

Microsoft Office for Students

Thanks to Mobile County Public School System's agreement with Microsoft, MCPSS students can download and install, free:

- Microsoft Office 2013 for Windows 7 or Windows 8, or
- Microsoft Office 2011 for Mac OS X 10.8 (Mountain Lion) or 10.9 (Mavericks)

To install Microsoft Office applications on up to five laptop or desktop computers:

1. Go to <https://login.microsoftonline.com>
2. Under **Sign in with your organizational account**, where it says **someone@example.com**, enter your **jsmith1234@mcpssstu.org** credentials.
3. Click the **Gear Icon** (located in the top right corner).
4. Choose **Office 365 Settings**.
5. Choose **Software**.
6. The page will default to the **Office** options. Click **Install**.
7. Choose **Run** or **Save**.
8. The streaming installation will begin.
9. A video will display to explain the new features of Microsoft® Office 365 ProPlus. While the video plays, the installation will continue in the background. Do not go offline or restart your computer until the installation is complete.