Albuquerque Talent Development Academy (ATDA)

Governing Council (GC) Meeting Minutes

03/24/20

GC Members Present: Brian Jones, President

Rommie Compher, Vice President

Jose Scott, Secretary

Frank A. Berged III, Member

Christina Gonzales-Jaramillo, Member

Others Present: Lucinda Montano-Molina, Principal

Whitney Galindo, Business Manager

Michael Davis, Assistant Principal/Technology

Call to Order and Pledge of Allegiance @ 5:34 PM: Brian Jones

**[Open Session]**

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| **Approval of Agenda** |
| Motion to ApproveJose Scott | Motion SecondedFrank A. Berged III |
| VoteBrian Jones – Approved Rommie Compher – No Vote Jose Scott – ApprovedFrank A. Berged III – Approved Christina Gonzales-Jaramillo – Approved |

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| **Approval of 02/24/20 Minutes** |
| Motion to ApproveJose Scott | Motion SecondedFrank A. Berged III |
| VoteBrian Jones – Approved Rommie Compher – No Vote Jose Scott – ApprovedFrank A. Berged III – Approved Christina Gonzales-Jaramillo – Approved |

**Public Input –** NONE

**Financial Information Items –** Presented by Whitney Galindo

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| **BARS –** There were two BARS for the month of February. The first adjustment involved the ordering of hygiene products for the school from the general supply fund, and the second adjustment involved the ordering of dual credit instructional materials. The specific BAR numbers were: 001-016-1920-0016-IB for fund 27130, and 001-016-1920-0017-D for fund 27103. The BARS were approved. In addition, there was blanket approval for maintenance and cleanup of the budget. |
| Motion to ApproveBrian Jones | Motion SecondedJose Scott |
| VoteBrian Jones – Approved Rommie Compher – No Vote Jose Scott – ApprovedFrank A. Berged III – Approved Christina Gonzales-Jaramillo – Approved |

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| **Payroll & Accounts Payable Vouchers** |
| Motion to ApproveBrian Jones | Motion SecondedJose Scott |
| VoteBrian Jones – Approved Rommie Compher – No Vote Jose Scott – ApprovedFrank A. Berged III – Approved Christina Gonzales-Jaramillo – Approved |

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| **Warrants over $5,000.00 –** There was one Warrant over $5,000.00 for February;the monthly payment to the Saylor Family Trust. The warrant was approved. |
| Motion to ApproveBrian Jones | Motion SecondedJose Scott |
| VoteBrian Jones – Approved Rommie Compher – No Vote Jose Scott – ApprovedFrank A. Berged III – Approved Christina Gonzales-Jaramillo – Approved |

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| **Bank Reconciliation** |
| Motion to ApproveBrian Jones | Motion SecondedJose Scott |
| VoteBrian Jones – Approved Rommie Compher – No Vote Jose Scott – ApprovedFrank A. Berged III – Approved Christina Gonzales-Jaramillo – Approved |

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| **Journal Entry Policy** |
| Motion to ApproveBrian Jones | Motion SecondedJose Scott |
| VoteBrian Jones – Approved Rommie Compher – No Vote Jose Scott – ApprovedFrank A. Berged III – Approved Christina Gonzales-Jaramillo – Approved |

**[Personnel Actions]** – NONE

**[Staff/Committee Briefings] Principal’s Report –** Presented by Lucinda Montano-Molina:

The school’s enrollment count is currently at 152. Due to the ongoing COVID-19 situation, this number will remain stable during school closure. In anticipation of the possibility that schools may physically close for the year, ATDA staff is working on providing online instructions and assignments to all students. There will be a distribution of Chromebooks for students available next week who do not yet have a device. The expectation from PED is that school employees continue to provide services to the extent possible.

**Additional Final Action Items** – NONE

**[Closed Session]** – NONE

 **[Directives from Closed Session]** – NONE

**[Open Session]**

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| **Scheduling of Next ATDA Governing Council Meeting**The April 2020 GC Meeting has been scheduled for 04/14/20 @ 5:30 PM. |
| Motion to ApproveJose Scott | Motion SecondedFrank A. Berged III |
| VoteBrian Jones – Approved Rommie Compher – No Vote Jose Scott – ApprovedFrank A. Berged III – Approved Christina Gonzales-Jaramillo – Approved |

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| **Motion to Adjourn @ 6:09 PM** |
| Motion to ApproveJose Scott | Motion SecondedChristina Gonzales-Jaramillo |
| VoteBrian Jones – Approved Rommie Compher – No Vote Jose Scott – ApprovedFrank A. Berged III – Approved Christina Gonzales-Jaramillo – Approved |