



OUR FUTURE IS IN CHILDREN'S EDUCATION

**TUESDAY
7:30 P.M.**

**TYRRELL MIDDLE SCHOOL
LARGE GROUP INSTRUCTION ROOM**

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT
AGENDA
September 8, 2015**

I. Call to Order, Pledge of Allegiance, and Reading of the Mission Statement

The mission of the Wolcott Public Schools is to promote the academic, social, and emotional development of all students to become contributing members of the global community.

II. Approval of Minutes

A. Regular Meeting of August 17, 2015

III. Communications

IV. Business Manager's Report

A. Expenditures

V. Superintendent's Report

A. Mr. Macary's Report

VI. Public Comment

VII. Committee Reports

VIII. Old Business

A. Approve a Revised Job Description – Final Vote

IX. New Business

A. Resignation(s)

B. Nomination(s)

C. Approve a Leave Request

D. Revise the Board of Education 2015-2016 Meeting Schedule

E. Approve an Out of State Field Trip

- F. Bid Award – Alcott Boiler
- G. Approve Contracts

- X. Time for the Public
- XI. Items for the Next Agenda
- XII. Executive Session

Recommended Motion: “that the Board go into executive session for discussion of independent personnel contracts; discussion of the contract of the Superintendent of Schools; and discussion of a pending legal claim.”

ADJOURNMENT OF EXECUTIVE SESSION

- XIII. Adjournment:

Note:

Facilities Committee at 6:30-7:00 p.m. in Tyrrell Middle School’s Media Center:
1) Update on Building Projects; and 2) Facilities Director’s Report.

Finance Committee at 7:00-7:30 p.m. in Tyrrell Middle School’s Media Center:
1) Approve a Club Advisor Stipend; 2) Expenditures; and 3) Business Manager’s Report.

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT**

A Board of Education meeting was held on Monday, August 17, 2015, at Tyrrell Middle School. In attendance were: Patricia Najarian, Chairman of the Board; Gloria Gubitosi, Vice Chairman of the Board; Thomas Buzzelli, Gloria Clair, Lori DelBuono, Roberta Leonard, Arthur Lerz Sr., and Kimberly Lumia, all Board members. Also in attendance: Joseph Macary, Superintendent of Schools; Todd Bendtsen, Business Manager; Rosa Ramalhete, Supervisor of Special Education; Joseph Monroe, Principal of Wolcott High School; Arline Tansley, Principal of Tyrrell Middle School; Daniel Caetano, Assistant Principal of Tyrrell Middle School; Shawn Simpson, Principal of Alcott School; Joseph Norcross, Principal of Frisbie School; David Stankus, Director of Facilities; and Joan Gray, Board Clerk.

The regular Board meeting was called to order at 7:35 p.m., the Pledge of Allegiance was recited.

Mrs. Najarian read the Wolcott Public Schools' Mission Statement.

Approval of Minutes:

Motion: by Mrs. Lumia, seconded by Ms. Leonard, to approve the minutes of the Regular meeting of July 20, 2015.

Communications:

Thank you card – Mrs. Ramalhete

Thank you card – Ms. Jones

CABE Journal – July/August 2015

Business Manager's Report:

Budget Transfers:

Motion: by Mrs. Lumia, seconded by Mrs. Clair, to authorize the transfer of \$1,287,863.55 presented in the Business Manager's report. So voted.

Expenditures:

Motion: by Mrs. Lumia, seconded by Mr. Buzzelli, to approve the following expenditures:

To approve the September 2015 payroll expenditure in the amount of **\$1,450,000.**

To approve expenditures in the amount of **\$63,821.68** paid on August 18, 2015 for fiscal year 2014-2015.

To approve expenditures in the amount of **\$602,622.27** paid on August 18, 2015 for fiscal year 2015-2016.

So voted.

Superintendent's Report:

The Summer Studies Program is into its fourth week of the five week program, and it is running very well. There are approximately 500 students enrolled in the program being held at Tyrrell Middle School.

Registration for new students at Wolcott High School is August 20 and 21 from 9:00 a.m. to 1:00 p.m. by appointment only. Call 203 879-8157 from Tuesday to Thursday mornings during the summer to schedule an appointment.

All perspective student-athletes will need a current physical to participate in the high and middle schools. Forms can be obtained at the main office of both schools.

Three Building Projects are going on this summer – the Wakelee Canopy, the Wolcott High School Lecture Hall and Music Suite.

School bus routes have been posted to the district website, www.wolcottps.org

With the start of the 2015-2016 school year, if school opening needs to be delayed for any reason, we will now be doing a 2 hour delay rather than the usual 90 minute. This change is to mirror the schedule in the schools surrounding Wolcott.

Motion: by Mrs. Lumia, seconded by Mrs. Clair, to approve the Superintendent's Report. So voted.

Public Comment:

No one came forward

Committee Reports:

Mrs. Gubitosi reported that the Facilities Committee met at 6:30 p.m. and received a presentation on the condition of school roofs.

Mrs. Lumia said that the Negotiations Committee will be meeting with the School Administrators on August 19th, with the Paraprofessionals' Union on August 20th, and the School Secretaries' Union on the 31st.

NEW BUSINESS:

Approve – Resignations:

Motion: by Mrs. Lumia, seconded by Ms. DelBuono, to accept the resignations of:

1. **Christine Bernier** in the position of Lunch Aide at Alcott Elementary School effective July 30, 2015;
2. **Kathleen Colavecchio** in the position of Grade 4 Teacher at Frisbie Elementary School for the purpose of retirement effective August 1, 2015;
3. **Adriana D'Amico** in the position of Special Education Paraprofessional at Tyrrell Middle School effective July 23, 2015;
4. **Laura DiDominzio** in the position of Dance Team Coach at Tyrrell Middle School effective immediately;
5. **June Fishbein** in the position of Regular Education Paraprofessional at Frisbie Elementary School effective July 31, 2015;
6. **Andrea Heller** in the position of Grade 8 Social Studies Teacher at Tyrrell Middle School effective July 30, 2015;
7. **Fallon Mesaros** in the position of Special Education Paraprofessional at Maloney Magnet School effective August 3, 2015.

So voted.

Approve – Transfer Between Jobs:

Motion: by Mrs. Gubitosi, seconded by Mr. Buzzelli, to approve the following transfer to the position indicated:

1. **Becky Riviezzo** from the position of 10 Month Secretary at Wolcott High School to the position of Secretary for the School Nurse at Wolcott High School effective August 26, 2015.

So voted.

Approve – Nominations:

Motion: by Ms. DelBuono, seconded by Mrs. Gubitosi, to appoint the following person(s) as indicated:

1. **Anjeza Cuko** in the position of Long Term Substitute Social Studies Teacher at Wolcott High School effective August 26, 2015;
2. **Erik DiDomizio** in the position of Lunchroom Monitor at Alcott Elementary School effective August 26, 2015;
3. **Brett DiStasio** in the position of Boys Soccer Coach at Tyrrell Middle School effective August 26, 2015;

4. **Daphne Giuggio** in the position of Special Education Paraprofessional at Alcott Elementary School effective August 26, 2015;
5. **Kaitlin Helaire** in the position of Transition Coordinator at Wolcott High School effective August 24, 2015;
6. **Brittany Jenkins** in the position of Grade 4 Teacher at Frisbie Elementary School effective August 24, 2015;
7. **Jessica Kowalski** in the position of Special Education Paraprofessional at Maloney Magnet School effective August 26, 2015;
8. **Robert Moffo** in the position of Special Education Paraprofessional at Tyrrell Middle School effective August 26, 2015;
9. **Allison Montowski** in the position of Long Term Substitute Grade 2 Teacher at Wakelee Elementary School effective August 24, 2015;
10. **Kimberly Murtaugh** in the position of Director of Adult Education for the Wolcott Public Schools effective for the 2015-2016 school year;
11. **Kristin Steeves** in the position of Social Studies Teacher at Tyrrell Middle School effective August 24, 2014 pending certification;
12. **Tammi Treen** in the position of Substitute Coordinator for the Wolcott Public Schools for the 2015-2016 school year;
13. **.45 Numeracy Teachers** for 2015-2016 school year as follows:
 - **Gina Effrece** Alcott Elementary School
 - **Kim Stein** Frisbie Elementary School
 - **Danielle Schweikher** Wakelee Elementary School
14. **2015 Fall Sports Volunteers** at Wolcott High School as follows:
 - Boys Varsity Soccer**
Charles Guerrera
Steven DePinho
 - Girls Varsity Soccer**
Becky Riviezzo
 - Freshman Football**
John Kiely
Jim Maisto
Jay Prescott
Andrew Pabey
CJ Monroe
 - Varsity Football**
Thomas Gorman
Greg Jackson
Pete Pace
Bob Stockert
Tony Bell

Mark Bove
 Joseph Lynch
 Ronald Gambino
Varsity Cheerleading
 Jillian Guerrero
 So voted.

Approve – Out of State Field Trip:

Motion: by Mrs. Lumia, seconded by Ms. DelBuono, to approve the following out-of-state field trip:

1. Wolcott High School's Football Team (55) requests permission to go to the Becket-Chimney Corners YMCA's football camp in Becket, MA from August 29-30, 2015.

So voted.

Approve – a Girls Swim Team:

Motion: by Mrs. Lumia, seconded by Mrs. Clair, to authorize Sarah Burton and Carrington Conner to practice and compete for Wolcott High School in cooperation with the Naugatuck High School's Girls Swim Team as one-man teams for the 2015-2016 school year.

So voted.

Approve 2015-2016 Tuition Rates:

Motion: by Mrs. Lumia, seconded by Mrs. Clair, to approve the following tuition rate for the 2015-2016 School Year:

ALL GRADES	-	\$12,031
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So voted.

Approve 2015-2016 Special Education Tuition & Related Services Rates:

Motion: by Mrs. Lumia, seconded by Ms. DelBuono, the following Special Education tuition and related services rates for the 2015-2016 School Year:

Special Education Teacher	-	\$53.00/hour
Speech Therapy	-	\$93.00/hour
Counseling	-	\$85.00/hour
Social Work Services	-	\$85.00/hour
Occupational Therapy	-	\$84.00/hour
Physical Therapy	-	\$76.00/hour
Music Therapy	-	\$63.00/hour
Nursing Services	-	\$58.00/hour
Instructional Assistant	-	\$17.00/hour

So voted.

Permission to Teach a 6th Class:

Motion: by Mrs. Lumia, seconded by Mrs. Clair, to authorize Lisa Tassinari to teach a 6th class in French at Tyrrell Middle School for the 2015-2016 school year. So voted.

ADD TO THE AGENDA:

Approve – a Revised Job Description- Initial Vote:

Motion: by Mrs. Gubitosi, seconded by Mrs. Lumia, to add to the agenda to adopt on initial vote a revised job description for the Superintendent of Schools position. So voted.

Motion: by Mr. Buzzelli, seconded by Mrs. Lumia, to adopt on an initial vote the revised job description for the Superintendent of Schools position. So voted.

Time for the Public:

No one came forward.

Items for the Next Agenda:

Final vote on the revised job description – Superintendent of Schools
Board members can contact the Board of Education Office if you have additional agenda items.

EXECUTIVE SESSION:

Motion: by Ms. Leonard, seconded by Mrs. Gubitosi, to go into Executive Session for discussion of the employment of a non-certified employee; the discussion of collective bargaining agreements (certified and non-certified employees); and the discussion of a pending legal claim. So voted.

Motion: by Mrs. Gubitosi, seconded by Mrs. Lumia, to come out of Executive Session and reconvene the regular meeting at 9:06 p.m. So voted.

ADJOURNMENT:

Motion: by Mr. Buzzelli, seconded by Ms. DelBuono, to adjourn the regular meeting at 9:07 p.m. So voted.

Regular Meeting of the Board of Education – September 8, 2015

RESOLUTION: EXPENDITURES

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve the October 2015 payroll expenditure in the amount of **\$1,800,000.00.**

To approve expenditures in the amount of **\$679,993.67** paid on September 9, 2015 for fiscal year 2015-2016.

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT
SUPERINTENDENT'S REPORT

September 8, 2015

Two Minute Reports:

Alcott:
Class Size Report:
PTO Meeting Dates:
Report on School Opening

Frisbie:
Class Size Report:
PTO Meeting Dates:
Report on School Opening

Wakelee:
Class Size Report:
PTO Meeting Dates:
Report on School Opening

Tyrrell:
Class Size Report:
PTO Meeting Dates:
Report on School Opening

Wolcott High:
Class Size Report:
PTO Meeting Dates:
Report on School Opening

Now, we will introduce our new staff...

Building principals will introduce their staff members.

On the first day of school, we visited all the kindergarten classrooms and new teachers to welcome them to the 2015-2016 school year. It was wonderful to see the Kindergarten students faces light up when I asked them if they were excited to be in school. I am happy to report a smooth opening and great start to the new school year.

We'll take a break for some refreshments with our new teachers.....

Conference Attendance Report

Sept. 8, 2015

DATE	COST	PERSON(S)	SCHOOL/POSITION	SUB	PRESENTER	TITLE	LOCATION
09/10/15	None	Sara Vumbaca	Alcott/Art Teacher	Yes	Ct Culture & Tourism	HOTS Site Coordinator Meeting	Hartford, Ct
09/11/15	(M) Only	Rosa Ramalhete	CO/Supv of SPED	No	Connecticut Clearinghouse	The Ct Restraint & Seclusion Prevention Initiative	CCSU; New Britain, Ct
09/14/15	None	Dave Pape	WHS/SS Teacher	Yes	Uconn History Dept.	Uconn Early College Experience	Storrs, Ct
9//15/15	\$30.00	Aisha Mobley	WHS/Director of School Counseling	No	CAS	The Redesigned PSAT & SAT	Cheshire, Ct
9//15/15	\$31.00	Aisha Mobley	WHS/Director of School Counseling	No	CAS	The Redesigned PSAT & SAT	Cheshire, Ct
09/16/15	(M) Only	Sara Vumbaca	Alcott/Art Teacher	Yes	Ct Culture & Tourism	HOTS Site Artists Collaborative Mtg	Chester, Ct.
09/16/15	(M) Only	Jane Gargano	Alcott/Gr K Teacher	Yes	Ct Culture & Tourism	HOTS Site Artists Collaborative Mtg	Chester, Ct.
09/16/15	(M) Only	Anthony Mancini	Alcott/Gr 1 Teacher	Yes	Ct Culture & Tourism	HOTS Site Artists Collaborative Mtg	Chester, Ct.
09/16/15	(M) Only	Shaye Sheehan	CO/Interim Dir of Student Services	No	SERC	Back to School Session	Cromwell, Ct
09/16/15	(M) Only	Rosa Ramalhete	CO/Supv of SPED	No	SERC	Back to School Session	Cromwell, Ct
09/18/15	\$45 (IDEA)	Danielle Morek	Wakelee/SLP	No	PMT Associates	PMT Refresher	Middletown, Ct
09/18/15	(M) Only	Rosa Ramalhete	CO/Supv of SPED	No	Education Connection	Educator Eval for Student Suppt Serv	Litchfield, Ct
09/18/15	(M) Only	Lisa Cibelli	Frisbie/SPED Para	Yes	PMT Associates	PMT Refresher	Middletown, Ct
09/18/15	\$120.00	Andrea Tordanato	Alcott/SLP	No	PMT Associates	PMT Initial	Middletown, Ct
10/1; 10/2	\$220 + (M)	Ellen Kasek	Frisbie/Reading Cons	No	Ct Reading Assoc.	Teaching UP	Cromwell, Ct
10/05/15	\$85.00	Sarah Gerard	Frisbie/School Psych	No	ACES	Title IX Training	Hamden, Ct
10/09/15	\$75 + (M)	Cynthia Garland	Wakelee/Nurse Supv	Yes	CSDE	Fall 2015 School Nurse Supv Conf.	Cromwell, Ct
10/19/15	\$85 + (M)	Dan Caetano	TMS/Asst Princ	No	ACES PDSI	Training for Title IX	Hamden, Ct
10/26/15	\$165.00	Sara Tedesco	TMS/Computer Teacher	Yes	CECA/CASL	Break Down Walls	Uncasville, Ct
10/26/15	\$165.00	Sarah Garbus	TMS/SS Teacher	Yes	CECA/CASL	Break Down Walls	Uncasville, Ct
10/26/15	\$165.00	Jill Wright	TMS/SS Teacher	Yes	CECA/CASL	Break Down Walls	Uncasville, Ct
10/1; 11/5; 1/14; 3/3; 4/5; 5/5	(M) Only	Dan Caetano	TMS/Asst Princ	No	CAS	New Leaders Academy Workshop	Cheshire, Ct

**Field Trip Report
BOE Meeting 09/08/15**

Trip ID	Trip Name	Date	# Students	Trip Destination	Educational Objectives	Contact Name
724	Tyrrell's Morning Announcers to Fox CT	09/15/15	13	Fox CT, Hartford CT	<p align="center">Our proposed trip to Fox CT will include:</p> <ul style="list-style-type: none"> •Observations of on camera personalities. Attention will be given to eye contact with the camera, speaking voice and body language. •Observations of recording devices and procedures. <p align="center">Attention will be focused on use of the green screen, camera angles and zooms and computer hardware.</p>	Tedesco, Sara

Fundraiser Report September 8, 2015

DATE	SCHOOL	GROUP/PERSON	DESCRIPTION OF FUNDRAISER
Sept	WHS	Show Choir	Sell show choir apparel
Sept/Oct	WHS	Goal Club	Sell items from Pasta Heaven
Fall, Winter & Spring Sports	WHS	FOR Club-Relay for Life	Sell seat cushions
Sept 9 to Sept 30	Wakelee	PTO	Sell pies, cookie dough, wrapping paper, etc.
Sept 16	WHS	FOR Club-Relay for Life	Sell gum grams
Sept 21 to Oct 2	WHS	Relay for Life	Sell Think Pink tshirts, jewelry, & bake sale at the Think Pink Volleyball game
Sept 28	WHS	Goal Club	% of food sales at Wendy's between 7-9:00
Goal Club	WHS	Theater	Tickets to One Act Festival
Oct 23	Frisbie	Gilda Burns	For a \$5 donation to Susan G. Komen, staff can wear Denim & Pink to school
Mar 2016	WHS	FOR Club-Relay for Life	Tickets to LipSync Contest

Regular Meeting of the Board of Education – September 8, 2015

RESOLUTION: ADOPT A REVISED JOB DESCRIPTION

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To adopt on final vote a revised job description for the position of Superintendent of Schools.

(See attached)

Special Meeting of the Board of Education – September 8, 2015

RESOLUTION: RESIGNATION(S)

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO ACCEPT THE RESIGNATION(S) OF:

1. **Michele Cordeau** in the position of Head Cheerleading Coach at Wolcott High School for the purpose of retirement effective at the end of the 2015 fall season;
2. **Ronald Cordeau** in the position of Assistant Cheerleading Coach at Wolcott High School for the purpose of retirement effective at the end of the 2015 fall season;
3. **Luann Dunnuck** in the position of Paraprofessional at Wolcott High School effective August 25, 2015;
4. **Susan Frosolone** in the position of Lunchroom Monitor at Frisbie Elementary School effective August 14, 2015.

(See attached)

Regular Meeting of the Board of Education – September 8, 2015

RESOLUTION: NOMINATION(S)

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPOINT THE FOLLOWING PERSON(S) AS INDICATED:

1. **Susan Boutote** in the position of Dance Team Coach at Tyrrell Middle School effective September 9, 2015;
2. **Jeannine Cullen** in the position of Lunchroom Monitor at Frisbie Elementary School effective September 9, 2015;
3. **Jessica Morytko** in the position of Secretary – 10 month at Wolcott High School effective September 9, 2015;
4. **Carol Sampieri** in the position of Library/Media Paraprofessional at Wolcott High School effective September 9, 2015;
5. **Sarah Stabile** in the position of Community Service Club Advisor at Wolcott High School effective September 9, 2015;
6. **Inacio Dias and Antony Vaughn** in the position of Assistant Boys Soccer Co-Coaches at Wolcott High School effective September 9, 2015.

(See attached)

Regular Meeting of the Board of Education – September 8, 2015

RESOLUTION: LEAVE REQUEST

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

Kerianne Falencki, Grade 2 Teacher at Wakelee School, requests an unpaid leave of absence to commence after her FMLA ends November 9, 2015 through to December 23, 2015.

(See Attached)

Regular Meeting of the Board of Education – September 8, 2015

RESOLUTION: REVISE BOARD 2015-2016 SCHEDULE

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To revise the 2015-2016 schedule of Board of Education meeting dates as indicated:

	<u>FIRST</u>	<u>SECOND</u>
JULY	20 (Monday)	
AUGUST	17 (Monday)	
SEPTEMBER	8 (Tuesday)	21 (Monday)
OCTOBER	5 (Monday)	26 (Monday)
NOVEMBER	9 (Monday)	16 (Monday) delete
DECEMBER	14 (Monday)	
JANUARY	11 (Monday-Alcott)	
FEBRUARY	8 (Monday-Frisbie)	22 (Monday-Wakelee)
MARCH	14 (Monday-WHS)	28 (Monday-WHS)
APRIL	11 (Monday-WHS)	
MAY	9 (Monday-WHS)	23 (Monday-WHS)
JUNE	13 (Monday-WHS)	27(Monday-WHS)

All Board of Education meetings will be held at 7:30 p.m. in the Tyrrell Middle School's Large Group Instruction Room unless otherwise indicated.

All meetings are held on the 2nd and 4th Mondays of the month unless otherwise indicated.

Regular Meeting of the Board of Education – September 8, 2015

RESOLUTION: OUT-OF-STATE FIELD TRIP

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE THE FOLLOWING OUT-OF-STATE FIELD TRIP:

- 1. Tyrrell Middle School's Chorus and Project Explore Students (90) request permission to go to New York City on November 4, 2015 to see the play, "An American in Paris", to learn about and observe a Broadway show that incorporates singing, dancing, acting and history.**
- 2. Wolcott High School's Students (18) request permission to go on an international tour to Germany, Austria and Switzerland from July 17, 2017 to July 27, 2017.**

(See attached)

Regular Meeting of the Board of Education – September 8, 2015

RESOLUTION: BID AWARD(S)

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation(s)

To approve the bid and award a contract to A.R. Fonda Mechanical to replace the boiler at Alcott Elementary School in the amount of \$54,198.00.

(see attached)

Regular Meeting of the Board of Education – September 8, 2015

RESOLUTION: APPROVE CONTRACTS

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE THE FOLLOWING CONTRACTS:

Tracey Fitzmorris	Latchkey Director	2016-2019
David Stankus	Facilities Director/Energy Education Specialist	2016-2019

(See attached)