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DALE COUNTY BOARD OF EDUCATION

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NOTICE OF VACANCY

ADVERTISEMENT # 35

The Dale County School System anticipates the following possible vacancies for the 2021-2022 school year:

Support

Central Office Bookkeeper

Requirements:

- (1) High school diploma or equivalent, supplemented by business courses in bookkeeping or accounting.
- (2) Three (3) years bookkeeping experience or an equivalent combination of training and experience.

Applications for this position will be taken and reviewed. This position will be filled from qualified applicants. No applicant will be employed without a formal application. Those interested in this position can apply through Central Office. An application can be downloaded from the Dale County Board of Education website at www.dalecountyboe.org.

Applicants already employed by the Dale County Board of Education interested in this position may submit a letter indicating interest.

The Dale County Board of Education, upon the Superintendent's recommendation, may approve an in-system lateral transfer to an existing vacancy and file the resulting vacancy through the normal screening, interviewing, and recommendation process.

Salary is based on the State of Alabama salary matrix.

The Dale County Board of Education is an Equal Opportunity Employer.

Applications will be accepted until position has been filled.

Ben Baker,
Superintendent
Dale County Schools