

NEW MILFORD BOARD OF EDUCATION

New Milford Public Schools

50 East Street

New Milford, Connecticut 06776

**BOARD OF EDUCATION
MEETING NOTICE**

GEORGE O. BUCKBEE
TOWN CLERK

2009 OCT - 8 P 4: 20

NEW MILFORD, CT.

DATE: October 13, 2009
TIME: 7:30 P.M.
PLACE: Sarah Noble Intermediate School – Library Media Center

AGENDA

1. CALL TO ORDER

2. STAFF & STUDENT RECOGNITION

- A. Stephanie Hardisty – National Council Teachers of English Superior Writing Award
- B. Jennifer Cahalane, Kerry Chayka, David Gasser, Linsey Hunt, Leah Lazer, Dipanjan Saha, and Derek Vill – Commended Students, 2010 National Merit Scholarship Program
- C. Eric Ho – Semifinalist, 2010 National Merit Scholarship Program
- D. Ellie Ashley – Retirement after 23 years of service to the New Milford Public Schools

3. PUBLIC COMMENT

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. APPROVAL OF MINUTES

- A. Approval of the following Board of Education Meeting Minutes
 - 1. Regular Meeting Minutes September 8, 2009

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

9. COMMITTEE REPORTS

- A. Facilities Sub-Committee – Mr. McSherry
- B. Operations Sub-Committee – Mrs. Faulenbach
- C. Policy Sub-Committee - Mrs. Llerena
- D. Committee on Learning – Mr. Lawson

10. DISCUSSION AND POSSIBLE ACTION

- A. Revised Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence
- B. Monthly Reports
 - 1. Request for Budget Transfers
 - 2. Revised Purchase Resolution D-620
 - 3. Budget Position as of 9 /30/09
- C. Gifts & Donations
 - 1. Exhibit B: MVP~SOS
 - 2. Exhibit C: PTO Gifts & Donations
- D. 2009 End of Year Balance
- E. New Milford High School Graduation Date for 2010

F. Activity Stipend Requests

1. New Milford High School
2. Schaghticoke Middle School

G. Approval of the Following Curricula:

1. Revision of Honors Math I
2. Revision of Honors Math II
3. Revision of Integrated Math (9 & 10)
4. Grade 7 Math

H. Approval of the Following Policies:

1. 3524.1 Hazardous Materials in Schools
2. 5141.4 Child Abuse/Neglect
3. 5141.21 Administering Medication to Students
4. 6114.1 Fire and Crisis Response Drills
5. 5141.27 First Aid/Emergency Medical Care
6. 4152.6 Personal, Family and Medical Leave
7. 6142.2 Student Nutrition and Physical Activity (Student Wellness)

I. Policy for First Review

1. 5141.25 Students with Special Needs

J. CT Community Foundation 2009 P3 Grant Application

11. Items for Discussion

1. Field Trip Report – October 2009
2. Textbook Previews
3. NEASC Update
4. Windows on New Milford

12. Adjourn

ITEMS OF INFORMATION

Facilities Sub-Committee Minutes – October 6, 2009

Operations Sub-Committee Minutes – October 6, 2009

Policy Sub-Committee Minutes – September 15, 2009

Committee on Learning Minutes – September 15, 2009

Policy Sub-Committee Meeting October 20, 2009 – 6:30 p.m. Lillis Administration Bldg., Room 2	Operations Sub-Committee Meeting November 3, 2009 – 7:30 p.m. Lillis Administration Bldg., Room 2
Committee on Learning October 20, 2009 – 7:30 p.m. Lillis Administration Bldg., Room 2	Board of Education Meeting November 10, 2009 – 7:30 p.m. Sarah Noble Intermediate School – LMC
Facilities Sub-Committee Meeting November 3, 2009 – 6:30 p.m. Lillis Administration Bldg., Room 2	

**New Milford Board of Education
 Regular Meeting Minutes
 September 8, 2009
 Lillis Administration Building**

GEORGE C. BUCKOEE
 TOWN CLERK

2009 SEP 10 P 3:25

NEW MILFORD, CT

Present:	Dr. Lisa Diamond, Board Chair Mr. Thomas McSherry Mrs. Wendy Faulenbach Mrs. Amy Llerena Mrs. Alexandra Thomas Mr. Bill Wellman Mr. David Lawson Mrs. Julie Turk
Absent:	Mrs. Elizabeth Finney

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Ms. Catherine Richard, Interim Assistant Superintendent Mr. David Elmore, Director of Information Technology Ms. Ellamae Baldelli, Director of Human Resources Mr. John Turk, Director of Fiscal Services Mr. John Calhoun, Facilities Manager Mrs. Dana Ford, Principal, Schaghticoke Middle School Mrs. Adele Johnson, Director of Pupil Personnel and Special Services Daniel Holland, Student Representative Josh Jugler, Student Representative
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1.	Call to Order The meeting of the New Milford Board of Education was called to order at 7:30 pm. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2.	Staff & Student Recognition <ul style="list-style-type: none"> Dr. Diamond welcomed Josh Jugler, the newest student representative to the Board. Dr. Diamond asked Dr. Paddyfote to make the presentation of Teacher of the Year for 2010. Dr. Paddyfote recognized Kathy Shemeley, a third grade teacher at Northville Elementary School as the Teacher of the Year.	Staff & Student Recognition
	Mrs. Thomas moved to recess the meeting at 7:33 pm and reconvene in the Board Room of the Lillis Administration Building, seconded by Mrs. Llerena and passed unanimously. A short recess was held from 7:33 pm until 7:44 pm.	Motion made and passed to recess and reconvene in the Board Room of the Lillis Administration Building
3.	Public Comment There was none.	Public Comment
4.	PTO Report <ul style="list-style-type: none"> 2009-10 will be the 20th anniversary of the PTO and a celebration is being planned for this fall. The PTO is still selling calendars that have all the district events listed and proceeds will go to the scholarship fund. 	PTO Report

5.	<p>Student Representatives' Report</p> <ul style="list-style-type: none"> • August 26th was the opening day for school. • September 1-2nd assemblies were held. • September 7th was a summer reading day to be sure students had kept up with the summer reading assignments. • September 8-10th is underclassmen photos. • September 17th will be an open house at the high school. • September 25th the Spanish Honor Society will hold a blood drive. 	<p>Student Representatives' Report</p>
6.	<p>Approval of Minutes</p> <p>Mrs. Llerena moved to approve the Board of Education Regular Meeting Minutes of June 9, 2009, Special Meeting Minutes of June 16, 2009, and the Special Meeting Minutes of July 14, 2009, seconded by Mrs. Faulenbach and passed 5-0-3.</p> <p>Ayes: Llerena, McSherry, Faulenbach, Lawson, Diamond Abstain: Thomas, Turk, Wellman</p>	<p>Approval of Minutes</p> <p>Motion made and passed to approve minutes from the Regular Meeting Minutes of June 9, 2009, Special Meeting Minutes of June 16, 2009, and the Special Meeting Minutes of July 14, 2009.</p>
7.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Dr. Paddyfote noted the all-staff convocation was held August 25th where the 2010 Teacher of the Year was announced. Dr. Diamond, Mrs. Chastain—PTO President, Mrs. Patella—NMEA President, and Mr. Knipple—Energy Education Manager addressed the staff. • August 26th was the first day of school and it was a smooth opening. There were some bus issues at the end of the day that ran late, but that was to be expected. • The district received notification that the Connecticut budget does include money for the CT Education Network (CEN)—a fiber optic connection for schools and libraries that costs approximately \$30,000 annually to maintain for a school district like New Milford. • On September 10th the school will co-sponsor a public forum on the H1N1 virus at 7 pm at the high school theatre. 	<p>Superintendent's Report</p>
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Dr. Diamond said she had attended the convocation where the teacher of the year was announced. • She also explained the process of how the Board works for the general public. She said there are four subcommittees: facilities, operations, policy and committee on learning. Items are placed on the sub-committee agenda for discussion first and then brought to the Board for further discussion and action. She said there is time for public input at both the subcommittee meetings and the Board meetings. • Mr. Wellman noted that the Board had recently adopted a policy that would exclude members of the Board who are not on the sub-committee from participating in a discussion which might limit discussion at the subcommittee level. 	<p>Board Chairman's Report</p>

<p>9.</p>	<p>Committee Reports</p> <p>Facilities Committee</p> <ul style="list-style-type: none"> Mr. McSherry said the facilities committee had been updated on summer projects, security updates and field work at the schools. <p>Operations Committee</p> <ul style="list-style-type: none"> Mrs. Faulenbach said the operations committee looked at the monthly reports and budget transfers, awarding of bids, and got an update on the high school athletic hall of fame which will culminate in a banquet in 2010. She said the committee also looked at the Town Audit for dependent eligibility for insurance and Mr. Turk presented the approximate end of year balance that is projected to be \$49,000. Mr. Wellman asked if at the Facilities Committee any discussion was held regarding the fact that the Sarah Noble roof, which had been completely replaced this summer, was only 10 years old and were the repairs really necessary. Mr. McSherry said it was not discussed. Mr. Lawson, as parliamentarian, said these items were reports and not meant for discussion. <p>Policy Committee</p> <ul style="list-style-type: none"> Mrs. Llerena said the committee had finished reviewing and updating the 1000 series in June. The next meeting is September 15th. At the next meeting the Board will be looking at policies that have been updated due to recent changes in the statutes. She also said the reason for the policy change Mr. Wellman referred to under the Board Chairman's report was that Board Counsel suggested that at sub-committee meetings the only people allowed to discuss issues were committee members and not all Board members as that might constitute a quorum of the Board. Board members could certainly come and speak during public participation. <p>Committee on Learning</p> <ul style="list-style-type: none"> Mr. Lawson said the next meeting is September 15th and Windows on New Milford will be discussed, as well as curricula that are part of the five-year curriculum plan. 	<p>Committee Reports</p> <p>Facilities Committee</p> <p>Operations Committee</p> <p>Policy Committee</p> <p>Committee on Learning</p>
<p>10.</p> <p>10A.</p>	<p>Discussion and Possible Action</p> <p>Revised Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Ms. Baldelli noted that the revisions were coaches at Sarah Noble and Schaghticoke.</p> <p>Mrs. Faulenbach moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence, seconded by Mrs. Thomas.</p>	<p>Discussion and Possible Action</p> <p>Revised Exhibit A</p> <p>Motion made and passed unanimously to approve Revised Exhibit A.</p>

	<ul style="list-style-type: none"> • Mrs. Thomas asked how the school system was doing getting coaches. Ms. Baldelli said the schools were in good shape with almost a full complement. • Mr. Lawson recused himself from the vote. • Mrs. Thomas asked if the schools were in good shape other than coaches to which Ms. Baldelli said other than one special education position at Schaghticoke the schools were in good shape with personnel. <p>Motion passed 6-0-2. Aye: Thomas, McSherry, Diamond, Llerena, Faulenbach, Turk Abstain: Lawson, Wellman</p>	
<p>B.</p>	<p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Revised Request for Budget Transfers 2. Purchase Resolution D-619 3. Revised Budget Position as of 8/31/09 <p>Mr. McSherry moved to approve the Monthly Reports: Revised Request for Budget Transfers, Purchase Resolution D-619 and Budget Position as of 8/31/09, seconded by Mrs. Thomas.</p> <ul style="list-style-type: none"> • Mr. Wellman noted in the budget transfer there was a request to purchase an X-Box 360 and a Playstation 3 and he asked for an explanation. • Mrs. Johnson said at the high school there is a behavioral intervention program that has a point system devised by a consultant. These systems are used to motivate students to stay in school. Students can earn points for good behavior which can be used to listen to music on an ipod or play on X-Box. <p>The motion passed 7-1. Aye: Thomas, McSherry, Diamond, Lawson, Llerena, Faulenbach, Turk No: Wellman</p>	<p>Monthly Reports</p> <p>Motion made and passed unanimously to approve the monthly reports.</p>
<p>C.</p>	<p>Award Bids</p> <ol style="list-style-type: none"> 1. Leased Vehicle for High School Special Education Program 2. Purchase van for Litchfield Hills Transition Center Program <p>1. Mrs. Thomas moved to award the bid to lease a vehicle at a cost of \$13,000 for the high school special education program to All-Star Transportation, seconded by Mrs. Faulenbach and passed unanimously.</p> <p>2. Mr. McSherry moved to award the bid to purchase a van at a cost of \$26,000 for the Litchfield Hills Transition Center Program to All-Star Transportation, seconded by Mrs. Thomas and passed unanimously.</p>	<p>Award Bids</p> <p>Motion made and approved to award leased vehicle for HS Spec Ed Program</p> <p>Motion made and approved to award van purchase for Litchfield Hills Transition Ctr Prog.</p>

D.	<p>Textbooks Approvals for Grade 1</p> <p>Mr. Lawson moved to approve the textbooks for Grade 1, seconded by Mr. McSherry and passed 7-0-1.</p> <p>Aye: Thomas, McSherry, Diamond, Lawson, Llerena, Faulenbach, Turk Abstain: Wellman</p>	<p>Textbooks Approvals for Grade 1</p> <p>Motion made and approved to approve textbooks for Grade 1</p>
E.	<p>School Resource Officer</p> <p>Mr. McSherry moved to fund the School Resource Officer (SRO) position at Schaghticoke Middle School beginning on November 1, 2009 in the amount of \$54,796 and to approve a transfer of funds from 15-511-2710 to 04-112-2410 to cover this expense, seconded by Mrs. Thomas.</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Mrs. Faulenbach noted these funds were being transferred from the transportation account. • Mr. McSherry said he thought the number was \$82,000 to which Dr. Paddyfote said this number is prorated for November to June 2010. • Mr. Wellman said there was no SRO when his kids went to school when there were three grades at SMS and now there are two grades and a smaller population of students so he wonders what has changed that requires this SRO position. • Dr. Diamond said this change has come about since Columbine and a need for safety in the schools. She said this position brings police into the schools and shows the students the authority of the police; she said the students also have someone they can speak to from the police in a positive way. She said she is unhappy this is not funded by the town as it used to be. • Mr. Lawson said he does not question the effectiveness of the SRO and thought it was a good collaboration between the town and the school community. However, he said he has difficulty understanding why this falls under the Boards' purview to fund. The BOE is responsible for education, the police are responsible for safety. He said if the town is unwilling to fund this position then the Board has no choice but to fund it. • Mrs. Llerena said this is a valuable and important position and she did not feel the Board had any choice but to fund it. • Mrs. Faulenbach said the SRO position had been funded by the town and noted that the town had applied for a grant which it did not get. She felt the Town Council members were supportive of this position. She said it is not easy to find money, but because of some hard work the transportation contract had some savings that would allow the BOE to fund the SRO position. • Mr. McSherry asked if the administration was confident there was enough money in the transportation account to which Dr. Paddyfote replied yes. 	<p>School Resource Officer</p> <p>Motion made and approved to fund the School Resource Officer (SRO) position at Schaghticoke Middle School</p>

- Mr. McSherry asked if there had been any communication with the Chief of Police re: availability of an officer to which Dr. Paddyfote said she had spoken to the chief and there is a procedure that the police department must follow to fill this position. The position must be posted and officers can put in a bid for the slot.
- Mr. McSherry said he felt this position was very important, especially at the middle school.
- Mrs. Turk said if this position does not start until November 1st who is "watching the store?" to which Dr. Paddyfote replied Dana Ford, the principal.
- Mrs. Turk said she looked at the information received from Mrs. Ford and wondered if these functions could be done by someone else, for instance, a counselor to parents and students could be handled by guidance counselors; teaching the US Constitution can be handled by teachers; student advocate to administration can be done by the administration. She noted that over the years the administration has increased and the enrollment has decreased and this needs to stop.
- Mrs. Ford said she was the first Vice Principal in the state to accept an SRO and it was a State Trooper at Nonnewaug. She said students would go to the trooper versus anyone else in the school due to confidentiality issues. Students will not go to guidance counselors and in fact, a student who was assaulted would only go to the officer. The officers also offer a different perspective of what the law means to students at different ages.
- Mr. Wellman suggested the SRO should be in all the schools and not just the high school and middle school if it is indeed an issue of student safety.
- Dr. Paddyfote explained the history of the officers at school and noted the first program was the DARE officer at Schaghticoke and John Pettibone. Then a community policing grant was received and the SRO went to the high school and eventually the middle school. She said the DARE officer and one SRO were taken out of the budget but the Mayor put in \$1 in hopes of getting a grant. When the grants were released in early August, New Milford was not chosen.
- Mr. Lawson said there are about 800 people at the middle school, the majority being teenagers, he said it should not even be a question whether the officer is there or not.
- Mrs. Thomas said the Board does need to support this position and regardless of whether the money comes from the Board or the Town it is New Milford's money. She said she does not want a child's first experience with the police to necessarily be negative and this position allows for positive interaction.
- Mrs. Faulenbach asked if this position has always been funded by a grant to which Dr. Paddyfote responded that the grant was only for the first 3 years.

	<ul style="list-style-type: none"> • Mrs. Faulenbach asked if the SRO also services Northville and Mrs. Ford said that the SRO helps at Northville and the high school when needed. • Mrs. Ford said the officers help with lockdown procedures and internet safety including MySpace and Facebook. • Mr. McSherry said this should be in collaboration with the town and thought that the town did not reduce the police force by these two positions to which Dr. Paddyfote responded that was correct. <p>The motion passed unanimously.</p>	
11.	<p>Items for Discussion</p> <p>1. Field Trip Report – September 2009</p> <p>Mr. Wellman asked if there were any costs associated with the Festival of Music in Chicago to which Ms. Richard responded that the Festival was a very prestigious music program and she believed that the band parents covered all the costs for the 3 chaperones and 14 students.</p>	<p>Items for Discussion</p> <p>Field Trip Report—September 2009</p>
12.	<p>Adjourn</p> <p>Mrs. Faulenbach moved to adjourn the meeting at 8:35 p.m., seconded by Mr. McSherry and passed unanimously.</p>	<p>Adjourn</p>

Respectfully submitted,



David A. Lawson, Secretary
 New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
October 13, 2009

REVISED 10/7/09

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

1. None Currently

2. CERTIFIED STAFF

b. APPOINTMENTS

- 1. Mrs. Ingrid Engel**, Speech Language Pathologist, John Pettibone School/Northville Elementary School
Move that the Board of Education appoint **Mrs. Ingrid Engel** as a Speech Language Pathologist at John Pettibone School and Northville Elementary School effective October 19, 2009.
2009-10 salary – Step 15I - \$80,151 pro-rated to start date

Education History:
BA: Marist College
Major: English
MS: Boston University
Major: Comm. Disorders

Work Experience:
7 yrs New Fairfield/Ridgefield Schools
18 yrs Datahr, Hudson Valley Comm. Serv., RESCUE

Budgeted, previously funded as a contracted service (339) for \$84,000

3. NON-CERTIFIED STAFF

a. RESIGNATIONS

- 1. Mrs. Laura Heydenburg**, Paraeducator, Hill and Plain School
Move that the Board of Education accept the resignation of **Mrs. Laura Heydenburg** as Paraeducator at Hill and Plain School effective September 3, 2009.

Personal Reasons

4. NON-CERTIFIED STAFF

b. APPOINTMENTS

- 1. Mrs. Mary Orcutt**, Part-Time Nurse, Sarah Noble Intermediate School
Move that the Board of Education appoint **Mrs. Mary Orcutt** as a Part-Time Nurse at Sarah Noble Intermediate School effective August 24, 2009.
2009-10 Salary – \$35,487 +\$1500 BS pro-rated to 14 hours per week
- 2. Mr. Adalberto Rodriguez**, Custodian, Sarah Noble Intermediate School
Move that the Board of Education appoint **Mr. Adalberto Rodriguez** as a Custodian at Sarah Noble Intermediate School effective October 14, 2009.

Education History:
BS: Pace University
Major: Nursing

Work Experience:
4 yrs No. Westchester Hospital
2 yrs Priv. Practice, Carmel, NY

Hourly Rate: \$19.50
Replace: W. Watson
Hourly Rate: \$19.50

5. SUBSTITUTES

a. APPOINTMENTS

1. **Mrs. Nicole Andrews**, Substitute Teacher
Move that the Board of Education appoint **Mrs. Nicole Andrews** as a Substitute Teacher effective October 14, 2009.
Education History:
BS: Pace University
Major: Elem. Ed./Math
2. **Mrs. Gayle Bouzakis**, Substitute Teacher
Move that the Board of Education appoint **Mrs. Gayle Bouzakis** as a Substitute Teacher effective October 14, 2009.
Education History:
BS: WCSU
Major: Elem. Ed./Math
MS: WCSU
Major: Reading Concentration
3. **Mrs. Erica Craft**, Substitute Teacher
Move that the Board of Education appoint **Mrs. Erica Craft** as a Substitute Teacher effective October 14, 2009.
Education History:
BA: Allegheny College
Major: History
4. **Mr. Erik Gundel**, Substitute Teacher
Move that the Board of Education appoint **Mr. Erik Gundel** as a Substitute Teacher effective October 14, 2009.
Education History:
BS: WCSU
Major: Math
MA: WCSU
Major: Sec. Math Education
5. ****Mr. Jeffrey Hahn**, Substitute Teacher
Move that the Board of Education appoint **Mr. Jeffrey Hahn** as a Substitute Teacher effective October 14, 2009.
Education History:
BS: CCSU
Major: History
- 6.
7. **Ms. Lori Isaac**, Substitute Teacher
Move that the Board of Education appoint **Ms. Lori Isaac** as a Substitute Teacher effective October 14, 2009.
Education History:
BS: Kutztown University
Major: Spec. Ed./Elem. Ed.
8. **Ms. Shannon Leitch**, Substitute Teacher
Move that the Board of Education appoint **Ms. Shannon Leitch** as a Substitute Teacher effective October 14, 2009.
Education History:
BS: Mount St. Mary College
Major: Elem. Ed./Math
MS: Long Island Univ.
Major: Literacy
9. **Ms. Lisa Masella**, Substitute Teacher
Move that the Board of Education appoint **Ms. Lisa Masella** as a Substitute Teacher effective October 14, 2009.
Education History:
BA: Western NE College
Major: Communications
10. **Ms. Ellen MacDougall**, Substitute Teacher
Move that the Board of Education appoint **Ms. Ellen MacDougall** as a Substitute Teacher effective October 14, 2009.
Education History:
BA: WCSU
Major: Communications
11. **Mr. Stephen MacKessy**, Substitute Teacher
Move that the Board of Education appoint **Mr. Stephen MacKessy** as a Substitute Teacher effective October 14, 2009.
Education History:
BS: SUNY Oneonta
Major: Elem. Ed.
M.Ed.: Lewis Univ.
Major: Curr. & Instr.
12. **Ms. Megan Meenan**, Substitute Teacher
Move that the Board of Education appoint **Ms. Megan Meenan** as a Substitute Teacher effective October 14, 2009.
Education History:
BA: Stonehill College
Major: Health Care Admin.

- 13. Mr. Sharif Mohni**, Substitute Teacher
Move that the Board of Education appoint **Mr. Sharif Mohni** as a Substitute Teacher effective October 14, 2009.

Education History:
BS: Central CT State Univ.
Major: History
- 14. Ms. Heidi Mongan**, Substitute Teacher
Move that the Board of Education appoint **Ms. Heidi Mongan** as a Substitute Teacher effective October 14, 2009.

Education History:
BS: Baptist Bible College
Major: Elem. Ed
- 15. Mrs. Jeanne Powers**, Substitute Teacher
Move that the Board of Education appoint **Mrs. Jeanne Powers** as a Substitute Teacher effective October 14, 2009.

Education History:
BA: UCONN
Major: General Studies
- 16. Mrs. Cheryl Rafferty**, Substitute Teacher
Move that the Board of Education appoint **Mrs. Cheryl Rafferty** as a Substitute Teacher effective October 14, 2009.

Education History:
BA: Syracuse University
Major: Communications
MS: Southern. CT State Univ.
Major: Communication Disorders
- 17. Ms. Michelle Saraiva**, Substitute Teacher
Move that the Board of Education appoint **Ms. Michelle Saraiva** as a Substitute Teacher effective October 14, 2009.

Education History:
BA: WCSU
Major: Political Science
MA: Fairfield University
Major: American Studies
- 18. Ms. Laurel Schreiber**, Substitute Teacher
Move that the Board of Education appoint **Ms. Laurel Schreiber** as a Substitute Teacher effective October 14, 2009.

Education History:
BA: Quinnipiac University
Major: Spanish
MA: Quinnipiac University
Major: Elem. Ed.
- 19. Mrs. Kristine Stewart**, Substitute Teacher
Move that the Board of Education appoint **Mrs. Kristine Stewart** as a Substitute Teacher effective October 14, 2009.

Education History:
BA: WCSU.
Major: Graphic Design
- 20. Mr. Len Tomasello**, Substitute Teacher
Move that the Board of Education appoint **Mr. Len Tomasello** as a Substitute Teacher effective October 14, 2009.

Education History:
BS: Central CT State Univ.
Major: Elem. Ed.
M. Ed: Univ. of Hartford
Major: Elem. Ed.
Ed. D: Nova Univ.
Major: Early Childhood Admin. & Supervision
- 21. Mrs. Molly Uskudarli**, Substitute Teacher
Move that the Board of Education appoint **Mrs. Molly Uskudarli** as Substitute Teacher effective October 14, 2009.

Education History:
BS: Ankara University, Turkey
Major: Archaeology

6. COACHING STAFF

a. RESIGNATIONS

- 1. Mr. Michael Hall**, Head Coach, Indoor and Outdoor Track, New Milford High School
Move that the Board of Education accept the resignation of **Mr. Michael Hall** as Head Coach, Indoor and Outdoor Track at New Milford High School effective September 22, 2009.

Took position elsewhere

7. COACHING STAFF

b. APPOINTMENTS

- 1. Mr. James Carmellini**, Boys' Varsity Swimming Coach at New Milford High School
Move that the Board of Education appoint **Mr. James Carmellini** as Boys' Varsity Swimming Coach at New Milford High School effective October 14, 2009.

2009-10 Stipend: \$4,199

- 2. Ms. Kerri-Lynn Cope**, Interim Coach for JV Cheerleading, New Milford High School
Move that the Board of Education appoint **Ms. Kerri-Lynn Cope** as Interim Coach for JV Cheerleading at New Milford High School effective September 14, 2009 pending receipt of coaching permit.

2009-10 Stipend: \$2,176

- 3. Mr. Daryl Daniels**, Assistant Coach for JV Wrestling, New Milford High School
Move that the Board of Education appoint **Mr. Daryl Daniels** as Assistant Coach for JV Wrestling at New Milford High School effective October 14, 2009.

2009-10 Stipend: \$2,925

- 4. Mr. Rory DeRocco**, Head Coach for Varsity Ice Hockey, New Milford High School
Move that the Board of Education appoint **Mr. Rory DeRocco** as Head Coach for Varsity Ice Hockey at New Milford High School effective October 14, 2009.

2009-10 Stipend: \$3,639

- 5. Mr. Ryan Fitzsimmons**, Assistant Coach for JV Wrestling, New Milford High School
Move that the Board of Education appoint **Mr. Ryan Fitzsimmons** as Assistant Coach for JV Wrestling at New Milford High School effective October 14, 2009.

2009-10 Stipend: \$2,925

- 6. Ms. Dawn Hough**, Volunteer Coach for Girls' Indoor Track, New Milford High School
Move that the Board of Education appoint **Ms. Dawn Hough** as Volunteer Coach for Girls' Indoor Track at New Milford High School effective October 14, 2009.

Volunteer

- | | |
|---|--------------------------|
| <p>7. Mrs. Erica Keane, Volunteer Coach for Girls' Indoor Track, New Milford High School
<u>Move</u> that the Board of Education appoint Mrs. Erica Keane as Volunteer Coach for Girls' Indoor Track at New Milford High School effective October 14, 2009.</p> | Volunteer |
| <p>8. Mr. William Kersten, Head Coach for Varsity Girls' Basketball at New Milford High School
<u>Move</u> that the Board of Education appoint Mr. William Kersten as Head Coach for Varsity Girls' Basketball at New Milford High School effective October 14, 2009.</p> | 2009-10 Stipend: \$5,467 |
| <p>9. Mr. James Luchsinger, Head Coach for Varsity Boys' Basketball at New Milford High School
<u>Move</u> that the Board of Education appoint Mr. James Luchsinger as Head Coach for Varsity Boys' Basketball at New Milford High School effective October 14, 2009.</p> | 2009-10 Stipend: \$5,467 |
| <p>10. Mr. Tim Luchsinger, Head Coach for JV Boys' Basketball at New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Tim Luchsinger as Head Coach for JV Boys' Basketball at New Milford High School effective October 14, 2009.</p> | 2009-10 Stipend: \$3,559 |
| <p>11. Ms. Bethany Mihaly, Head Coach for Varsity Gymnastics, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Bethany Mihaly as Head Coach for Varsity Gymnastics at New Milford High School effective October 14, 2009.</p> | 2009-10 Stipend: \$3,756 |
| <p>12. **Mr. Dan Moore, Assistant Coach for Boys' Ice Hockey, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Dan Moore as Assistant Coach for Boys' Ice Hockey at New Milford High School effective October 14, 2009.</p> | 2009-10 Stipend: \$2,363 |
| <p>13. Ms. Lauren O'Leary, Head Coach for Girls' Indoor Track, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Lauren O'Leary as Head Coach for Girls' Indoor Track at New Milford High School effective October 14, 2009.</p> | 2009-10 Stipend: \$2,229 |
| <p>14. Mr. Chris Piel, Head Coach for Varsity Wrestling, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Chris Piel as Head Coach for Varsity Wrestling at New Milford High School effective October 14, 2009.</p> | 2009-10 Stipend: \$4,503 |

- | | |
|---|------------------------------------|
| <p>15. Ms. Doreen Rafferty, Head Dance Team Advisor, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Doreen Rafferty as Head Dance Team Advisor at New Milford High School effective October 14, 2009.</p> | 2009-10 Stipend: \$1,381 |
| <p>16. Mr. James Reed, Head Coach, Freshman Boys' Basketball, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. James Reed as Head Coach for Freshman Boys' Basketball at New Milford High School effective October 14, 2009.</p> | 2009-10 Stipend: \$2,737 |
| <p>17. Mr. Giles Vaughn, Head Coach, Freshman Girls' Basketball, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Giles Vaughn as Head Coach for Freshman Girls' Basketball at New Milford High School effective October 14, 2009.</p> | 2009-10 Stipend: \$2,737 |
| <p>18. **Ms. Gina Silva, Volunteer Varsity Dance Team Advisor, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Gina Silva as Volunteer Varsity Dance Team Advisor at New Milford High School effective October 14, 2009 pending receipt of coaching permit.</p> | Volunteer |
| <p>19. Ms. Katherina Sovero, Volunteer Coach for Volleyball, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Katherina Sovero as Volunteer Coach for Volleyball at New Milford High School effective October 14, 2009, pending receipt of coaching permit.</p> | Volunteer |
| <p>8. LEAVES OF ABSENCE</p> | |
| <p>1. Mrs. Shannon Arcano, Elementary Teacher, Sarah Noble Intermediate School
<u>Move</u> that the Board of Education grant the request of Mrs. Shannon Arcano for a childbearing leave of absence from January 24, 2010 through February 26, 2010.</p> | Leave of Absence
1/4/10-2/26/10 |

** Items revised since 10/2/09

NEW MILFORD PUBLIC SCHOOLS
 REVISED PURCHASE RESOLUTION D-620
 BOE MEETING DATE: 10/13/09

WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

<u>PO #</u>	<u>VENDOR/DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT #</u>
34873	Enterprise Rent-A-Car – Encumbrance for Car Rental for Sports 2009-2010	\$5,000.00	05-515-3210
34887	Cardinal Driving Services – Transportation for 1 Student to CCCD at \$6,416.66 per Month for September to June	\$64,166.60	12-511-2710
34891	New Milford Sewer Commission – Installment on Sewer Benefit Assessment for the High School	\$15,096.50	05-810-2620
34897	Washington Transportation – Encumbrance for Special Ed Students Transportation for 2009-2010	\$16,000.00	12-511-2710
34898	Education Connection – July 2009 Transportation July 2009 Van Rental	\$38,955.60 <u>\$ 775.00</u> \$39,730.60	12-511-2710 05-442-1212
34954	Norbert E. Mitchell Co – Encumbrance for Bus Fuel for 2009-2010	\$79,650.00	15-511-2710
34956	All-Star Transportation – Encumbrance for HS Sports Transportation 2009-2010	\$30,000.00	05-515-3210
34957	Ability Beyond Disability – July 2009 Transportation	\$5,775.00	12-511-2710
34960	Trebron Co – Sophos Anti-Virus Annual Payment	\$5,768.00	15-339-2840
34988	Circle Asphalt Paving – NES Repairs SNIS Repairs	\$6,000.00 <u>\$1,000.00</u> \$7,000.00	02-720-7001 06-720-7001
34995	Hat City Paper Co – Toilet Tissues	\$13,168.00	14-613-2610
34996	Hat City Paper Co – Encumbrance for Custodial Supplies for 2009-2010		
	HPS	\$ 1,300.00	14-613-2610-01
	NES	\$ 1,300.00	14-613-2610-02
	JPS	\$ 1,400.00	14-613-2610-03
	SMS	\$ 1,500.00	14-613-2610-04
	NMHS	\$ 1,500.00	14-613-2610-05
	SNIS	\$ 1,500.00	14-613-2610-06
	C/O	<u>\$ 1,500.00</u>	14-613-2610-15
		\$10,000.00	

NEW MILFORD PUBLIC SCHOOLS
 REVISED PURCHASE RESOLUTION D-620
 BOE MEETING DATE: 10/13/09

<u>PO #</u>	<u>VENDOR/DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT #</u>
34997	MDL Mechanical – Annual Boiler Cleanings at Schaghticoke Hill & Plain	\$4,400.00 <u>\$ 600.00</u> \$5,000.00	14-433-2620-04 14-433-2620-01
35029	MTM Transportation – Encumbrance for HS Sports Transportation for 2009-2010	\$5,000.00	05-515-3210
35158	Regional School District #14 – Tuition for 26 Students \$3,996.00 per Student per Semester for 2009-2010	\$207,792.00	10-561-6110
35159	Conn Transportation Solutions – Encumbrance for SPED Transportation	\$29,624.00	12-511-2710
35160	Ability Beyond Disability – Encumbrance for SPED Transportation	\$98,548.00	12-511-2710
35161	Education Connection – Encumbrance for SPED Transportation	\$469,000.00	12-511-2710
35162	All-Star Transportation – Encumbrance for SPED Transportation	\$221,000.00	12-511-2710
35163	Danbury Public Schools – Magnet School Tuition for 17 Students at \$1,500.00 per Student for 2009-2010	\$25,500.00	10-561-6110
35175	Danbury Public Schools – Tuition for Western Connection Program for 4 Students for 181 Days at \$25,000.00 for each Student	\$100,000.00	12-561-6110
35176	Foundation School – Tuition for One Student for 4 months	\$22,800.00	12-563-6130
35177	Wheeler Clinic – Summer Tuition for One Student for 25 Days	\$6,300.00	12-563-6130
35178	Four Winds Hospital – Encumber Funds for Tuition for Various Anticipated Students	\$5,000.00	12-563-6130
35180	Wellspring Foundation – Summer Tuition for One Student for 24 Days With One-On-One Staffing	\$9,240.00	12-563-6130

NEW MILFORD PUBLIC SCHOOLS
 REVISED PURCHASE RESOLUTION D-620
 BOE MEETING DATE: 10/13/09

<u>PO #</u>	<u>VENDOR/DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT #</u>
35181	American School For The Deaf – Tuition for 3 Students		
	1 Student for 180 Days	\$33,734.25	
	1 Student for 180 Days	\$10,971.00	
	1 Student for 180 Days	\$33,540.00	
	1 Student for 21 Days of Summer School	<u>\$ 854.24</u>	
		\$79,099.49	12-563-6130
35196	ADT Security Services – Annual Service Charges		
	Hill & Plain	\$1,744.70	14-433-2620-01
	Northville	\$1,375.70	14-433-2620-02
	Pettibone	\$1,416.97	14-433-2620-03
	Central Office	<u>\$ 760.66</u>	14-433-2620-15
		\$5,298.03	
35205	Trane Company – SNIS Rooftop Units Repair	\$7,722.00	14-433-2620-06
35208	Willco Sales & Service – Folding Wall Service		
	Hill & Plain	\$1,200.00	14-433-2620-01
	Northville	\$1,200.00	14-433-2620-02
	Pettibone	\$1,200.00	14-433-2620-03
	Schaghticoke	\$1,200.00	14-433-2620-04
	High School	<u>\$2,563.05</u>	14-433-2620-05
		\$7,363.05	
35217	Tall Order Embroidery – Staff Uniforms	\$5,276.81	14-339-2610
		<u>\$1,758.94</u>	14-339-2620
		\$7,035.75	

Memo

To: Jean Ann Paddyfote
From: Greg Shugrue
Date: 9/1/2009
Re: Graduation date for the **Class of 2010**

Based on the current school calendar, it is my recommendation that we set the date and time of graduation for the Class of 2010 as Saturday, June 19, 2010 at 4:00 p.m.

Once the Board of Education has approved this date, we will enter into a contract with the O'Neill Center at WCSU to hold the event there, as we have the past several years.

RECEIVED
SEP 2 2009
NEW MILFORD SCHOOLS
SUPERINTENDENTS OFFICE

Business/Non-Instructional Operations

Hazardous Material in Schools

Pest Management /Pesticide Application

The Board of Education believes that structural and landscape pests can pose significant hazards to people, property and the environment. Pests are living organisms such as plants, animals or microorganisms, that interfere with human uses for the school site. Strategies for managing pest populations will be influenced by the pest species and the degree to which that population poses a threat to people, property or the environment. Further, the Board also believes that pesticides can also pose hazards to people, property and the environment. The intent of this policy is to ensure the health and safety of students, teachers, staff and all others using district buildings and grounds.

The goal of this pest management program is to manage pests in order to:

- Reduce any potential human health hazard and/or to protect against a significant threat to public safety;
- Prevent loss or damage to school structures or property;
- Prevent pests from spreading in the community or to plant and animal populations beyond the site;
- Enhance the quality of life and to provide a safe and healthy learning environment for students, staff and others.

The school district shall incorporate Integrated Pest Management procedures (IPM) to manage structural and landscape pests and the toxic chemicals for their control in order to alleviate pest problems with the least possible hazard to people, property and the environment. In addition, staff and parents or guardians of students shall be given notice, at least annually, of the IPM policies and procedures to be used to achieve the desired pest management objectives. Integrated Pest Management (IPM) is the use of all available pest control techniques including judicious use of pesticides, when warranted, to maintain a pest population at or below an acceptable level, while decreasing the unnecessary use of pesticides. It is a plan consistent with an applicable model plan provided by the Commissioner of Environmental Protection pursuant to Connecticut state law.

Business/Non-Instructional Operations

Hazardous Material in Schools

Pest Management /Pesticide Application (cont'd.)

IPM procedures will determine when to control pests and whether to use mechanical, physical, chemical, cultural or biological means. Chemical controls shall be used as a last resort. The Board establishes that the school district shall use pesticides only after consideration of the full range of alternatives, including no action, based upon an analysis of environmental effects, safety, effectiveness and costs. The Superintendent or his/her designee shall be responsible to implement Integrated Pest Management (IPM) procedures and to coordinate communications with members of the staff who are responsible for pest control, such as maintenance personnel and custodians, and hired contractors when utilized by the district to control a pest problem. The Maintenance Supervisor/Head Custodian shall be designated as the IPM supervisor and shall direct and supervise all IPM procedures to be carried out by assigned maintenance and/or custodial staff.

Consistent with state law, no person, other than a pesticide applicator with supervisory certification under Connecticut General Statutes § 22a-54 or a pesticide applicator with operational certification under § 22a-54 under the direct supervision of a supervisory pesticide applicator, may apply pesticide within any building or on the grounds of any school. This section shall not apply in the case of an emergency application of pesticide to eliminate an immediate threat to human health where it is impractical to obtain the services of any such applicator provided such emergency application does not involve a restricted use pesticide.

No person shall apply a lawn care pesticide on the grounds of any preschool or school with students in grade eight or lower, except that an emergency application of a lawn care pesticide may be made to eliminate a threat to human health, as determined by the local health director, the Commissioner of Public Health, the Commissioner of Environmental Protection or the Superintendent of Schools. [NOTE: Until July 1, 2010, an application of a lawn care pesticide may be made at a school with students in grade eight or lower on playing fields or playgrounds if the IPM is consistent with the model pest control management plan developed by the Commissioner of Environmental Protection pursuant to section 22a-661 and is a plan developed for all schools in the district. If these conditions exist, you may want to start this paragraph with the phrase, "Beginning July 1, 2010,".]

All district employees who use chemicals to control a pest problem must be trained and shall follow all precautions and application regulations. The District will only employ certified pesticide applicators for any necessary and non-emergency pesticide use in school building or on school grounds. Contractors hired to do this work shall give evidence of appropriate training and

Business/Non-Instructional Operations

Hazardous Material in Schools

Pest Management /Pesticide Application (continued)

certification in the proper use of pesticides. Pest control contractors shall be utilized, when deemed necessary, to inspect for conditions conducive to pest problems and to develop appropriate prevention measures. Pest control contractors will be expected to write recommendations for structural improvements or repairs and housekeeping and sanitation measures required to reduce or prevent recurrence of pest problems.

Whenever it is deemed necessary to use a chemical substance, that school must provide notification to all parents and staff who have registered for advanced notification in conformity with state statutes. Parents/guardians and staff requesting advanced notification must be notified on the day of such use by any method practicable. Except for emergency applications, notices shall also be posted in designated areas at school at least forty-eight (48) hours prior to the application. The notice shall include 1) the name of the active ingredient of the pesticide being applied to the target/pest; 2) the target pest; 3) the location of the application on the school property; 4) the date of the application; and 5) the name of the school administrator or designee who may be contacted for further information.

At the beginning of each school year and at the time a student is registered, parents/guardians shall be informed of the District's pest management policy. Those parents/guardians and staff who register a request shall be notified prior to every pesticide application. Notice of any modification of the pesticide application policy shall also be sent to any person who registers for this notice.

Information regarding pesticides used and areas treated shall be maintained for a period of five years at the school site and available to the public and staff upon request. The district shall establish and maintain accurate records of all chemical use and their location. In addition, records of all pest control actions including information on indicators of pest activity that can verify the need for action.

Pesticide applications shall be limited to non-school hours and when activities are not taking place, except that an emergency application of a lawn care pesticide may be made to eliminate a threat to human health, as determined by the Superintendent.

Business/Non-Instructional Operations

Hazardous Material in Schools

Legal Reference: Connecticut General Statutes

22a-46. Short title: Connecticut Pesticide Control Act.

22a-54. Pesticide applicators, certification, classification, notice, fees, reciprocity; financial responsibility; aircraft, tree, public employee applicators.

22a-58. Records to be kept by distributors and applicators.

23-61b. Licensing for arboriculture; examination; fees; renewal; suspension, revocation. Nonresidents. Records. Pesticides.

§10-231a Pesticide application at schools - definitions

§10-231b Pesticide application at schools – authorized applicators exception

§10-231c Pesticide applications at schools without an integrated pest management plan

Federal Insecticide, Fungicide, and Rodenticide Act (FIFRA) 7 U.S. Code 136 et seq.

Policy adopted: June 11, 2002
Policy revised: June 10, 2008
Policy revised:

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

Students

Child Abuse/Neglect

Reporting of Suspected Child Abuse/Neglect

The board of education recognizes that a student's mental and physical health will have an affect on the student's ability to obtain the most benefit from attending school. In order to increase the student's ability to learn while in school, the Board of Education realizes the importance of identifying students who may be suffering from abuse, neglect or placed in imminent danger of serious harm. Pursuant to state law, when any superintendent, school nurse, psychologist, physical therapist, teacher, administrator, guidance counselor, paraprofessional, social worker, or coach of intramural or interscholastic athletics has reasonable cause to suspect or believe that a child under the age of 18 has been abused or neglected or has been placed in imminent risk of serious harms, he/she shall as soon as practicable but not later than twelve (12) hours make an oral report by telephone or in person to the Department of Children and Families (DCF), or a law enforcement agency. The Superintendent of Schools or his/her designee and the building principal shall be notified immediately after the oral report has been made. The Superintendent or building principal shall not be notified if he/she is the alleged perpetrator of abuse and neglect.

Reports of abuse or neglect by the above-mentioned personnel ("mandated reporters") shall include the following information, if known:

1. the names and addresses of the child and his/her parents or other person responsible for the child's care;
2. the age of the child;
3. the gender of the child;
4. the nature and extent of the child's injury or injuries, maltreatment or neglect;
5. the approximate date and time the injury or injuries, maltreatment or neglect occurred;
6. information concerning any previous injuries to, maltreatment of or neglect to the child or his/her siblings;
7. the circumstances in which the injuries, maltreatment or neglect came to be known to the mandatory reporter;
8. the name of the person or persons suspected to be responsible for causing such injury or injuries, maltreatment or neglect; and
9. whatever action, if any, was taken to treat, provide shelter or otherwise assist the child.

The mandated reporter shall submit a written report to DCF containing the above-mentioned information within 48 hours of making the oral report. The reporter shall also submit a copy of the written report to the

Students

Child Abuse/Neglect

Reporting of Suspected Child Abuse/Neglect (continued)

Superintendent of Schools, except when the Superintendent is the alleged perpetrator of abuse. If the report concerns abuse or neglect by a school employee, the Superintendent shall immediately notify the child's parent or other person responsible for the child's care that a report of abuse or neglect has been made; if the report concerns abuse or neglect by a certified school employee, the Superintendent shall send a copy of the written report to the Commissioner of Education. In making all written reports required under this policy, the reporter may use the "DCF-136" form.

Reports under this policy should be made where a mandated reporter in the ordinary course of such person's employment or profession has reasonable cause to suspect or believe that any child under the age of eighteen

1. has been abused in one or more of the following ways:
 - a. has had physical injury or injuries inflicted upon him/her other than by accidental means, or
 - b. has injuries which are at variance with the history given of them, or
 - c. is in a condition which is the result of maltreatment such as, but not limited to, malnutrition, sexual molestation or exploitation, deprivation of necessities, emotional maltreatment or cruel punishment;
2. has been neglected in one or more of the following ways:
 - a. has been abandoned;
 - b. is being denied proper care and attention, physically, educationally, emotionally, or morally;
 - c. is being permitted to live under conditions, circumstances, or associations injurious to the child's well-being;
3. has had non-accidental physical injury, or injury which is at variance with the history given of such injury, inflicted upon such child; or
4. is placed at imminent risk of serious harm.

When an investigation by DCF has determined that there is reasonable cause to believe that a child has been abused by a school employee who holds a certificate, permit or authorization issued by the State Board of Education, the Superintendent shall suspend such employee with pay and without termination of benefits, and shall notify the Board of Education and the Commissioner of Education

Students

Child Abuse/Neglect

Reporting of Suspected Child Abuse/Neglect (continued)

or his representative of the reasons for and conditions of the suspension within seventy-two (72) hours after the suspension. The Superintendent shall also disclose those records provided by DCF concerning its investigation to the Commissioner of Education and the Board of Education or its attorney. If the contract of employment of such a certified school employee is terminated as the result of an investigation of abuse, the superintendent shall notify the Commissioner of Education or his representative within seventy-two (72) hours after such termination.

The Superintendent is authorized to delegate his or her responsibilities for receiving and making reports, notifying and receiving notification, and conducting investigations to a designee acting in his or her behalf. Under state law, the Superintendent of Schools is authorized to receive notice from the State's Attorney of convictions of certified school employees for crimes involving an act of child abuse or neglect or sexual assault.

Penalty

Under state law, any person who is required to report suspected child abuse/neglect and fails to make such a report shall be fined not less than \$500.00 nor more than \$2,500.00, and shall be required to participate in an educational and training program established by DCF, the cost of which shall be paid by the participating mandatory reporter. Under state law, any person who knowingly makes a false report of child abuse or neglect shall be fined no more than \$2,000.00 or imprisoned not more than one year or both.

Legal Risk

Under state law, any person who in good faith makes or in good faith does not make a report of suspected child abuse/neglect is immune from any civil or criminal liability. Neither the Board nor anyone employed by the Board shall discharge, or in any manner discriminate or retaliate against, any employee who in good faith makes a report pursuant to Sections 17a-101a through 17a-101d, inclusive, and Section 17a-103 of the Connecticut General Statutes, or who testifies or is about to testify in any proceeding involving child abuse or neglect

Emergency Health Care and Reasonable Inquiry

When reasonable cause to suspect or believe that a child has been abused or neglected, or is placed in serious risk of imminent harm, or when a child has a visible injury, public school personnel may make reasonable inquiry of the child regarding such suspicion or visible injury.

If a school nurse or school medical advisor is not readily available and the rendering of emergency first aid is necessary, other public school personnel who have completed a course in first aid offered by the American Red Cross, the American Heart Association, or the Connecticut Department of Health Services may render

Students

Child Abuse/Neglect

Emergency Health Care and Reasonable Inquiry (continued)

such emergency first aid to a child. In accordance with state law, any person providing such aid is not liable for civil damages for any personal injuries which result from acts or omissions by such person rendering the emergency first aid, which constitute ordinary negligence. The immunity does not apply to acts or omissions constituting gross, willful or wanton negligence.

Interviewing the Child

Public school personnel who believe that an interview in the school setting may be necessary in order to protect the child must notify DCF as early in the day as possible to provide both DCF and the school administration ample time to coordinate appropriate activities and actions. Upon receipt of such notice, DCF will advise school personnel whether the child must be interviewed in the school. If school personnel then retain the child after the scheduled school day in order to ensure an interview by DCF or local or state police, school personnel must attempt to notify the parents of the child, except where the alleged abuse involves the parents.

Preparation for the Interview

If DCF determines that a school interview is appropriate, the DCF social worker shall be required to notify the Superintendent of Schools prior to the school visit with as much advance notice as possible. The DCF social worker shall provide the Superintendent of Schools with a DCF identification. If the DCF social worker is not known to school personnel, a verifying call to the local DCF office shall be made. If deemed appropriate by DCF or the administration, the parent or guardian of the child will be notified prior to the interview. DCF personnel are solely responsible for scheduling such interviews. If the DCF social worker does not arrive as scheduled and school personnel decide that the retention of the child beyond the school day is necessary to protect the child's physical well-being, school personnel must attempt to notify the parents of the child that the child will be late, except where the alleged abuse involves the parents.

The Interview

To ensure confidential communication, the school administration shall provide a private place to interview the child. As part of the investigative process, the DCF social worker may request that school personnel be present during the interview. The investigation is to be conducted solely by the DCF social worker.

The removal of clothing as part of an investigation into an injury which may have been caused by child abuse shall be done only at the request of the school medical advisor or the school nurse. Neither school nurse nor a school doctor may remove or insist that a child remove clothing to confirm suspected abuse or neglect, except in those circumstances where there is a need of emergency medical treatment.

Legal Reference: §17a-101 *et seq.* of the Connecticut General Statutes

Policy adopted: June 12, 2001
 Policy revised: June 24, 2004
 Policy revised: June 12, 2007
 Policy revised:

NEW MILFORD PUBLIC SCHOOLS
 New Milford, Connecticut

Students

Administration of Medication

The Board of Education permits students to self-administer medication and school personnel to administer medication to students only in accordance with law and established procedures within the school district.

A school nurse may administer medication to any student pursuant to the written order of an authorized prescriber (duly licensed physician, dentist, physician's assistant, advanced practice registered nurse, or optometrist) and the written authorization of a parent or guardian of such child. In the absence of a school nurse, certain school personnel (principals, teachers, licensed athletic trainers, licensed physical or occupational therapists employed by a school district, coaches of intramural and interscholastic athletics, certain paraprofessionals and directors of school readiness programs and any other category permitted by law) may administer medication to a student provided that such member of the school staff has successfully completed specific training in the administration of medication.

The Superintendent of Schools, with the advice and assistance of the school medical advisor and the school nurse supervisor shall develop administrative regulations to implement this policy in a manner consistent with state law and regulation. The administrative regulations shall be approved by the school medical advisor or other qualified licensed physician.

Nothing in this policy prohibits parents or guardians from administering medication to their children on school grounds.

This policy and regulation shall be reviewed biennially. No revisions of the regulations shall be effective without further approval by the medical advisor or other qualified licensed physician.

Legal Reference: Connecticut General Statutes
 10-212 School nurses and nurse practitioners. Administration of medications by parents or guardians on school grounds.
 10-212a Administration of medications in schools, at athletic events and to children in school readiness programs.
 Regulations of Connecticut State Agencies
 10-212a-1 to 10-2121a-7, Administration of medicines by school personnel.

Policy adopted:	June 12, 2001	NEW MILFORD PUBLIC SCHOOLS New Milford, Connecticut
Policy revised:	June 11, 2002	
Policy revised:	August 26, 2003	
Policy revised:	June 24, 2004	
Policy revised:	September 14, 2004	
Policy reviewed:	June 12, 2007	
Policy revised:		

Instruction

Fire and Crisis Response Drills

A fire drill shall be held in each school within thirty days of the start of each school year. Thereafter, fire drills shall be held at least once a month except that a crisis response drill shall be substituted for one of the required monthly school fire drills every three months. Each Building Principal shall prepare a definite fire emergency plan, and furnish to all teachers and students information as to route and manner of exit. Fire drills shall be planned in such a way as to accomplish the evacuation of school buildings in the shortest possible time and in the most efficient and orderly fashion.

The Superintendent of Schools shall develop the format of crisis response drills in consultation with the appropriate local law enforcement agency. The Superintendent may invite a representative of such agency to help supervise and participate in any such crisis response drill.

Principals shall keep a record of all fire and crisis response drills held in their schools, stating the date the drill was held and the time required for evacuation of the building. They shall furnish such reports to the Superintendent or his designate as may from time to time be required.

Legal Reference: Connecticut General Statutes

10-231 Fire drills. Crisis response drills. (as amended by PA-09-131)

Policy adopted: June 10, 2003
Policy revised:

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

Students

First Aid/Emergency Medical Care

Illness

Use of Automatic External Defibrillators (AEDs)

In order to assist individuals who may experience cardiac arrest on school property, the New Milford Board of Education has acquired external defibrillators for use in school buildings. It is the policy of the New Milford Board of Education to support the use of these automatic external defibrillators (AED) by school personnel trained in the operation of such AED and the use of cardiopulmonary resuscitation. Such trained personnel and AEDs shall be accessible during the school's normal operational hours, during school-sponsored athletic practices and athletic events taking place on school grounds and during school sponsored events not occurring during the normal operational hours of the school. The District's continued use of AEDs and training of personnel is subject to available federal, state or private funding.

By July 1, 2010, each school shall develop an emergency action response plan that addresses the appropriate use of school personnel to respond to incidents involving an individual experiencing sudden cardiac arrest or a similar life-threatening emergency while on school grounds. For each school with an athletic department or organized athletic program the emergency action response plan must also address the appropriate use of school personnel to respond to incidents involving an individual experiencing sudden cardiac arrest or a similar life-threatening emergency while attending or participating in an athletic practice or event while on school grounds.

An Automatic External Defibrillator (AED) is a device that: (A) is used to administer an electric shock through the chest wall to the heart; (B) contains internal decision-making electronics, microcomputers or special software that allows it to interpret physiological signals, make medical diagnosis, and, if necessary, apply therapy; (C) guides the user through the process of using the device by audible or visual prompts; and (D) does not require the user to employ any discretion or judgment in its use.

Only personnel who are CPR and AED certified in accordance with the standards set forth by the American Red Cross or American Heart Association and has a copy of his/her current certification on record with the school system shall be authorized to use AEDs maintained by the school system. Such personnel who use an external defibrillator to provide emergency treatment do so voluntarily, and are afforded the protection from liability provided under C.G.S. § 52-557b ("Good samaritan law").

This policy and accompanying regulations shall be disseminated to personnel authorized to use AEDs upon hiring and, at the discretion of the school administration, periodically thereafter. Personnel authorized the use AEDs acquired by the school system shall acknowledge receipt of

Students

First Aid/Emergency Medical Care

school policy and accompanying regulations and shall be responsible for adhering to such policy and regulations. Certifications (and recertifications) of CPR and AED training shall be kept current and copies of such certifications shall be provided to school administration and retained in school administration files.

The Superintendent or his/her designee shall be responsible for developing administrative regulations in furtherance of the Automatic External Defibrillator (AED) policy, in conformity with the provisions of applicable statutes and regulations.

Legal Reference: Connecticut General Statutes

10-221 Boards of education to prescribe rules.
52-557b "Good Samaritan law."

P.A. 09-94 "An Act Concerning the Availability of Automatic External Defibrillators in Schools."

Policy adopted: May 9, 2006
Policy reviewed: June 12, 2007
Policy revised:

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

4152.6
4252.6

PERSONNEL CERTIFIED/NON-CERTIFIED

Personal, Family and Medical Leave

Family and Medical leaves are provided by the Board as required by the federal Medical Leave Act of 1993, as amended (FMLA). This policy and the corresponding regulations will be interpreted to comply with that law, as well as the Connecticut Fair Employment Practices Act (CFEPA) with respect to pregnancy-related disability leave and transfer.

Employees should contact the Superintendent's Office if they have any questions regarding how the Board's FMLA policy and regulations apply to their situation, when and how they may take leave, or any other question regarding family, medical or pregnancy-related disability.

Legal References: Connecticut General Statutes
 §46a-60 (7) (Connecticut Fair Employment Practices Act)

 29 U.S.C. §2601 *et. seq.* (Family and Medical Leave Act of 1993)

 29 C.F.R. §825 *et. seq.* (Family and Medical Leave Act Regulations)

Policy adopted: December 9, 2003
Policy revised: November 7, 2005
Policy revised: November 18, 2008
Policy revised:

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

Instruction

Student Nutrition and Physical Activity (Student Wellness)

The New Milford Board of Education shall use a coordinated school health model in order to make wellness a cornerstone of our educational program. This well-rounded approach to school health connects the various components of health education, physical education, nutrition services, health promotion activities for staff, school health services, counseling and psychological support services, a safe and healthy school environment, and parent and community involvement. The teamwork that is inherent in this comprehensive model is intended to build momentum toward a program that supports positive dietary and lifestyle practices that are essential for students to achieve their academic potential, full physical and mental growth and lifelong health and well-being.

The entire school environment, not just the classroom, shall be aligned with healthy school goals to positively influence the student's understanding, beliefs and habits as they relate to good nutrition and regular physical activity.

Guiding Principles:

- The Board of Education delegates the responsibility for developing, implementing, monitoring, reviewing and revising the school district's wellness policy guidelines (administrative regulations) to a Wellness Advisory Council comprised of the following members: parents, students, school food service personnel, members of the board of education, administrators, the public, school nurse, physical education teacher, health education teacher and any other person that the team wishes to invite to help achieve its goals.
- The Wellness Advisory Council will create a wellness plan that addresses nutrition education, physical education and physical activity, school meals, beverages and other food, communication and promotion and measurement and evaluation of the plan.
- All students in grades K-12 will have opportunities, support, and encouragement to be physically active on a daily basis.
- Curriculum:
 - The physical education program shall be a standards-based, sequential physical education curriculum taught in grades K-12 by qualified physical education teachers. A key component of this program is to teach students how to achieve and maintain a healthy level of personal fitness.
 - Nutrition education shall be offered in grades K-12 as part of a planned, sequential, standards-based comprehensive health education program taught by highly qualified teachers.

Instruction

Student Nutrition and Physical Activity (Student Wellness) cont'd.

- Foods and beverages sold or served under school auspices during the instructional school day will meet or exceed the nutrition recommendations of the *USDA Dietary Guidelines for Americans*.
- The District shall provide meals that follow the USDA requirements for Federal School Meal Programs under 7CFR Part 210 and 220.
- Highly qualified nutrition professionals will administer the school meal programs, and will provide affordable, nutrient-dense foods. Guidelines for age-appropriate portion size and maximum amount of fat, sodium, sugar and other additives in foods served and sold will be established and reviewed according to current scientific and medical research.
- Meals will be served in a relaxed, enjoyable climate, with adequate clean, safe space for eating.
- School menus shall be planned in order to meet or exceed state and national nutritional standards. Nutritious and healthy foods, such as fresh or dried fruits, vegetables, low-fat dairy foods, whole grains, and 100% natural fruit and vegetable juices and water, shall be made available wherever food is sold in the District.
- Healthy foods and beverages shall be encouraged at school sponsored activities, such as fundraisers, parties and sporting events. In addition, the District will only permit those foods and beverages that are permitted under state law (in particular, Connecticut General Statutes §§ 10-221p and 10-221q and the guidelines established by the State Department of Education) to be sold to students.
- The district highly values the health and well-being of every staff member and shall plan and implement activities and policies that support personal efforts by staff members to maintain a healthy lifestyle and that encourage staff members to serve as role models.
- Measurement and evaluation:
 - Establish a baseline of school wellness in each school by conducting a self-assessment using standard instruments.
 - Assign school-based leadership and responsibility in each site to monitor compliance to achieve policy goals.
 - The Superintendent and/or his/her designee will ensure compliance with the policy and its regulations.

Instruction

Student Nutrition and Physical Activity (Student Wellness) cont'd.

Legal Reference: 42 USCA 1751, Richard B. Russell National School Lunch Act (as amended by the Child Nutrition and WIC Reauthorization Act of 2004, Public Law 108- 265, Section 204).

Connecticut General Statutes:

- 10-215e Nutrition standards for food that is not part of lunch or breakfast program
- 10-215f Certification that food meets nutrition standards
- 10-221o Lunch periods and recess
- 10-221p Boards to make available for purchase nutritious and low-fat foods
- 10-221q Sale of beverages

Action Guide for School Nutrition and Physical Activity Policies, Connecticut State Department of Education, (Revised April 2009)

Policy Adopted: June 13, 2006
Policy revised:

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

First Review

5141.25(a)

Students

Students with Special Health Care Needs

Accommodating Students with Special Dietary Needs

The Board of Education believes all students, through necessary accommodations where required, shall have the opportunity to participate fully in all school programs and activities.

In some cases, a student's disability may prevent him/her from eating meals prepared for the general school population.

Substitutions to the regular meal will be made for students who are unable to eat school meals because of their disabilities, when that need is certified in writing by a physician. Meal service shall be provided in the most integrated setting appropriate to the needs of the disabled student.

The nature of the student's disability, the reason the disability prevents the student from eating the regular school meals, including foods to be omitted from the student's diet, indication of the major life activity affected by the disability, the specific diet prescription along with the substitution(s) needed will be specifically described in a statement signed by a licensed physician. The district, in compliance with USDA Child Nutrition Division guidelines, will provide substitute meals to food-allergic students based upon the physician's signed statement.

Management of Life Threatening Food Allergies

The New Milford Board of Education recognizes the importance of developing and implementing a plan for the management of food allergies in the student population. This plan must provide a balance between the health, social normalcy and safety needs of students with life-threatening food allergies and the educational, health and safety needs of all students.

Food Allergy Management Team

The Board of Education delegates the responsibility for developing, implementing, monitoring, reviewing and revising the school district's Guidelines for Food Allergy Management to a multidisciplinary food allergy management team. The district's wellness advisory council is the designated food allergy management team and should include the following members: Superintendent or designee, building administrator, medical advisor or designee, school nurse, director of pupil personnel and special services, food and nutrition services director, teacher representative, parent representative, student representative, transportation coordinator, supervisor of custodial staff, other school personnel or community representatives as appropriate.

Students

Management of Life Threatening Food Allergies (continued)

Guidelines established by the food allergy management team shall address the following areas:

1. The process for identifying students with life-threatening food allergies including provisions for parents/guardians to provide adequate medical documentation
2. The process for developing individual health care plans for students with life-threatening allergies consistent with applicable state and federal law
3. Strategies to reduce the risk of exposure to life-threatening food allergens in school buildings
4. Provisions for the ongoing education of school personnel and the school community regarding the management of life-threatening food allergies
5. Emergency medical response plan including communication strategies between individual schools and local providers of emergency services
6. A method for monitoring and assessing of the food allergy management plan on at least an annual basis.

The Guidelines for Food Allergy Management shall be posted on the Board's website or the website of each school under the Board's jurisdiction. Parents and guardians shall be provided notice of the District's food allergy management plan annually, at the beginning of each school year in conjunction with the provision of the written statement of the Board's pesticide application policy.

Legal References: Connecticut General Statutes
10-15b Access of parent or guardian to student's records
10-154a Professional communications between teacher or nurse and student
10-207 Duties of medical advisors
10-212a Administrations of medications in schools
10-212c Life threatening food allergies: Guidelines; district plans
10-220i Transportation of students carrying cartridge injectors
20 U.S.C. 1232g, Family Education Rights and Privacy Act
29 U.S.C. 794, Section 504 of the Rehabilitation Act of 1973
20 U.S.C. 1400, Individuals with Disabilities Education Act
42 U.S.C. 12101 Americans with Disabilities Act

Students

Legal References Cont'd.:

(cf. 5141 - Student Health Services)

(cf. 5141.21 - Administering Medication)

(cf. 5141.23 - Students With Special Health Care Needs)

(cf. 5141.3 - Health Assessments)

(cf. 5145.4 - Nondiscrimination)

Policy adopted: June 12, 2001
Policy revised: June 12, 2007
Policy revised:

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut



Office of the
Assistant Superintendent

MEMORANDUM

TO: Dr. JeanAnn Paddyfote

FROM: Catherine Richard^{CR}, Interim Assistant Superintendent

DATE: October 7, 2009

SUBJECT: Grant from Connecticut Communication Foundation
on supporting partnerships of preschools and public
schools

We (NMPS staff and community partners) are completing a grant proposal designed to improve readiness of kindergarten students. We hope to enhance communication and collaboration among families, pre school providers, and the NMPS. Our grant is for approximately \$8500.00. We appreciate your support.

Thank you,

Catherine Richard
Interim Assistant Superintendent

APPROVED FIELD TRIPS - OCTOBER 2009

Class	Trip Date	# of Students	# of Adults	Destination	Subs	Cost
HPS - 3rd Grade	9/24/2009	101	17	Inst. For American Indian Studies, Washington, CT	No	18.00
NMHS	10/5/2009	80	4	Woodland High School - Competition	No	0.00
NMHS	10/8/2009	50	5	Metropolitan Museum of Art, NYC	Yes - 3	55.00
SMS - 7th Grade	10/8/2009	82	12	Boston Science Park	Yes	83.00
SNIS -5th Grade	10/20/2009	117	24	Old Sturbridge Village, MA	No	32.59
JPS	10/20/2009	95	21	Inst. For American Indian Studies, Washington, CT	No	3.00
SMS 8th grade	10/20/2009	30-50	1	Businesses in New Milford/Rotary Club Job Shadowing	Yes	0.00
SNIS -5th Grade	10/21/2009	100	32	Old Sturbridge Village, MA	No	32.59
JPS	10/21 & 10/22/09	100	20	Harris Hill Farm, New Milford	No	6.92
SNIS -5th Grade	10/22/2009	100	32	Old Sturbridge Village, MA	No	32.59
SMS 8th grade	10/22/2009	85	10	Museum of Jewish Heritage/ Nathans/NYC	No	4.70
NMHS-12th grade	10/24/2009	8	3	Yale University	No	0.00
NMHS	10/23/2009	10	1	Univ. of CT	Yes	5.00
NES	10/26,27,28,2009	136	15	Harris Hill Farm, New Milford	No	7.15
NMHS - 12th	10/30/2009	30	4	China Institute, NYC	Yes 1	34.00
NMHS	11/2/2009	40	4	Columbia Scholastic Press Assoc., NYC	Yes	59.00
NMHS - 12th	11/5/2009	50	3	Bodies the Exhibition, NYC, NY	Yes - 2	\$25/Grant
NMHS	11/5/2009	24	2	Bantam Superior Court	Yes - 2	9.00
NMHS	11/12/2009	24	2	Bantam Superior Court	Yes - 2	9.00
NMHS -12th	11/12/2009	35	3	Yale Univ. Art Gallery	Yes	9.50
NMHS -10th	11/12/2009	50	3	Lyman Center - SCSU	Yes - 3	15.95
NMHS	11/19/2009	45	5	Cathedral of St. John The Devine, NYC	Yes	40.00
SMS 7th grade	11/20/2009	90	19	Museum of Natural History, NYC	No	24.84
NMHS - 10th grade	11/20/2009	12	3	Fairfield University, Fairfield, CT	Yes - 3	0.00
NMHS 9-12	12/7/2009	80	4	NFHS, Math Competition	No	0.00
SMS 7th & 8th grade	12/8/2009	36	6	Met. Museum of Art, NYC	Yes - 2	45.38
SMS 7th & 8th grade	1/9/2010	40	2	King Philip MS - W. Hartford	No	0.00
NMHS 9-12	1/28/2010	17	3	The Bushnell, Hartford	Yes	63.00
SMS 7th & 8th grade	03/15 & 03/16/2010	20	2	Har-Bur MS Burlington, CT	No	0.00
NMHS 9-12	3/29/2010	80	4	NW Reg. HS, Winsted, CT - Competition	No	0.00
SMS 8th grade	04/07-04/10/2010	180	18	Washington DC	Yes/1day	515.00
SMS	5/14/2010	135	12	Agawam, MA	Yes - 2	0.00
SMS - 8th Grade	5/20-05/22/2010	150	15	Boston Adventure	Yes	488.00
NES - 2nd Grade	5/27/2010	140	20	Palace Theater Waterbury, CT.	No	6.00/Grant



Office of the
Assistant Superintendent

MEMORANDUM

TO: Dr. JeanAnn C, Paddyfote, Superintendent
FROM: Catherine Richard, Assistant Superintendent
RE: Textbook Preview, Grade 10
DATE: October 2, 2009

The textbook listed below will be brought before the Board of Education for Adoption at the October Board meeting. Board members may review these books, which are located in the Assistant Superintendent's office.

Grade 10- Golden Grove, Francine Prose, Harper Publishing 2008

This novel illustrates one of the 10th graders themes, (identity/integrity), in a present day setting. Students should identify with the protagonist who struggles with the loss of her sister and in the finding of her own identity.

**New Milford Board of Education
 Regular Meeting Minutes
 October 13, 2009
 Sarah Noble Intermediate School**

GEORGE C. BUCKBEE
 TOWN CLERK

2009 OCT 15 P 3:51

NEW MILFORD, CT

Present:	Dr. Lisa Diamond, Board Chair Mr. Thomas McSherry Mrs. Wendy Faulenbach Mrs. Amy Llerena Mrs. Alexandra Thomas Mr. Bill Wellman Mr. David Lawson Mrs. Julie Turk Mrs. Elizabeth Finney
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Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Ms. Catherine Richard, Interim Assistant Superintendent Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Accounting Manager Mr. John Calhoun, Facilities Manager Daniel Holland, Student Representative Josh Jugler, Student Representative
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1.	Call to Order The meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2.	Staff & Student Recognition <ul style="list-style-type: none"> • Mr. Shugrue and Dr. Delmonico recognized Stephanie Hardisty who received the National Council of Teachers of English Superior Writing Award. • Jennifer Cahalane, Kerry Chayka, David Gasser, Linsey Hunt, Leah Lazer, Dipanjan Saha, and Derek Vill received recognition as Commended Students in the 2010 National Merit Scholarship Program and Eric Ho was a semifinalist in the 2010 National Merit Scholarship Program. • Ellie Ashley was recognized for her 23 years of service to the New Milford Public Schools upon her retirement. <p>The meeting recessed at 7:37 p.m. for refreshments in recognition of these awards and reconvened at 7:51 p.m.</p>	Staff & Student Recognition
3.	Public Comment There was none.	Public Comment
4.	PTO Report <ul style="list-style-type: none"> • Fundraising has been down this year versus previous years. • The PTO is supportive of fingerprinting for the volunteers in the schools. • There will be a town wide meeting on Monday, October 19th at 7 p.m. at John Pettibone School. 	PTO Report

5.	<p>Student Representatives' Report</p> <ul style="list-style-type: none"> • Freshman had a seminar on making high school count on October 8th. • The first Math meet was October 5th and the NE Math League will be October 20th. • SAT's were October 10th; PSAT's October 17th; and ACT's will be October 24th. • Spirit Week is October 13th – 17th with Homecoming on October 17th. • National Honor Society induction is October 26th. • Physics Olympics will be October 29th. • A chorus and wind ensemble concert will be October 29th. 	Student Representatives' Report
6.	<p>Approval of Minutes</p> <p>Mrs. Turk moved to approve the Board of Education Regular Meeting Minutes of September 8, 2009, seconded by Mrs. Faulenbach and passed 8-0-1.</p> <p>Ayes: Llerena, McSherry, Faulenbach, Lawson, Diamond, Turk, Wellman, Thomas Abstain: Finney</p>	<p>Approval of Minutes</p> <p>Motion made and passed to approve minutes from the Regular Meeting Minutes of September 8, 2009.</p>
7.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Dr. Paddyfote noted that the professional development day was held October 9th with outside presenters on literacy and special education as well as in-district workshops. • A multi-year American History Grant, through the Danbury Public Schools, will provide professional development opportunities to our teachers on using primary documents to teach U.S. history. • A grant application to the Connecticut Community Foundation in the amount of \$8,500 is on the agenda for approval. The grant will provide professional development for parents and staff to enhance kindergarten students' readiness. • The October 1st unverified enrollment report shows that New Milford has 68 fewer students than projected, but the district is watching the Indian Field Apartment situation because that has already resulted in an increased enrollment at Hill and Plain. • Mrs. Turk and Dr. Paddyfote attended a session on October 6th for the Academy of International Studies Magnet School where New Milford has 17 students placed. The November meeting will address the compact agreement between Danbury and the partner districts. • There are 12 applications for the Assistant Superintendent's position which Mrs. Richard will fill until early December. Mrs. Baldelli and Dr. Paddyfote will look at three of the applicants in hopes of bringing them through the hiring process prior to Mrs. Richard's departure. 	Superintendent's Report

8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Dr. Diamond said she is appreciative of the staff working to keep things running smoothly in the schools especially at the start of the new year. 	Board Chairman's Report
9.	<p>Committee Reports</p> <p>Facilities Committee</p> <ul style="list-style-type: none"> • Mr. McSherry said the facilities committee discussed the high school's Civil Rights/ADA compliance audit; the security grant wrap up; the recycling program and the relationship with the HRRRA. <p>Operations Committee</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said the operations committee looked at the monthly reports and budget transfers, stipend requests, donations from PTO and MVP-SOS, and other information items. Also, they reviewed the advertising regulation which she thought might necessitate another review of the policy. <p>Policy Committee</p> <ul style="list-style-type: none"> • Mrs. Llerena said the committee had revised several policies brought to the board for approval tonight and one policy that is for first review. <p>Committee on Learning</p> <ul style="list-style-type: none"> • Mr. Lawson said committee on learning discussed several Math curricula brought to the meeting tonight for approval. 	<p>Committee Reports</p> <p>Facilities Committee</p> <p>Operations Committee</p> <p>Policy Committee</p> <p>Committee on Learning</p>
10.	<p>Discussion and Possible Action</p>	<p>Discussion and Possible Action</p>
10A.	<p>Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Mrs. Llerena moved to approve Revised Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence, seconded by Mrs. Finney.</p> <ul style="list-style-type: none"> • Mr. Lawson recused himself from the discussion. • Mr. Wellman asked if the 21 substitutes listed were assigned to different schools or did they go to any school to which Mrs. Baldelli said they may serve at all the schools, but under the new substitute management system, they could choose certain schools to go to or not. Also, if a long term substitute was needed, then someone with the appropriate certification would be asked to fill that spot first. <p>Motion passed 8-0-1. Aye: Thomas, McSherry, Diamond, Llerena, Faulenbach, Turk, Wellman, Finney Abstain: Lawson</p>	<p>Revised Exhibit A</p> <p>Motion made and passed to approve Revised Exhibit A.</p>

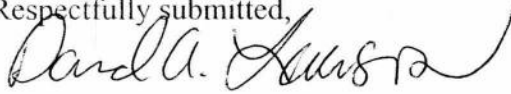
<p>B.</p>	<p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Revised Request for Budget Transfers 2. Purchase Resolution D-620 3. Revised Budget Position as of 9/30/09 <p>Mr. McSherry moved to approve the Monthly Reports: Revised Request for Budget Transfers, Purchase Resolution D-620 and Budget Position as of 9/30/09, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none"> • Mr. Wellman asked what a RISO expense was to which Dr. Paddyfote said RISO were the copy machines and associated supplies. Mr. Wellman asked if that included maintenance, supplies, and everything associated with that and Mr. Miller said normally it included maintenance and rentals of the copiers. • Mr. Wellman said he wanted to highlight an item on purchase resolution D-620, purchase orders 35159-35162 which were for special education transportation for almost \$900,000. <p>The motion passed 9-0.</p>	<p>Monthly Reports</p> <p>Motion made and passed unanimously to approve the monthly reports.</p>
<p>C.</p>	<p>Gifts & Donations</p> <ol style="list-style-type: none"> 1. Exhibit B: MVP-SOS <p>Mrs. Thomas moved to accept exhibit B: MVP-SOS donation, seconded by Mrs. Llerena.</p> <ul style="list-style-type: none"> • Mr. Lawson noted it was remarkable that such support could come from this community to send these dollars to the schools. <p>Motion passed unanimously.</p> <ol style="list-style-type: none"> 2. Exhibit C: PTO Gifts & Donations <p>Mrs. Faulenbach moved to accept Exhibit B: PTO Gifts & Donations, seconded by Mrs. Thomas.</p> <ul style="list-style-type: none"> • Mr. Lawson said even in a down year the money continues to be raised by the PTO and he was appreciative. <p>Motion passed unanimously.</p>	<p>Gifts & Donations Exhibit B: MVP-SOS</p> <p>Motion made and unanimously approved to accept the MVP-SOS donation.</p> <p>Exhibit C: PTO Gifts & Donations</p> <p>Motion made and unanimously approved to accept the PTO Gifts & Donations.</p>
<p>D.</p>	<p>2009 End of Year Balance</p> <p>Mr. Lawson moved to designate the 2009 End of Year Balance to capital reserve, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked what the dollar amount was to which Mr. Miller said it was just under \$50,000 unaudited. • Mrs. Faulenbach asked if that was 1% of the budget to which Mr. Miller said it was slightly less than 1%. • Mr. McSherry asked if that included the overage from the security grant to which Mr. Miller said he was not sure, but that 	<p>2009 End of Year Balance</p> <p>Motion made and approved to designate the 2009 End of Year Balance to capital reserve.</p>

	would get added back after the audit. The motion passed unanimously.	
E.	New Milford High School Graduation Date for 2010 Mrs. Faulenbach moved to set and approve a graduation date for 2010 as June 19, 2010, seconded by Mrs. Llerena and passed unanimously.	New Milford High School Graduation Date for 2010 Motion made and approved to set a graduation date for 2010 as June 19, 2010
F.1.	Activity Stipend Requests New Milford High School Mrs. Thomas moved to approve a stipend position for Assistant Producer of the All School Musical and a stipend position for a Mock Trial Advisor at New Milford High School, seconded by Mr. Lawson. <ul style="list-style-type: none"> • Mr. McSherry asked if these stipend positions were from one that was removed and Dr. Paddyfote indicated that was correct. • Mrs. Faulenbach noted that this was not a new expense. The motion passed unanimously.	Activity Stipend Requests New Milford High School Motion made and passed to approve the stipend position for Assistant Producer of the All School Musical and a stipend position for a Mock Trial Advisor at New Milford High School.
F.2.	Schaghticoke Middle School Mr. McSherry moved to approve one stipend position for Intramural Coordinator at Schaghticoke Middle School, seconded by Mrs. Faulenbach. <ul style="list-style-type: none"> • Mr. Lawson asked if this was not an added expense as well and Mrs. Faulenbach replied that was correct. The motion passed unanimously.	Activity Stipend Requests Schaghticoke Middle School Motion made and approved to add one stipend position for Intramural Coordinator at Schaghticoke Middle School.
G.	Approval of Curricula 1. Revision of Honors Math I 2. Revision of Honors Math II 3. Revision of Integrated Math (9 & 10) 4. Grade 7 Math Mrs. Finney moved to approve the following curricula: Revision of Honors Math I, Revision of Honors Math II, Revision of Integrated Math (9 & 10) and Grade 7 Math, seconded by Mrs. Thomas. <ul style="list-style-type: none"> • Mrs. Thomas recognized the work involved with the teachers and administrators on developing these curricula. Motion passed unanimously.	Approval of Curricula 1. Revision of Honors Math I 2. Revision of Honors Math II 3. Revision of Integrated Math (9 & 10) 4. Grade 7 Math Motion made and passed to approve the following curricula: Revision of Honors Math I, Revision of Honors Math II, Revision of Integrated Math (9 & 10) and Grade 7 Math.
H.	Approval of the Following Policies: 1. 3524.1 Hazardous Materials in Schools 2. 5141.4 Child Abuse/Neglect 3. 5141.21 Administering Medication to Students	Approval of the Following Policies: 1. 3524. 1 Hazardous

	<p>4. 6114.1 Fire and Crisis Response Drills 5. 5141.27 First Aid/Emergency Medical Care 6. 4152.6 Personal, Family and Medical Leave 7. 6142.2 Student Nutrition and Physical Activity (Student Wellness)</p> <p>Mrs. Thomas moved to approve the following policies as required due to legislative changes:</p> <p>1. 3524.1 Hazardous Materials in Schools 2. 5141.4 Child Abuse/Neglect 3. 5141.21 Administering Medication to Students 4. 6114.1 Fire and Crisis Response Drills 5. 5141.27 First Aid/Emergency Medical Care 6. 4152.6 Personal, Family and Medical Leave 7. 6142.2 Student Nutrition and Physical Activity (Student Wellness)</p> <p>Seconded by Mrs. Llerena.</p> <ul style="list-style-type: none"> Mr. Wellman said he wanted to make it clear that the proposed policy on child abuse and neglect would make it mandatory that whenever any of the designated people became aware of child abuse and neglect they must make within 24 hours an oral report to DCF or the police before they do anything else. <p>The motion passed unanimously.</p>	<p>Materials in Schools 2. 5141.4 Child Abuse/Neglect 3. 5141.21 Administering Medication to Students 4. 6114.1 Fire and Crisis Response Drills 5. 5141.27 First Aid/Emergency Medical Care 6. 4152.6 Personal, Family and Medical Leave 7. 6142.2 Student Nutrition and Physical Activity (Student Wellness)</p> <p>Motion made and passed to approve the policies.</p>
I.	<p>Policy for First Review 1. 5141.25 Students with Special Needs</p> <ul style="list-style-type: none"> Mrs. Faulenbach noted that this policy would come to the Board twice for review. Mrs. Llerena noted that any policy with a major revision or a new policy came to the Board for two reviews before approval. 	<p>Policy for First Review 5141.25 Students with Special Needs</p>
J.	<p>CT Community Foundation 2009 P3 Grant Application</p> <p>Mrs. Thomas moved to approve the CT Community Foundation 2009 P3 Grant Application, seconded by Mrs. McSherry.</p> <ul style="list-style-type: none"> Dr. Diamond said she was part of the forum that first discussed the childhood readiness program and was pleased to see that something had come out of the forum. Mr. Lawson asked if this was a competitive grant to which Mrs. Richard said it was. Mr. McSherry asked how much could get done with approximately \$8500. Mrs. Richard said it is a beginning step towards better readiness for kindergarten students. She said the grant will provide funds for literacy nights, the district will partner with preschool providers and their families, a video will be made for channel 17 and these are small steps that can be made. <p>The motion passed unanimously.</p>	<p>CT Community Foundation 2009 P3 Grant Application</p> <p>Motion made and passed to approve the CT Community Foundation 2009 P3 Grant Application.</p>

11.	<p>Items for Discussion</p> <ol style="list-style-type: none">1. Field Trip Report - October 20092. Textbook Previews3. NEASC Update4. Windows on New Milford <p>Mrs. Thomas noted that in a previous comment made by Mr. Wellman regarding the child abuse and neglect policy he said an oral report had to be made within 24 hours, but the policy actually stated 12 hours for school personnel.</p> <p>Mrs. Llerena said the field trip listed for NES/SMS 8th grade Boston Adventure should be 7th grade.</p>	<p>Items for Discussion</p> <p>Field Trip Report—Oct. 2009</p> <p>Textbook Previews</p> <p>NEASC Update</p> <p>Windows on New Milford</p> <p>Point of Order—Clarification of comment regarding when school personnel must make an oral report to DCF—it is 12 hours.</p>
12.	<p>Adjourn</p> <p>Mr. Lawson moved to adjourn the meeting at 8:18 p.m. seconded by Mrs. Finney and passed unanimously.</p>	<p>Adjourn</p>

Respectfully submitted,



David A. Lawson, Secretary
New Milford Board of Education