ITEMS FOR INFORMATION AND DISCUSSION

- A. Field Trip Report
- B. Textbook Previews
- C. Air Conditioning at SMS

12. ADJOURN

ITEMS OF INFORMATION

- Policy Sub-Committee Special Meeting Minutes – October 25, 2016
- Committee on Learning Special Meeting Minutes – October 25, 2016
- Facilities Sub-Committee Minutes – November 1, 2016
- Operations Sub-Committee Minutes – November 1, 2016

Policy Sub-Committee Meeting
November 15, 2016 – 6:45 p.m.
Lillis Administration Building, Room 2

Operations Sub-Committee Meeting
December 6, 2016 – 7:30 p.m.
Lillis Administration Building, Room 2

Committee on Learning Meeting
November 15, 2016 – 7:30 p.m.
Lillis Administration Building, Room 2

Board of Education Annual Meeting
December 13, 2016 – 7:00 p.m.
Sarah Noble Intermediate School, LMC

Facilities Sub-Committee Meeting
December 6, 2016 – 6:45 p.m.
Lillis Administration Building, Room 2

Board of Education Regular Meeting
December 13, 2016 – 7:30 p.m.
Sarah Noble Intermediate School, LMC

**New Milford Board of Education
 Special Meeting Minutes
 October 18, 2016
 Sarah Noble Intermediate School Library Media Center**

Present:	Mr. David A. Lawson, Chairman Mrs. Angela Chastain Mr. Bill Dahl Mrs. Wendy Faulenbach Mr. Dave Littlefield Mr. Brian McCauley Mrs. Tammy McInerney Mr. J.T. Schemm
Absent:	Mr. Robert Coppola

RECEIVED
 TOWN CLERK
 2016 OCT 21 A 9:06

NEW MILFORD, CT

Also Present:	Mr. Joshua Smith, Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Anthony Giovannone, Director of Fiscal Services and Operations Ms. Roberta Pratt, Director of Technology Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Kevin Munrett, Facilities Manager Mr. Greg Shugrue, New Milford High School Principal Dr. Christopher Longo, Schaghticoke Middle School Principal Mrs. Anne Bilko, Sarah Noble Intermediate School Principal Ms. Kendall Stewart, Student Representative Mr. Gregory Winkelstern, Student Representative
---------------	---

1. A.	Call to Order Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:32 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2. A.	Recognition Winner in the 2016 CHET Dream Big! Competition: SNIS student Chayten Prashant <ul style="list-style-type: none"> Mr. Smith invited SNIS teacher Dianne Johnson to introduce her former student Chayten Prashant. Ms. Johnson said Chayten's 	Recognition A. Winner in the 2016 CHET Dream Big! Competition: SNIS student Chayten Prashant

	<p>essay was chosen as a winning entry from over 3700 essays submitted.</p> <p>B. NMPS Stars of the Month: Darcy Campbell, Jane Danish, Danette Lambiase, Judy Larkin, Kerry Schur, and Michael Tremmel</p> <ul style="list-style-type: none"> • Mr. Smith said this month is the second staff recognition for the year. Now one of these staff members who has been nominated within the district will drive the car donated by Ingersoll Automotive of Danbury for one month. They were nominated along with other staff through the district website and a random selection program was used to choose the six individuals. • After a random draw, Mrs. Danish won the right to the use of the car for one month. <p>The meeting recessed at 7:43 p.m. for a short reception and reconvened at 7:51 p.m.</p>	<p>B. NMPS Stars of the Month: Darcy Campbell, Jane Danish, Danette Lambiase, Judy Larkin, Kerry Schur, and Michael Tremmel</p>
<p>3.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
<p>4.</p>	<p>PTO Report</p> <ul style="list-style-type: none"> • Kathleen Lewis, PTO president, said this past weekend the K-5 Maureen Haas Cross Country event was held at the high school. Over 450 students participated, with cross country teams from the high school and some members from the SMS teams helping out. Approximately 20 staff members, as staff members' children who participated, gave their time to help run the event as well. The event was sponsored by local businesses who contributed over \$2,000. • The Grad Party's Junk in the Trunk was this weekend as well. • HPS held a Free Family Fun Night with board games. • All the schools have completed their student picture days with re-take coming up in the following weeks. • Upcoming events include Schaghticoke's Scholastic Book Fair which will be open during 	<p>PTO Report</p>

	<p>conferences and Northville's Spooktacular Halloween Dance at the end of October. There will also be Pumpkins in the Dark which will be held this Saturday at SNIS. The proceeds will go the Grad Party and the PTO Scholarship fund.</p> <ul style="list-style-type: none"> • In November the K-5 Spirit day is Crazy Hat day and will be held the first Friday of the month. 	
5.	<p>Student Representatives' Report</p> <ul style="list-style-type: none"> • October 17th was the NMHS National Honor Society induction with 71 new members added bringing the total club membership to over 120. • October 19th will be the Sophomore/Junior PSAT day. • October 20th will be the wind ensemble and chorus concert at 7:00 p.m. • October 22nd the marching band will be in competition in Brookfield in the morning and Danbury in the evening. They have also been accepted into the NYC Veterans Day parade to be held November 11th. • This week and next are the senior nights at the varsity sports events. • October 25th is the Math Honor Society induction. • October 27th is the date for underclassmen to retake their photos. • October 20th and the 29th the Dramatics Club will be producing its annual play which this year is the Wizard of Oz. • October 27th is the monthly activity day at the high school with 100 plus activities. • Parent teacher conferences also start on October 27th. The parent portal is now open to parents and students. • November 3rd will be the annual NAMES presentation which focuses on anti-bullying among other topics. 	<p>Student Representatives' Report</p>

<p>6.</p> <p>A.</p>	<p>Approval of Minutes</p> <p>Approval of the following Board of Education Meeting Minutes</p> <p>1. Regular Meeting Minutes September 13, 2016</p> <p>Mrs. McInerney moved to approve the following Board of Education Meeting Minutes:</p> <p>1. Regular Meeting Minutes September 13, 2016</p> <p>Seconded by Mr. McCauley and passed 6-0-2.</p> <p>Aye: Mrs. Faulenbach, Mr. Schemm, Mr. Dahl, Mr. McCauley, Mrs. Chastain, Mrs. McInerney</p> <p>Abstain: Mr. Lawson, Mr. Littlefield</p>	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes</p> <p>1. Regular Meeting Minutes September 13, 2016</p> <p>Motion made and passed to approve the following Board of Education Meeting Minutes:</p> <p>1. Regular Meeting Minutes September 13, 2016</p>
<p>7.</p>	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Mr. Smith thanked the Board members who worked on the administrators' contract which will be discussed later this evening in executive session. • On October 17th, Mr. Smith said he attended the PTO district meeting and was impressed with the remarkable amount of work done by the organization's members. • On October 18th, Mr. Smith attended a CAPSS meeting which is the superintendent's organization; he serves on the technology sub-committee where they have been discussing student data privacy. He said the technology sub-committee is working on a boilerplate privacy notice regarding new data privacy requirements that all schools can use so each school will not need to re-create the idea. 	<p>Superintendent's Report</p>
<p>8.</p>	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mr. Lawson said the school year is progressing well. Tonight there will be discussion of the capital reserve request and the possible transfer of the East Street School building. He said the budget is already being worked on and said any Board members who have suggestions for 	<p>Board Chairman's Report</p>

	additions or deletions should contact Mr. Smith.	
9.	Committee and Liaison Reports	Committee and Liaison Reports
A.	Facilities Sub-Committee – Mr. Coppola	A. Facilities Sub-Committee
	<ul style="list-style-type: none"> Mr. Lawson reported on behalf of Bob Coppola that the Facilities Sub-committee discussed the possible East Street move and Mr. Smith has prepared a draft of cost estimates. The committee received an update on overtime. They discussed the air-conditioning at SMS as well as the roof project. The chiller at the high school has been installed. 	
B.	Operations Sub-Committee – Mrs. Faulenbach	B. Operations Sub-Committee
	<ul style="list-style-type: none"> Mrs. Faulenbach said most of the items discussed were on the agenda tonight for discussion or action. They brought forward the NM Substance Abuse Prevention Council survey proposal for the Board's consideration. They discussed the monthly reports, the capital reserve request, three grants for approval, and the activity stipend requests for SMS and Sarah Noble. They had a brief conversation on the possible John Pettibone move. 	
C.	Policy Sub-Committee – Mr. Schemm	C. Policy Sub-Committee
	<ul style="list-style-type: none"> Mr. Schemm said there are two different sets of policies on the agenda tonight - those that have statutory required changes and those on for first review. He said 5124 has the Parent Portal added and 9320 has a change in language to move the Board meeting to the third Tuesday of the month for timeliness of the Policy and Committee on Learning reports. He said they also discussed the Superintendent's evaluation which led to a further discussion of the four responsibilities of the Board which are to make policy, to designate a Chief Executive Officer, budgeting, and planning and goal setting which cannot be delegated. In that regard there is a meeting 	

	<p>scheduled for November 16th with CABE to help the Board discuss the planning and goal setting part.</p> <p>D. Committee on Learning – Mr. Dahl</p> <ul style="list-style-type: none"> Mr. Dahl said they had a presentation by Alisha DiCorpo, Michael Clyne and Karen Brenneke on the assessment testings done throughout the year and the bottom line is New Milford is doing a good job. The assessments they looked at included the Northwest Evaluation Association (NWEA), Smarter Balanced, Mastery Tests in Science, SAT, and AP testing. Ms. Brenneke discussed the Columbia Teacher College on Reading and Writing Study Units. Mr. Dahl thanked the teachers for the work they are doing. <p>E. EdAdvance – Mr. Coppola</p> <ul style="list-style-type: none"> Mr. Lawson reported on behalf of Bob Coppola that they have not had a meeting since the name change and the rebranding efforts. <p>F. Connecticut Boards of Education (CABE) – Mr. Coppola</p> <ul style="list-style-type: none"> Mr. Smith reported in the absence of Mr. Coppola and said the annual conference is November 18th and 19th and registration is still open. Mr. Coppola had received a copy of the legislative action platform which Mr. Smith would have available for the Board to review if members wished. <p>G. Negotiations Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none"> Mrs. Faulenbach said they would be discussing the Administrators’ contract in Executive Session tonight and they are working on paraeducator negotiations still. 	<p>D. Committee on Learning</p> <p>E. EdAdvance</p> <p>F. Connecticut Boards of Education (CABE)</p> <p>G. Negotiations Committee</p>
--	--	---

H.	Magnet School – Mr. Schemm <ul style="list-style-type: none"> Mr. Schemm said they had not had a meeting since the May one and he expected they would have a meeting in December at this point. 	H. Magnet School
10. A.	Discussion and Possible Action New Milford Substance Abuse Prevention Council Survey Request Mr. Dahl moved to approve the implementation of the New Milford Substance Abuse Prevention Council Survey and the requested donation of \$600, seconded by Mrs. Faulenbach. <ul style="list-style-type: none"> Mrs. Faulenbach said this was discussed at the Operations Sub-Committee and the minutes did capture some of that conversation but she wanted to give the Board a chance to approve or deny this request. She said the Operations Sub-Committee was sensitive to surveys. This particular survey is designed for grades eight, ten and twelve. There will be an option for parents to opt out and they can read the questions in advance. Mr. Dahl said he tried to get on the link with the questions but he could not access it. Mr. Smith introduced Lindsey Marr from the New Milford Substance Abuse Council who said they will be sending out six weeks prior to the survey the option for parents to opt out. Mr. Dahl asked how it was determined if a child was being honest and Ms. Marr said the responses are tested for validity. Mr. Dahl asked if this was compared against national numbers and Ms. Marr said it is a national institutional survey and many of the surrounding towns were conducting it. She said the survey assesses attitudes, behaviors, risk factors and the strengths of the community. Mr. Dahl asked if there would be a town meeting for the survey and Ms. Marr said there would be a meeting after the results are back and assessed to discuss them. 	Discussion and Possible Action A. New Milford Substance Abuse Prevention Council Survey Request Motion made and passed to approve the implementation of the New Milford Substance Abuse Prevention Council Survey and the requested donation of \$600.

- Mrs. McInerney asked if parents could review the questions prior and Ms. Marr said a copy would be at the library but that they did not want to make the questions so accessible that parents would coach their children as to what to say. They did not want to skew the results.
- Mrs. Chastain asked if this would be conducted during instructional time and Mr. Smith said they would work to find the least impactful time. Ms. Marr said the survey would take between 30 and 40 minutes.
- Mrs. Chastain asked what the school would get from this survey and Mr. Smith said they do a lot of work with the middle school around risk factors and this would help to see if there is an impact. He said the students can use the data to see the "norm" of their peers and see how they fit in. Also, the neighboring communities are conducting the survey and this would help the Town collaborate on programs rather than each community building its own programs.
- Mrs. Chastain said she felt there might be other more pressing concerns such as how many students are coming to school hungry, etc.
- Mr. Littlefield asked if the survey was anonymous and Ms. Marr said it was.
- Mr. Littlefield asked for examples of what strengths might be identified in the survey and Ms. Marr said strengths included the resiliency of the students, the support they receive, their self-esteem and positive role models.

The motion passed 7-1.

Aye: Mr. Littlefield, Mrs. Faulenbach, Mr. Lawson, Mr. McCauley, Mrs. McInerney, Mr. Dahl, Mr. Schemm
No: Mrs. Chastain

B. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated October 18, 2016

Mr. McCauley moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments,

B. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated October 18, 2016

Motion made and passed unanimously to approve Exhibit A:

<p>Resignations and Leaves of Absence as of October 18, 2016, seconded by Mrs. Chastain and passed unanimously.</p> <p>C. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated 9/30/16 2. Purchase Resolutions: D-691 3. Request for Budget Transfers <p>Mrs. McInerney moved to approve monthly reports: Budget Position dated September 30, 2016; Purchase Resolutions D-691; and Request for Budget Transfers, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach thanked the administration for their continued work on updating the reports. <p>The motion passed unanimously.</p> <p>D. Grant Approvals</p> <ol style="list-style-type: none"> 1. Bilingual Education Grant – ED 229 <p>Mrs. Faulenbach moved to approve the Bilingual Education Grant – ED 229 in the amount of \$4,062.00, seconded by Mr. Dahl and passed unanimously.</p> <ol style="list-style-type: none"> 2. District Consolidated Grant <p>Mrs. Faulenbach moved to approve the District Consolidated Grant in the amount of \$396,728.00, seconded by Mr. Schemm and passed unanimously.</p> <ol style="list-style-type: none"> 3. Title III Grant <p>Mrs. Chastain moved to approve the Title III Grant in the amount of \$19,427.00, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none"> • Mr. Schemm asked if this grant was different by each building and Ms. DiCorpo said it was 	<p>Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of October 18, 2016</p> <p>C. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated 9/30/16 2. Purchase Resolution: D-D-691 3. Request for Budget Transfers <p>Motion made and passed unanimously to approve monthly reports: Budget Position dated September 30, 2016, Purchase Resolution D-691, Request for Budget Transfers.</p> <p>D. Grant Approvals</p> <ol style="list-style-type: none"> 1. Bilingual Education Grant – ED 229 <p>Motion made and passed unanimously to approve the Bilingual Education Grant – ED 229 in the amount of \$4,062.00.</p> <ol style="list-style-type: none"> 2. District Consolidated Grant <p>Motion made and passed unanimously to approve the District Consolidated Grant in the amount of \$396,728.00.</p> <ol style="list-style-type: none"> 3. Title III Grant <p>Motion made and passed unanimously to approve the Title III Grant in the amount of \$19,427.00.</p>
--	--

the bilingual grant that was different by building.

The motion passed unanimously.

**E. Activity Stipend Requests
1. Schaghticoke Middle School**

Mrs. McInerney moved to approve the stipend positions of American Sign Language Club and Jazz Club for Schaghticoke Middle School, seconded by Mrs. Faulenbach.

- Mr. Dahl said he liked the concept of moving around the money to meet the needs of the students but wondered what would happen if there is interest in another activity and the money has been moved or has run out. Mr. Smith said there are a fixed number of students that can go to these activities so they try to keep different clubs active to meet the interest of the students. Different clubs have different times and formats for how long they are conducted.
- Mr. Dahl said what if in September there was no interest in a club but by January there is and Mr. Smith said clubs run at different lengths. He said the sign language club was active at Sarah Noble and they were expanding it to Schaghticoke.
- Mrs. McInerney asked what happened if there was interest in a club but there was no teacher available and Mr. Smith said they do run into that issue from time to time but the staff typically steps up and will learn how to do what the students are interested in order to run the club.
- Mr. Littlefield asked if the clubs being replaced are shelved and Mr. Smith said they just lay dormant because once they are created they don't lapse.
- Mr. Dahl asked how students knew what clubs were being offered and Mrs. Bilko said they send e-mails and keep teachers informed as new activities come up. Dr. Longo said they send an email blast out.

**E. Activity Stipend Requests
1. Schaghticoke Middle School**

Motion made and passed unanimously to approve the stipend positions of American Sign Language Club and Jazz Club for Schaghticoke Middle School.

The motion passed unanimously.

2. Sarah Noble Intermediate School

Mrs. Chastain moved to approve the stipend positions of Chess Club, Coding Club, Rubric's/Game Club and Talent Show for Sarah Noble Intermediate School, seconded by Mrs. Faulenbach.

- Mrs. Chastain encouraged Mrs. Bilko to reach out to the high school for some of the programming, including computer programming and the chess club. Mrs. Bilko said last year every student did an Hour of Code and it went over very well. She said it would be a great idea to bring the high school students in to Sarah Noble.
- Mr. Schemm asked procedurally if the approval of these activities fell under the Board purview and Mr. Smith said the Board approves the activities and they need to be created to be allocated but once they are approved they are always there.

The motion passed unanimously.

F. Policies for Approval

- 1. 1700 Possession of Firearms on School Property Prohibited**
- 2. 4112.5 Criminal History Inquiries and Employment Reference Checks**
- 3. 4121 Substitute Teachers**
- 4. 5131.6 Students – Drugs, Alcohol and Tobacco**

Mrs. Chastain moved to approve the following policies:

- 1. 1700 Possession of Firearms on School Property Prohibited**
- 2. 4112.5 Criminal History Inquiries and Employment Reference Checks**
- 3. 4121 Substitute Teachers**

2. Sarah Noble Intermediate School

Motion made and passed unanimously to approve the stipend positions of Chess Club, Coding Club, Rubric's/Game Club and Talent Show for Sarah Noble Intermediate School.

F. Policies for Approval

- 1. 1700 Possession of Firearms on School Property Prohibited**
- 2. 4112.5 Criminal History Inquiries and Employment Reference Checks**
- 3. 4121 Substitute Teachers**
- 4. 5131.6 Students – Drugs, Alcohol and Tobacco**

Motion made and passed unanimously to approve the following policies:

- 1. 1700 Possession of Firearms on School Property Prohibited**
- 2. 4112.5 Criminal History Inquiries and Employment Reference Checks**

	<p>4. 5131.6 Students – Drugs, Alcohol and Tobacco</p> <p>Seconded by Mr. McCauley and passed unanimously.</p> <p>G. Policies for First Review</p> <ol style="list-style-type: none"> 1. 5124 Reporting to Parents/Guardians – Report Cards 2. 9320 Meetings of the Board <ul style="list-style-type: none"> • Mrs. Faulenbach said the change in policy 9320 was raised to move the monthly meeting to the third Tuesday. She also said item 4 speaks to the agenda being constructed by the Board Chair and Superintendent. She said there is another policy that coincides with the agenda construction which she hoped would be looked at also but said she would be proposing a change in this policy that said any member could add anything to the agenda. Mr. Lawson asked for clarification on Mrs. Faulenbach's suggestion and she said the policy reads the Board Chair "may" add the item to the agenda but she felt it should be automatic. • Mr. Dahl said while the Board is considering changing the day he felt a better day would be Wednesday or Thursday as having the meeting on Tuesday leads to a long week. He said this would allow the agenda to be done on Friday and give Board members more time to read through. • Mr. McCauley said he felt Wednesday, Thursday or Friday would be easier too but obviously was willing to do Tuesdays as he was present this evening. • Mrs. Faulenbach noted that for years the meeting has been on a Tuesday and the public is used to it being on a Tuesday. • Mr. Schemm said there is “big C change” and “little c change” and changing the day to Thursday would be a big change. He said the Board is somewhat time bound on this as the schedule has to be set by January. He also said this would be a good time to set summer meetings on the schedule. 	<ol style="list-style-type: none"> 3. 4121 Substitute Teachers 4. 5131.6 Students – Drugs, Alcohol and Tobacco <p>G. Policies for First Review</p> <ol style="list-style-type: none"> 1. 5124 Reporting to Parents/Guardians – Report Cards 2. 9320 Meetings of the Board
--	---	--

- Mr. Smith reminded the Board members that the rationale behind this change was really for the reporting cycle and having the Policy and Committee on Learning on the first Tuesday meant that the Board meeting would have all committee actions.
- Mr. Littlefield asked when this change would take effect and Mr. Smith said it would probably be February since the budget would be in the works for January but it would be at the Board's discretion.

H. Textbook Approvals

Mr. Dahl moved to approve the following textbooks:

1. Zaitoun – Grades 9-10
2. Nectar in a Sieve – Grade 10
3. The River Between – Grade 10
4. Looking at Movies: An Introduction to Film – Grade 12

Seconded by Mrs. McInerney.

- Mr. Schemm thanked Ms. DiCorpo for adding the cost of the book.
- Mr. Littlefield also thanked her for adding the description of the book.

The motion passed unanimously.

I. Capital Reserve Request

- Mrs. Faulenbach said this was brought before the Operations Sub-Committee as in the past a formal request would be made of the Town Council. She said a formal request is not necessary this year because it was part of the budget request so no motion is required.
- Mr. Smith said the capital request was put in the budget as a way to be more transparent, because in the past money used from the capital reserve account was not accounted for easily. He said for instance the phone system bought last year was not in the budget process and so

H. Textbook Approvals

Motion made and passed unanimously to approve the following textbooks:

1. Zaitoun – Grades 9-10
2. Nectar in a Sieve – Grade 10
3. The River Between – Grade 10
4. Looking at Movies: An Introduction to Film – Grade 12

I. Capital Reserve Request

	they had to go back through meeting minutes to find the expenditure.	
11.	Items of Information	Items of Information
A.	Field Trip Report	A. Field Trip Report
B.	Legal Contract	B. Legal Contract
	<ul style="list-style-type: none"> • Mrs. Faulenbach said this was on the Operations agenda as it was brought up by a Board member to look at the contract. She said in 2009 a full bid process was completed and in 2012 an RFP was done. She asked if the Board wanted Operations to pursue a new look at the legal contract. • Mr. McCauley felt it should be discussed every five years and a policy should be put in place to assure this happened. • Mrs. Faulenbach said this was strictly at the Board's convenience and they could choose at any time to go out to bid. • Mrs. McInerney and Mr. Lawson felt this should go back to Operations to be looked at. • Mrs. Faulenbach said she would be glad to put it on the Operations agenda but noted that this could be a lengthy process as it might take a couple of nights to listen to proposals. • Mr. Schemm asked if this was a one-year contract and Mr. Smith said the retainer procures the legal firm's services for one year or for the length of the retainer. 	
C.	JPS/East Street	C. JPS/East Street
	<ul style="list-style-type: none"> • Mr. Lawson said a memo had been prepared regarding the potential move to Pettibone. It was to be forwarded to the Mayor's office tomorrow. He said the Board has not been asked to prepare anything other than this. • Mrs. Chastain suggested a note needed to be added to the memo suggesting these are not the full costs. • Mr. Smith said they were asked by the Chair of the Facilities Committee and a Board member 	

to put together this information. It is preliminary.

- Mrs. Chastain said the Board had received an email regarding an RFP re: the East Street building and thought one should go out for Pettibone as well.
- Mrs. McInerney said the RFP was to sell East Street.
- Mr. Littlefield said the big glaring part of this memo is the "does not include" for pricing.
- Mr. Schemm said the Board's purview is East Street only as Pettibone is no longer under the Board's purview. He said the memo is clear these are not actual costs and this is an initial draft.
- Mr. Dahl said this whole process is confusing. He said first of all this memo includes numbers from Mr. Munrett and Mr. Smith so he couldn't put validity in these costs as they were not done by a contractor. He also noted this was not the Board's decision as far as fixing the buildings. He said he was not going to move anyone until the building was completed and the administration said it wanted to move. He said he was made aware that once a school closes the building must then be brought up to current building codes.
- Mrs. McInerney said the Board was asked for what it needed in the building - walls, electrical, fiber, etc. - the Board should hand the Town a list of what they need and want.
- Mr. McCauley said the Board has to move out of East Street or make it ADA accessible.
- Mr. Lawson asked if anyone had any changes to wording on the memo.
- Mrs. Faulenbach said she has a wish list of items. She said she disagreed that Pettibone was not in the Board's purview as they should look at all options. She said there is no real plan and little conversation. She noted this started in June when it appeared on the Town Council agenda, and then the Mayor came to the Facilities Sub-Committee where a list of 17 questions was drafted which have not been answered.

- Mr. Lawson said the questions would be resent with this memo.
- Mrs. Faulenbach said she would like this to be a collaborative process but she is not happy with the current process. She said both schools should be looked at. She said one week ago they received an email with an RFP. Then today an email was received quoting the Sevigny report dated May of 2007 and yet no other report was quoted. She asked what the actual cost to the taxpayers would be. She said she wants the Board's questions answered, a committee should be formed to address this, and if no committee is formed then a general contractor, architect or engineer should be hired. She wants a detailed cost analysis of Pettibone and East Street - including asbestos and PCBs. She wants to see the possible lease agreement with the Town including financial responsibility, maintenance, length of lease, and to have legal counsel review it.
- Mrs. Chastain said the process is confusing and the information is sparse. She said she does not care where the administrative offices are but the Board needs to know the impact on the budget and what that will mean about what they might need to take away from the students.
- Mr. Littlefield asked what would be the Board's responsibility down the road versus the landlord.
- Mr. Lawson said the memo would go to the Mayor's office with the questions and the Board would get a response. The discussion remains in Operations and Facilities.
- Mrs. McInerney said the Board is going to have to look at East Street and bringing it up to compliance as the district cannot continue to grandfather the building.
- Mrs. Faulenbach said the Board members agree they need to have questions answered and they need information. She also said individual Board members should not respond to the Mayor's email and he should be advised to communicate through the Board Chair.
- Mr. Dahl said a committee should be formed so the Board does not continue to spin its wheels.

	<ul style="list-style-type: none"> • Mr. Smith asked for clarity on communication with the Mayor's office and the consensus of the Board was that communication should go through the Chair. 	
12.	<p>Executive Session (Anticipated)</p> <p>A. Discussion and possible action on proposed collective bargaining agreement between the New Milford Board of Education and New Milford School Administrators Association.</p> <p>Mr. McCauley moved that the Board enter into executive session in order to discuss the proposed collective bargaining agreement between the New Milford Board of Education and New Milford School Administrators Association and invite into the session Mr. Joshua Smith, seconded by Mr. Schemm and passed unanimously.</p> <p>The Board and Mr. Smith entered executive session at 9:29 p.m.</p> <p>The Board returned to public session at 9:45 p.m.</p>	<p>Executive Session (Anticipated)</p> <p>A. Discussion and possible action on proposed collective bargaining agreement between the New Milford Board of Education and New Milford School Administrators Association.</p> <p>Motion made and passed unanimously that the Board enter into executive session in order to discuss the proposed collective bargaining agreement between the New Milford Board of Education and New Milford School Administrators Association and invite into the session Mr. Joshua Smith.</p>
13.	<p>Discussion and Possible Action</p> <p>A. Approval of successor collective bargaining agreement between the New Milford Board of Education and New Milford School Administrators Association.</p> <p>Mrs. Faulenbach moved to approve the successor collective bargaining agreement between the New Milford Board of Education and New Milford School Administrators Association as discussed in executive session and to further move that the Board delegate to the Chairperson of the Board the authority to execute said agreement on behalf of the Board,</p>	<p>Discussion and Possible Action</p> <p>A. Approval of successor collective bargaining agreement between the New Milford Board of Education and New Milford School Administrators Association.</p> <p>Motion made and passed unanimously to approve the successor collective bargaining agreement between the New Milford Board of Education and New Milford School Administrators Association as discussed in executive session and to further move that the Board delegate to the Chairperson of the Board the authority to execute</p>

	seconded by Mr. McCauley and passed unanimously.	said agreement on behalf of the Board.
14.	Adjourn Mrs. Faulenbach moved to adjourn the meeting at 9:46 p.m. seconded by Mrs. McNerney and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn at 9:46 p.m.

Respectfully submitted:

Wendy Faulenbach

Wendy Faulenbach
Secretary
New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
November 8, 2016
**as of November 4, 2016

ACTION ITEMS

A. Personnel

1. **CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **None**

b. **NON-RENEWALS**

1. **None**

2. **CERTIFIED STAFF**

b. **APPOINTMENTS**

1. ****Mrs. Danielle Kiser**, Special Education Teacher, Schaghticoke Middle School
Move that the Board of Education appoint **Mrs. Danielle Kiser** as a Special Education Teacher at Schaghticoke Middle School effective November 9, 2016.
**2016-2017 Salary: \$75,515 (step 12F), pro-rated to start date

Education History:
BS: SUNY Brockport
Major: Psychology/Elementary Education
MS: Long Island University
Major: Special Education

Work Experience:
2 yrs. New York
9 yrs. Wilton

Replacing: M. Lavoie

3. **NON-CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **Mrs. Karen Adams**, Paraeducator, Northville Elementary School
Move that the Board of Education approve the resignation of **Mrs. Karen Adams** as a Paraeducator at Northville Elementary School effective October 28, 2016.
2. ****Mrs. Deborah Burnett**, Paraeducator, Schaghticoke Middle School
Move that the Board of Education approve the resignation of **Mrs. Deborah Burnett** as a Paraeducator at Schaghticoke Middle School effective November 3, 2016.
3. **Mrs. Amy Crookshank**, Paraeducator, Sarah Noble Intermediate School
Move that the Board of Education approve the resignation of **Mrs. Amy Crookshank** as a Paraeducator at Sarah Noble Intermediate School effective November 10, 2016.

Personal Reasons

Personal Reasons

Personal Reasons

- 4. ****Mrs. Roxanne Willoughby**, Paraeducator, Northville Elementary School
Move that the Board of Education approve the resignation, due to retirement, of **Mrs. Roxanne Willoughby** as a Paraeducator at Northville Elementary School effective January 3, 2017.

Retirement

- 4. **NON-CERTIFIED STAFF**
 - b. **APPOINTMENTS**

- 1. ****Mrs. Eileen Rama**, Bookkeeper for Accounts Payable, Central Office
Move that the Board of Education appoint **Mrs. Eileen Rama** as a Bookkeeper for Accounts Payable at Central Office effective November 14, 2016.

\$22.28 per hour, step 6
8 hours per day, Calendar Year

Replacing: L. Durkin

- 5. **ADULT EDUCATION STAFF**
 - a. **RESIGNATIONS**

- 1. None

- 6. **ADULT EDUCATION STAFF**
 - b. **APPOINTMENTS**

- 1. None

- 7. **BAND STAFF**
 - a. **RESIGNATIONS**

- 1. None

- 8. **BAND STAFF**
 - b. **APPOINTMENTS**

- 1. ****Mr. Robert Carlucci**, Winter Percussion – Assistant Director for Marching Band, New Milford High School
Move that the Board of Education appoint **Mr. Robert Carlucci** as Winter Percussion – Assistant Director for Marching Band at New Milford High School effective November 15, 2016.

- 2. ****Ms. Taylor Davis**, Winter Percussion Volunteer for Marching Band, New Milford High School
Move that the Board of Education appoint **Ms. Taylor Davis** as Winter Percussion Volunteer for Marching Band at New Milford High School effective November 15, 2016.

2016-2017 Stipend: \$1895

Volunteer

- | | |
|--|---------------------------|
| <p>3. **Mr. George Maloney, Winter Percussion Volunteer for Marching Band, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. George Maloney as Winter Percussion Volunteer for Marching Band at New Milford High School effective November 15, 2016.</p> | Volunteer |
| <p>4. **Mr. David Paradis, Winter Percussion - Pit Instructor for Marching Band, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. David Paradis as Winter Percussion – Pit Instructor for Marching Band at New Milford High School effective November 15, 2016.</p> | 2016-2017 Stipend: \$1419 |
| <p>5. **Mr. Tim Pearson, Winter Percussion – Director for Marching Band, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Tim Pearson as Winter Percussion – Director for Marching Band at New Milford High School effective November 15, 2016.</p> | 2016-2017 Stipend: \$3749 |
| <p>6. **Ms. Breanna Vanak, Winter Percussion – Visual Tech for Marching Band, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Breanna Vanak as Winter Percussion – Visual Tech for Marching Band at New Milford High School effective November 15, 2016.</p> | 2016-2017 Stipend: \$1419 |
| <p>7. **Mr. Zachary Whitlock, Winter Percussion Volunteer for Marching Band, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Zachary Whitlock as Winter Percussion Volunteer for Marching Band at New Milford High School effective November 15, 2016.</p> | Volunteer |
| <p>9. COACHING STAFF
a. RESIGNATIONS</p> | |
| <p>1. **Mr. Andrew Bimonte, Freshman Boys' Basketball Coach, New Milford High School
<u>Move</u> that the Board of Education approve the resignation of Mr. Andrew Bimonte as Freshman Boys' Basketball Coach at New Milford High School effective October 7, 2016.</p> | Personal Reasons |

10. COACHING STAFF

b. APPOINTMENTS

- | | |
|--|---|
| <p>1. ** Mr. Chris Bacich, Volunteer Boys' Indoor Track Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Chris Bacich as Volunteer Boys' Indoor Track Coach at New Milford High School effective November 28, 2016.</p> | <p>Volunteer</p> |
| <p>2. **Mr. Larry Badaracco, Boys' Assistant Wrestling Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Larry Badaracco as Boys' Assistant Wrestling Coach at New Milford High School effective November 28, 2016.</p> | <p>2016-2017 Stipend: \$3006
Current Staff Member</p> |
| <p>3. **Ms. Amie Bush, Girls' Dance Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Amie Bush as Girls' Dance Coach at New Milford High School effective December 5, 2016.</p> | <p>2016-2017 Stipend: \$1419</p> |
| <p>4. Ms. Tricia Blood, Girls' Intramural Basketball Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Ms. Tricia Blood as Girls' Intramural Basketball Coach at Schaghticoke Middle School effective November 14, 2016.</p> | <p>2016-2017 Stipend: \$947
Current Staff Member</p> |
| <p>5. Ms. Tricia Blood, Girls' Intramural Volleyball Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Ms. Tricia Blood as Girls' Intramural Volleyball Coach at Schaghticoke Middle School effective February 1, 2017.</p> | <p>2016-2017 Stipend: \$947
Current Staff Member</p> |
| <p>6. **Mr. Scott Capriglione, Boys' Varsity Ice Hockey Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Scott Capriglione as Boys' Varsity Ice Hockey Coach at New Milford High School effective December 3, 2016.</p> | <p>2016-2017 Stipend: \$3739</p> |
| <p>7. **Mr. Daryl Daniels, Volunteer Boys' Assistant Wrestling Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Daryl Daniels as Volunteer Boys' Assistant Wrestling Coach at New Milford High School effective November 28, 2016.</p> | <p>Volunteer
Current Staff Member</p> |

- | | |
|---|---|
| <p>8. **Mr. Andrew DePalma, Boys' Assistant Ice Hockey Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Andrew DePalma as Boys' Assistant Ice Hockey Coach at New Milford High School effective December 3, 2016.</p> | <p>2016-2017 Stipend: \$2428</p> |
| <p>9. **Ms. Cindy Dubret, Girls' Cheerleading Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Cindy Dubret as Girls' Cheerleading Coach at New Milford High School effective December 3, 2016.</p> | <p>2016-2017 Stipend: \$3439
Current Staff Member</p> |
| <p>10. **Mr. Tom Ferrell, Boys' Assistant Wrestling Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Tom Ferrell as Boys' Assistant Wrestling Coach at New Milford High School effective November 28, 2016.</p> | <p>2016-2017 Stipend: \$3006
Current Staff Member</p> |
| <p>11. **Mr. Ryan Fitzsimmons, Girls' Varsity Indoor Track Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Ryan Fitzsimmons as Girls' Varsity Indoor Track Coach at New Milford High School effective December 3, 2016.</p> | <p>2016-2017 Stipend: \$2777
Current Staff Member</p> |
| <p>12. Mr. Gary Golembeske, Boys' Assistant Ice Hockey Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Gary Golembeske as Boys' Assistant Ice Hockey Coach at New Milford High School effective November 9, 2016.</p> | <p>2016-2017 Stipend: \$2428</p> |
| <p>13. Mr. Rob Hibbard, Girls' Interscholastic Basketball Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mr. Rob Hibbard as Girls' Interscholastic Basketball Coach at Schaghticoke Middle School effective November 14, 2016.</p> | <p>2016-2017 Stipend: \$1895
Current Staff Member</p> |
| <p>14. Mr. Rob Hibbard, Boys' Intramural Basketball Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mr. Rob Hibbard as Boys' Intramural Basketball Coach at Schaghticoke Middle School effective February 1, 2017.</p> | <p>2016-2017 Stipend: \$947
Current Staff Member</p> |

- | | |
|--|---|
| <p>15. **Mr. William Kersten, Girls' Varsity Basketball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. William Kersten as Girls' Varsity Basketball Coach at New Milford High School effective November 28, 2016.</p> | <p>2016-2017 Stipend: \$5626</p> |
| <p>16. **Ms. Bethany Mihaly, Girls' Varsity Gymnastics Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Bethany Mihaly as Girls' Varsity Gymnastics Coach at New Milford High School effective December 3, 2016.</p> | <p>2016-2017 Stipend: \$3859</p> |
| <p>17. Mr. David Mumma, Boys' Interscholastic Basketball Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mr. David Mumma as Boys' Interscholastic Basketball Coach at Schaghticoke Middle School effective November 14, 2016.</p> | <p>2016-2017 Stipend: \$1895
Current Staff Member</p> |
| <p>18. **Mr. Mike Nahom, Girls' and Boys' Assistant Indoor Track Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Mike Nahom as Girls' and Boys' Assistant Indoor Track Coach at New Milford High School effective December 3, 2016.</p> | <p>2016-2017 Stipend: \$1804</p> |
| <p>19. **Mr. Robert Nathan, Boys' Varsity Swimming Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Robert Nathan as Boys' Varsity Swimming Coach at New Milford High School effective December 3, 2016.</p> | <p>2016-2017 Stipend: \$2157.50
\$4315 stipend split with Rory Perry
Current Staff Member</p> |
| <p>20. ** Mr. Robert Nathan, Boys' Assistant Swimming Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Robert Nathan as Boys' Assistant Swimming Coach at New Milford High School effective December 3, 2016.</p> | <p>2016-2017 Stipend: \$1402.50
\$2805 stipend split with Rory Perry
Current Staff Member</p> |
| <p>21. **Mr. Anthony Nocera, Girls' Freshman Basketball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Anthony Nocera as Girls' Freshman Basketball Coach at New Milford High School effective November 28, 2016.</p> | <p>2016-2017 Stipend: \$2813
Current Staff Member</p> |

- | | |
|--|---|
| <p>22. **Ms. Mary O'Connor, Girls' Assistant Gymnastics Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Mary O'Connor as Girls' Assistant Gymnastics Coach at New Milford High School effective December 3, 2016.</p> | 2016-2017 Stipend: \$2508 |
| <p>23. **Mr. Rory Perry, Boys' Varsity Swimming Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Rory Perry as Boys' Varsity Swimming Coach at New Milford High School effective December 3, 2016.</p> | 2016-2017 Stipend: \$2157.50
\$4315 stipend split with Robert Nathan

Current Staff Member |
| <p>24. **Mr. Rory Perry, Boys' Assistant Swimming Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Rory Perry as Boys' Assistant Swimming Coach at New Milford High School effective December 3, 2016.</p> | 2016-2017 Stipend: \$1402.50
\$2805 stipend split with Robert Nathan

Current Staff Member |
| <p>25. **Mr. Chris Piel, Boys' Varsity Wrestling Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Chris Piel as Boys' Varsity Wrestling Coach at New Milford High School effective November 28, 2016.</p> | 2016-2017 Stipend: \$4626 |
| <p>26. **Mr. Ryan Rebstock, Boys' Varsity Indoor Track Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Ryan Rebstock as Boys' Varsity Indoor Track Coach at New Milford High School effective December 3, 2016.</p> | 2016-2017 Stipend: \$2777

Current Staff Member |
| <p>27. **Mrs. Mindi Sarko, Girls' Junior Varsity Cheerleading Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mrs. Mindi Sarko as Girls' Junior Varsity Cheerleading Coach at New Milford High School effective December 3, 2016.</p> | 2016-2017 Stipend: \$2236 |
| <p>28. **Mr. Sean Stanco, Boys' Junior Varsity Basketball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Sean Stanco as Boys' Junior Varsity Basketball Coach at New Milford High School effective December 3, 2016.</p> | 2016-2017 Stipend: \$3657 |

29. Mr. Albert Tolomeo III, Boys' Varsity Basketball Coach, New Milford High School

Move that the Board of Education appoint Mr. Albert Tolomeo III as Boys' Varsity Basketball Coach at New Milford High School effective November 9, 2016.

2016-2017 Stipend: \$5626

30. **Mr. Giles Vaughan, Girls' Junior Varsity Basketball Coach at New Milford High School

Move that the Board of Education appoint Mr. Giles Vaughan as Girls' Junior Varsity Basketball Coach at New Milford High School effective November 28, 2016.

2016-2017 Stipend: \$3657

31. Mr. Matt Wall, Boys' Intramural Volleyball Coach, Schaghticoke Middle School

Move that the Board of Education appoint Mr. Matt Wall as Boys' Intramural Volleyball Coach at Schaghticoke Middle School effective February 1, 2017.

2016-2017 Stipend: \$947

Current Staff Member

11. LEAVES OF ABSENCE

1. Mrs. Amber Scalzo, Elementary Teacher, Sarah Noble Intermediate School

Move that the Board of Education approve to extend an unpaid leave of absence for Mrs. Amber Scalzo through the end of the 2016-2017 school year.

Unpaid Leave of Absence

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
OPERATIONS WEB PAGE UNDER NOVEMBER 1, 2016**

10. DISCUSSION AND POSSIBLE ACTION

- B. Monthly Reports
 - 1. Budget Position dated 10/28/16
 - 2. Purchase Resolution: D-692
 - 3. Request for Budget Transfers

**THE FOLLOWING ITEMS CAN BE PREVIEWED IN THE
OFFICE OF THE ASSISTANT SUPERINTENDENT**

- D. Approval of the Following Curricula
 - 1. Sixth Grade Health
 - 2. Health II
 - 3. Introduction to Video Production
 - 4. Advanced Video Production
 - 5. Grade 6 Mathematics
 - 6. Grade 7 Mathematics
 - 7. Grade 7 Pre-Algebra
 - 8. Algebra I Honors
 - 9. Practical Math – Applications of Probability
 - 10. Practical Math – Applications of Statistics
 - 11. Practical Math – Applications of Percents
 - 12. Practical Math – Applications of Measurement

**THE FOLLOWING ITEM CAN BE PREVIEWED ON THE
FACILITIES WEB PAGE UNDER NOVEMBER 1, 2016**

10 DISCUSSION AND POSSIBLE ACTION

- E. NMHS Athletic Wing Outside Improvement Plan

Students

Reporting to Parents/Guardians - Report Cards

It is the belief of the Board that communication between school and home is vital to the growth and education of each student. A good rule of thumb is that parents should be kept informed enough so that they are not surprised by any grade reported on the report card.

Parent-Teacher Communication

Recognizing its responsibility to keep parents/guardians informed of student welfare and progress in school, it is the policy of the New Milford Board of Education to maintain an accurate and effective system of reporting that will adequately communicate a student's level of achievement.

The Superintendent of Schools is authorized to develop and implement procedures to encourage parent-teacher communication. These procedures shall require at least two flexible parent-teacher conferences for each school year. In addition, such procedures may include school newsletters, required regular contact with all parents, additional flexible parent-teacher conferences, drop-in hours for parents, home visits and the use of technology such as student/parent database communication systems, email, or ~~homework hotlines~~ *Parent Portal* to allow parents to check on their children's assignments and students to get assistance if needed.

The Superintendent of Schools shall be responsible for the establishment and maintenance of the District's reporting system, as approved by the Board.

Standards

1. The reporting system shall be appropriate to grade level and curriculum content.
2. The reporting system shall include regularly scheduled written reports, such as report cards and progress reports, as well as parent-teacher conferences and any other means of communication *such as Parent Portal* that may be deemed necessary and effective. The school calendar shall include the dates that report cards will be issued and parent-teacher conferences held. Parent-teacher conferences shall be scheduled at such times to ensure the greatest participation by parents/guardians.
3. The reporting system shall be clear and easily understandable.
4. Teachers shall maintain the standard to notify parents/guardians regarding a student's performance whenever such notification would serve the best interest of the student (ex: when a student is in danger of failing or when there is a significant drop in grade or class, performance).
5. Individual results of standardized tests shall be available to parents/guardians.

Students

Reporting to Parents/Guardians - Report Cards

6. If parents are separated or divorced, both have equal rights to be informed of their child's progress unless there is an order from the court to the contrary. Non-custodial parents shall receive written reports and conference notifications upon a written request to the School Principal.

Legal Reference: Connecticut General Statutes

10-15b - Access of parent or guardian to student's records

46b-56 Access to records of minor children by non-custodial parent

10-221(f) – Board of Education to prescribe rules, policies and procedures

Policy adopted: June 12, 2001
Policy revised: June 12, 2007
Policy revised: March 12, 2013

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

9320(a)

Bylaws of the Board

Meetings of the Board

The Board of Education is a legal body which exists only when its members are assembled in official session. It is the responsibility of the Board to publicly convene for the purpose of conducting official business as required.

It is the policy of the Board to hold a regular meeting on the ~~second~~ *third* Tuesday of each month. The Board shall also, when need dictates, conduct special meetings as called by the Board Chairperson, or upon request of three Board members. An agenda, prepared in accordance with the standards set forth in this policy, shall be publicly posted at least twenty-four hours prior to the time a meeting of the Board is to convene.

Official transactions of the Board shall ordinarily be conducted at the regular meeting. A special meeting, which has been called for a specific purpose, shall only address the specific order of business for which the meeting has been called.

1. So that the Board may be well prepared for meetings, all members shall receive the written agenda, as well as supporting information for items to be considered, at least two business days before a meeting of the Board.
2. The Board shall meet in executive session as needed, in accordance with the circumstances prescribed by the Freedom of Information Act.
3. All meetings of the Board are open to the public. An "Opportunity For The Public To Be Heard" shall be scheduled at every meeting.
4. The agenda of all meetings shall be prepared by the Superintendent in consultation with the Board Chairperson. Board members may also request items for inclusion on the agenda. Every effort should be made to prepare an agenda that will not require a meeting to extend more than three hours.
5. The following guidelines should be followed when listing agenda items; however, when necessary and reasonable, the Board may change the order of business on an agenda so that those items of particular interest to the public in attendance may be considered early in the meeting.
 - a. Recommended motions, including approval of minutes
 - b. Items for Discussion - reports, schedules, communications, etc.

(cf. 9323 – Construction/Posting of Agenda and 9325.2 – Order of Business)

Bylaws of the Board

Meetings of the Board (continued)

6. All actions of the Board shall be recorded as the Board Minutes and kept on file as the permanent official record of the Board meeting proceedings.
7. A majority of the Board members (five) shall constitute a quorum for the transaction of business. (cf. 9325.1 – Quorum)
8. “Robert’s Rules of Order, Revised” shall govern the proceedings of the Board except when in conflict with the Board Bylaws.
9. A meeting of the Board may be canceled by the agreement of a majority of the Board.
10. A listing of the regular meetings of the Board of Education shall be posted with the Town Clerk no later than January 31 of each year.

Legal Reference: Connecticut General Statutes

1-206 Denial of access to public records or meetings.

1-225 Meetings of government agencies to be public.

1-227 Mailing of notice of meetings to persons filing written request.

1-228 Adjournment of meetings. Notice.

1-229 Continued hearings. Notice.

1-230 Regular meetings to be held pursuant to regulation, ordinance or resolution.

10-218 Officers. Meetings

Bylaw adopted by the Board: January 9, 2001
 Bylaw revised by the Board: November 7, 2005
 Bylaw revised by the Board: November 14, 2006
 Bylaw revised by the Board: June 12, 2012

NEW MILFORD PUBLIC SCHOOLS
 New Milford, Connecticut

Bylaws of the Board

Meetings of the Board

The Board of Education is a legal body which exists only when its members are assembled in official session. It is the responsibility of the Board to publicly convene for the purpose of conducting official business as required.

It is the policy of the Board to hold a regular meeting on the ~~second~~ *third* Tuesday of each month. The Board shall also, when need dictates, conduct special meetings as called by the Board Chairperson, or upon request of three Board members. An agenda, prepared in accordance with the standards set forth in this policy, shall be publicly posted at least twenty-four hours prior to the time a meeting of the Board is to convene.

Official transactions of the Board shall ordinarily be conducted at the regular meeting. A special meeting, which has been called for a specific purpose, shall only address the specific order of business for which the meeting has been called.

1. So that the Board may be well prepared for meetings, all members shall receive the written agenda, as well as supporting information for items to be considered, at least two business days before a meeting of the Board.
2. The Board shall meet in executive session as needed, in accordance with the circumstances prescribed by the Freedom of Information Act.
3. All meetings of the Board are open to the public. An "Opportunity For The Public To Be Heard" shall be scheduled at every meeting.
4. The agenda of all meetings shall be prepared by the Superintendent in consultation with the Board Chairperson. Board members may also request items for inclusion on the agenda. *An agenda item requested in writing to the Chair by at least three members shall automatically be added to the agenda.* Every effort should be made to prepare an agenda that will not require a meeting to extend more than three hours.
5. The following guidelines should be followed when listing agenda items; however, when necessary and reasonable, the Board may change the order of business on an agenda so that those items of particular interest to the public in attendance may be considered early in the meeting.
 - a. Recommended motions, including approval of minutes
 - b. Items for Discussion - reports, schedules, communications, etc.

(cf. 9323 – Construction/Posting of Agenda and 9325.2 – Order of Business)

Bylaws of the Board

Meetings of the Board (continued)

6. All actions of the Board shall be recorded as the Board Minutes and kept on file as the permanent official record of the Board meeting proceedings.
7. A majority of the Board members (five) shall constitute a quorum for the transaction of business. (cf. 9325.1 – Quorum)
8. “Robert's Rules of Order, Revised” shall govern the proceedings of the Board except when in conflict with the Board Bylaws.
9. A meeting of the Board may be canceled by the agreement of a majority of the Board.
10. A listing of the regular meetings of the Board of Education shall be posted with the Town Clerk no later than January 31 of each year.

Legal Reference: Connecticut General Statutes

1-206 Denial of access to public records or meetings.

1-225 Meetings of government agencies to be public.

1-227 Mailing of notice of meetings to persons filing written request.

1-228 Adjournment of meetings. Notice.

1-229 Continued hearings. Notice.

1-230 Regular meetings to be held pursuant to regulation, ordinance or resolution.

10-218 Officers. Meetings

Bylaw adopted by the Board: January 9, 2001
Bylaw revised by the Board: November 7, 2005
Bylaw revised by the Board: November 14, 2006
Bylaw revised by the Board: June 12, 2012

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

APPROVED FIELD TRIPS

November 2016 (10)

<u>School</u>	<u>Grade/Dept.</u>	<u>Trip Date</u>	<u>Day(s) of the Week</u>	<u># of Students</u>	<u>of Adult</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
NMHS	9-12	Nov. 9	Wednesday	35	1	Hill and Plain Elementary: Band Providing music for Veteran's Day Program	1	\$0.00
NMHS	10-11	Nov. 14	Monday	23	1	Lebanese Cuisine Restaurant Bethel, CT	1	\$25.00
NMHS	11-12	Nov. 14	Monday	45	4	Pace University: Video Production	2	\$25.00
NMHS	10-12	Nov 17	Thursday	10-12	2	FBLA National Fall Leadership Conference, Dallas, TX	2	\$550.00
NMHS	9-12	Nov. 23, 2017	Wednesday	100	10	Hollywood Christmas Parade, (band) Hollywood, CA	1	\$1650-1750.00
NMHS	9-12	Dec 10	Saturday	8-10	1	Horace Greeley HS Chappaqua NY	0	\$0.00
SMS	6-8	Jan. 7, 2017	Saturday	50	5	King Phillip MS West Hartford CT	0	\$12.00
NMHS	10-12	March 6, 2017	Monday	50	3	Aqua Turf, DECA State Conference	3	\$65.00
NMHS	9-11	April 18, 2017	Thursday	27	3	Dayton, OH: Winter Percussion World Championships	1	\$550.00



NEW MILFORD PUBLIC SCHOOLS
Office of the Assistant Superintendent

50 East Street
New Milford, Connecticut 06776
(860) 354-3235 FAX (860) 210-2643

TO: Joshua Smith, Superintendent
FROM: Ms. Alisha DiCorpo, Assistant Superintendent
DATE: November 3, 2016
RE: Textbook Preview –Grade 12, Grade 11-12 (AP)

The textbooks listed below will be brought before the Board of Education for adoption at the December Board of Education meeting. Board members may review these books, which will be located in the Assistant Superintendent's office, between the hours of 8:00 a.m. and 4:00 p.m.

Reading Children's Literature: A Critical Introduction: by Carrie Hintz, Eric L. Tribunella
(Bedford St. Martin) Grade 12

Informed by recent scholarship and interest in cultural studies and critical theory, this book is a compact core text that introduces students to the historical contexts, genres, and issues of children's literature. A beautifully designed and illustrated supplement to the individual literary works assigned. It provides helpful apparatus that makes it a complete resource for working with children's literature both during and after the course.

Cost of Book: \$65.00

Number of Copies Needed: 60

Total: \$3900.00

Essentials of Comparative Politics With Cases: By Patrick H. O'Neil, Karl Fields, Don Share
(W.W. Norton and Co) Grade 11-12

The present text is outdated because many of the featured countries have changed their form of govt. This book provides all the tools professors need to introduce the study and comparison of political systems.

Cost of Book: \$87.50

Number of Copies Needed: 20

Total: \$1750.00

**New Milford Board of Education
 Policy Sub-Committee Special Meeting Minutes
 October 25, 2016
 Lillis Administration Building, Room 2**

Present: Mr. J.T. Schemm, Chairperson
 Mrs. Wendy Faulenbach
 Mr. Dave Littlefield
 Mrs. Tammy McInerney

Also Present: Mr. Joshua Smith, Superintendent
 Ms. Alisha DiCorpo, Assistant Superintendent

RECEIVED
 TOWN CLERK
 2016 OCT 27 P 2:27
 NEW MILFORD, CT

1.	<p>Call to Order</p> <p>The special meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mr. Schemm.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> Bob Coppola said the Board of Education has been discussing changing the scheduled day for the monthly Board meeting and sub-committees. He suggests leaving the Board meeting as the second Tuesday of the month and Facilities and Operations as the first Tuesday but changing Policy and COL to the fourth Tuesday so their items could be closer to the Board meeting. He said he also supported the idea of a Board member being able to take an agenda item directly to the Board meeting without having to go to sub-committee. He said this was a sensitive topic for him as he had been burned on this in the past when the Board turned JPS back to the town in his absence due to a family emergency. 	<p>Public Comment</p>
3. A.	<p>Discussion</p> <p>Policies/Regulations for Discussion</p> <p>1. 2400 Evaluation of the Superintendent/Process</p> <ul style="list-style-type: none"> Mr. Schemm said the policy and regulation 	<p>Discussion</p> <p>A. Policies/Regulations for Discussion</p> <p>1. 2400 Evaluation of the Superintendent/Process</p>

were both included for discussion as well as samples from CAFE.

- Mr. Smith said he would like to discuss a revamp of the regulation and connect it to Board goals and reflection. He would like to tie together measurable objectives for the evaluation piece.
- Mr. Schemm referenced the policy's evaluation timeline.
- Mr. Littlefield said he thought the timeline was fine but that he found the current evaluation rubric very limiting. He said they had been talking for a few years now about putting together a committee to rewrite it.
- Mrs. Faulenbach said she agrees that the rubric needs work but is concerned that the timeline will be off if they move to a new document now.
- Mr. Smith said the Board workshop on November 16th may guide some of this discussion. He suggested the rubric could be modified and used as a pilot this year with follow up at the end of the year to see what's working and what adjustments may need to be made.
- Mrs. McInerney said she would prefer not to switch midstream and instead start new at the beginning of next year. She would like to see an Ad-Hoc committee formed.
- Mrs. Faulenbach said she had requested this previously and that the Chair is responsible for convening the Ad-Hoc committee. She suggested that the topic be brought up at the next Board meeting under discussion.

2. 9130 Board Committees

- Mrs. Faulenbach said she thinks the by-laws work well in general. She agrees it is best to start with agenda items in sub-committee but thinks we need checks and balances in the case where meetings are cancelled or for when a requested item does not make it on sub-committee agendas for whatever reason. Her

2. 9130 Board Committees

concern is how to make sure that the voice of the minority is heard while business is still moved forward. She would like to see language added to 9130c #4 that says if three members make a written request for an agenda item, it automatically gets added to the full Board agenda.

- Mr. Littlefield agreed that he would like to see a clear path to get something on the agenda and he doesn't think it is clear right now.

3. 9320 Meetings of the Board

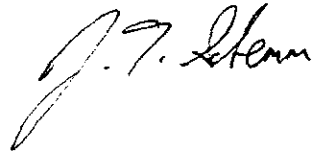
- Mr. Schemm said this policy is back for second review by the committee and will be considered for second review at the next Board meeting.
- Mr. Smith said regarding the discussion of changing sub-committee dates a good example of why he would like to move Operations is this next month coming. The meeting is November 1st so the committee won't have full end of month reports to review since they will be run on Friday for distribution.
- Mr. Smith said he wanted to discuss 9320a #1 to provide clarification for transparency. Over time it has become the practice to provide all supporting materials to an extended list beyond Board members prior to the meetings. He said he thinks the Board should have the opportunity to review these materials first and have discussion at the meeting prior to the general public having discussion and making assumptions. He said it is his intention to adhere to the policy more tightly going forward and provide the full packet in advance to the Board only going forward with all others receiving the agenda as stipulated in the policy.
- Mrs. Faulenbach said she fully supports this and agrees that the Board should see and discuss the materials first. Once there is discussion, all materials will be made available to the community.
- Mr. Schemm asked if the FOIA rules are a

3. 9320 Meetings of the Board

	<p>factor and Mr. Smith said it would depend on the materials but even then there is a timeframe for response that would allow the Board to see them first.</p> <ul style="list-style-type: none"> • Mr. Smith said regarding the proposed change to the third Tuesday a decision needs to be made so that it can be correctly posted in the annual calendar of dates given to the Town in January however the actual implementation of the change can be made whenever the Board wishes, including waiting to start until the next school year or new Board elections. <p>4. 9323 Construction of the Agenda</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said she would like to see language added here similar to that requested in 9130 that three members requesting an item has it automatically added to the Board agenda. She said ideally items should go through sub-committees first but would like the leeway if it is a pressing issue. • Mr. Littlefield said he would like the language to be expanded to include a reference to sub-committee agendas. • Mr. Smith said he would add the requested language to both policies and bring them back for discussion at the next Policy meeting. <p>5. 9324 Advance Delivery of Meeting Materials</p> <ul style="list-style-type: none"> • Mr. Smith said this goes along with 9320 and that it is his intention going forward to continue to publicize the agenda to the community, with supporting material going only to Board members ahead of time. 	<p>4. 9323 Construction of the Agenda</p> <p>5. 9324 Advance Delivery of Meeting Materials</p>
<p>4.</p> <p>A.</p>	<p>Items of Information</p> <p>CABE Sample Documents</p> <p>1. 2400 Evaluation of the Superintendent recommended process</p>	<p>Items of Information</p> <p>A. CABE Sample Documents</p> <p>1. 2400 Evaluation of the Superintendent recommended process</p>

	<p>2. Superintendent Evaluation form</p> <ul style="list-style-type: none"> Mr. Schemm said these materials are used by many districts as a starting template and he provides them here to foster discussion going forward. 	<p>2. Superintendent Evaluation form</p>
5.	<p>Public Comment</p> <ul style="list-style-type: none"> There was none. 	<p>Public Comment</p>
6.	<p>Adjourn</p> <p>Mr. Littlefield moved to adjourn the meeting at 7:32 p.m. seconded by Mrs. McInerney and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:32 p.m.</p>

Respectfully submitted:



J.T. Schemm, Chairperson
 Policy Sub-Committee

**New Milford Board of Education
 Committee on Learning Special Meeting Minutes
 October 25, 2016
 Lillis Administration Building, Room 2**

Present: Mr. William R. Dahl, Chairperson
 Mr. Dave Littlefield
 Mr. Brian McCauley
 Mrs. Tammy McInerney

Also Present: Mr. Joshua Smith, Superintendent of Schools
 Ms. Alisha DiCorpo, Assistant Superintendent of Schools
 Mr. Alessandro Amenta, Teacher, New Milford High School
 Mrs. Suzanne Andrews, Teacher, New Milford High School
 Mr. Jeffrey Bronn, Teacher, New Milford High School
 Mrs. Sara Del Mastro, Science Department Chair, New Milford High School
 Mrs. Denise Duggan, Teacher, New Milford High School
 Mr. Ryan Fitzsimmons, Teacher, New Milford High School
 Mrs. Cortni Muir, Math Coach
 Mrs. Mariann Schirizzo, Health Teacher, K-8

RECEIVED
 TOWN CLERK
 OCT 27 P 2:27
 CY
 NEW MILFORD, CT

1.	<p>Call to Order</p> <p>The special meeting of the New Milford Board of Education Committee on Learning was called to order at 7:35 p.m. by Mr. Dahl.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
3.	<p>Discussion and Possible Action</p> <p>A. Review and Approval of Curriculum</p> <ul style="list-style-type: none"> • Ms. DiCorpo said between 30-35 curriculum were written over the summer and she will be bringing them forward by topic for continuity. They are in the pilot stage for this year. <p>1. Sixth Grade Health</p> <ul style="list-style-type: none"> • Mrs. Schirizzo said this course includes topics on decision making, emotional health, self-esteem, stress management, and staying safe on social media while showing respect for others. There is a unit on the six pillars of character that 	<p>Discussion and Possible Action</p> <p>A. Review and Approval of Curriculum</p> <p>1. Sixth Grade Health</p>

	<p>dovetails with the district's character education program. The drug abuse education unit includes the topics of inhalant and alcohol abuse and a refusal skills portion where students learn eight different ways to say no. Later in the year, students do a unit on nutrition and on the components of fitness. They study environmental health in the spring and end with a unit on sexuality which focuses on puberty.</p> <ul style="list-style-type: none">• Mr. Dahl said he taught health for over 40 years and was very impressed with this curriculum. He asked if the state mandates any topics. Mrs. Schirizzo said there are no mandates in 6th grade health, only recommendations, though they do take national and state standards into account.• Mrs. McInerney asked what happens if a parent has an issue with a particular unit. Mrs. Schirizzo said they try and answer any parental concerns ahead of time. Parents can preview videos etc. if they wish. She will be inviting parents in during parent conferences to stop in and view materials. Parents can also opt out students from units but that happens very seldom. <p>2. Health II</p> <ul style="list-style-type: none">• Mrs. Duggan said this an option offered to juniors and seniors who were not able to get their needed credit from Health I. She said CPR training is mandated by the state and New Milford has been ahead of the curve in that we can give certification in this area as our instructors are certified. The nutrition unit includes wellness goals including apps for nutrition consumers and food choices which is important as students move on to post-secondary life. There is a unit on physical fitness for a healthy person. There are also units on mental health: resources if in crisis, anger management and conflict resolution and substance abuse prevention. Sexuality is discussed at this level too with the emphasis on relationships and boundary setting.	<p>2. Health II</p>
--	---	----------------------------

	<p>3. Introduction to Video Production 4. Advanced Video Production</p> <ul style="list-style-type: none">• Mr. Bronn and Mr. Amenta said these courses were proposed last year as a split out from the original course. The split has allowed an increase in student enrollment from about a dozen last year to over 60 total this year.• Mr. Bronn said the Introductory course is focused on the technical aspects of film making, including equipment use and the elements of photography. They also discuss the ethical nature of film making including the appropriate use of music and humor.• Mr. Amenta said they stress to the students that this is a craft, not just turning a camera on to record. The idea of film as motion pictures is explored through photography. This is used to begin the students' introduction to the complex software they will use. In the Advanced course, students take their learned skills and move to production, including pre and post editing and script writing. Students create product for a variety of purposes and for a variety of audiences. This is the course out of which comes Green Wave TV. Students also create a long term individual video project chosen based on individual interest.• Mr. Bronn said they were very appreciative of the upgraded equipment and lab.• Mrs. McInerney said she loves this course and asked if there was ever a case where a student would take the intro course and then have a semester gap before they were able to take the advanced course and Mr. Bronn said that could happen.• Mrs. McInerney said she was excited to see that the Advanced course provides and English credit as well and is a great alternative within the English curriculum. Mr. Amenta said writing is a large component. He gave the example of a class project where students write their college essay and then turn it into a video.	<p>3. Introduction to Video Production 4. Advanced Video Production</p>
--	---	---

<p>5. Grade 6 Mathematics 6. Grade 7 Mathematics 7. Grade 7 Pre-Algebra</p> <ul style="list-style-type: none">• Mrs. Muir Grades 6 and 7 Mathematics use the Connected Math series as the vehicle to teach the major areas. The focus is on common core standards and math practices with some emphasis on standardized testing. For the Grade 7 Pre-Algebra course, Mrs. Muir looked at the Connected Math series and pulled important units from 7th and 8th grade that would best prepare the students for Algebra and combined them into a condensed course. Common end of unit assessments aligned to standards were added as well as performance tasks for each marking period. In Pre-Algebra, students utilize Desmos, an online graphing calculator. There is talk of adding this for SBAC at the state level, so New Milford students would already be familiar with the tool.• Ms. DiCorpo said Mrs. Muir is working with the Chair of the high school math department to continue the flow of curriculum and instruction from the middle school to the high school level. <p>8. Algebra 1 Honors</p> <ul style="list-style-type: none">• Mr. Fitzsimmons said this course is uses a great textbook series and is fully aligned with common core. It has an Honors pace and students work faster and at a deeper level than in other courses. Assessments are correlated to hit all standards.• Mr. Littlefield asked how it ties in with 8th grade Algebra and Mr. Fitzsimmons said the 8th grade course is essentially Honors level as well. <p>9. Practical Math – Applications of Probability 10. Practical Math – Applications of Statistics 11. Practical Math – Applications of Percents 12. Practical Math – Applications of Measurement</p> <ul style="list-style-type: none">• Mr. Dahl said he was very happy to see the real	<p>5. Grade 6 Mathematics 6. Grade 7 Mathematics 7. Grade 7 Pre-Algebra</p> <p>8. Algebra 1 Honors</p> <p>9. Practical Math – Applications of Probability 10. Practical Math – Applications of Statistics 11. Practical Math – Applications of Percents 12. Practical Math – Applications of Measurement</p>
---	--

	<p>life applications used in this series of courses.</p> <ul style="list-style-type: none"> • Mr. Fitzsimmons said these courses were designed to help with the increased credit requirement for math and to reach the group of students who may struggle with other math courses. These courses stress real world applications to teach theory. Topics may include baking using a recipe, buying a car, using a credit card, budgeting for clothes and food or playing the stock market. • Mr. McCauley said the courses teach skills that the students will be able to use across a number of courses. <p>Mrs. McInerney moved to bring the following curricula:</p> <ol style="list-style-type: none"> 1. Sixth Grade Health 2. Health II 3. Introduction to Video Production 4. Advanced Video Production 5. Grade 6 Mathematics 6. Grade 7 Mathematics 7. Grade 7 Pre-Algebra 8. Algebra 1 Honors 9. Practical Math – Applications of Probability 10. Practical Math – Applications of Statistics 11. Practical Math – Applications of Percents 12. Practical Math – Applications of Measurement <p>to the full Board for approval, seconded by Mr. McCauley and passed unanimously.</p>	<p>Motion made and passed unanimously to bring the following curriculum to the full Board for approval:</p> <ol style="list-style-type: none"> 1. Sixth Grade Health 2. Health II 3. Introduction to Video Production 4. Advanced Video Production 5. Grade 6 Mathematics 6. Grade 7 Mathematics 7. Grade 7 Pre-Algebra 8. Algebra 1 Honors 9. Practical Math – Applications of Probability 10. Practical Math – Applications of Statistics 11. Practical Math – Applications of Percents 12. Practical Math – Applications of Measurement
<p>4.</p> <p>A.</p>	<p>Items of Information</p> <p>Request for New Program or Course</p> <ol style="list-style-type: none"> 1. AP Human Geography <ul style="list-style-type: none"> • Mrs. Andrews said this course will also stress real world applications. Students will look at such things as how the actual land has effected civilization over time and how we as people affect the land. Topics will include migration 	<p>Items of Information</p> <p>A. Request for New Program or Course</p> <ol style="list-style-type: none"> 1. AP Human Geography

and political struggles, population trends, cultural patterns, climate change, food production and urban land use. It is a year-long course with no prerequisite.

- Ms. DiCorpo said other courses at the high school which touch on these topics are Middle East Studies and AP World History which both have high enrollment. This bodes well for the popularity of this course.
- Mr. Dahl asked if Danbury currently offered this course and Mr. Smith said yes, multiple sections. He said it tends to appeal to the non-traditional AP student as well and there is high interest. It will offer another avenue for more students to be exposed to a college level course in high school to get a taste of college expectations and pace.
- Mrs. McNerney asked what the budget implications are and Mr. Smith said the plan is to bring it back for approval following discussion tonight and then include it in budget planning. He said they may try to find dollars this year for the actual curriculum writing so that the class will be fully good to go in September. Mr. Dahl agreed that was a good idea.
- Mrs. McNerney asked about the addition preps that may be required of the teacher. Mr. Dahl said the teacher contract does not specify a maximum number of preps. Mr. Smith said they would try to be sensitive and balance the load.
- Mr. Smith said offering additional options to students that do not require prerequisites is helpful for flexibility of scheduling too.

2. AP Environmental Science

- Mrs. Del Mastro said she taught this course in her previous district and it was her favorite. It is truly interdisciplinary and appeals to many students. The study is on environmental issues and the science behind them and includes a true science lab component. She said it will complement very well what the department already offers.

2. AP Environmental Science

	<ul style="list-style-type: none"> • Mr. Littlefield said he was intrigued by the field work component. Mrs. Del Mastro said the budget will include transportation funds so the students could experiment with resources in their natural setting, for example through water quality testing. She said there were many local possibilities. • Mrs. McInerney noted a typo in the chart total and Mr. Smith said it would be corrected. • Mrs. Del Mastro said the Science department is also looking at streamlining AP Chemistry and Biology to one block classes to allow more flexibility with other courses. • Mr. Dahl asked Mrs. Del Mastro if the block schedule helps or hurts AP courses in her opinion. She said though AP science courses did lose minutes in going to the block, she loves teaching in it and the extended labs it allows. • Ms. DiCorpo said the high school is planning to survey students regarding their interest in courses and course content at the high school, both current and in the future. The information will be used to inform discussions regarding curriculum development. 	
5.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
6.	<p>Adjourn</p> <p>Mrs. McInerney moved to adjourn the meeting at 8:55 p.m. seconded by Mr. Littlefield and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:55 p.m.</p>

Respectfully submitted:

William R. Dahl

William R. Dahl, Chairperson
 Committee on Learning

**New Milford Board of Education
 Facilities Sub-Committee Minutes
 November 1, 2016
 Lillis Administration Building—Room 2**

Present: Mr. Robert Coppola, Chairperson
 Mrs. Angela C. Chastain
 Mr. Bill Dahl
 Mr. Brian McCauley, alternate

Absent: Mr. David A. Lawson

Also Present: Mr. Joshua Smith, Superintendent
 Ms. Alisha DiCorpo, Assistant Superintendent
 Mr. Anthony Giovannone, Director of Fiscal Services and Operations
 Mr. Kevin Munrett, Facilities Manager
 Mr. Nestor Aparicio, Assistant Facilities Manager
 Ms. Roberta Pratt, Director of Technology
 Ms. Ellamae Baldelli, Director of Human Resources
 Mrs. Laura Olson, Director of Pupil Personnel and Special Services

RECEIVED
 TOWN CLERK
 2016 NOV -3 P 12:58
 NEW MILFORD, CT

1.	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. Coppola. Mr. McCauley was seated in the absence of Mr. Lawson.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
3.	<p>Discussion and Possible Action</p> <p>A. East Street</p> <ul style="list-style-type: none"> • Mr. Coppola distributed a classified ad from the October 28, 2016 Spectrum requesting the submission of proposals for town owned property at 50 East Street. He said the Mayor has said he is not marketing the property, but this advertisement which includes a request for deposit seems to indicate otherwise. Mr. Coppola said he is requesting that Mr. Munrett provide tours of the East Street property to any Board members who wish since some of them may not be familiar with the whole building and the third floor would be available to the BOE when the Youth Agency moves to JPS. 	<p>Discussion and Possible Action</p> <p>A. East Street</p>

**New Milford Board of Education
Facilities Sub-Committee Minutes
November 1, 2016
Lillis Administration Building—Room 2**

- Mrs. Chastain said she agrees that East Street is being marketed for sale and thinks it is extremely premature since there has been no motion by the Board to release the building. She said she cannot consider that until she knows what the current cost to install an elevator at East Street would be.
- Mr. Coppola said this could be the next to last meeting of the Facilities meeting in its current configuration since the annual meeting in December may lead to the election of a new Chair who may change sub-committee assignments. He said this is the committee's chance to decide forward action. He asked if they wanted to discuss hiring an engineer or contractor or go with the information they already have from past reports.
- Mrs. Chastain said she wanted current information and that the Town should pay the cost since they are the ones asking us to vacate.
- Mr. Coppola said it was his opinion that the Town would not pay for any studies to East Street as the push is to move to JPS. He said he thinks JPS could be a great place but the quality of the facility is an issue.
- Mr. Dahl said he doesn't think the Town is interested in putting any money into East Street either. He likes JPS as a site and suggests waiting until June to see what the facility looks like at that point and decide then if it meets standards for administrative offices.
- Mr. McCauley said he does think JPS is the better option. He agrees that any work to install an elevator and fix bathrooms at East Street for ADA compliance will be at the Board's expense. He would like to know what the Board's responsibility will be for long term costs at JPS.
- Mr. Dahl asked if there was any money in the budget to fund studies for East Street. Mr. Giovannone said not in the Facilities budget and it was too early to say regarding the general budget. Mr. Smith said they would make adjustments to the budget as needed if the Board wants to go forward with any

	<p>studies.</p> <ul style="list-style-type: none">• Mrs. Chastain said she was not saying that JPS is not a better choice but she doesn't have the information to make an informed decision. She said she wants the Town to be asked to do the study. She said money spent by the BOE on either building is money not spent on students.• Mr. McCauley said he thinks the topic deserves more conversation with the full Board. <p>Mrs. Chastain moved to bring a request to hire an engineer or contractor to determine the costs for East Street ADA compliance and to seek funding for the study from the Town to the full Board for approval.</p> <p>Motion seconded by Mr. Dahl.</p> <p>Motion passed unanimously.</p> <p>B. Pickett District Property</p> <ul style="list-style-type: none">• Mr. Coppola said the last Board minutes included a discussion about requesting a lease agreement from the Town for JPS. He said he would like the length of the lease and its parameters, including what the Town is responsible for, spelled out. He would like to see the Superintendent, as the Board's CEO, delegated to speak to the Mayor on this topic.• Mr. Dahl asked if the Board could regain control of JPS if they move there. Mr. Smith said no because legally it had been turned back over to the town, ending its "continuous use" as an educational facility. He said his current understanding is that the Board would be tenants, not stewards, of the building.• Mr. McCauley said the fact that the Town is responsible for JPS and not the Board could work to the Board's advantage provided the lease is sufficiently long term as it would help alleviate the Board's liability for large scale facility repairs.• Mrs. Chastain said that she wants to see the terms spelled out to show repairs, such as the new roof that JPS will need, will not be the	<p>Motion made and passed unanimously to bring a request to hire an engineer or contractor to determine the costs for East Street ADA compliance and to seek funding for the study from the Town to the full Board for approval.</p> <p>B. Pickett District Property</p>
--	--	--

	<p>Board's responsibility. She asked whether having students at JPS would be allowed as they are now at East Street.</p> <ul style="list-style-type: none">• Mr. Smith said how we define student programs gives us some leeway. There are some grey areas to clarify but the buildings in question are not viewed by the state as independent schools so programs will in all likelihood be able to continue.• Mr. Dahl said he would like to see a lease agreement as well.• Mrs. Chastain said she was not sure the vision is the same between the Board and the Town on the look of the finished product and needs.• Mr. Coppola said any vote to turn the East Street building over to the Town could include conditions including a timeframe.• Mrs. Chastain asked if any of the current groups moving to JPS have an agreement with the Town. Mr. Smith said he would anticipate that is not the case as the departments in question are all directly budgeted through the Town unlike the BOE which has its own separate budget. <p>Mr. Coppola moved to bring a request to have the Superintendent request a lease agreement from the Town for the JPS property to the full Board for approval.</p> <p>Motion seconded by Mr. Dahl.</p> <p>Motion passed unanimously.</p> <p>C. NMHS Athletic Wing Outside Improvement Plan</p> <ul style="list-style-type: none">• Mr. Munrett referenced the memo provided by Mr. Lipinsky regarding this project.• Mr. Coppola asked if the LMC was open after school for athletes. Mr. Smith said it is.• Mrs. Chastain asked if the future maintenance of this project would be folded into the budget going forward and Mr. Munrett said yes, it would be.	<p>Motion made and passed unanimously to bring a request to have the Superintendent request a lease agreement from the Town for the JPS property to the full Board for approval.</p> <p>C. NMHS Athletic Wing Outside Improvement Plan</p>
--	---	--

	<p>Mr. Dahl moved to bring the NMHS Athletic Wing Outside Improvement Plan to the full Board for approval.</p> <p>Motion seconded by Mr. McCauley.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring the NMHS Athletic Wing Outside Improvement Plan to the full Board for approval.</p>
<p>4.</p> <p>A.</p>	<p>Items of Information</p> <p>A. SMS Roof</p> <ul style="list-style-type: none"> • Mr. Munrett said the project is nearing completion with only edge metal and painting work still to be done. Weather permitting, it should be complete within the next few weeks. <p>B. NMHS Chiller</p> <ul style="list-style-type: none"> • Mr. Munrett said the chiller is being piped into the building and, if the weather cooperates, should be ready for testing next week. <p>C. Air Conditioning at SMS</p> <ul style="list-style-type: none"> • Mr. Munrett said he received a very preliminary proposal from Air Temp, a current vendor, regarding the cost of air conditioning for SMS. They gave a ballpark figure of 1.3 to 1.4 million dollars which does not include the cafeteria or gym. • Mr. Coppola asked if the topic should be moved to Operations since funding is involved. Mr. Smith said the air conditioning topic initiated from the Board. He suggested that if this is something the Board is interested in exploring further then future discussions should be expanded to include the other district buildings which are not currently climate controlled and a comprehensive plan developed for funding. <p>Mr. McCauley moved to bring the topic of air conditioning at SMS to the full Board for discussion.</p>	<p>Items of Information</p> <p>A. SMS Roof</p> <p>B. NMHS Chiller</p> <p>C. Air Conditioning at SMS</p> <p>Motion made and passed unanimously to bring the topic of air conditioning at SMS to the full Board for discussion.</p>

	<p>Motion seconded by Mr. Dahl.</p> <p>Motion passed unanimously.</p> <p>D. Preliminary Forecast of Budget Needs</p> <ul style="list-style-type: none"> • Mr. Munrett said in his twelve months on the job in New Milford it has become apparent to him that equipment has been underfunded in recent years with many items in desperate need of replacement. • Mr. Coppola asked if Mr. Munrett would bring more specifics to the next meeting and he said he would. • Mr. Smith said they continue to adjust this year's Facilities budget to reflect use by building. He said the lack of external storage for equipment is an issue and they had tried to fund a metal shed at the end of last year but were unable to get it done in time. If funds open up at the end of this year, they will look to do this as a spring project. 	<p>D. Preliminary Forecast of Budget Needs</p>
<p>5.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • Greg Mullen said at the last Board meeting there was discussion about forming a committee to look at the overall project of whether or not to move to JPS. He said he was concerned that there was no discussion about that tonight. • Steve Looney said he has the same concern. He said he feels some Boards are getting backed into making decisions and that there is a lack of communication from the Mayor's office on the issue of JPS and East Street. He said the initial funding works out to \$3 per square foot which is unrealistic. He said the Board is talking about having children in the JPS building and he is concerned with their possible interaction with other groups that may be housed there. Regarding funding, townspeople have supported the BOE budget in the past and he doesn't see why that would change in the future. He said East Street is grandfathered in 	<p>Public Comment</p>

**New Milford Board of Education
 Facilities Sub-Committee Minutes
 November 1, 2016
 Lillis Administration Building—Room 2**

	<p>for ADA compliance, and while it would be nice to bring the building up to compliance, that is not the Board's responsibility. He said the Board is a separate entity now at East Street; that would not be the case at JPS.</p> <ul style="list-style-type: none"> • Mr. Coppola said he agreed with many of the public comments. 	
6.	<p>Adjourn</p> <p>Mrs. Chastain moved to adjourn the meeting at 7:32 p.m., seconded by Mr. McCauley and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:32 p.m.</p>

Respectfully submitted:



Robert Coppola, Chairperson
 Facilities Sub-Committee

**New Milford Board of Education
 Operations Sub-Committee Minutes
 November 1, 2016
 Lillis Administration Building—Room 2**

Present: Mrs. Wendy Faulenbach, Chairperson
 Mr. Robert Coppola
 Mr. Brian McCauley
 Mr. J.T. Schemm

Also Present: Mr. Joshua Smith, Superintendent
 Ms. Alisha DiCorpo, Assistant Superintendent
 Ms. Ellamae Baldelli, Director of Human Resources
 Mr. Anthony Giovannone, Director of Fiscal Services and Operations
 Mrs. Laura Olson, Director of Pupil Personnel and Special Services
 Ms. Roberta Pratt, Director of Technology
 Mr. Kevin Munrett, Facilities Manager

RECEIVED
 TOWN CLERK

2016 NOV -3 P 12: 58



NEW MILFORD, CT

1.	<p>Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:32 p.m. by Mrs. Faulenbach.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
3.	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <ul style="list-style-type: none"> • Ms. Baldelli said the salary for Danielle Kiser was inadvertently left off the Exhibit. It is \$75,515 (Step 12F) and will be corrected on a revised exhibit prior to the Board meeting. There are coaches and stipend positions to be added as well. • Mr. Coppola asked if they had already approved the stipend positions on pages 2 and 3 for Mr. Hibbard and Ms. Baldelli said these are for a new season. • Mr. Coppola asked what grade the leave of absence request affects. Ms. Baldelli said it is grade 3 but that this is for an extension of an existing leave and someone is already filling 	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p>

	<p>the position. Mr. Coppola was pleased to hear there would not be any additional disruption to students.</p> <p>Mr. Schemm moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mr. McCauley.</p> <p>Motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none">1. Budget Position dated 10/28/162. Purchase Resolution D-6923. Request for Budget Transfers <ul style="list-style-type: none">• Mrs. Faulenbach asked for clarification on the \$30,000 transfer in non-certified salaries. Mr. Giovannone said it was approved last month as part of the Facilities overtime discussion.• Mr. Coppola asked about the unencumbered amount in the paraeducator line and Mr. Giovannone said that is due to four vacancies.• Mr. Coppola asked for clarification on the \$800,000 pension line which shows 100% expended. Mr. Giovannone said that is for any non-certified staff member who qualifies. The district gets the number from the Town and gives them full payment at the beginning of the year.• Mr. Giovannone said he has added the requested labels to the report for expenditures and revenues. He said line 53210 Substitutes has been changed to Time and Attendance Software and line 44105 has been changed to FOI and Fingerprinting Fees to more accurately reflect their use.• Mr. Coppola asked if line 55101 Field Trips includes the \$25,000 budgeted by the Board last year and if so what the rest of the total is used for. Mr. Giovannone said it does and he will follow up on the other items.	<p>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none">1. Budget Position dated 10/28/162. Purchase Resolution D-6923. Request for Budget Transfers
--	---	---

- Mr. Coppola asked if line 55630 Tuition to Private Schools included state placements and Mr. Smith said that was in the line above. Mrs. Olson said this line is for out of district placements determined by the district or through mediation.
- Mr. Coppola asked if line 56260 included a locked in price for gas and Mr. Giovannone said it did. Mr. Smith said the rate is usually locked in by February so we have it for budget purposes.
- Mrs. Faulenbach noted that the percentage used in the certified staff account was down from last month and Mr. Giovannone said that was because last month a person who had resigned was still showing as encumbered. Mr. Smith said the Munis actuals give very accurate numbers resulting in more shifts within cycles.
- Mrs. Faulenbach asked why the health insurance encumbrance would change from month to month. Mr. Giovannone said that was due to other items such as contributions towards Teamster and Food Service health insurance, the vision rider etc.
- Mr. Coppola asked what was left in capital reserve and Mr. Smith said that information was provided in a memo last month. Mrs. Faulenbach provided a copy of the memo which shows \$1,237,277. Mr. Smith said that takes into account the unaudited end of year 2015-16 balance of \$348,000.
- Mr. Giovannone said the auditors are returning November 14th for approximately a week or so to finalize the figure for January.
- Mr. Smith said once the final number is received in January they will ask the Board to send a request to Town Council to add the balance to the capital reserve account.
- Mr. Coppola asked if money for the current lawsuit has been taken out of the balance. Mr. Smith said the balance includes all potential liabilities to the district.

- Mr. McCauley asked about the E-Rate item referenced on the purchase resolution. Mr. Smith said this is a contract for a service that monitors the federal reimbursement grant for telecommunications for the district.
- Mr. Coppola asked about the Effective School Solutions line item and Mr. Smith said that was for the ESS program at the high school. It is the remainder of the contract for clinical services. Mr. Giovannone said it is on the transfer document as well. Mr. Smith said this program was added in the spring and not in the budget originally. The transfer request sets up the accounting going forward to accurately capture use. It uses ODP lines as offsets since these are students who we are able to keep or return to district through this program.
- Mr. Schemm asked how many students are in the program and Mrs. Olson said 16, including three who had been returned to district and four who are maintaining. Mr. Smith said there is high interest from other districts in tuition students but as stated at the program's inception the district is not accepting any until the program is fully up and running. Mr. Smith said besides the instructional benefit of providing formerly outplaced students a full high school experience, the program provides cost avoidance through no transportation costs etc.
- Mr. McCauley said he thinks this is a great program.

Mr. Schemm moved to bring the monthly reports: Budget Position dated 10/28/16, Purchase Resolution D-692 and Request for Budget Transfers to the full Board for approval.

Motion seconded by Mr. McCauley.

Motion passed unanimously.

Motion made and passed unanimously to bring the monthly reports: Budget Position dated 10/28/16, Purchase Resolution D-692, and Request for Budget Transfers to the full Board for approval.

<p>C.</p>	<p>Legal Contract</p> <ul style="list-style-type: none">• Mrs. Faulenbach said this item had been discussed at the full Board meeting with consensus to bring it back to Operations for a formal recommendation going forward.• Mr. Coppola asked what options there were and Mrs. Faulenbach said they could go out to bid and interview firms, do a paper proposal process or stay with the present firm. She said whatever was decided could have budget ramifications.• Mr. Coppola said he had requested this topic originally due to his unhappiness with some past decisions and his unfamiliarity with details of the payment arrangement with the current firm but was willing to let the topic go if he was the only one with strong feelings.• Mr. Smith said the legal line is budgeted based on past averages and what negotiations are upcoming.• Mr. Schemm said he is satisfied with the current firm. He has worked with others and there are very few in the state qualified in education law.• Mrs. Faulenbach also said she has no strong feelings to do this at this time. A new firm would have to get to know the history of the district and that takes time. She was okay in sending it forward to the Board for discussion but probably would not support it there. <p>Mr. Coppola moved to bring a paper review of requests for proposal (RFPs) for the Legal Contract to the full Board for discussion and possible action.</p> <p>Motion seconded by Mr. McCauley.</p> <p>Motion passed unanimously.</p> <ul style="list-style-type: none">• Mr. Schemm asked for clarification as to whether or not the legal contract was an exclusive agreement or if the Board could use other attorneys. Mr. Smith said other attorneys	<p>C. Legal Contract</p> <p>Motion made and passed unanimously to bring a paper review of requests for proposal (RFPs) for the Legal Contract to the full Board for discussion and possible action.</p>
-----------	---	---

	<p>could be used at additional cost. That is the case now when Board counsel is already being used as a hearing officer. The Board always has the option of getting a second opinion or rephrasing their question to perhaps get another more palatable answer.</p>	
<p>4.</p> <p>A.</p>	<p>Items of Information</p> <p>Fill Rates</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said this is an update on information which has been discussed many times previously and she thanked Ms. Baldelli for the work that went into the document. • Ms. Baldelli said they monitor fill rates constantly. The increase in dollar amount that the Board approved last year has not really made much of a difference. This is a problem for all districts, not just New Milford. • Mr. Smith said money is not the only issue. These are temporary jobs with no insurance. • Mr. Coppola asked about hiring permanent substitutes. Ms. Baldelli said that is one possible solution referenced at the end of the memo. The Affordable Care Act may mandate that permanent substitutes be offered insurance or the district would have to pay a penalty. • Mr. Coppola said he thought the treatment of subs in the district is an issue too. In his personal opinion, subs are treated like second class citizens. Ms. Baldelli said she respectfully disagreed, that feedback from district subs is good and the school and district personnel work hard to make sure they are comfortable. • Ms. Baldelli said she would like the committee to at least hear presentations from a few outsourcing firms for consideration as they promise a higher fill rate. • Mr. Coppola said he is not for using an outsourcing agency as they will just be more expensive in order to recoup their fees. • Ms. Baldelli said they are more expensive but 	<p>Items of Information</p> <p>A. Fill Rates</p>

Lillis Administration Building—Room 2

	<p>would still be cheaper than using teacher coverage as we are forced to do now.</p> <ul style="list-style-type: none">• Mr. McCauley said he had personal experience with outsourcing firms and he did not find their fill rates to be better. He said he would like any presentation to include the fill rate percentage. He also had personal experience with permanent subs in NY state and that experience was more positive.• Mr. Schemm said he appreciates the information and knows it is a statewide problem. He sees other districts advertising on signs during his commute. He is not opposed to hearing an outsource presentation and would like it to include what other districts are using the service. He said right now there are other costs in secretarial and administrative time as they scramble daily to find coverage adding to the overall stress of the school day.• Mrs. Faulenbach said it appeared that the consensus was to hear a presentation at the December meeting so that budget could be taken into account. <p>B. Update on Transportation Complaints</p> <ul style="list-style-type: none">• Mr. Smith said this is an annual update typically given each fall. There is currently one request for a Board review that will be heard by a hearing officer next week. Mr. Giovannone said there have been 19 total requests for changes so far and this is the only one that has not been successfully addressed by reviewing the policy with parents. Most of the complaints relate to walking distance and light. <p>C. Health Inspections</p> <ul style="list-style-type: none">• Mrs. Faulenbach said this is an update that the committee gets each year. She congratulated Mrs. Sullivan and the Food Services staff on continuing to receive excellent scores.	<p>B. Update on Transportation Complaints</p> <p>C. Health Inspections</p>
--	--	--

**New Milford Board of Education
Operations Sub-Committee Minutes
November 1, 2016
Lillis Administration Building—Room 2**

5.	Public Comment • There was none.	Public Comment
6.	Adjourn Mr. Schemm moved to adjourn the meeting at 8:58 p.m. seconded by Mr. McCauley and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:58 p.m.

Respectfully submitted:



Wendy Faulenbach, Chairperson
Operations Sub-Committee