

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 **Monday, August 8, 2016** in the Nehaunsey Middle School library.

5
6 The meeting was called to order by President Andrew Chapkowski at 5:01 p.m.

7
8 Roll Call:

<input checked="" type="checkbox"/> Mr. Andrew Chapkowski School Board President	(Chair) Budget Committee Buildings & Grounds Personnel & Public Relations
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio School Board Vice-President Arrived at 5:20 p.m.	(Chair) Negotiations Committee Curriculum & Technology Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. John Hughes	Paulsboro Board of Education Representative Negotiations Committee Policy & Regulations Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. Chad Kent	(Alternate) Negotiations Committee Budget Committee Curriculum & Technology Policy & Regulations Personnel & Public Relations
<input type="checkbox"/> Mrs. Roseanne Lombardo Absent	(Chair) Curriculum & Technology Committee Buildings & Grounds County Board of Education Representative Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. Gerald Michael, Jr.	(Chair) Buildings & Grounds Committee Negotiations County Board of Education Representative Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. Duane Sarmiento	(Chair) Policy & Regulations Committee Budget & Finance Personnel & Public Relations

9
10 Quorum **YES**

11
12 Also present were Dr. Jennifer Foley-Hindman, Chief School Administrator and Mr.
13 Scott A. Campbell, School Business Administrator/Board Secretary.

14
15 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
16 was sent to **The Courier Post, and The Township Clerk**. It was also posted in the
17 Greenwich Township School Buildings. (Optional: Videotaping Regulations – “The
18 proceedings of this meeting are being videotaped and anyone wishing to discuss an
19 individual child should so note.”)

20
21 **FLAG SALUTE**

22
23 **1. MINUTES**

24
25 The Minutes will pass as presented if there are no objections.
26

June 13, 2016 – Regular Meeting
 June 13, 2016 – Executive Session

Motion carried by unanimous voice vote.

2. SUPERINTENDENT’S REPORT

The Superintendent’s and Administrative Reports will pass as presented if there are no objections.

A. Administrative Reports/Principal’s Reports

1. School Health Services Monthly Reports for Broad Street School as of June 30, 2016. (Attachment)
2. School Health Services Monthly Reports for Nehaunsey Middle School as of June 30, 2016. (Attachment)
3. Monthly Attendance, Enrollment, Drills, Monthly Overview as of June 30, 2016:

MONTHLY ATTENDANCE – June 2016	
Broad Street School	95%
Nehaunsey Middle School	95%

BROAD STREET SCHOOL ENROLLMENT – June 2016			
Reale - 15			Pre-K Totals - 15
Ballinger - 17	Barker - 11	Beckett - 15	Grade K Totals - 43
Exley - 17	Podolski - 16	Walker - 15	Grade 1 Totals - 48
Nastase - 16	New - 18	Sayers - 17	Grade 2 Totals - 51
Beerley - 17	Mortimer - 19	Pezzino - 14	Grade 3 Totals - 50
Chila - 19	Hoyt - 18	Tortella - 17	Grade 4 Totals - 54
			Total Enrollment - 261

NEHAUNSEY MIDDLE SCHOOL ENROLLMENT – June 2016			
	Cotton - 18	O'Donnell - 19	Grade 5 Totals - 37
McGann - 19	Salvatore - 15	Tomaszewski - 15	Grade 6 Totals - 49
Bomze - 21	Leach - 17	Seiner - 16	Grade 7 Totals - 54
Gregg - 11	Mettler - 12	Porreca - 17	Grade 8 Totals - 54
			Total Enrollment - 194

DRILLS – June 2016				
Date	Time/Location	Duration	Action/Drill	Weather Conditions
June 6, 2016	NMS/9:32 a.m.	2 minutes	Fire Drill	Warm, Sunny

June 7, 2016	BSS/10:05 a.m.	2 minutes	Fire Drill	Warm, Sunny
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MONTHLY EVENT OVERVIEW – June 2016		
Date 2016	Event	Building
June 1, 2016	PARCC Science Make-up	District
June 1, 2016	NJHS Luncheon	NMS
June 2, 2016	6 th Grade Renaissance Fair Trip	NMS
June 2, 2016	Broad Street School 100 th Anniversary Day	BSS
June 6, 2016	Spirit Week	NMS
June 10, 2016	Alex's Lemonade Stand	BSS
June 10, 2016	Staff/Student Softball Game	BSS
June 10, 2016	David Jack – Mobile Ed Productions	NMS
June 10, 2016	Talent Show	NMS
June 13, 2016	Unsung Hero Assembly/Awards Program	BSS
June 13, 2016	Field Day	NMS
June 16, 2016	Video Yearbook	District
June 16, 2016	Graduation	NMS @ BSS

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4. Student Discipline, Violence/Vandalism, HIB as of June 30, 2016

Infraction/Referrals/Reports	Number of Incidents this Month		2015-2016 Total-to-Date	
	BSS	NMS	BSS	NMS
Dating Violence	0	0	0	0
Detention After School	0	5	6	18
Harassment, Intimidation or Bullying	0	0	0	6
Out-of-School Suspensions (OSS)	0	0	3	6
Restricted Study	0	0	0	0
Violence, Vandalism, Substance Abuse	0	0	0	0

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5. Completed Investigation Reports as of June 30, 2016

Case Number	Date of Initial Report	Date Reported to Superintendent	Result of Investigation
None			

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Monthly Discipline/EVRS Summary					
	Incidents	Lunch Detention	After-School Detention	Restricted Study	Out-of-School Suspension
Broad Street	0	0	0	0	0
Nehaunsey	0	0	5	0	0
Total number of disposition (lunch detention, after school detention, restricted study and out-of-school suspension) may not equal total number of incidents.					

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Motion carried by unanimous voice vote.

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2 **4. SUPERINTENDENT RECOMMENDATIONS**
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4 The Superintendent Recommendations Report will pass as presented if there are
5 no objections.
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7 A. The acceptance of the resignation from Maureen Schell, Special
8 Education teacher at Broad Street School, with an effective date of August
9 30, 2016. (Attachment)

10
11 B. The *retroactive* approval of Margaret Skalecki, Substitute School Nurse,
12 for substitute coverage in the ESY (Extended School Year) Program from
13 July 5, 2016 – July 29, 2016, at the rate of \$30.00 per hour, as needed.
14

15 C. The *retroactive* approval for the appointment of the following teachers for
16 the second round Curriculum Work, effective July 1, 2016 and due August
17 5, 2016 at a rate of \$30.00 per hour, as per Article XII of the GTEA
18 Contract, not to exceed a total of 10 (ten) hours, with work due August 5,
19 2016.
20

21 Kiley Barker	Jody Harris	Sharon Salvatore
22 Violet Gregg	Kate Tortella	Megan Ballinger
23 Steve Wehrle	Sean Keane	Megan Hoyt
24 Joseph Lippincott		

25
26 D. The acceptance of the resignation/retirement from Robert Harris, Director
27 of Special Services, effective January 1, 2017 with thanks for his service.
28 (Attachment)
29

30 E. The approval of the CEP (Comprehensive Equity Plan) 2016-2017 through
31 2018-2019. (Attachment)
32

33 F. The approval of the District Mentoring Plan Statement of Assurance.
34 (Attachment)
35

36 G. The approval of the District Professional Development Plan with
37 Statement of Assurance. (Attachment)
38

39 H. The approval of the IACE Italian Grant for the 2016-2017 school year for
40 \$2,000.00 for Italian Teacher Adriana Marini-Cossetti. This requires a
41 \$100.00 deposit by September 30, 2016.
42

43 I. The approval of the invitation for Steve Wehrle, Health and Physical
44 Education Teacher at Broad Street, to participate in and be a member of

1 the advisory work of the Council for Teaching and Learning for 2016-2017
2 school year, by the State of New Jersey, Department of Education.

3
4 J. The approval of Step 10, BA + 15 for Vanessa Gottesfeld, Broad Street
5 School Special Education Math, Language Arts and Social Studies
6 teacher for the 2016-2017 school year as evidenced by official transcripts.
7 Salary TBD as per GTEA contract negotiations.

8
9 K. The approval for the *reappointment* of the Gloucester County Special
10 Services School District Substitute School Nurse Clearinghouse on an as-
11 needed basis for the 2016-2017 school year in the event that the district's
12 school nurses are absent on the same day and an approved district
13 substitute school nurse is not available.

14
15 Rate of Pay: Full Day - \$288.00
16 Half Day - \$175.00
17 Extended Day - \$354.00

18
19 L. The approval of the contract approval from the Interim Executive County
20 Superintendent for Scott A. Campbell, School Business
21 Administrator/Board Secretary. (Attachment)

22
23 M. The approval for the appointment of Jesse Golden to the position of full-
24 time Special Education/Elementary K-6 Teacher at Broad Street School
25 for the 2016-2017 school year, effective September 1, 2016, at Step 1 with
26 BA and annual salary (\$49,700.00) TBD as per GTEA negotiations and
27 benefits as per GTEA agreement. Approval pending all required
28 documents for hire including criminal history background check.

29
30 N. The approval of Broad Street School teachers Catrina Collier-Laster, Kate
31 Caruso, Jesse Golden, Suzanne Pezzino and Melissa Mortimer, as Title I
32 approved teachers as required by NCLB.

33
34 O. The approval of the request from MaryEllen Peterson, part-time Aide at
35 Broad Street, to take October 14, 17 and 18 as unpaid leave.

36
37 P. The approval for tuition reimbursement for Steven Wehrle, Broad Street
38 School Health & Physical Education teacher, for course, "**EDST 24795:**
39 **Dissertation Research**". The course will be taken at Rowan University in
40 the Fall, 2016. Reimbursement is in accordance with Article XII, Salaries,
41 Reimbursements & Benefits, Section C, of the GTEA contract and the
42 Greenwich Township Board of Education.

1 Q. The approval of Carlyn Exley as mentor to Jesse Golden, Broad Street
2 School Special Education Teacher, for the 2016-2017 school year as per
3 the NJDOE Mentoring Regulations as per the GTEA negotiated contract.
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5 Motion carried by unanimous voice vote.
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7 **5. POLICY & REGULATIONS**

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9 None at this time.

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11 **6. CURRICULUM & INSTRUCTION**

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13 The Curriculum & Instruction Report will pass as presented if there are no
14 objections.

15
16 A. The approval of the 2016-2017 Curriculum. (Attachment)
17

Art	PreK – 8
Art	6-8/G & T
Basic Skills Improvement Program	PreK - 8
Caring Makes a Difference (responding to Prejudice, Genocide and the Holocaust)	PreK – 8
Computer Education	PreK – 8
Cross-Content Workplace Readiness	PreK – 8
Family Life	PreK – 8
Guidance and Counseling	PreK – 8
Health	PreK – 8
Language Arts Literacy (Reading, Writing, Spelling)	PreK – 8
Library Curriculum	PreK – 8
Pre-Algebra	6-8/G & T
Algebra	6-8/G & T
Mathematics	PreK – 8
Music	PreK – 8
Multicultural Curriculum	PreK – 8
Omega/Gifted & Talented	PreK – 8
Penmanship	PreK – 8
Physical Education	PreK – 8
Science	PreK – 8
Social Studies	PreK – 8
Substance Abuse Prevention Program	PreK – 8
World Languages	PreK – 8
Special Education	PreK – 8

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- B. The approval of the submission of the NCLB application for the 2016-2017 school year.
- C. The approval to accept the approved NCLB grant award from the NJDOE for the fiscal year 2016 for funds as listed below:

PROGRAM DURATION: 9/1/16 – 8/31/17	
Title I – Part A	\$107,431.00
Title II – Part A	\$17,547.00
TOTAL	\$124,978.00

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- D. The approval to accept the approved IDEA grant award from the NJDOE for the fiscal year 2016 for funds as listed below:

PROGRAM DURATION: 9/1/16 – 8/31/17	
Basic – Public	\$141,701.00
Basic – NonPublic	\$26,062.00
Pre-School Public	\$9,985.00
TOTAL	\$177,748.00

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E. Workshops

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1. The approval for the following individuals to attend out-of-district workshops:

NAME	WORKSHOP TITLE/LOCATION/TIME	DATE	COST
Diane Shirley Computer Teacher	Introduction to Coding for Elementary & Middle School Camden County College	8/16/16	\$149.00 Plus Mileage No Substitute
Diane Shirley Computer Teacher	Gifted and Talented Annual Learning Fair Camden County College 8:30 a.m. – 2:00 p.m.	10/7/16	\$90.00 Plus Mileage Plus Substitute
Scott Campbell SBA/BS **retroactive**	NJASBO Professional Development, Salary Guide Analysis & Structure Robbinsville, NJ 9:00 a.m. – 2:00 p.m.	7/26/16	\$75.00 Plus Mileage
Megan Hoyt 4 th Grade Teacher	Lucy Calkins Writer's Workshop Hyatt Regency New Brunswick, NJ	10/28/16	\$180.00 Plus Mileage Plus Substitute

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Motion carried by unanimous voice vote.

1 **6. BUDGET & FINANCE**

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3 The Budget & Finance Report will pass if there are no objections.

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5 A. The approval for the contracts for Out-of-District placements for the 2016-
6 2017 school year. (Attachment)

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SID	Student	Program	ESY	Tuition (includes ESY unless noted)	Notes
3668118893	P.T.	Bancroft	Y	\$67,502.92	Tuition
5381264138	W.M.	BDC	Y	\$40,600.00 \$40,020.00	Tuition 1:1 Aide
1579643966	C.H.	HollyDell	Y	\$85,225.50 \$18,136.50	Tuition 1:1 Aide
1726360522	J.D.	Kingsw ay L.C.	Y	\$47,661.60	Tuition
6141035153	T.G.	Bankbridge	N	\$36,540.00	Tuition
7695471705	T.G.	Durand Academy	N	\$62,181.00	Tuition
9320213829	Z.P.	Archbishop Damiano	Y	\$50,240.40	Tuition
7523532375	A.P.	LARC	Y	\$50,679.30 \$34,650.00	Tuition 1:1 Aide
7987959903	A.H.	Archbishop Damiano	Y	\$50,240.40	Tuition
4712839826	A.M.	BBE	Y	\$40,600.00 \$40,020.00 \$70,920.00 \$79,401.00	Tuition 1:1 Aide Sign Language Interpreter Nurse
7085804561	A.D.	Clearview Regional	Y	\$22,000.00 \$1,400.00	Tuition Circle of Friends (ESY)
9422753468	J.D.	Kingsw ay Regional	Y	\$35,000.00 \$28,000.00 \$1,400.00	Tuition 1:1 Aide Circle of Friends (ESY)
9789453618	E.W.	BDC	Y	\$40,600.00	Tuition
9324931383	K.M.	Clearview Regional	Y	\$22,000.00 \$1,600.00	Tuition ESY
6385184968	A.L.	Bankbridge Elementary	Y	\$40,600.00	Tuition (ESY)
9270970212	C.O.	Hampton Academy	N	\$45,216.88	Tuition
1085427005	C.C.	West Deptford	Y	\$30,356.00	Tuition
	L.R.	Bankbridge (PSD)		\$36360.00	Tuition

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9 B. The approval of the services from Gloucester County Special Services
10 School District for Non-public Nursing Services and IDEA Instructional
11 Services for the 2016-2017 school year. (Attachment)

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13 C. Transportation

14
15 1. The *retroactive* approval of the ESY 2016 Summer Joint
16 Transportation Agreement between the Gateway Regional Board of
17 Education (Host) and the Greenwich Township Board of Education
18 (Joiner) for the transportation of 18 students as follows and the

1 joiner (Greenwich) agrees to pay the host (Gateway) \$6,835.00,
2 which may be adjusted based on the changes to the route:

- 3
4 a. Seven (7) students to the Broad Street School Pre-School
5 Program.
6 b. Eleven (11) students to the Broad Street School MD
7 Program.
8

9 Motion carried by unanimous voice vote.

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11 **7. REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD**
12 **SECRETARY**

13
14 The School Business Administrator/Board Secretary report will pass if there
15 are no objections.

16
17 A. Bills Lists

- 18
19 1. The bills as presented by the Business Administrator in the
20 following amounts are ordered paid. (Attachment)
21

NUMBER	AMOUNT
P94	\$233,147.52
P95	\$17,342.58
P96	\$128,658.67
P97	\$300,389.96
P98	\$22,486.89
P99	\$49,193.22
P100	\$773.26
P100a	\$8,466.80
P101	(\$773.26)
P102	\$228,734.82
P103	\$4,207.22
P104	\$12,669.57
P105	\$1,960.80
P106	\$28,573.90
JULY 2016	
P1	\$262,983.38
P2	\$140,607.84
P3	\$10,814.81
P4	\$149,248.54
P5	\$10,153.78
P6	\$284.06
P7	\$16,995.31

TOTAL	\$1,626,919.67

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B. Voided Checks

1. The approval to void the following checks:

CHECK#	VENDOR	AMOUNT	ACCOUNT
17449	Bumble Bee Tree Services	\$1,350.00	Current
18187	Brett DiNovi & Associates	\$95.00	Current

C. Student Activities Account

1. The approval of the Student Activities Account Monthly Bank Reconciliation for the months of **June 2016** and **July 2016**. (Attachment)

D. Board Secretary's Account

1. The acceptance of the Board Secretary's Report for the months of **June 2016** and **July 2016**. The Board Secretary certifies that no line item account has been over expended in violation of *N.J.A.C. 6A:23A-16.10(c) 3* and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment)

E. Treasurer's Report

1. The approval of the Treasurer's Report in accordance with *18A:17-36* and *18A: 17-9* for the months of **June 2016** and **July 2016**. The Treasurer's Report and the Secretary's Report are in agreement for the months of **June 2016** and **July 2016**.

F. Revenue Certification

1. The Board Secretary in accordance with *N.J.A.C. 6A:23A-16.10(c)2* certifies that there are no changes in anticipated revenue amounts or revenue sources.

G. Board of Education Certification

1. The approval of the Board of Education certification for the months of **June 2016** and **July 2016**, that after review of the Secretary's monthly financial reports and upon consultation with the appropriate

1 district officials, that to the best of its knowledge no major accounts
2 or funds have been over expended in violation of *N.J.A.C. 6A:23A-*
3 *16.10(c)4* and that sufficient funds are available to meet the
4 district's financial obligations for the remainder of the year.

5
6 H. Transfer List
7

- 8 1. The ratification of transfers, authorized by the Superintendent, for
9 the months of **June 2016** and **July 2016**, to give balances to new
10 accounts and to balance existing accounts. (Attachment)

11
12 Motion carried by unanimous voice vote.

13
14 **8. BUILDINGS & GROUNDS**

15 The Buildings & Grounds Report will pass if there are no objections.

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18 A. Use of Facilities
19

- 20 1. The approval of the Toilet Room Facilities for Early Intervention,
21 Pre-Kindergarten and Kindergarten Classrooms 2016-2017 School
22 Year. (Attachment)

23
24 Motion carried by unanimous voice vote.

25
26 **9. OLD BUSINESS**
27

28 **Scott Campbell** provided an update on the Planning Board presentation by
29 George Duthie from FVHD, P.C. which was held on Monday August 1, 2016.

30
31 Motion: (Michael/Sarmiento) to approve the following:

- 32
33 1. The approval of the settlement agreement and mutual release
34 between the representatives for student, MK, and the Greenwich
35 Township Board of Education. The Board also approves Scott A.
36 Campbell to fully execute the agreement and keep it on file in the
37 Business Office.

38
39 Motion carried by unanimous roll call vote.

40
41 **10. NEW BUSINESS**
42

43 None at this time.

44
45 **11. COMMITTEE REPORTS**

1
2 *John Hughes updated the Board on the Negotiations Committee reports.*

3 **12. CORRESPONDENCE**

4
5 *Andrew Chapkowski stated that the Board received a thank you note from Sean*
6 *Pandolfo thanking them for the award he received at the 8th Grade Graduation.*

7
8 *Scott Campbell informed the Board that he continually receives required*
9 *notifications from the Delaware River, LLC in reference to the old DuPont plant*
10 *on Repauno Road. There was also a request from H2M company to test one the*
11 *wells near the football field. This company was contracted by the DEP. It is not a*
12 *requirement so Dr. Jennifer Foley-Hindman and Scott Campbell are not rushing*
13 *to allow them to do it.*

14
15 **13. PUBLIC – AGENDA/NON-AGENDA ITEMS**

16
17 This is the time when anyone from the public who wishes to speak to the Board
18 may do so. Please state your name, address and phone number. The Board will
19 hear your concerns. The Board may or may not take action this evening. You
20 will be notified either at this meeting, by letter or telephone of any action the
21 Board does take.

22
23 In accordance with Board policy and procedures, speakers are not permitted to
24 publicly speak of personal issues involving school personnel or against any
25 person connected to the school system. Any such concern should be presented
26 to the school or district-level administration so that a proper response may be
27 given.

28
29 No public comment.

30
31 **14. EXECUTIVE SESSION**

32
33 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-*
34 *6, et seq.*, which provides that an Executive session, not open to the public, may
35 be held for certain specified purposes when authorized by Resolution.

36
37 The Board of Education for Greenwich Township, assembled in public session on
38 **August 8, 2016**, hereby resolves that an Executive Session closed to the public
39 shall be held on **August 8, 2016** at **5:12 p.m.** in the Nehaunsey Middle School
40 library, located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion
41 of certain matters which relate to items authorized by *Open Public Meetings Act,*
42 *(N.J.S.A. 10:4-12b)* to be discussed in closed session.

43
44 Motion: (Michael/Sarmiento) to enter into Executive Session at 5:12 p.m. to
45 discuss the following:

1

<input checked="" type="checkbox"/> Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:
<input type="checkbox"/> Matters in which the release of information would impair the right to receive government funds, and specifically:
<input type="checkbox"/> Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
<input type="checkbox"/> Matters concerning negotiations, and specifically:
<input type="checkbox"/> Matters involving the purchase or real property and/or the investment of public funds, and specifically:
<input type="checkbox"/> Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:
<input type="checkbox"/> Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:
<input checked="" type="checkbox"/> Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: BOARD SELF-EVALUATION
<input type="checkbox"/> Matters involving quasi-judicial deliberations, and specifically:

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It is anticipated that such matters may be disclosed to the public upon the determination of the Board that applicable exception no longer applies and the public interest will no longer be served by such confidentiality.

Motion carried by unanimous voice vote.

Motion: (Vernacchio/Kent) to adjourn the Executive Session and return to the regular meeting at 5:35 p.m.

15. PERSONNEL

Motion: (Michael/Kent) to approve the following:

- A. The approval of Dr. Jennifer Foley-Hindman’s, Chief School Administrator, salary for the 2016-2017 school year at \$129,757.00.

Motion carried by unanimous voice vote.

16. BUDGET & FINANCE

Motion: (Vernacchio/Sarmiento) to approve the following:

- A. The approval to award the contract for Health Benefits Broker to Integrity Consulting Group for the 2016-2017 school year. This contract is awarded

1 under Extraordinary Unspecifiable Services (EUS) procurement process
2 as defined in N.J.S.A. 18A:18A-37(a) and N.J.A.C. 5:34-2.1 et seq.

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4 Motion carried by unanimous voice vote.

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6 **17. ADJOURNMENT**

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8 Motion: (Hughes/Sarmiento) to adjourn the meeting at 5:38 p.m.

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10 Motion carried by unanimous voice vote.

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14 Respectfully Submitted,

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18 _____
19 Scott A. Campbell, Board Secretary

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21
22 ***Next Board of Education Regular Meeting is scheduled for Monday, September*
23 *12, 2016 at 6:30 p.m.***
24