

**New Milford Board of Education  
 Regular Meeting Minutes  
 September 17, 2019  
 Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Tammy McInerney, Acting Chairperson Mrs. Angela C. Chastain Mr. Bill Dahl Mr. Joseph Failla Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Eileen P. Monaghan Mr. J.T. Schemm
Absent:	Mr. David A. Lawson, Chairman

  
 RECEIVED  
 TOWN CLERK  
 2019 SEP 19 A 10:50  
 NEW MILFORD, CT

Also Present:	Dr. Kerry Parker, Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent Ms. Ellamae Baldelli, Director of Human Resources Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mr. Kevin Munrett, Facilities Director Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Brandon Rush, Director of Technology Mrs. Anne Bilko, Principal, Sarah Noble Intermediate School Mr. Greg Shugrue, Principal, New Milford High School
---------------	---

<b>1.</b> <b>A.</b>	<b>Call to Order</b> <b>Pledge of Allegiance</b>  The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. by Mrs. McInerney acting as Chairperson. The Pledge of Allegiance immediately followed the call to order.	<b>Call to Order</b> <b>A. Pledge of Allegiance</b>
<b>2.</b> <b>A.</b>	<b>Recognition</b> <b>NMPS Teacher of the Year for 2019-20: Mr. Stephen Donahue</b>  <ul style="list-style-type: none"> <li>Dr. Parker publicly congratulated Mr. Donahue, New Milford's Teacher of the Year for 2019-20. Morgan Taylor, representing Ingersoll Automotive, said they recognize the importance of educators to future generations and they are pleased to provide Mr. Donahue with an Ingersoll Automotive courtesy car to drive for the month of October.</li> </ul>	<b>Recognition</b> <b>A. NMPS Teacher of the Year for 2019-20: Mr. Stephen Donahue</b>

	The meeting recessed at 7:33 p.m. for a short reception and reconvened at 7:38 p.m.	
<b>3.</b>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>Brian Woolley thanked the Board for the continued funding of the band and color guard program. He said it's been a great start to the year with 130 students in the program. The band is competing in class 6A, which is the largest class in the national US Bands national competition. So far, the band and color guard have placed first in the first two competitions. This Saturday, September 21, is the Home Show beginning at 6:30 p.m. at NMHS. He thanked the many parent volunteers for their help. The band and color guard will perform at MetLife Stadium on October 5.</li> </ul>	<b>Public Comment</b>
<b>4.</b>	<p><b>PTO Report</b></p> <ul style="list-style-type: none"> <li>Mrs. Mandi MacDonald said the PTO has had a busy start to the year with welcome back events for staff at every school. K-5 schools will have monthly spirit days on the last Friday of each month. K-5 schools have hosted family welcome back events. The high school has completed picture day and senior portraits. Other picture days are upcoming. SNIS will hold a Fun Run this week with HPS following in October. NES and SMS are doing catalog fundraisers. NMHS PTO is preparing for spirit week and homecoming with a "decades" theme decorating contest. Townwide discount cards are available for purchase. Dr. Parker will sponsor a membership campaign for staff with lunch for the highest membership school. Each school PTO is on Facebook. Mrs. MacDonald asks that you follow them to stay up to date.</li> </ul>	<b>PTO Report</b>
<b>5.</b>	<p><b>Student Representative's Report</b></p> <ul style="list-style-type: none"> <li>There was no report.</li> </ul>	<b>Student Representative's Report</b>

<p><b>6. Approval of Minutes</b></p> <p><b>A. Approval of the following Board of Education Meeting Minutes:</b></p> <p><b>1. Regular Meeting Minutes August 20, 2019</b></p> <p><b>Mr. Dahl moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes August 20, 2019, seconded by Mr. McCauley and passed unanimously.</b></p> <ul style="list-style-type: none"><li>• Mrs. Chastain said she wanted to address the Committee on Learning minutes. She said there was a discussion about the backlog of curriculum and she feels the depth of that conversation was not adequately captured in the minutes. She thinks it is important to reflect the discussion and elaborate on it in the minutes.</li><li>• Mr. Schemm said this motion is for the regular meeting minutes.</li><li>• Mrs. Chastain said the Board doesn't vote on the Committee on Learning minutes so she wants to capture her request here. She'd like to capture how many curriculum are behind and the reasons for it.</li><li>• Mr. Schemm said this is one of the few subcommittee meetings that have video with it so he would be willing to work with the recording secretary to revise the minutes to add more information. He said this might be a conversation for subcommittee chairs to have too. Right now, the Chair is trying to turn over the minutes quickly to meet posting requirements for motions. He said perhaps the committee could also get a crack at them somehow in a different practice going forward.</li><li>• Mrs. Faulenbach said as a point of clarification that the Board does not approve subcommittee minutes. The role of the Chair of each committee is to review and post the minutes. The only requirement is to post motions, though we do try to capture commentary.</li></ul>	<p><b>Approval of Minutes</b></p> <p><b>A. Approval of the following Board of Education Meeting Minutes:</b></p> <p><b>1. Regular Meeting Minutes August 20, 2019</b></p> <p><b>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes August 20, 2019.</b></p>
---	--

	<p>Tonight's discussion adds commentary and perhaps the minutes can be adjusted as well.</p> <ul style="list-style-type: none"> <li>• Mrs. McNerney suggested that any adjustment be included in next month's Board packet so all members could see any changes made.</li> </ul>	
<p><b>7.</b></p>	<p><b>Superintendent's Report</b></p> <ul style="list-style-type: none"> <li>• Dr. Parker said she wanted to first address the issues of last week relating to vaping and restroom use at the high school. She had some data for the Board. She said the high school has nine boys' and nine girls' restrooms plus one gender neutral one, as well as several staff restrooms. Last year with some of the restrooms closed, there were 60 discipline reports for students caught vaping. Today alone, with all restrooms open, there were 13 incidents. It is clear that vaping is a serious issue that requires action on the part of students, parents and the community. She asked if the Board had any questions on this topic.</li> <li>• Mrs. Faulenbach said they do not typically invite questions during a report but she said the dialogue on this issue is important. She suggested the agenda be amended to allow this. A two-thirds majority is required for approval.</li> </ul> <p><b>Mrs. Faulenbach moved to amend the agenda to add discussion of vaping and protocol, seconded by Mrs. Monaghan and passed unanimously.</b></p> <ul style="list-style-type: none"> <li>• It was agreed to add this as item 9H in deference to the public in attendance.</li> </ul> <p>Continuing her report, Dr. Parker said curriculum nights are ongoing in the schools. She, Mrs. Olson and the special education supervisors attended an informal meeting with some special education parents at the Children's Movement Center last night. She enjoyed the dialogue. She also attended the Townwide PTO meeting last night and was</p>	<p><b>Superintendent's Report</b></p> <p><b>Motion made and passed unanimously to amend the agenda to add discussion of vaping and protocol.</b></p>

	<p>impressed with the work of this incredible volunteer group. She said it is a priority to hers to try to get out into one or more schools every day. So far, she has made 17 school visits.</p>	
<b>8.</b>	<p><b>Board Chairman's Report</b></p> <ul style="list-style-type: none"> <li>Mrs. McInerney thanked the Facilities staff for all their work over the summer to get schools ready. She thanked teachers and staff for their efforts in preparing for students' return and parent/student walkthroughs. She gave special thanks to the PTOs for the welcome events for staff and to the parents who contributed. She reminded Board members of the upcoming CAFE Convention and asked that they let the Superintendent's Office know by October 15 if they would like to attend.</li> </ul>	<b>Board Chairman's Report</b>
<b>9.</b>	<p><b>Committee And Liaison Reports</b></p> <p><b>A. Facilities Sub-Committee – Mr. McCauley</b></p> <ul style="list-style-type: none"> <li>Mr. McCauley said the committee discussed Celtic Energy and a 5 year capital withdrawal request and they are both on the agenda tonight. They reviewed turf field usage and the district is losing money right now. While it is not a big loss, the committee will be discussing ways to balance this out in the future, in conjunction with the Turf Fields Committee.</li> </ul> <p><b>B. Operations Sub-Committee – Mrs. Faulenbach</b></p> <ul style="list-style-type: none"> <li>Mrs. Faulenbach said many discussion items are on tonight's agenda for approval including Celtic Energy, tuition rates, the NMHS graduation date, capital reserve request and HPS EXCEL request. No action is required for Exhibit A and the monthly reports.</li> </ul> <p><b>C. Policy Sub-Committee – Mrs. McInerney</b></p>	<p><b>Committee And Liaison Reports</b></p> <p><b>A. Facilities Sub-Committee</b></p> <p><b>B. Operations Sub-Committee</b></p> <p><b>C. Policy Sub-Committee</b></p>

	<ul style="list-style-type: none"> <li>Mrs. McInerney said there are eight policies on for approval tonight due to policy changes required by statute. They are eligible for approval at first review in accordance with Board bylaw 9311. The committee also discussed policies 1700 and 1800 and will review them again at the next meeting on October 1.</li> </ul> <p><b>D. Committee on Learning – Mr. Schemm</b></p> <ul style="list-style-type: none"> <li>Mr. Schemm said there are four curricula on for approval tonight. He thanked Ms. DiCorpo for presenting to the committee in place of the writers, which is the usual procedure. One thing of interest he noted is that in coupling the US History CP and Honors, Ms. DiCorpo has started the practice that a writer must write curriculum for both levels for common assurances. He said he thinks it is good practice to maintain structure across both.</li> </ul> <p><b>E. EdAdvance – Mrs. Monaghan</b></p> <ul style="list-style-type: none"> <li>Mrs. Monaghan said their student handbook is under review for October. EdAdvance sent its adult education catalogue to over 88,000 homes in the area. WestConn terminated their service agreement for the early childhood program at its Danbury location; about 50% have been placed elsewhere. The annual meeting is in October in Plymouth, CT beginning at 7:45 a.m. and will include educational seminars to encourage attendance. Their Danbury space is being subleased. A new Technology person has been hired and is focusing on Ransomware security threats. The annual budget will be presented in October.</li> </ul> <p><b>F. Connecticut Boards of Education (CABE) – Mr. Lawson</b></p> <ul style="list-style-type: none"> <li>Mrs. McInerney reminded Board members to let the Superintendent’s Office know if they</li> </ul>	<p><b>D. Committee on Learning</b></p> <p><b>E. EdAdvance</b></p> <p><b>F. Connecticut Boards of Education (CABE)</b></p>
--	---	---

	<p>are interested in attending the CABA Convention.</p> <p><b>G. Magnet School – Mrs. Monaghan</b></p> <ul style="list-style-type: none"><li>• Mrs. Monaghan said New Milford has 18 spaces, of which 17 are filled. Questions had been asked about if an unused seat could be sold to another district and if there is a waiting list for New Milford. The Advisory Committee is scheduled to meet on October 3. She will ask those questions then.</li></ul> <p><b>H. Vaping and protocol</b></p> <ul style="list-style-type: none"><li>• Mrs. Faulenbach said the Board does not approve protocol directly but they were advised of procedures that would be used. She said she supports initiatives that deal with this national problem. Discussion is healthy and she encourages conversation to continue with the entire community.</li><li>• Mr. Failla asked Mr. Shugrue how many incidents there have been this school year. Mr. Shugrue estimated approximately 20. Mr. Failla asked what is being done regarding education.</li><li>• Mr. Shugrue said the vaping discussion started with student focus groups in the spring who were concerned with the marketing of vaping as a safe alternative and with restroom security. A lack of education on the part of both students and parents regarding this national problem was also a concern. This led to the two pronged approach used on the first day of school when Mr. Shugrue unveiled the new restroom protocol and sent home educational literature. Discussion and handouts will continue throughout the year in Health classes, advisory, and through student and parent mailings.</li><li>• Mr. Failla said he would like to see follow up to see if what they are doing results in any reduction in incidents.</li></ul>	<p><b>G. Magnet School</b></p> <p><b>H. Vaping and protocol</b></p>
--	--	---

- Mrs. Monaghan asked how many monitors are available at the high school. Mr. Shugrue said there are three monitors inside for nineteen bathrooms.
- Mrs. Monaghan said she would like to see what other districts are doing to combat vaping. She said it is important to keep the community informed and educated about the problem, especially because some initiatives may come with a price tag.
- Mrs. Faulenbach said while the recent protocol met with push back and changes in procedure, the most important message is the need to address the issue. She asked that any initiatives that might have budgetary implications be brought to the Facilities subcommittee for informational purposes and to keep the conversation going.
- Mrs. Chastain asked if there was any parent feedback. Dr. Parker said she had several responses to the School Messenger statement, which is unusual, and that the responses overwhelming recognized the need.
- Mr. Shugrue said he spoke to one student and received four or five emails from parents out of a possible 3000 parents total.
- Mrs. Chastain suggested that future correspondence be specific to vaping only, unlike the one that was sent home at the start of school; primarily to do all we can to make sure parents see the information. She also suggested Mr. Shugrue work in conjunction with community groups such as Rotary and the Lions Club.
- Mr. Schemm said policies in this area were revised a few years ago. The district took a forward stance then, including vaping with drug paraphernalia definitions. He said it is important to continue to push education in our schools to debunk the myth of safety. He acknowledged it is incredibly hard to police vaping in school and suggested the policies be looked at again to see what is working or not in conjunction with how they help or hinder



	<p>protocol. He wants to look in general at what the Board can do to support the health and education of students.</p> <ul style="list-style-type: none"> <li>• Mrs. Monaghan said this is an age where peer pressure can be helpful and she suggested enlisting fellow students.</li> <li>• Mr. McCauley said he would like to see suggestions for initiatives such as detectors and other items before budget.</li> <li>• Mrs. Faulenbach reiterated the importance of keeping the community informed and involved.</li> </ul>	
<p><b>10.</b></p>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Policies for Approval</b></p> <ol style="list-style-type: none"> <li>1. 1331 Smoking</li> <li>2. 4112.5 Criminal History Inquiries</li> <li>3. 4118.232 Smoking</li> <li>4. 5114 Removal/Suspension/Expulsion</li> <li>5. 5118 Nonresident Students</li> <li>6. 5118.1 Homeless Students</li> <li>7. 5141.21 Administration of Medication</li> <li>8. 6111 School Calendar</li> </ol> <p><b>Mr. McCauley moved to approve the following Policies in accordance with Board Bylaw 9311:</b></p> <ol style="list-style-type: none"> <li>1. 1331 Smoking</li> <li>2. 4112.5 Criminal History Inquiries</li> <li>3. 4118.232 Smoking</li> <li>4. 5114 Removal/Suspension/Expulsion</li> <li>5. 5118 Nonresident Students</li> <li>6. 5118.1 Homeless Students</li> <li>7. 5141.21 Administration of Medication</li> <li>8. 6111 School Calendar</li> </ol> <p><b>Seconded by Mrs. Faulenbach.</b></p> <ul style="list-style-type: none"> <li>• Mr. Failla said he appreciates that the Board stays on top of policy review. It is important to</li> </ul>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Policies for Approval</b></p> <ol style="list-style-type: none"> <li>1. 1331 Smoking</li> <li>2. 4112.5 Criminal History Inquiries</li> <li>3. 4118.232 Smoking</li> <li>4. 5114 Removal/Suspension/Expulsion</li> <li>5. 5118 Nonresident Students</li> <li>6. 5118.1 Homeless Students</li> <li>7. 5141.21 Administration of Medication</li> <li>8. 6111 School Calendar</li> </ol> <p><b>Motion made and passed unanimously to approve the following Policies in accordance with Board Bylaw 9311:</b></p> <ol style="list-style-type: none"> <li>1. 1331 Smoking</li> <li>2. 4112.5 Criminal History Inquiries</li> <li>3. 4118.232 Smoking</li> <li>4. 5114 Removal/Suspension/Expulsion</li> <li>5. 5118 Nonresident Students</li> <li>6. 5118.1 Homeless Students</li> <li>7. 5141.21 Administration of Medication</li> <li>8. 6111 School Calendar</li> </ol>

keep current, both to stay ahead of the curve and to avoid litigation.

- Mr. Schemm said he appreciated the additional commentary by legal provided as follow up to questions asked at Policy.

**The motion passed unanimously.**

**B. Approval of the Following Curricula**

1. Creative Writing
2. Diverse Voices
3. US History CP
4. US History Honors

**Mr. Dahl moved to approve the following curricula:**

1. Creative Writing
2. Diverse Voices
3. US History CP
4. US History Honors

**Seconded by Mr. Schemm.**

- Mrs. Faulenbach asked if these curricula are in the classroom now. Ms. DiCorpo said these are a draft, with parts instituted in class, but distribution does not happen until Board approval.
- Mrs. Faulenbach asked how many more are behind like this. Ms. DiCorpo said these were from the spring and we will be caught up and moving into summer ones soon. Ms. DiCorpo said it was discussed at budget time that she is the only reviewer for all curriculum and it can be a lengthy process with feedback.
- Mrs. Faulenbach said she thinks the curriculum are amazing and staff does a great job but there appears to be a problem with some of the procedure. She is looking for a way to get in front of the date somehow.
- Dr. Parker said there was so much depth in the rewriting and revision that catch up took time

**B. Approval of the Following Curricula**

1. Creative Writing
2. Diverse Voices
3. US History CP
4. US History Honors

**Motion made and passed to approve the following curricula:**

1. Creative Writing
2. Diverse Voices
3. US History CP
4. US History Honors

but she does think we are in a better place going forward.

- Ms. DiCorpo said that even if she increases the number of curriculum for consideration at each subcommittee meeting, she doesn't know that we'll ever be completely caught up. She said they are making lots of headway in aligning curriculum to standards. The actual teaching to standards is critical.
- Mrs. Faulenbach said she appreciates the work but she struggles with approving things somewhat after the fact.
- Mrs. Chastain asked if it is only the writer who is using parts of the draft curriculum in the classroom prior to approval. She suggested if that is the case it might lead to inconsistency of teaching
- Ms. DiCorpo said classroom lessons always vary from teacher to teacher but generally speaking the writer will try out ideas and then share with colleagues. All should be teaching to standards.
- Mr. Schemm said it is the difference between written and delivered curriculum; they should be close and not drift apart. He suggested that the Committee on Learning might want to consider a workshop model where they would get together for a day and review all revisions at once before sending them on to the Board. He also suggested that the past practice of listing administrators and Board members who were active when the curriculum was written be changed to listing those who are active when it is approved. Perhaps draft should be added to the document until approval.
- Mr. Dahl asked how many were left to catch up. Ms. DiCorpo estimated 11 or 12, then 16 from the summer, and then fall begins. She said curriculum writing happens during the school year now too, not just in the summer as in the past.

**The motion passed 7-1-0.**

<p><b>Aye: Mrs. Chastain, Mr. Dahl, Mr. Failla,          Mr. McCauley, Mrs. McInerney, Mrs. Monaghan,          Mr. Schemm          No: Mrs. Faulenbach</b></p> <p><b>C. Tuition Rates for 2019-2020</b></p> <p><b>Mr. McCauley moved to approve the Tuition Rates for 2019-2020 as follows:          New Milford High School: \$13,371.63          Schaghticoke Middle School: \$11,537.26          Sarah Noble Intermediate School and Elementary Schools: \$11,491.76          Seconded by Mrs. McInerney.</b></p> <ul style="list-style-type: none"> <li>• Mrs. Monaghan said she was surprised that there was such a small increase in cost from last year. At the high school, it is roughly \$20. She said this barely covers expenses and suggested the formula be reviewed. She noted that the tuition reimbursement goes to the Town, not to the BOE budget.</li> <li>• Mrs. Chastain asked how many tuition students there are. Mr. Giovannone said three.</li> <li>• Mrs. Faulenbach said she appreciates the historical numbers provided in the memo.</li> <li>• Mrs. Chastain noted that this rate is different from the Sherman rate.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>D. New Milford High School Graduation Date 2020</b></p> <p><b>Mr. McCauley moved to approve the New Milford High School Graduation Date for 2020 for Saturday, June 20, 2020 at 2:00 p.m., seconded by Mrs. Chastain.</b></p> <ul style="list-style-type: none"> <li>• Mr. Schemm asked if this date is set with WCSU. Mr. Shugrue said it is on hold and will be confirmed once the Board approves the date.</li> </ul>	<p><b>C. Tuition Rates for 2019-2020</b></p> <p><b>Motion made and passed unanimously to approve the Tuition Rates for 2019-2020 as follows:          New Milford High School: \$13,371.63          Schaghticoke Middle School: \$11,537.26          Sarah Noble Intermediate School and Elementary Schools: \$11,491.76.</b></p> <p><b>D. New Milford High School Graduation Date 2020</b></p> <p><b>Motion made and passed unanimously to approve the New Milford High School Graduation Date for 2020 for Saturday, June 20, 2020 at 2:00 p.m.</b></p>
--	---

	<p><b>The motion passed unanimously.</b></p> <p><b>E. Celtic Energy</b></p> <p>Mrs. Monaghan moved that the Board designate Celtic Energy as the owner representative for the New Milford Public Schools' Board of Education to negotiate with energy service companies (ESCOs), on its behalf, and to develop energy savings performance contracts (ESPCs) that can fund future capital improvement projects, and to authorize the Board Chair to sign the service agreement with Celtic Energy on its behalf, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said she appreciated the supplemental information provided to the Board prior to the meeting.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>F. Capital 5 Year Plan and Capital Reserve Withdraw for 19-20 Budget (Revised)</b></p> <p>Mrs. Faulenbach moved that the Board request that the Town Council and Board of Finance approve \$352,500 from the capital reserve account to fund capital items that were removed from the 2019-20 Superintendent's Proposed Budget on 1/31/19 when the Board approved the 2019-20 Board of Education Adopted Budget, seconded by Mrs. Monaghan.</p> <ul style="list-style-type: none"> <li>• Mr. Failla said he voiced his concerns at subcommittee. While he understands the need, he has angst about the capital reserve being so low. Going to the Town in case of emergency can be challenging. He will not support the motion. Regarding the 5 year capital plan, he referenced \$45,000 in 2023-24 for the gym ceilings. He said they are currently an embarrassment with paint peeling and he is in favor of moving this up for action.</li> </ul>	<p><b>E. Celtic Energy</b></p> <p>Motion made and passed unanimously that the Board designate Celtic Energy as the owner representative for the New Milford Public Schools' Board of Education to negotiate with energy service companies (ESCOs), on its behalf, and to develop energy savings performance contracts (ESPCs) that can fund future capital improvement projects, and to authorize the Board Chair to sign the service agreement with Celtic Energy on its behalf.</p> <p><b>F. Capital 5 Year Plan and Capital Reserve Withdraw for 19-20 Budget (Revised)</b></p> <p>Motion made and passed that the Board request that the Town Council and Board of Finance approve \$352,500 from the capital reserve account to fund capital items that were removed from the 2019-20 Superintendent's Proposed Budget on 1/31/19 when the Board approved the 2019-20 Board of Education Adopted Budget.</p>
--	--	---

- Mr. Dahl wondered if the peeling paint is a safety hazard.
- Mrs. Faulenbach said she understands Mr. Failla's concerns about the capital reserve. She said the original request for capital in January was \$422,500. At that time, the Board made a conscious decision to zero out the capital line with the intention to reevaluate and submit a revised plan for capital reserve use. Since then there have been numerous conversations and collaboration with the Town. She said the year end balance will help bring the total back up and projects need to be done.
- Mr. Schemm said it makes sense to bring both requests for capital reserve and year end balance to the Town together.
- Mr. Giovannone said the capital reserve is at \$678,824 now. If this request is approved and the year end balance added, the resulting new balance will be approximately \$691,000.

**The motion passed 7-1-0.**

**Aye: Mrs. Chastain, Mr. Dahl, Mrs. Faulenbach, Mr. McCauley, Mrs. McInerney, Mrs. Monaghan, Mr. Schemm**

**No: Mr. Failla**

**G. 2018-19 Year End Balance**

**Mrs. Monaghan moved to make a request to the Town Council and Board of Finance that the Year End Balance for 2018-19, subject to final audit, go to capital reserve, seconded by Mrs. McInerney.**

**Mrs. Faulenbach moved to amend the motion to request that \$50,000 of the Year End Balance for 2018-19, subject to final audit, go to MUNIS account 43020000-49510-00006 for turf field replacement, with the remaining balance to capital reserve; seconded by Mr. Failla.**

- Mrs. Faulenbach said she made this recommendation last year as well and the

**G. 2018-19 Year End Balance**

**Motion made to make a request to the Town Council and Board of Finance that the Year End Balance for 2018-19, subject to final audit, go to capital reserve.**

**Motion made and passed unanimously to amend the motion to request that \$50,000 of the Year End Balance for 2018-19, subject to final audit, go to MUNIS account 43020000-49510-00006 for turf field replacement, with the remaining balance to capital reserve.**

<p>Board approved it. It is difficult because capital reserve is important, but the Board recognizes the need to fund turf field replacement too. She said she would be curious to know if the Town has made any deposits into this line.</p> <ul style="list-style-type: none"><li>• Mr. Failla said it is important to contribute something. The replacement cost is roughly \$1 million and based on life expectancy of the fields that works out to \$100,000 per year. Hopefully the Town is contributing too to support these fields which are a leader in the state.</li><li>• Mrs. McInerney asked when the next Turf Fields Committee meeting is. Mrs. Faulenbach said it is on September 24 at 2:30 p.m. and she will report back on it.</li></ul> <p><b>The amendment passed unanimously.</b></p> <p><b>The original motion, as amended, passed unanimously.</b></p> <p><b>H. Hill and Plain School EXCEL need</b></p> <p><b>Mrs. McInerney moved that the Board approve one additional morning EXCEL classroom for Hill and Plain School, seconded by Mr. McCauley.</b></p> <ul style="list-style-type: none"><li>• Mrs. Faulenbach said supporting data for this request was brought to Operations. She said she supports the request; the need is justified by the numbers.</li><li>• Mrs. McInerney said the Operations minutes reflect a total cost for this request of just under \$100,000. That is for a 0.5 Special Education teacher, three 0.5 paraeducators, and for equipment, materials and furniture.</li><li>• Mrs. Faulenbach asked if the total includes employee benefits and Mr. Giovannone said it does.</li><li>• Mr. Schemm asked if there was anything that can be done to help predict these numbers. Mrs. Olson said not really. They are notified</li></ul>	<p><b>The original motion, as amended, passed unanimously.</b></p> <p><b>H. Hill and Plain School EXCEL need</b></p> <p><b>Motion made and passed unanimously that the Board approve one additional morning EXCEL classroom for Hill and Plain School.</b></p>
---	--

	<p>from the Birth to 3 program and typically only know four to five months ahead of eligibility. In addition, some parents self refer, and some come from families moving in over the summer. Mr. Schemm noted that is well outside of the budget window.</p> <p><b>The motion passed unanimously.</b></p>	
<p><b>11.</b></p>	<p><b>Items For Information And Discussion</b></p> <ul style="list-style-type: none"> <li>• Mrs. McInerney said the monthly reports are for information only since the Board had previously delegated these approvals to the Superintendent for the summer months. The Board will resume approvals next month.</li> </ul> <p><b>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated September 17, 2019</b></p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li>1. Budget Position</li> <li>2. Purchase Resolution: D-726</li> <li>3. Request for Budget Transfers</li> </ol> <p><b>C. Direct Donations and Fundraisers Report</b></p> <ul style="list-style-type: none"> <li>• Mrs. Chastain asked if there was a mechanism within student activity accounts for sports to ensure that money raised by students is spent on those students. She noted that some accounts show money carried over to the next year.</li> <li>• Mr. Shugrue said it is usually the case that a fundraiser was held and exceeded its stated goal so there are additional funds left. He said every fundraiser proposed is questioned as to purpose and tracked. There are well documented protocols and procedures.</li> <li>• Mrs. Faulenbach said this topic came up at Operations and the procedures and accounting are clear. She said the problems sometimes</li> </ul>	<p><b>Items For Information And Discussion</b></p> <p><b>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated September 17, 2019</b></p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li>1. Budget Position</li> <li>2. Purchase Resolution: D-726</li> <li>3. Request for Budget Transfers</li> </ol> <p><b>C. Direct Donations and Fundraisers Report</b></p>



	<p>seem to arise with the communications piece with the public. She asked for the number of fundraiser from end of school to now. Mr. Giovannone said he would provide that at the next Operations meeting.</p> <ul style="list-style-type: none"> <li>• Mrs. McInerney said the report shows over \$102,000 in donations and over \$161,000 in fundraisers. That is a lot of money over and above budgeted funds. She thanked the PTO, Boosters and other community organizations for their support as well as the parents who contribute.</li> </ul> <p><b>D. Textbook Preview</b></p> <ul style="list-style-type: none"> <li>• Mr. Failla said he was looking forward to reviewing the book. He asked about the use of digital texts. Ms. DiCorpo said Mr. Holmes, the Social Studies Department Chair, said students prefer to have a text in hand to use in conjunction with primary source documents and audio. It reinforces focus. She said the number of copies requested is based on the average three year enrollment.</li> </ul>	<p><b>D. Textbook Preview</b></p>
<p><b>12.</b></p>	<p><b>Adjourn</b></p> <p><b>Mr. Dahl moved to adjourn the meeting at 9:14 p.m., seconded by Mrs. Faulenbach and passed unanimously.</b></p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn at 9:14 p.m.</b></p>

Respectfully submitted:

Angela C. Chastain

Secretary

New Milford Board of Education