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## PUBLIC SERVICE ANNOUNCEMENT

**FOR IMMEDIATE RELEASE: JANUARY 24, 2020**

(Release #2019/20 – 097)

Contact: Beth McLaughlin, Director of Community & School Affairs, 478-988-6390, ext. 0, [Beth.McLaughlin@hcbe.net](mailto:Beth.McLaughlin@hcbe.net)  
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### Pre-K Registration March 2 – 27, 2020



HOUSTON COUNTY, GA - The Houston County School District will accept applications for the 2020-2021 Pre-Kindergarten program March 2 - 27, 2020. Approximately 1,300 children are expected to register for Pre-K.

Pre-K students must be four years of age **on** Sept. 1, 2020. Children who will be 5 years old on Sept. 1, 2020, and are **not** currently enrolled in one of the school district's Pre-K classrooms, should register as a kindergarten student for the 2020-2021 school year.

Beginning Feb. 24, parents may schedule an appointment and pre-register on the district's [Central Registration webpage](#). Parents are asked to follow three steps:

1. schedule an appointment online;
2. pre-register online;

3. on the day of the appointment, bring the proper documents to Central Registration.

Central Registration hours are: Mondays, Tuesdays, Thursdays and Fridays from 8:00 a.m. to 1:00 p.m. and 2:00 p.m. to 5:00 p.m.; and Wednesdays from 8:0 a.m. to 1:00 p.m.

Applicants will be entered into a computer system for a lottery drawing giving no priority. All Pre-K applications submitted by Mar. 27 will have an equal chance of computer selection, regardless of the application date. Parents will be notified by mail of acceptance or waiting list status by mid-May.

Pre-K registration must be completed by the parent or legal guardian and requires the following items:

- Parent/guardian photo ID
- Certified birth certificate, passport, or other proof of age
- Guardianship/custody orders if the child does not live with his natural parents
- Two Proofs of Residency:

**P.O. Box 1850 • PERRY, GEORGIA 31069**  
**(478) 988-6200 • FAX (478) 988-6259**  
**WWW.HCBE.NET**

1. Lease or mortgage and
2. One of the following:
  - Utility bill (electric, water or cable bill)
  - Property tax statement or income tax statement
  - Automobile registration or insurance
  - Mail from any government agency
- Social Security Card or waiver.

The following documents will be required once a child becomes enrolled if not available during registration:

- Ear, Eye, Dental and Nutrition Screening, Georgia Form 3300 completed after August 1, 2019 (available from a doctor or the Health Department); and
- Immunization Certificate, Georgia Form 3231 (available from a doctor or the Health Department).
- Proof of eligibility for Medicaid, SSI, TANF or food stamps, if applicable.

For more information about the application and registration process, please contact Central Registration at 478-741-3610; for information about the Pre-K program, contact the Coordinator for Special Programs at 478-988-6200, ext. 10330, or [blanche.lamb@hcbe.net](mailto:blanche.lamb@hcbe.net).

# # #

Note: The flyer is pictured below. One may also view a video at this link: <https://www.hcbe.net/prekvideo>.



**2020-2021 PRE-K REGISTRATION**

March 1-27

**3 STEPS TO REGISTRATION:**

1. As of Feb. 24, schedule an appointment online at [www.hcbe.net](http://www.hcbe.net).
2. Complete the online application.
3. Bring all required documents to Central Registration for your appointment.

**Central Registration**  
**410 Bear Country Blvd, Warner Robins, GA**  
**478-741-3610**

**P.O. Box 1850 • PERRY, GEORGIA 31069**  
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