

**Colebrook School Board
Meeting Minutes**

Date	4/2/19
Time	7:00 pm.
Location	Colebrook Elementary School Library
Chairperson	Brian LaPerle

Attendance

Attendance Legend: **P** - Present **E** - Excused Absence **A**- Absent

School Board Members		Principals		SAU Members	
P	John Falconer	P	Nathan Lebel	P	Bruce Beasley
P	Craig Hamelin	P	Deb Greene	P	Cheryl Covill
P	Brian LaPerle	P	David Gales		
E	Michael Pearson				

Public in Attendance:

Item	Subject	Action
1.	The meeting was called to order at 7:00 pm	
2.	Agenda Adjustments <ul style="list-style-type: none"> • None 	
3.	Hearing of the Public: <ul style="list-style-type: none"> • None 	
4.	Reading of the Minute: <u>J. Falconer / D. Greene</u> to approve the minutes of March 19, 2019	Vote: Unanimous
5.	Special Reports: <ul style="list-style-type: none"> • None 	
6.	School Administrator(s) Reports Colebrook Elementary – Dan Gorham <ul style="list-style-type: none"> • Grades 5-8 went to the Tillotson Center and read letters, sang songs that was in regards to Holocaust. • Spoke on having Google in the younger grade classrooms. • Interviewed a candidate for the Writing Teacher position. • Newsletters 	

	<p>Colebrook Academy – Mark Fiorentino</p> <ul style="list-style-type: none"> • Most students were present and accounted for SAT testing. The make-up day will be held on April 9th for the one student who didn't attend. • Interviewed for the Business Teacher but felt didn't have the qualifications needed for the position. • The faculty council has determined the new members of the Mohawk Chapter of the National Honor Society. Danielle Deblois and Adrianna Noyes are our new members. Induction ceremony to be determined • The boy's baseball and girls softball teams have started their practices. They travel to Lin-wood April 15th for the season opener. • Boxes are need for the move to the CES. Teachers are making a list and marking the boxes. • Michael Zavala and Dylan Carpino attended the NH Interscholastic Athletic Association in Concord. 	
7.	<p>Superintendent's Report: Bruce Beasley</p> <ul style="list-style-type: none"> • The collaborative committee met on March 14th to reset now that the towns have voted and determined their interest in moving forward with discussions on some sort of model to present to the voters. This meeting focused on filling vacant seats on the committee, revisiting our ethics to assure that the committee was following established expectations, and beginning conversations about potential models. It was determined that a sub-committee would begin putting proposals together and bring those to the full committee at their next meeting on April 4th. Brian LaPerle, Tami Frechette and Sally Biron will continue to be on the sub-committee. • The Professional Development Team had a terrific daylong event planned in Pittsburg on Friday the 22nd. Unfortunately the afternoon activities were canceled due to bad weather. The team will try to offer some of the same offerings at future events. The tourniquet training was well received and will be one of those offerings that we try to reschedule. • B. Beasley was able to attend the legislative update workshop offered by NHSAA on Monday the 25th. Carl Ladd offered updates on numerous bills that are being worked on in Concord. • A regional GEAR UP meeting was held recently in Gorham at the Town and Country. Arlene Allard, Diane Fisher, Dawn Pettit, Colleen Clogston, and B. Beasley were able to attend. There was discussion about services for our students, upcoming events, and the July National Conference in San Francisco. The statewide GEAR UP meeting is scheduled for 	

	<p>May 29th at the Mountain View Grand.</p> <ul style="list-style-type: none"> • B. Beasley met with three board members and with school administration on Thursday morning. They reviewed the classroom spaces for next year and are feeling positive about the draft decisions that were made. Barring any significant changes this will allow teachers to begin the process of packing up their classrooms and preparing for the rearrangement. The move, the construction, and the normal summer cleaning will all need to be organized in the next months. • Baseball and softball practice is underway. 	
8.	<p>Business Administrator's Report: Cheryl Covill</p> <ul style="list-style-type: none"> • Budget Analysis: <ul style="list-style-type: none"> ○ Explained the increase of money and went over the budget report. ○ Working on the phone system next couple weeks • Funding: <ul style="list-style-type: none"> ○ Requesting to add a night bell to the paging system to reach the custodians before/after school hours \$257.90 <p><u>D. Greene / D. Gales</u> motion to add the night bell to the paging system to reach the custodians before/after school hours for the price of \$257.90.</p> <ul style="list-style-type: none"> ○ Funding for an annual license to upgrade iPad. Licenses will be purchased for newer iPads in use, approx... 100, \$5.50/license = \$550.00 <p><u>C. Hamelin / N. Lebel</u> motion for annual license to purchase newer iPads and the price of \$550.00 for 1 year.</p> <ul style="list-style-type: none"> • Insurance Rates: <ul style="list-style-type: none"> ○ Health Insurance rate has been set at 19.3% increase over prior year, 1.10% less than projected. • Treasurer – Bangor Savings Bank: <ul style="list-style-type: none"> ○ Maine Charter Bank not Federal Charter Bank RSA 197:23-a • Trane Control Unit: <ul style="list-style-type: none"> ○ During the installation of the control unit, there is a failed controller on the booster coil in the Gymnasium. Currently the unit has to be manually controlled and cannot be monitored or controlled by the central building control system. ○ Cost to replace unit \$4,575 ○ Note: The air conditioning rooftop unit installed by Dan Hebert in the primary wing was never connected to the system, which we were aware. Cost later date \$4,695. Savings of \$750 is purchased same time. 	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p>

	<p><u>J. Falconer / C. Hamelin</u> motion for the installation of the Control Unit.</p> <ul style="list-style-type: none"> • CES Boiler Unit: <ul style="list-style-type: none"> ○ One section has a hole in the unit. This was replaced in 2015, no warranty left. ○ Representative will look at it tomorrow. However the cost the last time was \$3-4K including installation. <p><u>J. Falconer / D. Greene</u> permission to spend up to \$4,000 to replace the unit in the boiler.</p> <ul style="list-style-type: none"> • Tirey and Assoc.: <ul style="list-style-type: none"> ○ C. Covill received notice that Tirey and Assoc. Consulting Engineers are closing their doors on May 31st. Tirey is asking clients if they would like to purchase digital copies of our drawings. Cost of \$394. <p><u>C. Hamelin / N. Lebel</u> motion to purchase the digital format for \$394.</p> <ul style="list-style-type: none"> • Bookkeeping position – ad placed in the newspaper. • Field Trips – Combine TSA trip with Lancaster, White Mtns Regional. 	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p>
9.	<p>NH School Board Association Business: John Falconer</p> <ul style="list-style-type: none"> • Workshops notifications and online webinars coming up 	
10.	<p>Co-Curricular Committee Report: Brian LaPerle / B. Beasley</p> <ul style="list-style-type: none"> • B. Beasley spoke on needing a formal letter of resignation from Buddy Trask. Ryan Call to send a letter for Mr. Trask position. 	
11.	<p>Building Committee: Craig Hamelin</p> <ul style="list-style-type: none"> • B. Beasley met at the CES on March 28th and touched on areas of concern. • Construction starting the last week of June. • This could affect the Summer Programs. • C. Hamelin went over the CES renovation plans 	
12.	<p>Policy Committee Report: Deb Greene</p> <ul style="list-style-type: none"> • Re-schedule for April 11th. 	
13.	<p>Support Staff Committee Report: Michael Pearson / B. Beasley</p> <ul style="list-style-type: none"> • Reducing 1 custodian and reducing 1 secretary. Hoping to have wrapped up by April or May. 	
14.	<p>Negotiations Committee Report: John Falconer</p> <ul style="list-style-type: none"> • None 	
15.	<p>Curriculum Committee Report: David Gales</p> <ul style="list-style-type: none"> • None 	
16.	<p>Technology Committee Report: David Gales</p> <ul style="list-style-type: none"> • Having the phone system completed within a few weeks. 	

17.	<p>Collaborative Committee Report: Brian LaPerle</p> <ul style="list-style-type: none"> • Working on new model. • Get the rest of the committee caught up. • Look at what the options are and discuss what the best option is and to understand what fits us and the best opportunity for all the kids. • Pittsburg has new board members so has different options so maybe rejoining. • Discussion continued 	
18.	<p>Unfinished Business:</p> <ul style="list-style-type: none"> • Section J Policies: <ul style="list-style-type: none"> ○ JICD – Student Discipline and Due Process ○ JICD-R- Memorandum of Understanding ○ JICDA A – Employee-Student Relations ○ JICDD – Student Discipline / Out-of-School Actions ○ JICE – Student Publications ○ JICE-R- Student Publications / Productions Website Publications ○ JICEA – Student Productions ○ JICF – Gang Activity ○ JICFA – Hazing ○ JICG – Tobacco Products Ban Use and Possession in and on School Facilities and Grounds ○ JICG-R – Disciplinary Procedures for Tobacco Products Ban ○ JICH – Drug and Alcohol Use by Students ○ JICH-R- Drug and Alcohol Use by Students Disciplinary Process <p><u>D. Greene / C. Hamelin</u> motion to approve second reading of the (J’s) policies as written in the agenda dated 4/2/19.</p> <ul style="list-style-type: none"> • Joint meeting with Columbia – set for 4/16/19 	Vote: Unanimous
19.	<p>New Business:</p> <ul style="list-style-type: none"> • Colebrook Planning Board Meeting – North Country Marketplace and request from Derek Hamel for gun shop. • Staffing update: <ul style="list-style-type: none"> ○ Joanna Rockwell – Writing Teacher will meet with her in June. ○ Business Teacher – Position still open • CA/CES Principal: <ul style="list-style-type: none"> ○ Emailed to representatives to set in for interviews and to review applications. Would like to have 2 board members present if possible. 	
20.	<p>Other Business:</p> <p><u>J. Falconer / C. Hamelin</u> adjourn the meeting at 8:45 p.m.</p>	Vote: Unanimous

22.	Information: <ul style="list-style-type: none"> • Legislative updates 	
23.	Meetings: <ul style="list-style-type: none"> • Colebrook School Board Meeting: April 16, 2019 @ 7:00 p.m. w. / Columbia • SAU #7 Spring Meeting: April 18, 2019 @ 6:00 p.m. - Colebrook 	

Respectfully Submitted
Dorothy Uran
CSB Recording Clerk