

NEW MILFORD BOARD OF EDUCATION  
New Milford Public Schools  
50 East Street  
New Milford, Connecticut 06776

BOARD OF EDUCATION  
MEETING NOTICE

RECEIVED  
TOWN CLERK 3/17/16  
2016 MAY -6 P 12:06

NEW MILFORD, CT

DATE: May 10, 2016  
TIME: 7:30 P.M.  
PLACE: Sarah Noble Intermediate School – Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

A. CMEA Northern Region Music Festival: NMHS students Hannah Arasim, Shealyn Baumgarner, Jessica Berkun, Cassandra Bielmeier, Kayla Blackburn, Aidan Busnel, Michael Carroll, Michael Cavuoto, Nicholas Cavuoto, Christopher Ciaglo, Jackson Cramer, Abbi Debes, Nathaniel Diamond, Jacob Dieterle, Nicholas Fitch, Karley Greene, Emma Hallacker, Christopher Kipp, Lukas Kugler, Emily Lessa, Grant Li, Francine Luo, Frank Magnante, Samantha McGuire, Brendan McLean, Chloe Onorato, Allegra Peery, Sunita Pfitzner, Zachary Pitcher, Brandon Rehaag, Michael Smith, Connor Stahl, William Stanton, Kendall Stewart, and Michael Tarby

3. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes

- 1. Special Meeting Minutes April 12, 2016
- 2. Regular Meeting Minutes April 12, 2016
- 3. Special Meeting Minutes April 26, 2016

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

**9. COMMITTEE AND LIAISON REPORTS**

- A. Facilities Sub-Committee – Mr. Coppola
- B. Operations Sub-Committee – Mrs. Faulenbach
- C. Policy Sub-Committee – Mr. Schemm
- D. Committee on Learning – Mr. Dahl
- E. Education Connection – Mr. Coppola
- F. Connecticut Boards of Education (CABE) – Mr. Coppola
- G. Negotiations Committee – Mrs. Faulenbach
- H. Magnet School – Mr. Schemm

**10. DISCUSSION AND POSSIBLE ACTION**

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated May 10, 2016
- B. Monthly Reports
  - 1. Purchase Resolution: D-686
  - 2. Budget Position dated 4/29/16
  - 3. Request for Budget Transfers
- C. Gifts & Donations
  - 1. PTO – Exhibit B
  - 2. Entegris Corporation – Exhibit C
- D. Bid Awards
  - 1. NMHS Chiller
  - 2. SNIS Catwalk
  - 3. Special Transportation Services
- E. Grants
  - 1. Adult Education – ED 244
  - 2. IDEA Grant
- F. Food and Nutrition Services
  - 1. Healthy Food Certification Statement
  - 2. Food Certification Exemptions for School Fundraisers
- G. Request for Capital Reserve Funds – Exhibit D
- H. End of Year Projects
  - 1. Outdoor Protection
  - 2. Cooling for SNIS and SMS Server Rooms

**11. ITEMS FOR INFORMATION AND DISCUSSION**

- A. Field Trip Report

**12. ADJOURN**

**ITEMS OF INFORMATION**

Facilities Sub-Committee Minutes – May 3, 2016

Operations Sub-Committee Minutes – May 3, 2016

Policy Sub-Committee Meeting May 17, 2016 – 6:45 p.m. Lillis Administration Building, Room 2	Operations Sub-Committee Special Meeting (location change) June 7, 2016 – 7:30 p.m. Sarah Noble Intermediate School, LMC
Committee on Learning Meeting May 17, 2016 – 7:30 p.m. Lillis Administration Building, Room 2	New Milford Board of Education Regular Meeting June 14, 2016 – 7:30 p.m. Sarah Noble Intermediate School, LMC
Facilities Sub-Committee Special Meeting (location change) June 7, 2016 – 6:45 p.m. Sarah Noble Intermediate School, LMC	

**New Milford Board of Education  
Special Meeting Minutes  
April 12, 2016  
Sarah Noble Intermediate School – Library Media Center**

Present:	Mr. David A. Lawson, Chairperson Mrs. Angela C. Chastain Mr. Robert Coppola Mr. Bill Dahl Mrs. Wendy Faulenbach (arrived at 6:34 p.m.) Mr. Brian McCauley Mrs. Tammy McInerney Mr. J.T. Schemm
Absent:	Mr. Dave Littlefield

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Also Present:	Mr. Joshua Smith, Interim Superintendent of Schools Dr. Eugenia Slone, Acting Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Ms. Roberta Pratt, Director of Technology Mr. Kevin Munrett, Facilities Manager Mrs. Laura Olson, Director of Pupil Personnel and Special Services
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1.	<b>Call to Order</b>  <b>A. Pledge of Allegiance</b>  The special meeting of the New Milford Board of Education was called to order at 6:30 p.m. by Mr. Lawson. The Pledge of Allegiance immediately followed the call to order.	<b>Call to Order</b>  <b>A. Pledge of Allegiance</b>
2.	<b>Public Comment</b>  • There was none.	<b>Public Comment</b>
3.	<b>Executive Session (Anticipated)</b>  <b>A. Interview and discuss candidate for the position of Schaghticoke Middle School Principal</b>  Motion made by Mr. Coppola that the Board enter into Executive Session to interview and discuss the candidate for the position of Schaghticoke Middle School Principal, and invite into the session Mr. Joshua Smith and the candidate.	<b>Executive Session (Anticipated)</b>  <b>A. Interview and discuss candidate for the position of Schaghticoke Middle School Principal</b>  <b>Motion made and passed unanimously that the Board enter into Executive Session to interview and discuss the candidate for the position of Schaghticoke Middle School Principal, and invite into the</b>

	<p>Motion seconded by Mrs. Chastain.</p> <p>Motion passed unanimously.</p> <p>The Board, Mr. Smith, and the candidate entered executive session at 6:31 p.m.</p> <p>Mrs. Faulenbach entered executive session at 6:34 p.m.</p> <p>The Board returned to public session at 6:52 p.m.</p>	<p><b>session Mr. Joshua Smith and the candidate.</b></p>
<b>4.</b>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Appointment of candidate to the position of Schaghticoke Middle School Principal</b></p> <p>Motion made by Mrs. Faulenbach that the Board of Education approve the appointment of: Dr. Christopher Longo as Schaghticoke Middle School Principal effective July 1, 2016 2016-2017 salary - \$135,951</p> <p>\$132,951 (Step 1) + \$3,000 (Doctorate)</p> <p>Motion seconded by Mrs. McInerney.</p> <p>The motion passed unanimously.</p>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Appointment of candidate to the position of Schaghticoke Middle School Principal</b></p> <p><b>Motion made and passed unanimously that the Board of Education approve the appointment of: Dr. Christopher Longo as Schaghticoke Middle School Principal effective July 1, 2016 2016-2017 salary - \$135,951</b></p>
<b>5.</b>	<p><b>Executive Session (Anticipated)</b></p> <p><b>A. Discussion of proposed, three-year contract for Superintendent of Schools</b></p> <p>Motion made by Mr. Coppola that the Board enter into Executive Session to discuss the proposed, three-year contract for the Superintendent of Schools.</p> <p>Motion seconded by Mr. McCauley.</p> <p>The motion passed unanimously.</p> <p>The Board entered executive session at 6:54 p.m.</p> <p>Mrs. Chastain left executive session at 7:20 p.m.</p>	<p><b>Executive Session (Anticipated)</b></p> <p><b>A. Discussion of proposed, three-year contract for Superintendent of Schools</b></p> <p><b>Motion made and passed unanimously that the Board enter into Executive Session to discuss the proposed, three-year contract for the Superintendent of Schools.</b></p>

	The Board returned to public session at 7:26 p.m.	
<b>6.</b>	<b>Discussion and Possible Action</b>  <b>A. Board vote on Superintendent of School's proposed, three-year contract</b> <ul style="list-style-type: none"><li>• No action taken.</li></ul>	<b>Discussion and Possible Action</b>  <b>A. Board vote on Superintendent of School's proposed, three-year contract</b>
<b>7.</b>	<b>Adjourn</b>  Mr. Schemm moved to adjourn the meeting at 7:26 p.m., seconded by Mr. Coppola and passed unanimously.	<b>Adjourn</b>  <b>Motion made and passed unanimously to adjourn the meeting at 7:26 p.m.</b>

Respectfully submitted:



Tammy McInerney  
Assistant Secretary  
New Milford Board of Education

**New Milford Board of Education  
Regular Meeting Minutes  
April 12, 2016  
Sarah Noble Intermediate School Library Media Center**

Present:	Mr. David A. Lawson, Chairperson Mr. Robert Coppola Mr. Bill Dahl Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney Mr. J.T. Schemm	RECEIVED TOWN CLERK 2016 APR 15 A 8:53
Absent:	Mrs. Angela Chastain Mr. David Littlefield	

NEW MILFORD, CT

Also Present:	Mr. Joshua Smith, Interim Superintendent of Schools Dr. Eugenia Slone, Acting Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Anthony Giovannone, Director of Fiscal Services and Operations Ms. Roberta Pratt, Director of Technology Mr. Kevin Munrett, Facilities Manager Mrs. Anne Bilko, Principal, Sarah Noble Intermediate School Dr. Len Tomasello, Principal, Schaghticoke Middle School Mr. Greg Shugrue, Principal, New Milford High School Dr. Christopher Longo, Assistant Principal, Schaghticoke Middle School
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<b>1.</b>	<b>Call to Order</b>	<b>Call to Order</b>
<b>A.</b>	<b>Pledge of Allegiance</b> The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	<b>A. Pledge of Allegiance</b>
<b>2.</b>	<b>Recognition</b>	<b>Recognition</b>
<b>A.</b>	<b>CAS Arts Festival: SMS students Annabelle Colonna and Jennifer Velez-Scuderi</b> <ul style="list-style-type: none"><li>Dr. Tomasello noted that two sixth graders were selected for the CAS Arts Festival.</li></ul>	<b>A. CAS Arts Festival: SMS students Annabelle Colonna and Jennifer Velez-Scuderi</b>
<b>B.</b>	<b>National K12 Ceramic Exhibition: NMHS student Kristen Kornhaas</b> <ul style="list-style-type: none"><li>Annette Marcus, Art teacher at New Milford High School, said only 154 ceramic pieces</li></ul>	<b>B. National K12 Ceramic Exhibition: NMHS student Kristen Kornhaas</b>

Regular Meeting Minutes

April 12, 2016

Sarah Noble Intermediate School Library Media Center

	<p>were chosen out of 11,000 submitted nationally and Kristen's piece was one. She also had a piece displayed in the student show at the Brookfield Craft Center.</p> <p><b>C. Young Women Rising Essay Contest: NMHS student Marissa Fugardi</b></p> <ul style="list-style-type: none"> <li>Ms. Fugardi was unable to attend due to illness so her father accepted her award on her behalf.</li> </ul> <p><b>D. Poetry Out Loud National Recitation Contest: NMHS student Elizabeth Schlyer</b></p> <ul style="list-style-type: none"> <li>Ms. Schlyer recited her poem "Or."</li> </ul> <p><b>E. NMPS Retiree: Laura Hults</b></p> <ul style="list-style-type: none"> <li>Mr. Smith thanked Mrs. Hults on her over 28 years of service at New Milford High School. Mr. Shugrue noted that Mrs. Hults was always a team player and said she would be missed at the high school.</li> </ul> <p>The meeting recessed at 7:41 p.m. for a brief reception and reconvened at 7:50 p.m.</p>	<p><b>C. Young Women Rising Essay Contest: NMHS student Marissa Fugardi</b></p> <p><b>D. Poetry Out Loud National Recitation Contest: NMHS student Elizabeth Schlyer</b></p> <p><b>E. NMPS Retiree: Laura Hults</b></p>
<p><b>3.</b></p>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>Dorann Koval, a second grade teacher at NES, said next year's calendar which has the parent/teacher conference afternoon sessions combined with the evening sessions will make for 12 hour days which are very long days when working with young children. She asked that the calendar be restructured to space out the conferences.</li> <li>Christina Sprindis, a kindergarten teacher at NES, noted that the first progress reports go out in November and suggested maybe the parent/teacher conferences could be moved closer to that time frame. She also asked that the afternoon and evening sessions be rescheduled to fall on different days.</li> </ul>	<p><b>Public Comment</b></p>

	<ul style="list-style-type: none"> <li>Angela Herdter, a sixth grade teacher at SMS, asked the Board to reconsider the Bring Your Own Device to School policy as it requires the teachers to spend time policing the use of the personal devices.</li> <li>Kim Patella, a sixth grade teacher at SMS, asked the Board to consider purchasing the No Red Ink grammar program as she has had good results with the children using the program to learn grammar. She invited Board members to her classroom for a demonstration.</li> </ul>	
4.	<b>PTO Report</b> <ul style="list-style-type: none"> <li>Kathleen Lewis said March was a big month for the PTO with book fairs and the Battle of the Books. They raised over \$7,800 just on these events alone.</li> <li>In March, the PTO was able to donate over \$45,000 to the district.</li> <li>Upcoming events include a Colorathon at Schaghticoke, a clothing drive at Sarah Noble, and a Junk in the Trunk tag sale for the Grad Party.</li> </ul>	<b>PTO Report</b>
5.	<b>Student Representative's Report</b> <ul style="list-style-type: none"> <li>There was none.</li> </ul>	<b>Student Representative's Report</b>
6.	<b>Approval of Minutes</b> <p>A. <b>Approval of the following Board of Education Meeting Minutes</b></p> <ol style="list-style-type: none"> <li>Board Workshop Minutes March 8, 2016</li> <li>Regular Meeting Minutes March 8, 2016</li> <li>Special Meeting Minutes March 17, 2016</li> </ol> <p>Mr. McCauley moved to approve the following Board of Education Meeting Minutes:</p> <ol style="list-style-type: none"> <li>Board Workshop Minutes March 8, 2016</li> <li>Regular Meeting Minutes March 8, 2016</li> <li>Special Meeting Minutes March 17, 2016</li> </ol>	<b>Approval of Minutes</b> <p>A. <b>Approval of the following Board of Education Meeting Minutes</b></p> <ol style="list-style-type: none"> <li>Board Workshop Minutes March 8, 2016</li> <li>Regular Meeting Minutes March 8, 2016</li> <li>Special Meeting Minutes March 17, 2016</li> </ol> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes:</p> <ol style="list-style-type: none"> <li>Board Workshop Minutes</li> </ol>



	<b>Seconded by Mrs. McInerney and passed unanimously.</b>	<b>March 8, 2016</b> <b>2. Regular Meeting Minutes</b> <b>March 8, 2016</b> <b>3. Special Meeting Minutes</b> <b>March 17, 2016</b>
<b>7.</b>	<b>Superintendent's Report</b> <ul style="list-style-type: none"> <li>• Mr. Smith said he attended the opening of the Pratt Center's new greenhouse.</li> <li>• Two weeks ago the first student graduated from the adult education and community culinary arts program through a scholarship provided by the district. This is an example of one of the school-to-career partnerships.</li> <li>• Last week the high school hosted a college fair and 125 colleges participated from all over the country. The college fair was valuable for juniors but also for freshmen and sophomores so they could learn first-hand what they will have to do to get into these colleges.</li> <li>• SMS produced the Lion King Jr. which proved very successful as they ran out of tickets for every performance.</li> <li>• Mr. Smith noted that this was reporter Sue Tuz's last Board meeting to cover as she would be retiring from the newspaper.</li> </ul>	<b>Superintendent's Report</b>
<b>8.</b>	<b>Board Chairman's Report</b> <ul style="list-style-type: none"> <li>• Mr. Lawson welcomed the new SMS principal for next year: Dr. Longo.</li> <li>• He will update the Board as the Superintendent contract moves forward.</li> <li>• A meeting with the Mayor has been requested to work out the capital reserve request.</li> <li>• In May the Operations Committee will be receiving a bus transportation proposal that could be a cost savings for next year.</li> <li>• Mr. Lawson thanked and congratulated Sue Tuz.</li> </ul>	<b>Board Chairman's Report</b>
<b>9.</b>	<b>Committee and Liaison Reports</b>	<b>Committee and Liaison Reports</b>
<b>A.</b>	<b>Facilities Sub-Committee — Mr. Coppola</b>	<b>A. Facilities Sub-Committee</b>

	<ul style="list-style-type: none"><li>• Mr. Coppola said they reviewed the capital plan as put together by Mr. Munrett. The plan is not cast in stone but can change throughout the years as needed.</li><li>• He has asked for an executive session of the Board to discuss security updates, especially for new members.</li><li>• The chiller project will be done over the summer.</li><li>• PCB testing, per two experts, is not necessary on the roof project.</li></ul>	
<b>B. Operations Sub-Committee — Mrs. Faulenbach</b>	<ul style="list-style-type: none"><li>• Mrs. Faulenbach said they discussed the Exhibit A and monthly reports with the new format. She encouraged the Board members to ask questions about the format and make suggestions for changes.</li><li>• They discussed the gifts and donations from the PTO.</li><li>• The early retirement incentive was discussed and it was determined that it will be off the table for the 2016-17 school year but perhaps will be looked at in the fall for the next year's budget as a cost savings.</li><li>• Items of information included the district calendar for 2016-17 which the Board does not approve.</li></ul>	<b>B. Operations Sub-Committee</b>
<b>C. Policy Sub-Committee — Mr. Schemm</b>	<ul style="list-style-type: none"><li>• Mr. Schemm said the committee discussed supplementing versus supplanting in regards to the field trip issue and determined no change in policy was needed.</li><li>• They also discussed the drug use and tobacco policy and determined no action was needed there.</li><li>• Next meeting will be May 17th.</li></ul>	<b>C. Policy Sub-Committee</b>
<b>D. Committee on Learning — Mr. Dahl</b>	<ul style="list-style-type: none"><li>• Mr. Dahl said there were some new curriculum, new courses and revised courses on the agenda</li></ul>	<b>D. Committee on Learning</b>

	<p>this evening.</p> <ul style="list-style-type: none"> <li>• Items of interest included ideas for at-risk students.</li> <li>• He was looking forward to attending the Spectrum Unplugged program.</li> <li>• Mr. Smith presented the staff survey of professional development days and a new summer school proposal.</li> <li>• Suggested changes to the SMS schedule may include recess, revisions to 7th and 8th grade math and an increase in health.</li> </ul>	
<b>E.</b>	<b>Education Connection — Mr. Coppola</b> <ul style="list-style-type: none"> <li>• Mr. Coppola announced that Education Connection celebrated its 50th anniversary and that the Director will be leaving May 1st.</li> <li>• The general assembly is considering regionalizing initiatives as a potential way to save money.</li> <li>• Education Connection may prove to be an ideal place for these regional initiatives.</li> </ul>	<b>E. Education Connection</b>
<b>F.</b>	<b>Connecticut Boards of Education (CABE) — Mr. Coppola</b> <ul style="list-style-type: none"> <li>• Mr. Coppola suggested Board members attend the May 10th meeting of CABE because that is where the legislative action or goals are worked on. The state has to reduce \$900 million from the budget.</li> </ul>	<b>F. Connecticut Boards of Education (CABE)</b>
<b>G.</b>	<b>Negotiations Committee — Mr. Dahl</b> <ul style="list-style-type: none"> <li>• Mr. Dahl said they are currently working on the paraeducators contract.</li> </ul>	<b>G. Negotiations Committee</b>
<b>H.</b>	<b>Magnet School — Mr. Schemm</b> <ul style="list-style-type: none"> <li>• Mr. Schemm said there has been no meeting yet.</li> </ul>	<b>H. Magnet School</b>
<b>10.</b>	<b>Discussion and Possible Action</b>	<b>Discussion and Possible Action</b>
<b>A.</b>	<b>Exhibit A: Personnel – Certified, Non-Certified</b>	<b>A. Exhibit A: Personnel – Certified,</b>

	<p><b>Appointments, Resignations and Leaves of Absence dated April 12, 2016</b></p> <p><b>Mrs. Faulenbach moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated April 12, 2016, seconded by Mr. Coppola and passed unanimously.</b></p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li><b>1. Purchase Resolution: D-685</b></li> <li><b>2. Budget Position dated 3/31/16</b></li> <li><b>3. Request for Budget Transfers</b></li> </ol> <p><b>Mr. Dahl moved to accept monthly reports - Purchase Resolution: D-685, Budget Position dated 3/31/16 and Request for Budget Transfers, seconded by Mrs. Faulenbach.</b></p> <ul style="list-style-type: none"> <li>• Mr. Coppola thanked Mr. Giovannone for the new formats and that the budget transfers were within the same departments.</li> <li>• Mr. Lawson noted that the budget position dated March 31st is up to the minute.</li> <li>• Mr. Smith said with MUNIS the reports can be more transparent and noted that the certified salary and non-certified salary line will be more accurate showing for example retirees leaving at higher salaries and replacements coming in at lower salaries. This is a current expenditure and a snapshot at the moment.</li> <li>• Mr. Lawson asked how the district was doing and Mr. Giovannone said the encumbrances help the expenditures because the full time staff is already encumbered. The available balance is a positive fund balance.</li> <li>• Mrs. Faulenbach asked about the transfers over \$5,000 and Mr. Giovannone said the policy was any transfer across object codes and more than \$5,000 would be presented for approval.</li> <li>• Mr. Smith said there would be many more transfers between now and the end of the year as adjustments are made in MUNIS.</li> </ul>	<p><b>Non-Certified Appointments, Resignations and Leaves of Absence dated April 12, 2016</b></p> <p><b>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated April 12, 2016.</b></p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li><b>1. Purchase Resolution: D-685</b></li> <li><b>2. Budget Position dated 3/31/16</b></li> <li><b>3. Request for Budget Transfers</b></li> </ol> <p><b>Motion made and passed unanimously to accept monthly reports - Purchase Resolution: D-685, Budget Position dated 3/31/16 and Request for Budget Transfers.</b></p>
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	<p><b>The motion passed unanimously.</b></p> <p><b>C. Gifts &amp; Donations</b>  <b>1. PTO-Exhibit B</b></p> <p><b>Mr. Coppola moved to accept Gifts and Donations: PTO - Exhibit B in the amount of \$45,615.18, seconded by Mr. Lawson.</b></p> <ul style="list-style-type: none"> <li>• Mr. Coppola thanked the PTO and noted that the third graders were able to see the puppeteer program just before they started their fantasy unit.</li> <li>• Mrs. Bilko said the Tanglewood Marionettes was a gift from the PTO.</li> <li>• Mr. Schemm said he is astonished at the huge amounts brought in by the PTO to supplement school initiatives.</li> <li>• Mr. Coppola thanked the parents who actively support the PTO.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>D. Approval of Curriculum</b>  <b>1. Algebra I</b>  <b>2. Development of Western Civilization</b>  <b>3. Modern America 1945 to 1990</b>  <b>4. Sociology</b>  <b>5. AP Literature &amp; Composition</b>  <b>6. Public Speaking</b>  <b>7. Modern and Contemporary Poetry</b></p> <p><b>Mr. McCauley moved to approve the following Curriculum:</b>  <b>1. Algebra I</b>  <b>2. Development of Western Civilization</b>  <b>3. Modern America 1945 to 1990</b>  <b>4. Sociology</b>  <b>5. AP Literature &amp; Composition</b>  <b>6. Public Speaking</b>  <b>7. Modern and Contemporary Poetry</b></p>	<p><b>C. Gifts &amp; Donations</b>  <b>1. PTO-Exhibit B</b></p> <p><b>Motion made and passed unanimously to accept Gifts and Donations: PTO - Exhibit B in the amount of \$45,615.18.</b></p> <p><b>D. Approval of Curriculum</b>  <b>1. Algebra I</b>  <b>2. Development of Western Civilization</b>  <b>3. Modern America 1945 to 1990</b>  <b>4. Sociology</b>  <b>5. AP Literature &amp; Composition</b>  <b>6. Public Speaking</b>  <b>7. Modern and Contemporary Poetry</b></p> <p><b>Motion made and passed unanimously to approve the following Curriculum:</b>  <b>1. Algebra I</b>  <b>2. Development of Western Civilization</b>  <b>3. Modern America 1945 to 1990</b>  <b>4. Sociology</b>  <b>5. AP Literature &amp; Composition</b></p>
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<p><b>Seconded by Mrs. McInerney.</b></p> <ul style="list-style-type: none"> <li>Mrs. McInerney said she is thrilled to see these curricula coming forward in tune with what students should be learning.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>E. Approval of New Program or Course</b></p> <ol style="list-style-type: none"> <li>Middle East Studies</li> <li>Literature and Media Study</li> </ol> <p><b>Mr. Dahl moved to approve the following New Courses:</b></p> <ol style="list-style-type: none"> <li>Middle East Studies</li> <li>Literature and Media Study</li> </ol> <p><b>Seconded by Mr. McCauley.</b></p> <ul style="list-style-type: none"> <li>Mr. Coppola said the school is relooking at what electives are being offered to the students.</li> <li>Mr. McCauley said these electives are awesome for New Milford High School.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>F. Request for Course Revision</b></p> <ol style="list-style-type: none"> <li>Introduction to Video Production</li> <li>Advanced Video Production</li> </ol> <p><b>Mrs. McInerney moved to approve the following Course Revisions:</b></p> <ol style="list-style-type: none"> <li>Introduction to Video Production</li> <li>Advanced Video Production</li> </ol> <p><b>Seconded by Mr. McCauley.</b></p> <ul style="list-style-type: none"> <li>Mr. Dahl said he did not realize how much was done in the video courses as they make high level video productions.</li> </ul> <p><b>The motion passed unanimously.</b></p>	<p><b>6. Public Speaking</b></p> <p><b>7. Modern and Contemporary Poetry</b></p> <p><b>E. Approval of New Program or Course</b></p> <ol style="list-style-type: none"> <li>Middle East Studies</li> <li>Literature and Media Study</li> </ol> <p><b>Motion made and passed unanimously to approve the following New Courses:</b></p> <ol style="list-style-type: none"> <li>Middle East Studies</li> <li>Literature and Media Study</li> </ol> <p><b>F. Request for Course Revision</b></p> <ol style="list-style-type: none"> <li>Introduction to Video Production</li> <li>Advanced Video Production</li> </ol> <p><b>Motion made and passed unanimously to approve the following Course Revisions:</b></p> <ol style="list-style-type: none"> <li>Introduction to Video Production</li> <li>Advanced Video Production</li> </ol>
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<p><b>G.</b></p>	<p><b>Textbook Approvals: Grades 7 and 8</b></p> <p><b>Mr. Dahl moved to approve the following textbooks:</b></p> <ol style="list-style-type: none"> <li>1. <u>Connected Mathematics 2</u> – Grade 7</li> <li>2. <u>Connected Mathematics 3</u> – Grade 8</li> </ol> <p><b>Seconded by Mrs. McInerney.</b></p> <ul style="list-style-type: none"> <li>• Mr. Coppola asked if this was a continuation of grade 6 math and Mr. Smith said grades K-5 do Investigations and Connected Math is a natural progression. Grade 6 has been in place for two years; the progression is in grade 7 this year and will be in grade 8 next year.</li> <li>• Mr. Schemm asked about the cost of the books and Mr. Smith said it was about \$28,000.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>H. Five Year Facilities Capital Plan 2016-2021</b></p> <p><b>Mr. Coppola moved to approve the Five Year Facilities Capital Plan 2016-2021, Mr. McCauley seconded.</b></p> <ul style="list-style-type: none"> <li>• Mr. Coppola thanked Mr. Munrett for the sequential planning.</li> <li>• Mrs. Faulenbach noted this is a fluid document and things can be moved around. Capital items can be in the operations budget for capital or capital reserve. She asked for the balance in capital reserve and Mr. Giovannone said it was \$1.4 million.</li> <li>• Mr. Lawson noted a meeting with the mayor has been requested regarding the capital reserve.</li> <li>• Mrs. Faulenbach said the Board should decide if something should be in the operating budget or capital reserve. She said there were three ways of funding capital - operating budget, capital reserve, or end of year balance if available, especially for security related capital.</li> </ul>	<p><b>G. Textbook Approvals: Grades 7 and 8</b></p> <p><b>Motion made and passed unanimously to approve the following textbooks:</b></p> <ol style="list-style-type: none"> <li>1. <u>Connected Mathematics 2</u> – Grade 7</li> <li>2. <u>Connected Mathematics 3</u> – Grade 8</li> </ol> <p><b>H. Five Year Facilities Capital Plan 2016-2021</b></p> <p><b>Motion made and passed unanimously to approve the Five Year Facilities Capital Plan 2016-2021.</b></p>
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	<ul style="list-style-type: none"> <li>Mr. Smith noted that there was about \$1.6 million in capital reserve of which \$500,000 has been appropriated, which leaves about \$1.2 million with the transfer of the \$230,000 requested.</li> </ul> <p><b>The motion passed unanimously.</b></p>	
<b>I.</b>	<p><b>New Milford High School Graduation Date 2016</b></p> <p><b>Mr. McCauley moved to approve the New Milford High School Graduation Date for 2016, seconded by Mrs. Faulenbach.</b></p> <ul style="list-style-type: none"> <li>Mr. Smith noted that next year because of the regional calendar there will be a lot of competition for similar dates and times for many schools for the O'Neill Center.</li> </ul> <p><b>The motion passed unanimously.</b></p>	<p><b>I. New Milford High School Graduation Date 2016</b></p> <p><b>Motion made and passed unanimously to approve the New Milford High School Graduation Date for 2016.</b></p>
<b>J.</b>	<p><b>Exhibit C: Authorization of Signatories on the ED-099 Agreement for Child Nutrition Program</b></p> <p><b>Mrs. McInerney moved to approve Exhibit C: Authorization of Signatories on the ED-099 Agreement for Child Nutrition Program to add Anthony Giovannone and Joshua D. Smith as signatories, seconded by Mr. Coppola.</b></p> <ul style="list-style-type: none"> <li>Mr. Smith apologized that this was not on the Operations agenda but said the item got lost when Jay Hubelbank retired and Mr. Giovannone was brought on. He said that when Mr. Giovannone called the state they said he was not on the document and so the district was no longer being reimbursed for this program if the Board did not vote on a motion to make this change.</li> <li>Mrs. Faulenbach appreciated the explanation and said this had to be done.</li> </ul>	<p><b>J. Exhibit C: Authorization of Signatories on the ED-099 Agreement for Child Nutrition Program</b></p> <p><b>Motion made and passed unanimously to approve Exhibit C: Authorization of Signatories on the ED-099 Agreement for Child Nutrition Program to add Anthony Giovannone and Joshua D. Smith as signatories.</b></p>



	<b>The motion passed unanimously.</b>	
<b>11.</b>	<b>Items for Information and Discussion</b>	<b>Items for Information and Discussion</b>
<b>A.</b>	<b>Field Trip Report</b>	<b>A. Field Trip Report</b>
	<ul style="list-style-type: none"> <li>Mr. Coppola pointed out two field trips he thought were impressive including the WestConn Math Fair and the Village Crest Senior Center Music/Chorus Performance as they both helped reach out into the community.</li> </ul>	
<b>12.</b>	<b>Adjourn</b>	<b>Adjourn</b>
	<b>Mrs. Faulenbach moved to adjourn the meeting at 8:50 p.m. seconded by Mr. McCauley and passed unanimously.</b>	<b>Motion made and passed unanimously to adjourn at 8:50 p.m.</b>

Respectfully submitted:



Wendy Faulenbach

Secretary

New Milford Board of Education

**New Milford Board of Education  
Special Meeting Minutes  
April 26, 2016  
Lillis Administration Building – Board Room**

Present:	Mr. David A. Lawson, Chairperson Mr. Robert Coppola Mr. Bill Dahl Mrs. Wendy Faulenbach Mr. Dave Littlefield Mr. Brian McCauley Mrs. Tammy McInerney Mr. J.T. Schemm	RECEIVED TOWN CLERK 2016 APR 27 P 12:05 NEW MILFORD, CT
Absent:	Mrs. Angela C. Chastain	
Also Present:	Mr. Joshua Smith, Interim Superintendent of Schools	

1.	<b>Call to Order</b>	<b>Call to Order</b>
A.	<b>Pledge of Allegiance</b>  The special meeting of the New Milford Board of Education was called to order at 6:30 p.m. by Mr. Lawson. The Pledge of Allegiance immediately followed the call to order.	<b>A. Pledge of Allegiance</b>
2.	<b>Public Comment</b>  • There was none.	<b>Public Comment</b>
3.	<b>Discussion (Executive Session Anticipated)</b>	<b>Discussion (Executive Session Anticipated)</b>
A.	<b>To discuss employing Joshua Smith as Superintendent of New Milford Public Schools and the terms of the new Superintendent's contract</b>  Motion made by Mrs. Faulenbach that the Board enter into Executive Session to discuss employing Joshua Smith as Superintendent of New Milford Public Schools and the terms of the new Superintendent's contract.  Motion seconded by Mr. Coppola.  Motion passed unanimously.	<b>A. To discuss employing Joshua Smith as Superintendent of New Milford Public Schools and the terms of the new Superintendent's contract</b>  <b>Motion made and passed unanimously that the Board enter into Executive Session to discuss employing Joshua Smith as Superintendent of New Milford Public Schools and the terms of the new Superintendent's contract.</b>

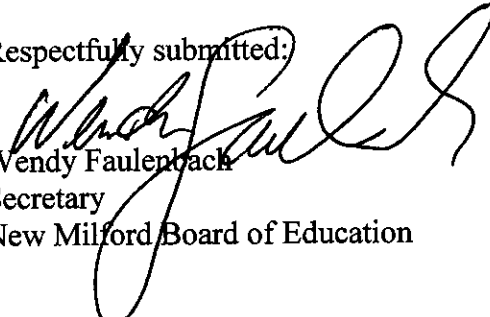
	<p>The Board entered executive session at 6:31 p.m.</p> <p>The Board returned to public session at 6:42 p.m.</p>	
<b>4.</b>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Board vote to elect Joshua Smith to be the Superintendent of New Milford Public Schools</b></p> <p>Motion made by Mr. McCauley that the Board, in accordance with Section 10-157 of the Connecticut General Statutes, elect Joshua Smith as Superintendent of the New Milford Public Schools, effective as of July 1, 2016; and that in conjunction with the election of Joshua Smith as Superintendent of the New Milford Public Schools, he be designated Superintendent-Elect, commencing immediately upon the passage of this motion and continuing until July 1, 2016, at which time he will assume the position of Superintendent of Schools.</p> <p>Motion seconded by Mrs. McInerney.</p> <p>The motion passed unanimously.</p> <p><b>B. Board vote to authorize the Board Chairman to execute a contract on behalf of the Board with Superintendent-Elect Smith, incorporating the terms previously discussed.</b></p> <p>Motion made by Mr. Coppola that in accordance with the Board's election of Joshua Smith as Superintendent of the New Milford Public Schools, the Board of Education authorize the Board Chair to execute and thereby enter into on behalf of the Board a three-year contract of employment as Superintendent of Schools, with a commencement date of July 1, 2016 and continuing up through and including June 30, 2019, on the terms previously discussed and subject to review by the Board's legal counsel.</p> <p>Motion seconded by Mrs. Faulenbach.</p>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Board vote to elect Joshua Smith to be the Superintendent of New Milford Public Schools</b></p> <p><b>Motion made and passed unanimously that the Board, in accordance with Section 10-157 of the Connecticut General Statutes, elect Joshua Smith as Superintendent of the New Milford Public Schools, effective as of July 1, 2016; and that in conjunction with the election of Joshua Smith as Superintendent of the New Milford Public Schools, he be designated Superintendent-Elect, commencing immediately upon the passage of this motion and continuing until July 1, 2016, at which time he will assume the position of Superintendent of Schools.</b></p> <p><b>B. Board vote to authorize the Board Chairman to execute a contract on behalf of the Board with Superintendent-Elect Smith, incorporating the terms previously discussed.</b></p> <p><b>Motion made and passed unanimously that in accordance with the Board's election of Joshua Smith as Superintendent of the New Milford Public Schools, the Board of Education authorize the Board Chair to execute and thereby enter into on behalf of the Board a three-year contract of employment as Superintendent of Schools, with a commencement date of July 1, 2016 and continuing up through and</b></p>

New Milford Board of Education  
Special Meeting Minutes  
April 26, 2016  
Lillis Administration Building – Board Room

Page 3

	The motion passed unanimously.	including June 30, 2019, on the terms previously discussed and subject to review by the Board's legal counsel.
5.	<b>Adjourn</b>  Mrs. McInerney moved to adjourn the meeting at 6:44 p.m., seconded by Mr. McCauley and passed unanimously.	<b>Adjourn</b>  <b>Motion made and passed unanimously to adjourn the meeting at 6:44 p.m.</b>

Respectfully submitted:



Wendy Faulenbach  
Secretary  
New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

**EXHIBIT A**

Regular Meeting of the Board of Education  
Sarah Noble Intermediate School  
New Milford, Connecticut

May 10, 2016

\*\*As of May 6, 2016

ACTION ITEMS

A. Personnel

1. **CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **Mrs. Janet Allsworth**, Elementary Teacher, Sarah Noble Intermediate School  
**Move** that the Board of Education accept the resignation, due to retirement, of **Mrs. Janet Allsworth** as an Elementary Teacher at Sarah Noble Intermediate School effective June 30, 2016.
2. **Mr. Joshua Elliott**, Social Studies Teacher, New Milford High School  
**Move** that the Board of Education accept the resignation of **Mr. Joshua Elliott** as a Social Studies Teacher at New Milford High School effective June 30, 2016.
3. **\*\*Mrs. Donna LaBella**, Special Education Teacher, Schaghticoke Middle School  
**Move** that the Board of Education accept the resignation, due to retirement, of **Mrs. Donna LaBella** as a Special Education Teacher at Schaghticoke Middle School effective June 30, 2016.

Retirement

Took position elsewhere

Retirement

b. **NON-RENEWALS**

1. **None**

2. **CERTIFIED STAFF**

b. **APPOINTMENTS**

1. **Mrs. Kerri Adakonis**, Assistant Principal, Schaghticoke Middle School  
**Move** that the Board of Education appoint **Mrs. Kerri Adakonis** as Assistant Principal at Schaghticoke Middle School effective July 15, 2016.  
2016-2017 Salary: \$114,543 (step 2)

*Education History:*

BS: UConn  
Major: Elementary Education  
MA: Sacred Heart University  
Major: Elementary Education  
CAS: Sacred Heart University  
Major: Administration & Supervision

*Work Experience:*

20 yrs. Fairfield Public Schools  
3 yrs. New Milford Public Schools

Hired as Interim for 2015-2016,  
replacing S. Greene

2. **Ms. Linda Scoralick**, Assistant Principal, New Milford High School

**Move** that the Board of Education appoint **Ms. Linda Scoralick** as Assistant Principal at New Milford High School effective July 15, 2016.

2016-2017 Salary: \$114,543 (step 2)

*Education History:*

BA: SUNY, Purchase  
Major: Math/Comp Science  
MS: Quinnipiac Univ.  
Major: Teacher Leadership  
6<sup>th</sup> Yr.: Quinnipiac Univ.  
Major: Educ. Leadership

*Work Experience:*

Staff member since 2007

Hired as Interim for 2015-2016,  
replacing C. Longo

3. **NON-CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **\*\*Mrs. Cecilia Barberio**, Receptionist, New Milford High School

**Move** that the Board of Education accept the resignation, due to retirement, of **Mrs. Cecilia Barberio** as Receptionist at New Milford High School effective June 16, 2016.

Retirement

2. **\*\*Ms. Meagan English**, Paraeducator, New Milford High School

**Move** that the Board of Education accept the resignation of **Ms. Meagan English** as Paraeducator at New Milford High School effective June 9, 2016.

Personal Reasons

3. **Mrs. Kathleen Fitzsimmons**, Secretary to the Assistant Principal, Schaghticoke Middle School

**Move** that the Board of Education accept the resignation, due to retirement, of **Mrs. Kathleen Fitzsimmons** as Secretary to the Assistant Principal at Schaghticoke Middle School effective August 2, 2016.

Retirement

4. **Mrs. Jane Harrison**, School Nurse, Schaghticoke Middle School

**Move** that the Board of Education accept the resignation, due to retirement, of **Mrs. Jane Harrison** as School Nurse at Schaghticoke Middle School effective June 9, 2016.

Retirement

5. **Mrs. Nancy Miller**, Paraeducator, Schaghticoke Middle School

**Move** that the Board of Education accept the resignation, due to retirement, of **Mrs. Nancy Miller** as Paraeducator at Schaghticoke Middle School effective June 9, 2016.

Retirement

4. **NON-CERTIFIED STAFF**

b. **APPOINTMENTS**

1. **None**

**5. ADULT EDUCATION STAFF**

**a. RESIGNATIONS**

1. None

**6. ADULT EDUCATION STAFF**

**b. APPOINTMENTS**

1. **\*\*Ms. Susan Tudisco**, Secretary for Adult Education  
Move that the Board of Education appoint **Ms. Susan Tudisco**  
as Secretary for Adult Education effective May 11, 2016.

\$14.00 per hour/20 hours per week

**7. BAND STAFF**

**a. RESIGNATIONS**

1. None

**8. BAND STAFF**

**b. APPOINTMENTS**

1. None

**9. COACHING STAFF**

**a. RESIGNATIONS**

1. **Ms. Veronica Hernandez-Pachon**, Girls' Assistant JV Soccer Coach, New Milford High School  
Move that the Board of Education accept the resignation of **Ms. Veronica Hernandez-Pachon** as Girls' Assistant JV Soccer Coach, New Milford High School effective April 14, 2016.

Moved

**10. COACHING STAFF**

**b. APPOINTMENTS**

1. **Mr. Larry Badaracco**, Boys' Varsity Spring Football Coach, New Milford High School  
Move that the Board of Education appoint **Mr. Larry Badaracco** as Boys' Varsity Spring Football Coach at New Milford High School effective May 27, 2016.
2. **Mr. Thomas Ferrell**, Boys' Assistant Spring Football Coach, New Milford High School  
Move that the Board of Education appoint **Mr. Thomas Ferrell** as Boys' Assistant Spring Football Coach at New Milford High School effective May 27, 2016.
3. **Mr. Terry Flynn**, Boys' Assistant Spring Football Coach, New Milford High School  
Move that the Board of Education appoint **Mr. Terry Flynn** as Boys' Assistant Spring Football Coach at New Milford High School effective May 27, 2016.

No stipend – part of fall football

No stipend – part of fall football

No stipend – part of fall football

<p>4. <b>Mr. Mike Madden</b>, Volunteer Boys' Assistant Spring Football Coach, New Milford High School <u><b>Move</b></u> that the Board of Education appoint <b>Mr. Mike Madden</b> as Volunteer Boys' Assistant Spring Football Coach at New Milford High School effective May 27, 2016.</p>	Volunteer
<p>5. <b>Mr. Sean Mahon</b>, Boys' Assistant Spring Football Coach, New Milford High School <u><b>Move</b></u> that the Board of Education appoint <b>Mr. Sean Mahon</b> as Boys' Assistant Spring Football Coach at New Milford High School effective May 27, 2016.</p>	No stipend – part of fall football
<p>6. <b>Mr. Chris Mascolo</b>, Boys' Assistant Spring Football Coach, New Milford High School <u><b>Move</b></u> that the Board of Education appoint <b>Mr. Chris Mascolo</b> as Boys' Assistant Spring Football Coach at New Milford High School effective May 27, 2016.</p>	No stipend – part of fall football
<p>7. <b>Mr. Sean Murray</b>, Boys' Assistant Spring Football Coach, New Milford High School <u><b>Move</b></u> that the Board of Education appoint <b>Mr. Sean Murray</b> as Boys' Assistant Spring Football Coach at New Milford High School effective May 27, 2016.</p>	No stipend – part of fall football
<p>8. <b>Mr. Chris Rigdon</b>, Boys' Assistant Spring Football Coach, New Milford High School <u><b>Move</b></u> that the Board of Education appoint <b>Mr. Chris Rigdon</b> as Boys' Assistant Spring Football Coach at New Milford High School effective May 27, 2016.</p>	No stipend – part of fall football
<p>9. <b>Mr. Louis Venezia</b>, Volunteer Boys' Assistant Spring Football Coach, New Milford High School <u><b>Move</b></u> that the Board of Education appoint <b>Mr. Louis Venezia</b> as Volunteer Boys' Assistant Spring Football Coach at New Milford High School effective May 27, 2016.</p>	Volunteer
<b>11. LEAVES OF ABSENCE</b>	
<p>1. <b>Mrs. Megan Dey</b>, Social Studies Teacher, New Milford High School <u><b>Move</b></u> that the Board of Education approve an unpaid leave of absence for <b>Mrs. Megan Dey</b> for the 2016-2017 school year.</p>	Unpaid LOA



- |   |                   |
|---|-------------------|
| <p>2. <b>Mr. David Hawthorne</b>, Special Education Teacher, Litchfield Hills Transition Center<br/><b><u>Move</u></b> that the Board of Education approve to extend an unpaid leave of absence for <b>Mr. David Hawthorne</b> through December 22, 2016.</p>                               | <p>Unpaid LOA</p> |
| <p>3. <b>**Mr. Adalberto Marchena-Rodriguez</b>, ½ Custodian – ½ Groundskeeper, New Milford High School<br/><b><u>Move</u></b> that the Board of Education approve an unpaid leave of absence for <b>Mr. Adalberto Marchena-Rodriguez</b> from June 10, 2016 through September 2, 2016.</p> | <p>Unpaid LOA</p> |

**10.            DISCUSSION AND POSSIBLE ACTION**

**THE FOLLOWING ITEMS CAN BE FOUND ON THE  
OPERATIONS WEB PAGE UNDER MAY 3, 2016**

- B. Monthly Reports
  - 1. Purchase Resolution D-686
  - 2. Budget Position dated 04/29/16
  - 3. Request for Budget Transfers
- C. Gifts & Donations
  - 1. PTO – Exhibit B
  - 2. Entegris Corporation – Exhibit C
- D. Bid Award
  - 1. NMHS Chiller
  - 2. SNIS Catwalk
  - 3. Special Transportation Services
- E. Grants
  - 1. Adult Education – ED244
  - 2. IDEA Grant
- F. Food and Nutrition Services
  - 1. Healthy Food Certification Statement
- G. Request for Capital Reserve Funds – Exhibit D

**10.            DISCUSSION AND POSSIBLE ACTION**

**THE FOLLOWING ITEM CAN BE FOUND ON THE  
FACILITIES WEB PAGE UNDER MAY 3, 2016**

- H. End of Year Projects
  - 1. Cooling for SNIS and SMS Server Rooms

# APPROVED FIELD TRIPS

## May 2016

<u>School</u>	<u>Grade/Dept.</u>	<u>Trip Date</u>	<u>Day(s) of the Week</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
NMHS	12	5/3/16	Tuesday	12	1	Pace University-Video Production	1	\$0.00 (Perkins Grant)
NMHS	9-12	5/4/16	Wednesday	15	2	Mountainside Resort Wallingford-Construction Career Day	1	\$0.00 (Perkins Grant)
NMHS	10	5/16/16	Monday	40	5	Metropolitan Museum of Art	2	\$45.00
HPS	2	5/18/16	Wednesday	130	10	Warner Theater	0	\$16.50
NMHS	12	5/18/16	Wednesday	15	3	NM Railroad Station-Art Show	1	\$0.00
NMHS	9-12	5/24/16	Tuesday	8	1	Holiday Restaurant: Team Waramaug vs Rotary	0	\$0.00
SMS	8	6/1/16	Wednesday	115	7	IMAX @ Maritime Center "National Parks Adventure"	0	\$11.37
NES	2	6/3/16	Friday	148	36	Pratt Center	0	\$7 with PTO Grant/\$11 if no grant
SMS	6-8	6/1 & 6/2	Wed & Thurs	18	4	All Aboard Pizza	3	\$0.00

**New Milford Board of Education  
Facilities Sub-Committee Minutes  
May 3, 2016  
Lillis Administration Building, Room 2**

RECEIVED  
TOWN CLERK  
2016 MAY -5 P 2:55

NEW MILFORD, CT

**Present:** Mr. Robert Coppola, Chairperson  
Mr. Bill Dahl  
Mr. Brian McCauley, Alternate

**Absent:** Mrs. Angela C. Chastain  
Mr. David A. Lawson

**Also Present:** Mr. Joshua Smith, Superintendent-Elect  
Mr. Anthony Giovannone, Director of Fiscal Services and Operations  
Mr. Kevin Munrett, Facilities Manager  
Mr. Nestor Aparicio, Assistant Facilities Manager  
Ms. Roberta Pratt, Director of Technology  
Ms. Ellamae Baldelli, Director of Human Resources

<b>1.</b>	<b>Call to Order</b>  The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. Coppola. Mr. McCauley was seated as alternate in the absence of Mr. Lawson and Mrs. Chastain.	<b>Call to Order</b>
<b>2.</b>	<b>Public Comment</b>  <ul style="list-style-type: none"> <li>There was none.</li> </ul>	<b>Public Comment</b>
<b>3.</b>	<b>Discussion and Possible Action</b>  <b>A. End of Year Projects</b>  <b>1. Outdoor Protection</b> <b>2. Cooling at SNIS and SMS</b>  <ul style="list-style-type: none"> <li>Mr. Munrett said that in the course of day to day operations a number of possible projects have been identified. These projects include outdoor protection for the district's vehicles to increase their longevity and cooling projects for the server rooms at SNIS and SMS to protect that equipment which generates a great deal of heat. Preliminary investigation into options has begun and the existing operating budget will be used if</li> </ul>	<b>Discussion and Possible Action</b>  <b>A. End of Year Projects</b>  <b>1. Outdoor Protection</b> <b>2. Cooling at SNIS and SMS</b>

	<p>possible. Otherwise, these items will be added to the five year facilities capital plan.</p> <ul style="list-style-type: none"> <li>• Mr. Coppola asked if end of year funds are being recommended for use. Mr. Smith said it was too early to make that recommendation with end of year two months away but he was looking to start a conversation with the Board about the appropriateness of these projects in case funding did become available. He said the Facilities budget always contains contingencies for unintended costs and this year so far there had been few of those. The mild winter also helped.</li> <li>• Mr. McCauley said he thought it made sense to continue to investigate these two items.</li> <li>• Mr. Dahl asked what kind of outdoor protection is being considered and if it would be fenced. Mr. Munrett said he is investigating a few options but that all would include a locked, walled structure.</li> </ul> <p>Mr. Dahl moved to bring the request for end of year projects to the full Board for discussion and possible action.</p> <p>Motion seconded by Mr. McCauley.</p> <p>Motion passed unanimously.</p>	<p><b>Motion made and passed unanimously to bring the request for end of year projects to the full Board for discussion and possible action.</b></p>
<p><b>4.</b></p> <p><b>A. Overtime Update</b></p>	<p><b>Items of Information</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said the mild winter has been beneficial to the custodial overtime line item so they may look to shift some of those funds to prep for summer.</li> <li>• Mr. Dahl asked what would be done with the funds and Mr. Munrett said the work would be driven by current work order requests.</li> <li>• Mr. McCauley said he thought it made sense to take care of needed projects now if the funds are available.</li> <li>• Mr. Coppola agreed and asked what was</li> </ul>	<p><b>Items of Information</b></p> <p><b>A. Overtime Update</b></p>

	<p>needed to make it happen. Mr. Smith said the information was provided as an FYI here and will show up as a transfer request at Operations in the near future.</p>	
<b>B.</b>	<p><b>Spring Break Project Update</b></p> <ul style="list-style-type: none"> <li>Mr. Munrett said the department worked on a few key projects over the break and he wanted to commend the staff on their work above and beyond the day to day. Projects included replacement of the serving lines at HPS and NES, painting of the HPS exterior, and prepping for the chiller at the high school.</li> </ul>	<b>B. Spring Break Project Update</b>
<b>C.</b>	<p><b>SNIS Catwalk Update</b></p> <ul style="list-style-type: none"> <li>Mr. Munrett said there was one bidder for this project and the award is on the Operations agenda. There is also a request on the purchase resolution for an encumbrment of 25% of the project funding so that steel for the project can be ordered in a timely fashion.</li> </ul>	<b>C. SNIS Catwalk Update</b>
<b>D.</b>	<p><b>NMHS Chiller Update</b></p> <ul style="list-style-type: none"> <li>Mr. Munrett said the bid award for the large chiller is on the Operations agenda and the plan is to start the small chiller next week as warmer weather is expected.</li> </ul>	<b>D. NMHS Chiller Update</b>
<b>E.</b>	<p><b>SMS Roof Update</b></p> <ul style="list-style-type: none"> <li>Mr. Munrett said some work was done during spring break and the work will begin full out on June 10<sup>th</sup> when school is no longer in session.</li> <li>Mr. Coppola asked for a completion date and Mr. Munrett said it was too early to provide one since so much of the work will be impacted by summer weather.</li> </ul>	<b>E. SMS Roof Update</b>
<b>F.</b>	<p><b>Turf Field Update</b></p> <ul style="list-style-type: none"> <li>Mr. Munrett said he had received information</li> </ul>	<b>F. Turf Field Update</b>

	<p>from the Turf Field Committee regarding maintenance and training sessions. He said the fields are really coming along, including LED lighting.</p> <ul style="list-style-type: none"> <li>• Mr. Dahl asked if they would be usable in the fall and Mr. Munrett said yes, even for summer use.</li> <li>• Mr. Dahl asked if the maintenance part of the athletic budget had been adjusted to reflect the fields. Mr. Munrett said the fields are coming with equipment and machinery as part of the package. They will have a better feel for any adjustments to the budget once they have worked with the fields for the first year.</li> </ul> <p><b>G. SNIS Softball Field Update</b></p> <ul style="list-style-type: none"> <li>• Mr. Coppola said this is an ongoing community project on two Board controlled fields.</li> <li>• Mr. Munrett said he spoke to Mr. Beebe of New Milford Youth Baseball and Softball and he said the fields are progressing nicely and that they should be playable in June. Mr. Beebe has properly booked all usage of the fields through the Facilities Office.</li> </ul>	<b>G. SNIS Softball Field Update</b>
<b>5.</b>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• There was none.</li> </ul>	<b>Public Comment</b>
<b>6.</b>	<p><b>Adjourn</b></p> <p>Mr. McCauley moved to adjourn the meeting at 7:06 p.m., seconded by Mr. Dahl and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 7:06 p.m.</b></p>

Respectfully submitted:



Robert Coppola, Chairperson  
Facilities Sub-Committee

**New Milford Board of Education  
Operations Sub-Committee Minutes  
May 3, 2016  
Lillis Administration Building, Room 2**

**Present:** Mrs. Wendy Faulenbach, Chairperson  
Mr. Robert Coppola  
Mr. Brian McCauley  
Mr. J.T. Schemm

**Also Present:** Mr. Joshua Smith, Superintendent-Elect  
Ms. Ellamae Baldelli, Director of Human Resources  
Mr. Anthony Giovannone, Director of Fiscal Services and Operations  
Mrs. Laura Olson, Director of Pupil Personnel and Special Services  
Ms. Roberta Pratt, Director of Technology  
Mr. Kevin Munrett, Facilities Manager  
Mr. Nestor Aparicio, Assistant Facilities Manager

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NEW MILFORD, CT

<b>1.</b>	<b>Call to Order</b> The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mrs. Faulenbach.	<b>Call to Order</b>
<b>2.</b>	<b>Public Comment</b> <ul style="list-style-type: none"><li>There was none.</li></ul>	<b>Public Comment</b>
<b>3.</b>	<b>Discussion and Possible Action</b>  <b>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</b> <ul style="list-style-type: none"><li>Ms. Baldelli said she expects to have a revised Exhibit A for next week's Board meeting.</li><li>Mr. Smith said the two assistant principals listed on Exhibit A have served as interims this year and have interviewed before the Board previously. He feels both candidates have done excellent work and should be appointed to the positions. He is planning to schedule a special meeting at 6:00 p.m. next Tuesday prior to the Board workshop at which time the Board can meet the candidates, have an opportunity to ask a few questions, and hear about their work so far this year.</li><li>Mr. Coppola asked if this would be done in executive session and if there would be a motion following. Mr. Smith said executive session is anticipated but that no motion for</li></ul>	<b>Discussion and Possible Action</b>  <b>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</b>



	<p>approval will be necessary as the candidates are already listed on the Board's Exhibit A for approval.</p> <ul style="list-style-type: none"> <li>• Mr. Schemm asked if the candidates had been interim for the full year. Mr. Smith said Ms. Adakonis had filled in from last August forward and Ms. Scoralick began the interim position at the end of September.</li> <li>• Mr. Schemm asked if they were recommending step 2 salary because they had received step 1 as interims and Ms. Baldelli said yes per past practice.</li> <li>• Mr. Coppola asked about the spring football appointments and Ms. Baldelli said this was already paid as part of the fall stipend and follows what has been done in the past.</li> </ul> <p>Mr. Schemm moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mr. McCauley.</p> <p>Motion passed unanimously.</p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li><b>1. Purchase Resolution D-686</b></li> <li><b>2. Budget Position dated 4/29/16</b></li> <li><b>3. Request for Budget Transfers</b></li> </ol> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach asked for any questions on the reports.</li> <li>• Mr. Coppola asked if the grants listed on the purchase resolutions are complete and Mr. Giovannone said yes.</li> <li>• Mr. Coppola asked how the budget was doing and Mr. Giovannone said it is in good standing which is why we are starting discussions about year-end projects.</li> <li>• Mrs. Faulenbach asked if there was still movement happening and Mr. Giovannone said yes which is why we are only at the discussion stage for possible projects.</li> <li>• Mr. Smith referred to the memo which</li> </ul>	<p><b>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</b></p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li><b>1. Purchase Resolution D-686</b></li> <li><b>2. Budget Position dated 4/29/16</b></li> <li><b>3. Request for Budget Transfers</b></li> </ol>
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	<p>highlights end of year thinking about accounts.</p> <ul style="list-style-type: none"> <li>• Mr. Schemm asked for clarification on the amount still left in the curriculum development account. Mr. Smith said curriculum opportunities have been posted and assignments will happen in June. The bulk of the funds will be spent then.</li> <li>• Mr. Coppola asked to be walked through the first few items on the budget transfer sheet since the report is in a new format and thanked Mr. Giovannone for his patience.</li> </ul> <p>Mr. Coppola moved to bring the monthly reports: Purchase Resolution D-686, Budget Position dated 4/29/16 and Request for Budget Transfers to the full Board for approval.</p> <p>Motion seconded by Mr. McCauley.</p> <p>Motion passed unanimously.</p> <p><b>C. Gifts &amp; Donations</b></p> <p><b>1. PTO – Exhibit B</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said she would be interested in the total of PTO donations this year and hoped that would be stated at a future Board meeting since it is usually so impressive.</li> <li>• Mr. Schemm asked where the donations are reported and Mr. Giovannone said they are tracked through the student activity accounts.</li> <li>• Mr. Smith said since the donations are outside funding they do not appear in the operating budget.</li> </ul> <p><b>2. Entegris Corporation – Exhibit C</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith said this company is upgrading its technology and these laptops will go to the Litchfield Hills program, representing a massive upgrade for them.</li> <li>• Mr. Coppola asked how the donation came about since it is a Danbury company. Ms. Pratt</li> </ul>	<p><b>Motion made and passed unanimously to bring the monthly reports: Purchase Resolution D-686, Budget Position dated 4/29/16 and Request for Budget Transfers to the full Board for approval.</b></p> <p><b>C. Gifts &amp; Donations</b></p> <p><b>1. PTO – Exhibit B</b></p> <p><b>2. Entegris Corporation – Exhibit C</b></p>
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	<p>said the company contacted her and that the Technology Director lives in New Milford.</p> <p>Mr. McCauley moved to bring Gifts and Donations: PTO – Exhibit B and Entegris Corporation – Exhibit C to the full Board for approval.</p> <p>Motion seconded by Mr. Coppola.</p> <p>Motion passed unanimously.</p>	
<b>D. Bid Awards</b>	<ul style="list-style-type: none"> <li>Mrs. Faulenbach said these bids were discussed at Facilities as well. The awards are considered separately from the funding which will be considered later.</li> </ul> <p><b>1. NMHS Chiller</b></p> <ul style="list-style-type: none"> <li>Mr. McCauley asked why the second bidder was so much more expensive. Mr. Munrett said they were using a different type of chiller which is more expensive to tie into the other existing one.</li> </ul> <p><b>2. SNIS Catwalk</b></p> <ul style="list-style-type: none"> <li>Mr. Schemm referenced the startup funds for this project listed on the purchase resolution and Mr. Smith said this was to purchase steel, which requires a significant lead time, so that the project could be completed in a timely fashion.</li> </ul> <p><b>3. Special Transportation Services</b></p> <ul style="list-style-type: none"> <li>Mr. Schemm asked for clarification on the use of four companies for the bid. Mr. Giovannone said the companies bid on individual student runs and that is how the contracts are awarded.</li> <li>Mrs. Olson said they went with the lowest bidder in all cases but one which involved a long standing complex transport. All bids are</li> </ul>	<p><b>Motion made and passed unanimously to bring Gifts and Donations: PTO – Exhibit B and Entegris Corporation – Exhibit C to the full Board for approval.</b></p> <p><b>D. Bid Awards</b></p> <p><b>1. NMHS Chiller</b></p> <p><b>2. SNIS Catwalk</b></p> <p><b>3. Special Transportation Services</b></p>

	<p>for three years with the exception of EastConn which is a one year bid for a student aging out.</p> <p>Mr. Schemm moved to bring the bid awards for the NMHS Chiller, the SNIS Catwalk, and Special Transportation Services to the full Board for approval.</p> <p>Motion seconded by Mr. McCauley.</p> <p>Motion passed unanimously.</p>	
<b>E.</b>	<p><b>Capital Project Funding</b></p> <p><b>1. Request for Capital Reserve Funds – Exhibit D</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said the capital reserve total listed on the memo does not include the 2015 year-end balance of approximately \$237,000 which the town is expected to approve next week.</li> <li>• Mr. Coppola said previous discussions regarding the chiller had always talked about funding it through capital reserve and he appreciated seeing the total in print.</li> <li>• Mrs. Faulenbach said the project has reached the stage where it is ready for approval.</li> <li>• Mr. Schemm asked if this was a normal replacement cycle. Mr. Munrett said the chiller has a 20 year life expectancy and this was a little shorter than that but sizing may have affected that. The new chiller has been adjusted in size.</li> </ul> <p>Mr. Coppola moved to bring the Request for Capital Reserve Funds – Exhibit D to the full Board for approval.</p> <p>Motion seconded by Mr. McCauley.</p> <p>Motion passed unanimously.</p>	<p><b>Motion made and passed unanimously to bring the bid awards for the NMHS Chiller, the SNIS Catwalk, and Special Transportation Services to the full Board for approval.</b></p>
<b>F.</b>	<p><b>Grants</b></p> <p><b>1. Adult Education – ED 244</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith said this is an entitlement grant</li> </ul>	<p><b>E. Capital Project Funding</b></p> <p><b>1. Request for Capital Reserve Funds – Exhibit D</b></p> <p><b>Motion made and passed unanimously to bring the Request for Capital Reserve Funds – Exhibit D to the full Board for approval.</b></p> <p><b>F. Grants</b></p> <p><b>1. Adult Education – ED 244</b></p>

	<p>based on programs offered and matching funds from the BOE side.</p> <ul style="list-style-type: none"> <li>Mr. Coppola asked if the facilitator was full time and serving as director as well. Mr. Smith said she was full time but not the director as that requires administrative certification. He said they are still working on the administrative piece going forward as they have not had success in the past. Mr. Smith said that Ms. Martin, the facilitator, is doing a fantastic job with the day to day demands.</li> </ul> <p><b>2. IDEA Grant</b></p> <ul style="list-style-type: none"> <li>Mrs. Olson said this is the Individuals with Disabilities Education Act grant which comes every year. It is based on the number of students with special needs and in poverty.</li> </ul> <p>Mr. Schemm moved to bring the Adult Education – ED 244 and IDEA grants to the full Board for approval.</p> <p>Motion seconded by Mr. McCauley.</p> <p>Motion passed unanimously.</p> <p><b>G. Food and Nutrition Services</b></p> <ol style="list-style-type: none"> <li><b>1. Healthy Food Certification Statement</b></li> <li><b>2. Food Certification Exemptions for School Fundraisers</b></li> </ol> <ul style="list-style-type: none"> <li>Mr. Smith said this certification is required annually.</li> </ul> <p>Mr. McCauley moved to bring the Healthy Food Certification Statement and authorization for the Superintendent to approve food certification exemptions for school fundraisers as appropriate to the full Board for approval.</p> <p>Motion seconded by Mr. Schemm.</p> <p>Motion passed unanimously.</p>	<p><b>2. IDEA Grant</b></p> <p><b>Motion made and passed unanimously to bring the Adult Education – ED 244 and IDEA grants to the full Board for approval.</b></p> <p><b>G. Food and Nutrition Services</b></p> <ol style="list-style-type: none"> <li><b>1. Healthy Food Certification Statement</b></li> <li><b>2. Food Certification Exemptions for School Fundraisers</b></li> </ol> <p><b>Motion made and passed unanimously to bring the Healthy Food Certification Statement and authorization for the Superintendent to approve food certification exemptions for school fundraisers as appropriate to the full Board for approval.</b></p>
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<p><b>H.</b></p>	<p><b>Program to Support At-Risk High School Students</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith said some type of program has been in discussion for more than a year but a firm recommendation was not ready at budget time. As a result, the district has been looking at ways to make the program cost neutral to start. Training and some startup costs are listed on the purchase resolution and will come out of this year's special education operating budget, with an additional request closer to year end. In addition, one student outplaced currently will be brought back in next year. He said that the money budgeted for next year that is being offset this year will be reallocated to accommodate concerns about state budget cuts to excess costs.</li> <li>• Mr. Coppola said he appreciates the focus on cost effectiveness but thinks the program is needed regardless. Mrs. Faulenbach agreed.</li> <li>• Mr. Schemm said he agreed that it is important to bring our students back into the district if possible and said he would prefer not to take in additional tuition students at the start until we have had success with our students.</li> <li>• Mr. Schemm asked if we would qualify for excess costs with an in-house program and Mrs. Olson said the likelihood is less of reaching the threshold but out-placement is much more costly.</li> <li>• Mrs. Faulenbach asked if a motion was necessary since the funds for training are already listed on the purchase resolution and Mr. Smith said no but he wanted to have the conversation for transparency and dialogue.</li> </ul>	<p><b>H. Program to Support At-Risk High School Students</b></p>
<p><b>I.</b></p>	<p><b>All-Star Transportation Contract</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith said there is no contract proposal yet to bring to the Board but he is looking for input on the direction being taken for the extension. The proposal being discussed is for new propane powered buses factored in over three years. These would be new buses with</li> </ul>	<p><b>I. All-Star Transportation Contract</b></p>

	<p>additional features such as GPS and updated radios. Mr. Smith said based on current projections, the district would see substantial savings in fuel in years two and three and at worst a cost neutral contract in year one, with new vehicles added.</p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said personally her focus is on upgrading the fleet, GPS, and cost savings. She asked if legal counsel would be reviewing any extension and Mr. Smith said they would.</li> <li>• Mr. Coppola said he agreed with investigating an extension along this path.</li> <li>• Mr. McCauley also agreed.</li> <li>• Mr. Schemm asked if the buses would be owned by the district and if propane buses are more expensive than diesel. Mr. Smith said the district purchases the buses as part of the contract and propane buses are more expensive but the expense is offset by maintenance and fuel savings.</li> <li>• Mrs. Faulenbach asked that any new contract presented includes a comparison to what was changed from the old contract. She also said she thought it was important to review any penalty section in the new contract.</li> </ul>	
<b>4.</b>	<p><b>Items of Information</b></p> <p><b>A. Certified Substitute Coverage</b></p> <ul style="list-style-type: none"> <li>• Ms. Baldelli said she continues to monitor coverage monthly and expects to see an increase in absences as we come to year end and remaining time available is used up.</li> </ul> <p><b>B. Human Resources Use of LiveScan</b></p> <ul style="list-style-type: none"> <li>• Ms. Baldelli said the district is considering a switch from fingerprinting by ink to a digital format. The change to digital requires a very involved Memorandum of Understanding (MOU) with the state attorney's office and they are currently looking to see if they can comply with all the criteria. Any MOU will be brought</li> </ul>	<p><b>Items of Information</b></p> <p><b>A. Certified Substitute Coverage</b></p> <p><b>B. Human Resources Use of LiveScan</b></p>

	<p>to Policy for review before implementing. There is money currently in the budget for the program.</p>	
<b>C.</b>	<p><b>State Technology Grant Update</b></p> <ul style="list-style-type: none"> <li>Mr. Smith said the committee had previously discussed that the grant had been awarded by the state, then taken back, and now re-awarded. The CEN project was paid through capital reserve as a result and modifications made to the grant are listed on the purchase resolution.</li> <li>Mrs. Faulenbach asked if the changes had any impact to the capital reserve or operating budget and Mr. Smith said no, the topic is for explanation only.</li> <li>Ms. Pratt said the work will be done in the summer when school is not in session.</li> <li>Mr. Coppola asked if that meant that the central technology hub will now be at SNIS and not Lillis and Ms. Pratt said yes, by the end of the summer.</li> </ul>	<b>C. State Technology Grant Update</b>
<b>D.</b>	<p><b>End of Year Balance and 2016-17 Budget Adjustments</b></p> <ul style="list-style-type: none"> <li>Mr. Smith said this memo shows the current balance and some anticipated costs still to come. An additional update will be provided in June.</li> <li>Mrs. Faulenbach said this will be important to watch as possible favorable end of year balances may provide options to the Board for projects to prioritize.</li> <li>Mr. Coppola said passage of next year's budget in May will also be a factor.</li> </ul>	<b>D. End of Year Balance and 2016-17 Budget Adjustments</b>
<b>E.</b>	<p><b>BOE End of Year Reception Date Change: June 7, 2016 – 5:30 p.m. at SNIS</b></p> <ul style="list-style-type: none"> <li>Mr. Smith said he is recommending a change in date to the Board's end of year reception honoring retirees and students since the original date was June 14<sup>th</sup>, prior to the last</li> </ul>	<b>E. BOE End of Year Reception Date Change: June 7, 2016 – 5:30 p.m. at SNIS</b>



	<p>Board meeting, which this year is after school gets out of session. The new date of June 7<sup>th</sup> will hopefully lead to greater attendance. The Facilities and Operations sub-committees for that evening will move to Sarah Noble to coordinate with the reception that is held there.</p> <ul style="list-style-type: none"><li>• Mrs. Faulenbach asked if that would require that the sub-committee meetings be posted as special meetings and Mr. Smith said it would.</li><li>• Mrs. Faulenbach said we would have to be especially mindful of the agendas then since they cannot be changed for a special meeting.</li></ul>	
5.	<p><b>Public Comment</b></p> <ul style="list-style-type: none"><li>• There was none.</li></ul>	<p><b>Public Comment</b></p>
6.	<p><b>Adjourn</b></p> <p>Mr. Schemm moved to adjourn the meeting at 9:03 p.m. seconded by Mr. McCauley and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 9:03 p.m.</b></p>

Respectfully submitted:



Wendy Faulenbach, Chairperson  
Operations Sub-Committee