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# JUST 4 DEVELOPMENTAL LABORATORY

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## Parent Handbook



**"Small but MIGHTY!"**

2020-2021

**MONIQUE P. BAUGH, PRINCIPAL**

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# Just 4

## Developmental Laboratory



## 2020-2021 Parent Handbook

## Mobile County Public Schools

### Discrimination Policy

The Mobile County Public School System does not discriminate in its education and employment programs on the basis of religion, age, race, color, national origin, gender, marital or parental status, and disability. This district complies with all federal and state laws and regulations regarding discrimination.

# Greetings from the Principal

Welcome to Just 4 Developmental Laboratory. On behalf of the faculty and staff, I would like to welcome you to the 2020 -2021 school year. Every year approximately 300 plus pre-kindergarten children from across Mobile County benefit from a learning community at Just 4, which is committed to engaging and challenging every student in every classroom every day.

The Just 4 program was established in September of 1988, opening its doors to 150 excited four-year-olds and their parents. The success of Just 4 has continued for 31 years. Our students, staff and families work together to create an environment where children are intellectually challenged in ways appropriate to their individual strengths, needs and experiences. Our goal is to provide a developmentally appropriate learning experience that ensures success for each child and ultimately develops a love for learning.

We believe that parents play a critical role in the success of our students. Parents, you are your child's first and most important teacher. You know your child better than anyone else and we invite you to work in partnership with your child's classroom teachers. You have a rich insight into your child's unique needs, talents and interests. Please feel free to share any information that you believe will help us increase your child's success. Teachers, however, have a unique perspective on your child. They will see your child as a member of the class and watch as they interact with peers, face the challenge of new learning, ask questions, and solve problems. Parent and teacher perspectives, working in partnership, are vital to ensure that your child's time at Just 4 is exciting and rewarding.

This handbook was designed to acquaint you with the policies and procedures of Just 4. We suggest reading the material and checking our website (<http://just4.mcpss.com>) regularly for upcoming events and school news.

As principal at Just 4, I want to thank you for entrusting us to be the foundation for your child's educational experiences. This is a job the entire faculty and staff at Just 4 takes very seriously. I look forward to working with you and developing a relationship that will assist in the growth of your child.

Sincerely,

*Monique P. Baugh*

Monique P. Baugh  
Principal

## Mission Statement

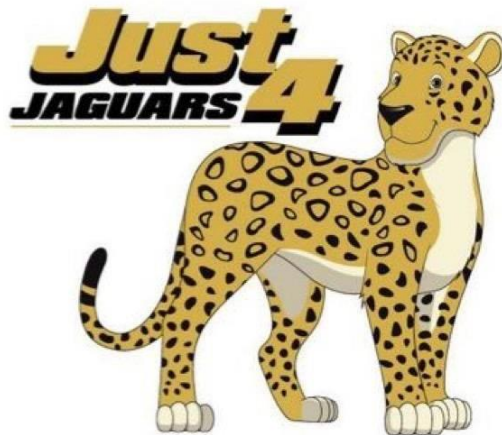
The mission of Just 4 Developmental Laboratory is to teach children to love learning and strive for lifelong success.

## Vision

The vision of Just 4 is to foster a developmentally appropriate learning environment that establishes a solid foundation where all children reach their full potential.

## Motto

Just 4 - Small but MIGHTY!





## **Just 4 Development Laboratory Faculty and Staff**

### **Pre-K Teachers**

Charlotte Andrews  
Elizabeth Brown  
Brittini Burch  
Deidre Butler  
Anna Carlin  
Angela Casey  
Christine Ceballos  
Sharon Guardalabene  
Ginny Green  
Annette Johnson  
Shanee' Johnson  
Madeline Lester  
Shana Levins  
Tomasine Lewis  
Hillary Liesch  
Sandra McKenzie  
Philonese Reed  
Jennifer Warren

### **Speech/Language Teacher**

Kimberly Hardin-Williams

### **Special Education/LEA**

Carlecia Britton

### **Media Specialist**

Rhonda Smith

### **Nurse**

Paige McAuley

### **Counselor**

Mary Goodwin

### **Office Staff**

Leigh Ann Milling - Bookkeeper  
Angel Young - Registrar

### **Movement Teacher**

Denise Thompson

### **Movement Paraprofessional**

Carolyn Brouillette

### **Auxiliary Teachers**

Victoria Bolton  
Erica Briones  
Tameka Cotton  
Evelyn Davis  
Juanita Davis  
Ann Feurtado  
Annya Garcia  
Kimberly Smoots  
Charlene Jones  
Carolyn Jordan  
Desira Keith  
Ella Martin  
Torrie Nicholas  
Eva Robinson-Williams  
Angela Stallworth  
Etta Thames

### **Special Education Paraprofessionals**

April Beard  
Cheryl Ann Finley  
Willie Mae Jackson  
Cecilia Reed  
Kristie Sheridan

### **Custodians**

Lottie Sellers  
Michael Lofton

### **CNP Staff**

Vickie Fenimore - Manager  
Avelon Mosley  
Charlotte Pack  
Sonya Kennedy



# Just 4 Developmental Laboratory



**Philosophy**

# Philosophy

Each child is unique and develops at varying rates and through different learning styles. Just 4 is founded on the belief that our program must motivate each child to reach his/her greatest potential. Each component of our program is developmentally appropriate for four-year-olds. Our administration and teaching staff work together to help each child find and develop his/her knowledge, skills, and talents.

We believe:

- Communication is critical for learning and future academic success. Our program focuses on vocabulary development, listening skills, comprehension, and expression of ideas across all academic domains and experiences.
- Self-esteem is crucial for success. The learning environment of Just 4 fosters self-confidence. Caring educators and supportive parents collaborate to promote self-confidence and self-esteem within a balanced learning environment.
- A child's physical development is an integral part in promoting a productive and healthy life. Gross and fine motor skills, perceptual skills, and sound habits in nutrition, health, and safety are developed through daily activities.
- Individual expression of one's thoughts through various forms of art is an integral part of developing the whole child. The arts-infused curriculum allows children to uncover new knowledge through music, drama, movement, visual arts, and poetry.
- Each child is a sensory learner. Children are given time to explore, examine, and understand their world and to discuss, reflect, process, and internalize concepts about their experiences.
- Productive citizens are vital to our future. To become independent, responsible members of the community, children are given opportunities to solve problems and make informed decisions.
- As part of the community, children must learn to cooperate with others and respect others' cultures, beliefs, rights, and property. Learning to share and care is an integral component of Just 4.
- As the school's partner, each child's family is important to the educational process and must help reinforce learning. Just 4 provides many opportunities for family involvement, education, participation, and sharing.



# Just 4 Developmental Laboratory

## Health & Safety



# Health and Safety

## Student Protection

- Parents are **strongly encouraged** to send students to school wearing a cloth face mask appropriate for school.
- Just 4 will provide a cloth mask for **EVERY** student to use at school. Additional masks are \$5.00 each.
- Some students or staff may be unable to safely wear a mask because of certain medical conditions. Some also may be uncomfortable with consistent use throughout the day, such as, those who are constantly touching their face and are constantly touching their face and mask.
- Who should NOT use face coverings:
  - Children with developmental conditions
  - Any child who has respiratory conditions, such as severe asthma
  - Children with tracheostomy
  - Special needs children who are unable to remove the mask without assistance
  - Those children with tactile aversion, behavior issues and other conditions

# How to Help Your Child *Adapt* to Wearing a Mask



## Explain WHY

Use easy-to-understand language and positive phrasing.



For example, "Many people are sick right now. Wearing a mask will protect you from germs."

## Practice Makes Perfect

Shape the behavior by breaking it down into smaller steps. Then practice & reinforce each step.

1. Holding the mask.
2. Putting it against his or her face.
3. Securing the elastic.



## Let's Pretend

Integrate masks into your favorite pretend play schemes.

Encourage your child to dress up as a doctor, nurse, or veterinarian.



## Take a Picture

Ask family members or friends to take pictures of themselves wearing masks.

You can even arrange a virtual get together so everyone can show off their masks.



## Get Creative

Allow your child to decorate their mask using crayons or markers.

If you are planning to make a DIY cloth mask, allow him/her to pick the fabric color or pattern.



## Start with Familiar Clothing

Choose clothing that your child already wears and turn it into a mask.

Some ideas include: a scarf, balaclava or bandana



## Stuffed Animals & Dolls Need Masks Too

Put a mask on your child's favorite stuffed animal or doll as a reminder that we are all in this together!



FOR MORE INFORMATION VISIT [BIASBEHAVIORAL.COM](http://BIASBEHAVIORAL.COM) OR FOLLOW @BIASBEHAVIORAL ON SOCIAL MEDIA

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KIDS WEARING MASKS CLIPART  
BY: BUNNY ON A CLOUD

## **Students with COVID-19**

**(SEE MCPSS Protocol for Confirmed Covid-19 or Risk of Contact Exposure)**

- Students who become symptomatic at school will be placed in a designated area of quarantine with facial covering in place. Nurses will wear N95 masks when caring for these students. Parents will be contacted to transport student home and encouraged to consult with a health care provider. In extreme circumstances, if the parent does not have transportation, school principal will consult with social services for assistance.
- All students and employees who are diagnosed with COVID-19 must **test negative or be quarantined for 14 days AND be asymptomatic** (fever free without medication for 3 days) before returning to school. Health Care Provider documentation may be required prior to returning to school.

## **Close Contact Rule (6/15)**

**(SEE MCPSS Protocol for Confirmed Covid-19 or Risk of Contact Exposure)**

Close contact is defined as contact with a confirmed COVID diagnosis within six feet of the individual for a total time of more than 15 minutes. This rule applies for notification purposes for employees and students, as well.

**According to ADPH (Alabama Department of Public Health) Isolation and Quarantine Timeframes for COVID-19 (Revised 06-02-2020) document are as follows:**

"if a contact to a person with confirmed or suspected COVID-19 test negative, they need to finish out the 14-day quarantine period. The 14 days should be from the date of last exposure. Just because they tested negative during the 14 days, it does not mean they will remain negative and they should finish the full-14-day quarantined period."

## **MCPSS**

### **Protocol for Confirmed Covid-19 or Risk of Contact Exposure**

#### **Positive Confirmed Case of COVID-19**

**With symptoms:** must quarantine for 14 days from onset of symptoms and at least 3 days after recovery. (Recovery)- Defined as resolution of fever without the use of fever-reducing medications with progressive improvement or resolution of other symptoms.

#### **Positive Confirmed Case of COVID-19**

**Without symptoms:** Isolation can discontinue 14 days after test date

#### **Contact Exposure**

**“Close Contact”** is defined as:

- a) Being within approximately 6 feet of a confirmed COVID-19 case for a total of 15 minutes or longer
- b) Having direct contact with infectious secretions of a COVID-19 case (e.g. being coughed on) by a confirmed COVID-19 case).

Student with the risk of contact exposure due to being in “close contact” with a confirmed COVID-19 positive will notify the school.

The student will be advised to contact their healthcare provider by calling ahead or telemedicine visit with the MD to be assessed and to be given further directives.

**According to ADPH (Alabama Department of Public Health) Isolation and Quarantine Timeframes for COVID-19 (Revised 06-02-2020) document are as follows:**

“if a contact to a person with confirmed or suspected COVID-19 test negative, they need to finish out the 14-day quarantine period. The 14 days should be from the date of last exposure. Just because they tested negative during the 14 days, it does not mean they will remain negative and they should finish the full-14-day quarantined period.”

#### **Before Returning to School:**

Student must provide to MCPSS in writing one of the following statements from their **healthcare provider**:

#### **Confirmed Positive COVID-19:**

According to **ADPH Timeframe** listed above, the employee that tested positive for COVID-19 may discontinue isolation after the following criteria are met:

- a) the student that tested positive for COVID-19 may discontinue isolation at least 14 days from onset of symptoms and fever-free without fever-reducing medications for at least 3 days. (Requires release from healthcare provider as mentioned above).

#### **Contact Exposure:**

- a) the student has a negative COVID-19 test and is symptom free at the completion of the 14-day quarantine or
- b) the student has been symptom free during the 14-day quarantine.  
(ADPH Isolation and Quarantine Timeframes for COVID-19 Revised 06-02-2020 states, “Household and close contacts without symptoms **No Testing Performed** will still require 14-day quarantine.)

Updated and Reviewed 07/07/2020

## **Parent Recommendations**

The ADPH recommends that parents check their child's temperature every morning. **If the temp is 100.4 or higher, they must stay home until fever free (without the use of Tylenol/Motrin) for 3 days before returning to school.**

- Contact health care provider if your child is experiencing 2 or more of these symptoms:

- Fever of 100.4 especially first thing in the morning

- Cough, runny nose, sinus congestion

- Trouble breathing or persistent pain or pressure in the chest

- Abdominal pain or stomachache

- Common symptoms, **lack of taste or smell**

- Diarrhea or vomiting

- All students diagnosed with COVID-19 should remain home until they have completed the 14-day quarantine and recovered according to ADPH guidelines.

## Temperature Checks Protocols

- Once students arrive in the classroom each morning, the student's temperature will be checked with a touchless thermometer. ANY student with a temperature of 100.4 or higher will not be allowed to stay at school.
- Any persons expressing any form of illness will have their temperature checked/verified by the school nurse.
- Staff will send students to the office who show any signs of illness (e.g. coughing, sneezing, runny nose, profuse sweating, etc.), including students who express they "just don't feel well."

## **Health Services**

A registered nurse provides first aid and illness-related care to the children of Just 4 and is available to parents for assistance with health problems. Throughout the year, she conducts screenings, assessments, and health education activities. She also implements system policies and procedures regarding first aid, safety, and communicable disease control. The nurse consults with community agencies and health care professionals regarding problems of students and arranges assistance as needed.

**If your child is required to receive medication during school hours**, medication will be administered by the school nurse. MCPSS Medication Policy will be followed.

- Only medication prescribed by a physician can be brought to school.
  - Do not send medication in your child's book bag.
- Medication must be given to the school nurse by the parent or legal guardian and a medication form must be signed at that time.
- Medication will be under lock and key at all times.
- A permission form must be completed by the school nurse and signed by the parent or legal guardian before medication can be administered.
- All medication is kept in the Health Room.

"Distribution of medication requires trained personnel and documentation from a physician. We are not responsible for any medications given after school hours. If any medications are needed in after school care, please see your health care provider concerning their policies and procedures."



## **Mobile County Public School System HEALTH POLICY**

### **When Your Child Should NOT Be At School**

Many parents are concerned about when to keep children who have been ill home from school. These are a few of the most common reasons children should stay home or may be sent home from school.

1. **FEVER:** Your child should stay home if he/she has a fever of **100 degrees** (orally) or higher and should remain home **for 3 days and be fever-free** without medication.
2. **VOMITING AND/OR DIARRHEA:** Your child should stay home if he/she has vomited or has had diarrhea (more than two or three loose stools) just prior to the start of the school day and remain at home for 24 hours after the vomiting/diarrhea have subsided. If one or two loose stools are present along with vomiting or fever your child should remain at home. If diarrhea continues for more than 48 hours your child will need a doctor's written statement to return to school.
3. **PINKEYE:** Conjunctivitis can be very contagious. If the white of your child's eye is red and has a thick yellow or greenish colored drainage, you should keep your child at home.
  - **Drainage due to allergies is usually clear and involves both eyes simultaneously.**
  - **Pinkeye can involve only one eye at a time.**
  - **Children with pinkeye are usually light sensitive, and complain of itching, burning in the eye(s), swollen eyelids, and dried discharge on eyelids upon awakening.**
4. **HEAD LICE:** Children with *live bugs* will not be allowed in school until their heads have been treated and the nits removed. All nits *must* be removed to prevent re-infestation.
5. **IMPETIGO:** Impetigo is sores that have become infected, and can be found anywhere on the body including the face. The sores can drain infected material before becoming crusty. If the sores have not dried, they will need to be covered while the child is in school. Your child can return to school once treated by a physician for at least 24 hrs. Upon returning to school the parent will need to provide a written statement from the treating physician.
6. **RINGWORM:** Ringworm is a fungal infection of the skin, hair, and nails. Ringworms must be covered with a clean dressing while the child is at school. Ringworm of the head (hair) will need to be evaluated by a physician.
7. **RASHES:** Any child that has an undiagnosed rash cannot come to school. When the child is sent home from school with a rash, a physician's note is required for the child to return to school.
8. **COUGHING/SNEEZING/NASAL DRAINAGE:** Your child should not come to school with excessive coughing, sneezing, and nasal drainage. If the has been kept awake at night with these interruptions, please allow the child to recover at home.
9. **STREP THROAT:** If your child has been diagnosed as having strep throat (this requires a special test by a health care provider), your child should stay home for 48 hours after antibiotic therapy has been started by a physician.

**Please keep emergency phone numbers in the school office current.**

**Remember:** A doctor's note and the completion of the appropriate forms must accompany any medications that are to be given during the school day. (See the medication policy regarding the temporary administration of medications).



# 10 Things Parents Can Do to Prepare Their Child for Back to School

**1 Practice Hand Hygiene.** often throughout the day. Teach them to sing their ABCs or have them count for at least 20 seconds ensuring they wash front, back, & in-between their fingers.



**2 Practice Putting Mask On/Off.** Your child may need to wear a mask on the bus, upon entering school, & within the hallways. Teach them to not touch the inside of their mask and store in baggie.



**3 Practice 6ft of Distance.** Measure the distance on the floor. Consider temporarily laying pieces of paper down for a visual.



**4 Purchase a Thermometer.** Check your child's temperature every morning. If 100.4 or higher, they must stay home until fever free (without the use of Tylenol/Motrin). If they develop a fever at school, they will be required to remain out of school for 3 days.



**5 Make/Purchase Extra Cloth masks.** When possible, masks should only be used one day and then wash. Consider making or buying multiple masks to give you proper time to wash them between use.



**6 Update Immunizations.** are required to enroll for the school year. Contact your child's pediatrician for an appointment. Immunizations can also be obtained at the Health Dept.



**7 Inhaled Medication.** Inhalers can be used with chambers. Speak with your child's pediatrician to obtain the proper equipment & to update the Asthma Action Plan.



**8 Purchase Reusable Water Bottle** to be brought to school. Please put name on bottles. Water fountains will not be in-service.



**9 Verify/Update Emergency Contacts.** If your child presents with COVID-like symptoms, and/or has a temp of 100.4 or greater they will be placed in an isolation area and given a mask to wear. The child will need to be picked up immediately. Please ensure a contact can be reached at any given time.



**10 Stay Informed.** Educate yourself from reliable sources such as the CDC, Mobile County Department of Health, and the MCPSS Public School websites.



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# Just 4 Developmental Laboratory



Curriculum

# Curriculum

Just 4's pre-kindergarten program provides children with early learning experiences that enable them to meet academic standards throughout elementary and secondary school. High quality programs are integrated to provide a research-based curriculum that supports children's growth, development, and learning. The daily lessons are based upon big ideas and are designed to maximize learning in a meaningful context based upon the National Association for the Education of Young Children (NAEYC) Developmentally Appropriate Practice and in are in compliance with the Alabama Office of School Readiness.

Just 4's teachers use a variety of research based best practices and strategies to teach the *Alabama Developmental Standards for Preschool Children*. Pearson's OWL -*Opening the World of Learning* and *Waterford Early Learning* are the resources used to teach the standards. Additionally, Just 4 provides home instruction opportunities through *Scholastic Bookflix* and *Waterford Smart Start*.

The faculty of Just 4 regularly monitors children's academic, social, and emotional development. Assessment occurs daily through informal and formal observations, data gathering tools, collection of work samples, *GOLD's Teaching Strategies* anecdotal notations, *Waterford* on-demand reports, and *STAR Early Literacy* documentation. Curriculum goals are formally assessed three times a year (Fall, Winter and Spring) and progress reports are provided to parents. Just 4's program is delivered by teachers certified by the Alabama State Department of Education in either Early Childhood Education or Preschool Special Education.

Each pre-kindergarten unit is staffed with a highly qualified certified teacher and an auxiliary teacher or instructional paraprofessional trained in early childhood education and child development. Students receive additional instruction on a daily basis by a movement specialist and on a weekly basis by a guidance counselor and a media specialist.

# Just 4 Developmental Laboratory



*As adults, we are responsible for being good role models for our children. We must demonstrate to our children that we respect others and follow the rules and regulations. Our actions will model for our students the expectations and safety guidelines that they will be expected to follow as well. Thank you in advance for your support.*

## Procedures

## Bell Schedule

<p><b>JUST 4 Developmental Laboratory Student Bell Schedule</b></p>
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**7:20 Arrival Bell**

**7:50 Tardy Bell**



**2:10 Students are escorted to the gym**

**2:15 Day Care Dismissal**

**2:25 Back Gate Locked**

**2:30 Car Riders Dismissal**

**2:55 Late Pick-Up Begins**

**NO Early Dismissals after 2:00 p.m.**

# ATTENDANCE

Due to the health and safety concerns related to COVID 19, parents may choose a mode of instruction once school opens. You may choose for your child to receive face- to- face instruction on the campus of Just 4 or allow your child to remain at home learning remotely. Whichever you choose your child will receive a high-quality First Class PreK experience.

## Changing your Mode of Instruction

- ❖ **YOU MAY CHANGE YOUR MODE OF INSTRUCTION ONCE (ONE TIME ONLY) UNLESS A CHILD BECOMES ILL OR QUARANTINED (DUE TO COVID OR CLOSE CONTACT).**

## Face to Face (On Campus) Attendance

- Students who have declared on campus attendance will be marked absent if they are not physically present at school.
- Attendance officers will assist with students who are not attending school both on campus and virtually.
- On campus student attendance will be taken no later than 11:00 AM.
- Children who arrive to school after 8:00 am are considered tardy.
- Students arriving at/or after 8:00 am **MUST** be escorted to the front door to be checked in and to obtain a tardy slip. **We ask that parents arriving at school be dressed appropriately**
- Students must be in attendance one-half of the instructional day, until 11:00 a.m., to be counted present.
- Students arriving after 10:30 a.m. will be counted absent for the entire day and will not be allowed to check-in.

## Remote Learning Attendance

- Daily log-in to Schoology to record student attendance will be required for all students who choose virtual instruction.
- We encourage virtual students to follow their class schedule as their instruction will occur concurrently with on campus instruction.
- Virtual student attendance may be taken at the end of the school day.
- If student's logon after school hours, teacher may correct their attendance the next day.
- Attendance officers will assist with students who are not attending school both on campus and virtually.

# Traffic Procedures

## General Everyday Guidelines

- Approximately 400 cars are entering the school campus each morning and afternoon. Traffic control requires cooperation from **ALL families**. Please make sure you are following all guidelines at all times for the safety of our students, faculty staff.
- Though cell phones are a part of our daily lives we must ask that there be **no cell phone use** while driving on campus. This includes arrival and dismissal procedures when you are in your car. For safety reasons, please end/suspend your conversations prior to driving onto campus. Thank you, in advance, for your assistance.
- The parking lot in back and front side parking lot are reserved for faculty and staff parking. The parking lot in front of the school is reserved for parents and guests. **Be sure to use the walkway and crosswalk.**
- The driveway in front of the building is a **NO PARKING ZONE**. The entire length of the drive is to be left open from parked cars in both lanes. Our children are too small to be seen around parked cars and the fire department requires that there be no parking next to the **red curbs**.

## Parents **MAY NOT** enter the building

## **ARRIVAL AND DISMISSAL TRAFFIC PROCEDURES**

### Enter the campus off St. Stephens Road.

- Side entrances are prohibited to parents.
- **Please end** your conversations on your cell phones before driving onto campus.
- Follow the directives of **ALL** school personnel.
- Once on campus, the school driveway divides into two lanes.
  - During arrival and dismissal, you will be asked to pull forward in both lanes. We will fill the inside lane (left-hand lane first) to abide by fire department regulations and then we will fill the outside lane (right-hand lane).
  - Cars are not allowed to block the right lane until after 7:25 am in the morning and 2:00 pm in the afternoon. That lane must stay open according to Fire Marshal directives. School personnel will be on duty beginning at 7:25 am and 2:00 pm to assist with you pulling forward and around.



- If you arrive before 7:25 am and 2:00 pm, please pull forward in the left-hand lane, stopping at the red line and orange cones in front of the school or the next car in line.
- Parents are asked to put your cars in park once you have pulled forward as far as possible in your assigned lane. Please do not change lanes.
- Parents are to remain in their cars until directed by school personnel.
- **Parents MAY NOT enter the building. PLEASE STAY BY YOUR VEHICLE.**
- Parents will unload and load their students in the designated LOADING ZONE (between the red lines).
- Students **must** be unloaded from the PASSENGER SIDE **ONLY**.

## **Morning Arrival Procedures:**

***Morning car riders begins at 7:25 a.m. Students should arrive by 7:55 a.m. School begins at 8:00 a.m.***

### **Students are considered tardy after 8:00a.m.**

- ❖ Parents will be directed by school personnel to unload students beginning at 7:25 am.
- ❖ After parents unload their student, the student will be directed inside the building and assisted to their classroom by teachers on duty.
- ❖ **Parents MAY NOT enter the building.**
- ❖ Once students are in the classroom, the student's temperature will be checked with a touchless thermometer. ANY student with a temperature of 100.4 or higher will not be allowed to stay at school (SEE HEALTH AND SAFETY).
- ❖ Once **all cars** within the LOADING ZONE are unloaded, school personnel will direct you to pull forward and exit the campus. **You will exit via Allison Street in front of the police precinct.**

## Late Arrival

- Children who arrive to school after 8:00 am are considered tardy. Students arriving at/or after 8:00 am **MUST** be escorted to the front door to be checked in and to obtain a tardy slip. **We ask that parents arriving at school be dressed appropriately.**
- Students arriving after 10:30 a.m. will be counted absent for the entire day and will not be allowed to check-in.

## Afternoon Dismissal Procedures:

**Early dismissals (check-outs) will not be allowed after 2:00 p.m.**

*If you need to check your child out for any reason, you must do so prior to 2:00 p.m.*

***Daycare dismissal begins at 2:15 p.m.***

***Car rider dismissal begins at 2:30 p.m. until 2:55 p.m.***

- ❖ Car rider numbers must be visible on the passenger side. They should be on the sun visor of the passenger side.
- ❖ Students will be called to load in the afternoon by their car rider number and will be escorted to the LOADING ZONE by school personnel.
- ❖ Parents will load their student on the PASSENGER SIDE **ONLY**.
- ❖ Once your child is loaded in your car, please flip your passenger sun visor up. This indicates to the teachers on car rider duty that your child is loaded.
- ❖ Once **all cars** within the LOADING ZONE are loaded, school personnel will direct you to pull forward and exit the campus. **You will exit via Allison Street in front of the police precinct.**

**\*\*\* (During the first couple weeks of school, carpool arrival and dismissal will take longer. Your PATIENCE is REQUIRED)**

## Early Dismissal

- **Only** persons listed on the emergency contact card or are listed as a contact in INOW will be allowed to pick up the child. The parent/guardian **only** is **required** come to the school to add or remove contacts from the emergency contact card and/or INOW.

- **Please remember you will need your photo ID/driver's license each time you come to the school.** Parents will sign-out their child at the kiosk. Your child will be called for and escorted to the office by the classroom teacher or auxiliary teacher. Due to COVID 19 and security procedures, **parents are not allowed in the building.**
- When children become ill at school, efforts are made to contact the family. **In the event the parents cannot be reached, persons listed on the emergency health card will be contacted.**

If your telephone number or any of the emergency contacts' numbers change for any reason, please notify the school immediately to update your child's information with the new telephone numbers. It is critical that we be able to contact you at any given moment. Please make sure you send your new number to your child's teacher when it changes as well as a note to the office with the new number.

- **MCPSS does not allow checkouts (early dismissals) after 2:00 p.m.**

### **Late Pick-up OR No Car Rider Tag**

- If you do not have a car rider tag for your child, you will be **required** to park your car in the side parking lot and wait until **2:55** to come to the kiosk at the door and check your student out.
- **Parents MAY NOT enter the building.**
- You will have to show your driver's license/ID or the person picking up your child will need to show their driver's license/ID. **NO EXCEPTIONS!**
- **Only** persons listed on the emergency contact card or are listed as a contact in INOW will be allowed to pick up the child.
- **ONLY** the parent/guardian is **required** come to the school to add or remove contacts from the emergency contact card and/or INOW. **NO EXCEPTIONS!**

*Replacement car rider tags are \$5.00.*

*During the first couple weeks of school carpool dismissal will take longer.*

**Consistent and chronic late arrival and late pick-up can be considered parental neglect.**

# Just 4 Developmental Laboratory



# Uniform Policy (9/11/20)

## Just 4 Developmental Laboratory

Uniform dress will be required.

**ALL STUDENTS WILL NEED:** Clear, labeled bottles of water and a mask (one will be provided by the school)

Uniform	
<p><b><u>Boys</u></b></p> <ul style="list-style-type: none"> <li>• White short or long sleeved three-button polo style shirt (no symbols, logos, or patches)</li> <li>• Black short or long sleeved three-button polo style shirt (no symbols, logos, or patches)</li> <li>• Gold short or long sleeved three-button polo style shirt (no symbols, logos, or patches)</li> <li>• *Black or gold Just 4 school t-shirt</li> <li>• Any Just 4 t-shirt purchased</li> <li>• Solid white undershirts only (no designs, stripes, prints, or colors)</li> <li>• Khaki shorts or long pants</li> <li>• Child-size buckled belt (brown or black)</li> <li>• White crew socks</li> <li>• Shoes any style or color <b>without strings</b> <b><u>(NO SHOESTRINGS or LIGHTS)</u></b></li> </ul>	<p><b><u>Girls</u></b></p> <ul style="list-style-type: none"> <li>• White short or long sleeved three-button polo style shirt (no symbols, logos, or patches)</li> <li>• White short or long sleeve peter-pan collar blouse</li> <li>• Black short or long sleeved three-button polo style shirt (no symbols, logos, or patches)</li> <li>• Gold short or long sleeved three-button polo style shirt (no symbols, logos, or patches)</li> <li>• *Black or gold Just 4 school t-shirts</li> <li>• Any Just 4 t-shirt purchased</li> <li>• Solid white undershirts only (no designs, stripes, prints, or colors)</li> <li>• Khaki shorts, long pants, or skorts</li> <li>• French Toast brand (style blue &amp; gold) plaid skirt or jumper (shorts are required underneath skirts and jumpers)</li> <li>• Child-size buckled belt (brown or black)</li> <li>• White crew or knee length socks</li> <li>• White or black tights (no designs, stripes, or prints)</li> <li>• Shoes any style or color <b>without strings</b> <b><u>(NO SHOESTRINGS or LIGHTS)</u></b></li> </ul>
Approved Outerwear	
<p><b>Solid black:</b> Cardigan sweater Windbreaker *Sweatshirt</p> <p>Just 4 school t-shirts and/or sweatshirts are a part of the school uniform and can be worn daily. Non-uniform outerwear must be removed once the student enters the building. *May be purchased through the office.</p>	
Prohibited Items	
<p><b>NO BOOTS</b> No denim fabric</p>	<p>No unsafe or distracting jewelry No headwear inside building</p>
<p>School uniforms are designed to be modestly worn. Dresses, jumpers, skirts, skorts, shorts, pants, and slacks are to be worn at the natural waistline. Please avoid clothing items that are too tight and/or too short. All clothing is to be neat and clean with no obvious holes. "Uniforms in schools were designed to help with school safety, discipline, increase a sense of belonging and school pride." Let's make sure each of us set a great example and abide by the uniform guidelines that have been set in place.</p>	

# Just 4 Developmental Laboratory



**Services**

# Services

## Health Services

A registered nurse provides first aid and illness-related care to the children of Just 4 and is available to parents for assistance with health problems. Throughout the year, she conducts screenings, assessments, and health education activities. She also implements system policies and procedures regarding first aid, safety, and communicable disease control. The nurse consults with community agencies and health care professionals regarding problems of students and arranges assistance as needed. The school nurse has ALL medical forms listed below.

**If your child is required to receive medication during school hours**, medication will be administered by the school nurse. MCPSS Medication Policy will be followed.

- A "School Medication Prescriber Parent Authorization" form **MUST** be completed by physician and signed by the parent or legal guardian before medication can be administered.
- If your student has a chronic ailment, a "Chronic Ailment Statement/ Physician's Statement of Illness" **MUST** be submitted by a physician at the beginning of **1<sup>st</sup> Semester** and at the beginning of **2<sup>nd</sup> Semester**.
- Only medication prescribed by a physician can be brought to school.
  - Do not send medication in your child's book bag.
- Medication must be given to the school nurse by the parent or legal guardian and a medication form must be signed at that time.
- If your child has food allergies or dietary restrictions, a "Diet Prescription for Meals At School" form **MUST** be completed by a physician/medical authority.
- Medication will be under lock and key at all times.
- All medication is kept in the Health Room.

"Distribution of medication requires trained personnel and documentation from a physician. We are not responsible for any medications given after school hours. If any medications are needed in after school care, please see your health care provider concerning their policies and procedures."

**Counseling Services**

The Just 4 Counselor works with children, parents, and staff to promote a balance between the social, emotional, physical and cognitive needs. Parents are encouraged to contact the counselor when problems arise that may affect a child's ability to learn. The counselor can be reached at 221-1450. Individual and group counseling are ongoing for children that need support. Home visits and referrals to community resources are made as needed. The school counselor and school nurse work together to provide parent education opportunities throughout the year. The school counselor and administration host parent meetings throughout the school year. **Parents are required to attend the Orientation Meeting and at least one (1) Virtual Parent Meeting per Quarter during the 2020 - 2021 school year.**

**Food Program Services**

Breakfast and lunch are served each day. Guidelines are followed to ensure that children receive healthy and nutritious meals. Menus are sent home on a monthly basis. The cafeteria adheres as closely as possible to these menus, but there are times when menus must be changed. If your child has food allergies or dietary restrictions, a "Diet Prescription for Meals At School" form **MUST** be completed by a physician/medical authority (SEE Health Services).

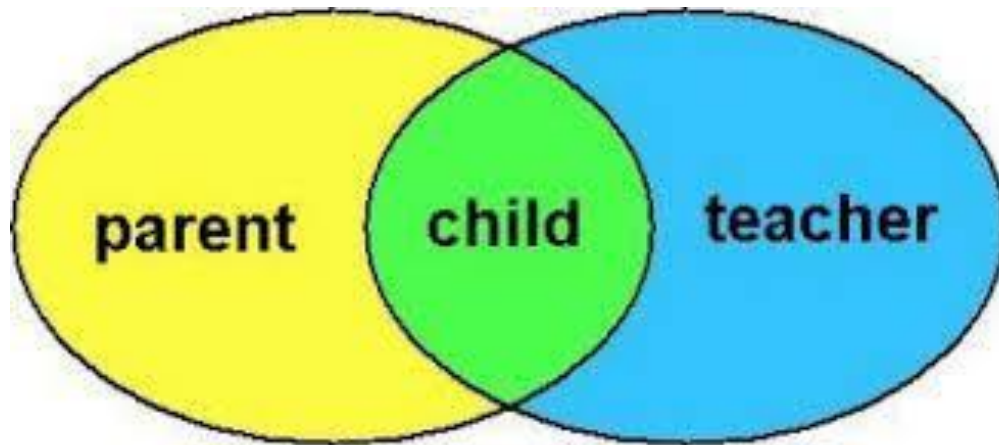
Below are prices for the upcoming school year:

<b>Child's Breakfast</b>	<b>Child's Lunch</b>
regular price....at no cost	regular price....at no cost
reduced price....at no cost	reduced price....at no cost
qualifying free....at no cost	qualifying free....at no cost
milk or juice purchased separately.... \$ .50	
adult breakfast.....\$ 2.00	
adult lunch.....\$ 4.00	





# Just 4 Developmental Laboratory



**Parental Involvement and Commitment**

# Parent Involvement and Commitment

## Virtual or In-Person Parent Orientation

Parent Orientation is a **required** session for **parents, ONLY**. Vital information will be given, procedures explained, and questions answered. You will be required to sign the parent contract, discipline procedures and other required documentation.

## Virtual Parent Meetings (Dates and Topics Subject to Change)

You are required by the Parent Contract to attend at least one (1) Parent Meeting per Quarter during the 2020-2021 school year. You will be required to complete a google form to receive credit for attending or viewing the recording. Parent meetings will be offered throughout the school year. The dates, times, and topics are scheduled for this year:

- September 29<sup>th</sup> - 5:00 pm, Topic: Title I
- October 20<sup>th</sup> - 9:00 a.m. to 11:00 a.m., Parent & Family Engagement Day
- November 17<sup>th</sup> - 5:00 p.m. Topic: Magnet Schools
- January 12<sup>th</sup> - 5:00 p.m. Topic: Promoting Resilience in Pre-K Students
- February 9<sup>th</sup> - 5:00 p.m. Topic: Helping Our Children Learn
- March 16<sup>th</sup> - 5:00 p.m. Topic: Learning Styles
- April 13<sup>th</sup> - 5:00 p.m. Topic: TBA
- May 18<sup>th</sup> - 5:00 p.m. Topic: Kindergarten Transition

## **Parent/Family Participation**

Family participation is expected at Just 4. Families are responsible for completing a minimum of 12 participation hours. Examples of ways to participate are attending virtual meetings and completing take home activities.

## **Reporting to Families**

Parent Conferences will be scheduled once per semester. **Parents or guardian** must attend at **least two (2) Virtual** conferences during the school year. Teachers may contact parents for additional conferences as needed. Parents may also request conferences at any time throughout the school year. However, requested personal conferences require an appointment. Parent conferences can be arranged by e-mailing the teacher, calling the school office or by written request to the teacher. Appointments can be set during the teacher's planning and conferencing period, before 7:50 a.m. or after 3:00 p.m.

## **Classroom Visits and Field Trips**

Unfortunately, classroom visits and field trips are not allowed this year for health and safety reasons due to COVID 19.

## **Contacting Staff**

Parents may contact Just 4's faculty and staff by telephone, note/letter, email, text, or through the school's website. Should you need to speak to a teacher, please leave a message with the school office personnel. The request will be placed in the teacher's box.

Teachers check their boxes during their planning times. Please understand that the teacher may not see the message until the end of the day if you call after his/her planning time. The staff at Just 4 Developmental Laboratory is always open to input and encourages you to share concerns and questions early, before they become problems.

## Contacting Principal

Parents or community members who have comments, concerns, or suggestions may call, write a note, or send an e-mail ([mbaugh@mcpss.com](mailto:mbaugh@mcpss.com)) to the principal, who is committed to responding in a timely manner. If you come to the school and Ms. Baugh is unavailable, you will be asked to complete a Conference Request form, and she will get back with you within 24 hours. Ms. Baugh is **always** willing to assist you any manner.

## Important Websites

Mobile County Public School Website address is <http://www.mcpss.com/>  
Just 4 Developmental Laboratory Website address is <http://just4.mcpss.com>. The above websites offer current information on our school system and our school. Just 4 has also subscribed to a fun reading program that you and your child can access from home. To access *Scholastic Bookflix*, go to <http://bkflix.grolier.com> and type in username: **just4** and password: **bookflix**.

We also encourage you to like us on our Facebook page at **FACEBOOK.JUST4**. Follow us on Twitter at **@just4jags** and **@JustPrincipal** and on Instagram at **@just4jags**.



## Pre-K Parent Commitment

The Mobile County Public School System offers a "high quality" Pre-K Program for four-year old children. The intent is for your child to gain the greatest possible benefits from this pre-kindergarten experience. As space is limited, selection into the program is a privilege that requires reasonable parental responsibilities. Each parent is asked to carefully consider the requirements for participation in the program that are listed below.

I agree to:

- Attend one scheduled parent/teacher/student conference each semester, resulting in two conferences per school year.
- Attend the scheduled "orientation" session and August Parent meeting.
- Attend four parent meetings (at least one per quarter) and complete 12 parent and family engagement hours.
- Assume responsibility for my child's transportation.
  - ✓ Adhere to the school's drop off/pick-up times and procedures.
  - ✓ Have my child released to an "authorized adult" (adult must be on pick-up list and have valid picture ID).
  - ✓ Not allow my child to walk home alone, but only with an adult.
- Send written notification for changes in transportation and/or permission to pick-up or come to office as directed by school. (No changes will be accepted by telephone)
- Walk my child into the building and obtain a tardy slip "when late".
- Establish regular and prompt school attendance for my child (adhere to MCPSS Pre-K - 8 Attendance Policy).
- Send a written excuse to my child's teacher within 3 days for every absence.
- Understand that chronic unexcused absences, tardies, early dismissals and late pick-ups may result in program dismissal.
- Abide by stated guidelines in the Parent Handbook regarding tardies, early dismissals, and late pick-ups.
- Check my child's book bag every day, reading and removing all school communications.
- Work cooperatively with school personnel by agreeing to follow all school policies and procedures.
- Assume responsibility for my child's conduct.
- Refer often to the Parent Handbook for guidelines and to the monthly calendar/newsletters for holidays and special events.
- Obey all school traffic guidelines.
- Refrain from using my cell phone while on school premises.
- Have my child completely toilet-trained to attend the MCPSS Pre-K Program.
- Agree and adhere to all necessary guidelines and procedures related to the COVID-19 Pandemic

Failure to comply with these guidelines may result in one or more of the following consequences:

- ✓ Parent-Teacher Conference
- ✓ Parent-Principal Conference
- ✓ Conference with Central Office Personnel (Program Intervention Recommendation)
- ✓ Dismissal from the program

I understand that failure to comply with any of these guidelines will result in my child's dismissal from the MCPSS Pre-K Program. Your signature will acknowledge a commitment to your child and to the Pre-K Program.

### Council and Eichold-Mertz Magnet Pre-K Sites

\_\_\_\_\_ I understand that I will need to apply and enter the lottery for random selection at the appropriate time for placement into the Kindergarten program at Council or Eichold-Mertz for the 2021-2022 school year (Please initial).

\_\_\_\_\_  
Child's Name

1<sup>st</sup> Copy -Parent

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

2<sup>nd</sup> Copy-School Record Folder

# Just 4 Developmental Laboratory



**Expectations**

# Expectations

## Expectations for Administrators

The role of the school administration includes:

- Maintaining a safe atmosphere conducive to proper behavior.
- Planning and promoting developmentally appropriate curriculum to meet the needs of all students.
- Promoting effective discipline procedures based upon fair and impartial treatment of all students.
- Developing a positive working relationship between staff and students.
- Encouraging parents/guardians and students to use the services of community agencies.
- Encouraging parents/guardians to maintain regular communications with the school.
- Involving the entire community in improving the quality of life within the school and community.
- Publishing rules, regulations and procedures annually.



## Expectations for Teachers

The role of the teacher includes:

- Upholding the developmentally appropriate, academic philosophy and its implementation.
- Striving for academic excellence.
- Contributing to the continuity of the academic program.
- Supporting the parent reporting policy.
- Planning instruction designed to aid students in achieving all objectives and goals.
- Maintaining appropriate discipline related to a structured program for all students.
- Maintaining a developmentally appropriate and an academic focused, engaging classroom environment.
- Wearing appropriate attire to support the student dress standard and to set an example for students.
- Maintaining a positive public perception of the Just 4 Developmental Laboratory program.
- Exhibiting team spirit in the implementation of all aspects of the Just 4 Developmental Laboratory program.

The teacher plays a major and indispensable role in the educational process of children and deserves the respect and cooperation of students and parents.

## Expectations for Students

Students at Just 4 Developmental Laboratory are expected to:

- Follow the Mobile County Public Schools Student Handbook and Code of Conduct by obeying school rules, classroom rules/procedures and regulations.
- Be **completely toilet trained**.
- Be on time.
- Practice self-control.
- Show respect for authority.
- Respect peers.
- Respect school property.
- Use good manners.
- Strive to do their best academically.
- Make school and learning a priority.
- Come to school clean and in proper uniform every day.
- Bring and maintain proper materials.
- Listen and participate in class.
- Show pride in their school.

## Expectations for Parents

Parental input is necessary and actively sought through both formal and informal means. Parents should understand, however, that the operation of the school is the responsibility of school personnel. By choosing to enroll at Just 4 Developmental Laboratory, parents have provided their child with an opportunity to receive an excellent education. In addition, parents have accepted the responsibility to provide the appropriate encouragement, guidance, and home environment to foster the most beneficial learning situation possible.

Parents of Just 4 Developmental Laboratory students are expected to:

- Uphold their responsibilities of the Just 4 Parent Contract throughout the school year.
- Be supportive and assist in the continuity of the high standards set for students attending Just 4 Developmental Laboratory.

- Support the Just 4 Developmental Laboratory and the *Mobile County Public School System Discipline Policy*.
- Support the dress code by sending their child to school clean and in proper uniform every day.
- Use proper channels for contacting school personnel.
  - For student performance and/or classroom attitude/behavior, contact the teacher. If the teacher is unable to assist you, then contact the administration.
  - For school programs or activities, contact the school office.
- Review schoolwork and other information brought home by students daily
- Sign and return promptly all school-related papers.
- Maintain responsibility for their child arriving at school on time every day.
- Participate in Open House, Parent Meetings, and other activities requiring parent involvement.
- Support their child emotionally and physically.
- Take an active role in their child's education by staying involved in their child's daily learning.
- Pick their child up promptly at dismissal time each day.
- Respect their teacher's professional opinion.

***It is the school's responsibility to teach an academic curriculum and skills that educate students for responsible citizenship.***

***It is the parent's responsibility to support the school philosophy and goals and teach children to respect school authority and behave properly at school.***

# Just 4 Developmental Laboratory




Discipline

# Just 4 Positive Behavior Supports

Just 4 works to provide a proactive approach to establishing the behavioral supports and social culture needed for all students in the school to achieve social, emotional and academic success. Students will follow the Just 4 Jags CARE school-wide rules.

## Just 4 Jags CARE

2020 – 2021 School – Wide Rules

	Cooperate	Achieve	Respect	Empower
<b>Playground/Trike Trail</b>	<ul style="list-style-type: none"> <li>• Walk, freeze, walk</li> </ul>	<ul style="list-style-type: none"> <li>• Follow game rules</li> </ul>	<ul style="list-style-type: none"> <li>• Use kind words and actions</li> </ul>	<ul style="list-style-type: none"> <li>• Include others</li> </ul>
<b>Bathroom (Classroom)</b>	<ul style="list-style-type: none"> <li>• Walk</li> </ul>	<ul style="list-style-type: none"> <li>• Go, flush, wash, exit</li> </ul>	<ul style="list-style-type: none"> <li>• Respect other's privacy</li> </ul>	<ul style="list-style-type: none"> <li>• Keep area clean</li> </ul>
<b>Common Areas (lines, hallways)</b>	<ul style="list-style-type: none"> <li>• Walk</li> </ul>	<ul style="list-style-type: none"> <li>• Stay on the right side</li> </ul>	<ul style="list-style-type: none"> <li>• Use soft voices</li> </ul>	<ul style="list-style-type: none"> <li>• Keep hand and feet to self</li> </ul>
<b>Working Areas (Classroom)</b>	<ul style="list-style-type: none"> <li>• Follow directions</li> <li>• Wait patiently</li> </ul>	<ul style="list-style-type: none"> <li>• Complete work or task</li> </ul>	<ul style="list-style-type: none"> <li>• Use soft voices</li> <li>• Use kind words and actions</li> <li>• Look at and listen to the speaker</li> <li>• Use equipment and materials properly</li> </ul>	<ul style="list-style-type: none"> <li>• Ask questions for understanding</li> </ul>

The adults of Just 4 facilitate the development of social skills, self-control, and self-regulation in children by modeling and encouraging expected behavior, redirecting children to more acceptable activities, setting clear limits and intervening immediately when unacceptable, harmful behavior occurs. Corporal punishment is not allowed.

**Discipline procedures are as follows:**

Non-aggressive behaviors	Aggressive behaviors
1. Give child reminders/warnings	1. Notify parent
2. Limit child's choices and/or activities.	2. Refer to principal for in-house intervention.
3. Notify parent	3. Outside referrals and resources and/or suspension, if deemed necessary.
4. Refer to principal for in-house intervention or other steps deemed necessary	4. Possible dismissal from the Just 4 program.

To ensure the safety and well-being of all children, Just 4 adheres to the *MCPSS Handbook and Code of Conduct*.

I understand that **I am responsible** for my child's behavior. In the event of my child's has continuous discipline infractions, I will be required to attend additional parenting sessions for guidance and support.

\_\_\_\_\_  
Child's Name

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

# Just 4 Developmental Laboratory



**General Guidelines**

# General Guidelines

## Cell Phones



Just 4 is a "no cell phone zone". Please refrain from using cell phones during arrival and dismissal time. Please use this time for communicating with your child. Parents talking on their cell phones while on school premises will be asked to end their conversations immediately.

## Money

All money should be sent to school in your child's daily folder or backpack. Money should be in a labeled, sealed envelope. Money must be turned in by **9:00 a.m.** on the morning it is due. All money should be turned in to your child's classroom teacher. Label the envelope with your child's name, teacher's name, what the money is for, and the amount of money enclosed. **Send the exact amount needed.**

### Example:

Child's Name  
Teacher's Name  
T-shirt  
\$10.00



## **Lost and Found**

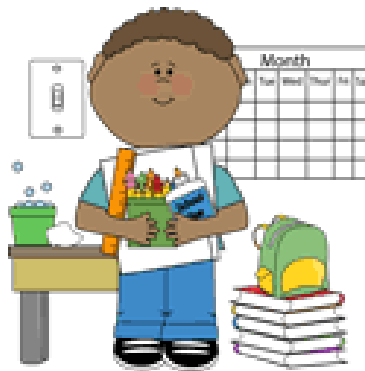
Items found in and around school are placed in lost and found. Items not claimed within 48 hours are moved into the utility room.

**REMEMBER: Label clothing with your child's name will solve the problem of lost sweaters, jackets, and caps.**

## **Visitors and Volunteers**

Unfortunately, visitors and volunteers are not allowed this year for health and safety reasons due to COVID 19.

# Just 4 Developmental Laboratory



**Just 4 Developmental Laboratory  
and Mobile County Public School  
System  
2020 -2021  
School Calendars**

REVISED #2

MOBILE COUNTY PUBLIC SCHOOLS  
2020-2021 SCHOOL YEAR ACADEMIC CALENDAR

<p>3-Independence Day (System wide Holiday)</p>	<p>July 2020</p> <table> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr> </table>	S	M	T	W	Th	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		<p>JANUARY 2021</p> <table> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> <tr><td>31</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table> <p>1-New Year's Day (System Wide Holiday) 4-Teachers and Students Return 18-MLK Jr. Day (System wide Holiday) 22-2nd QTR. End (42 DAYS) 25-3rd QTR. Begins</p>	S	M	T	W	Th	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31													
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<p>4- Teachers First Day (PD) 5-31 Teachers Work Days 14-21 - .5 PD DAY for 187-day employees</p>	<p>AUGUST 2020</p> <table> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	Th	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						<p>FEBRUARY 2021</p> <table> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table> <p>15-17 Mardi Gras / Fat Tuesday Presidents Day System wide Holiday 18-19 Teachers and Students Return</p>	S	M	T	W	Th	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28													
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First and Last Day of Quarter
 Make-up Days
 Early Dismissal Day/ .5 PD DAYS
 Teacher Planning/Staff Development/Student Holiday
 Student/Teacher Holidays
 B-FLEX DAYS

**Activity Calendar**  
**2020 - 2021**  
Subject to Change

SEPTEMBER	OCTOBER	NOVEMBER
<ul style="list-style-type: none"> <li>Labor Day Holiday 09/07 - No School</li> <li>First Day of School for PreK</li> <li>Virtual Parent Title I Meeting 09/29, 5:00 pm</li> </ul>	<ul style="list-style-type: none"> <li>Virtual Parent &amp; Family Engagement Day 10/20</li> <li>Halloween Costume Day 10/30</li> </ul>	<ul style="list-style-type: none"> <li>Quarter 1 Ends 11/2</li> <li>Election Day 11/3 - No School</li> <li>Quarter 2 Begins 11/4</li> <li>PreK Health Screenings 11/9, 11/13, 11/16 - 11/20, 11/30</li> <li>Veteran's Day 11/11 - No School</li> <li>Virtual Parent Meeting 11/17, 5:00 pm</li> <li>Thanksgiving Holidays 11/23 - 11/27</li> </ul>
DECEMBER	JANUARY	FEBRUARY
<ul style="list-style-type: none"> <li>Holiday PJ Day 12/18</li> <li>Winter Holidays 12/21-12/31 - No School</li> </ul>	<ul style="list-style-type: none"> <li>Winter Holidays 01/01 - No School</li> <li>Virtual Parent Meeting 01/12, 5:00 pm</li> <li>Dr. King Holiday 01/18 - No School</li> <li>Quarter 2 Ends 01/22</li> <li>Quarter 3 begins 01/25</li> </ul>	<ul style="list-style-type: none"> <li>Virtual Parent Meeting 2/9, 5:00 pm</li> <li>100<sup>th</sup> Day of School 02/12</li> <li>Mardi Gras Holiday 02/15 - 02/17 - No School</li> <li>Virtual Black History Festival 02/24 - 02/26</li> </ul>
MARCH	APRIL	MAY
<ul style="list-style-type: none"> <li>Dr. Seuss Day 03/02</li> <li>Virtual Parent Meeting 3/16, 8:00 am and 6:00 pm</li> <li>Quarter 3 Ends 03/26</li> <li>Quarter 4 Begins 03/29</li> </ul>	<ul style="list-style-type: none"> <li>Spring Break Holiday 04/05-04/09</li> <li>Virtual Parent Meeting 4/13, 5:00 pm</li> <li>Week Of The Young Child 04/12 - 04/16</li> <li>School-Wide Character Day 04/16</li> </ul>	<ul style="list-style-type: none"> <li>National Education Personnel Appreciation Week 05/03 - 05/07</li> <li>Virtual Parent Meeting 5/18, 5:00 pm</li> <li>Memorial Day 05/31, No School</li> </ul>
JUNE		
<ul style="list-style-type: none"> <li>Teacher Professional Development Day - 3-hour early dismissal for Students 06/01</li> <li>Teacher Professional Development Day - 3-hour early dismissal for Students 06/02</li> <li>Teacher Professional Development Day - 3-hour early dismissal for Students 06/03</li> </ul>		

## Notes