

# **RANDOLPH COUNTY BOARD OF EDUCATION**

**Monday, October 17, 2016**

## **Minutes**

The Randolph County Board of Education met for their regular monthly Board meeting on Monday, October 17, 2016 at 6:30 p.m. in the Central Services Boardroom at the 2222 S. Fayetteville Street Office in Asheboro. Board Members in attendance: Todd Cutler (Board Chair), Gary Cook (Vice Chair), Brian Biggs, Tracy Boyles, Fred Burgess, Emily T. Coltrane, and Matthew Lambeth. Also present, Dr. Stephen Gainey, Superintendent, Leadership Team members, and Jill Wilson, Board Attorney.

### **Call to Order**

Board Chairman, Todd Cutler, called the meeting to order at 6:30 p.m.

### **Moment of Silence**

### **Pledge of Allegiance**

### **Comments by Superintendent**

1. September 21-Attended a regional North Carolina School Boards Association meeting with several board members. Special thanks went to Dr. Worrell and Asheboro City Schools for hosting this event. Congratulations went to the Randolph County Board of Education on their receipt of a “Silver Bell Award” in recognition of their hard work over the past year towards completing their 12 hours of training.
2. September 29-Greeted the school counselors new to the school system as well as second year counselors. Special thanks went to Erin Starr, Student Services Coordinator, for planning this meeting.
3. October 6-Attended a Literacy Night event at Southmont Elementary. Special thanks went to the school’s staff, parents and students.
4. October 11-Attended the All County Chorus event at Asheboro High. Congratulations went to all the students and staff involved in this event.
5. October 13-Attended the Randolph County Marching Band Invitational at Randleman High for middle and high school bands.
6. Leadership Reads Program-Visited several classrooms at Tabernacle Elementary, Farmer Elementary, Archdale Elementary, and Franklinville Elementary

The superintendent shared that the school system had received notification of receipt of a “Principal Preparation for Excellence and Equity in Rural Schools” grant with the University of North Carolina at Greensboro, as well as receipt of “The North Carolina A&T Rural Teacher Residency Program” grant.

Dr. Gainey congratulated Randleman Middle, Seagrove Elementary, Coleridge Elementary, Braxton Craven, Uwharrie Middle, Randleman High, and Farmer Elementary for recently being recognized as one of the leaders nationally for their level of participation in the “SpeakUp” survey.

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### Approval of Minutes

Matthew Lambeth made a motion and the motion was seconded by Gary Cook to approve the minutes from the September 19, 2016 Board of Education meeting as presented. The motion passed unanimously.

### Recognitions

#### 1. STAR<sup>3</sup> Students

- Franklinville Elementary School - Eric Collins - 5<sup>th</sup> Grade
- Grays Chapel Elementary School - Cade Ritter - 5<sup>th</sup> Grade
- Level Cross Elementary School - Patrick Jones - 5<sup>th</sup> Grade
- Liberty Elementary School - Morgan Heilig - 5<sup>th</sup> Grade
- Northeastern Randolph Middle School - Tia Meredith - 8<sup>th</sup> Grade
- Providence Grove High School - Zachary Cox - 11<sup>th</sup> Grade
- Ramseur Elementary School - Kaden Thomas - 5<sup>th</sup> Grade
- Randleman Elementary School - Blake Laprad - 4<sup>th</sup> Grade
- Randleman High School - Austin Pendell - 12<sup>th</sup> Grade
- Randleman Middle School - Caroline Allred - 8<sup>th</sup> Grade

#### 2. RCSS STAR Employees

- Franklinville Elementary School - Beth McAllister
- Grays Chapel Elementary School - Ellen Varner
- Level Cross Elementary School - Debbie Beeson
- Liberty Elementary School - Kelli Harrell
- Northeastern Randolph Middle School - Donna Wood
- Providence Grove High School - Ikey Hall
- Ramseur Elementary School - Janice McDaniel
- Randleman Elementary School - Dr. James Johnson
- Randleman High School - Michelle Pinto
- Randleman Middle School - Dawn Jenkins

#### 3. Exceptional Children “Teacher of Excellence” award

Adrian Greene was recognized as the Exceptional Children “Teacher of Excellence” award recipient for the 2016-2017 school year.

#### 4. Redesign of School System Logo

Andre Stewart, a member of the RCSS Technology Department, was recognized for completing a redesign of the school system’s official logo. Mr. Stewart received a “Pride in RCSS” certificate and a “Pride Pin” for his commitment of time and effort in the redesign of the school system’s logo.

### Public Comments (G.S. 115C-51)

There were no public comments.

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### Adoption of Agenda

Tracy Boyles made a motion and the motion was seconded by Emily T. Coltrane to adopt the meeting agenda as presented. Motion carried: 7-0

### Information Items

There were no information items for the October 17, 2016 meeting.

### Consent Items

Matthew Lambeth made a motion and the motion was seconded by Tracy Boyles to approve the consent items as presented. Motion passed unanimously. The following are the consent items approved by the Board of Education:

#### Superintendent's Office/Board of Education

1. Approved recommendation to revise Board Policy 3230/7330-Copyright Compliance (First Reading)
2. Approved recommendation to revise Board Policy 3620-Extracurricular Activities and Student Organizations (First Reading)
3. Approved recommendation to revise Board Policy 8000-Fiscal Goals (First Reading)
4. Approved recommendation to revise Board Policy 8100-Budget Planning and Adoption (First Reading)
5. Approved recommendation to revise Board Policy 8210-Grants and Funding for Special Projects (First Reading)
6. Approved recommendation to revise Board Policy 8220-Gifts and Bequests (First Reading)
7. Approved recommendation to adopt Board Policy 8305-Federal Grant Administration (First Reading)
8. Approved recommendation to revise Board Policy 7550-Absences Due to Inclement Weather (Second Reading)
9. Approved recommendation to revise Board Policy 9000-Planning to Address Facility Needs (Second Reading)
10. Approved recommendation to revise Board Policy 9010-Site Selection (Second Reading)
11. Approved recommendation to revise Board Policy 9020-Facility Design (Second Reading)
12. Approved recommendation to revise Board Policy 9110-Use and Selection of Architects, Engineers, Surveyors, and Construction Managers at Risk (Second Reading)
13. Approved recommendation to adopt Board Policy 9115-Prequalification of Bidders for Construction Projects (Second Reading)
14. Approved recommendation to revise Board Policy 9120-Bidding for Construction Work (Second Reading)
15. Approved recommendation to revise Board Policy 9125-Participation by Women and Minority-Owned Businesses (Second Reading)

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### Finance and Budget

1. Approved budget amendment #1
2. Approved budget amendment #2

### Human Resources

1. Approved revision of “Qualified Observers List” for the Randolph County School System

### **Action Items**

#### Superintendent’s Office/Board of Education

1. Selection of voting delegates from the Randolph County Board of Education at the 47<sup>th</sup> Annual North Carolina School Boards Association (NCSBA) Conference in November 2016  
Superintendent Stephen Gainey opened the floor for nominations for 4 delegates and 1 alternate during the NCSBA Annual Conference in November 2016. Fred Burgess nominated Tracy Boyles, Tracy Boyles nominated Fred Burgess, and Todd Cutler nominated Matthew Lambeth and Gary Cook. At the close of the nominations and discussion, the chairman called for a motion to approve board members Boyles, Biggs, Cook, and Lambeth to serve as delegates and Burgess to serve as the alternate. Matthew Lambeth approved the motion on the floor seconded by Emily T. Coltrane. The motion passed unanimously.

#### Curriculum and Instruction

1. School Improvement Plans for schools not designated as low-performing  
Catherine Berry, Assistant Superintendent, presented the School Improvement Plans for 27 of the 31 schools. Ms. Berry shared that the process begins with updates in February. The School Improvement Plans will be approved when the board returns to open session at the conclusion of the meeting.
2. Preliminary Plans for Improvement/School Improvement Plans for schools designated as low-performing schools  
Ms. Berry shared that the school system was notified by the North Carolina Department of Public Instruction that four schools, Liberty Elementary, Randleman Middle, Southeastern Randolph Middle, and Uwharrie Middle were designated as low-performing schools. An information session for district level staff took place on September 19, 2016 to provide an overview of statutory requirements. Ms. Berry shared with the board that a letter of notification would be sent to all parents and each plan would be posted on the district website on October 18 for public comment for 30 days. Following the 30 days, the plans will be presented to the board for final approval at the November Board of Education meeting prior to submission to the State Board of Education.

### **Closed Session**

Gary Cook made a motion and the motion was seconded by Brian Biggs to enter into closed session to preserve the attorney-client privilege by discussing confidential personnel matters

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protected by state law; and to discuss student safety plans specifically provided in state statute as provided in North Carolina General Statute §143.318.11.

**Return to Open Session**

The board returned to open session at 8:04 p.m.

Operations

1. Action items

Gary Cook made a motion and the motion was seconded by Emily T. Coltrane to approve the School Improvement Plans for the 27 schools not designated as low-performing schools as presented. Motion passed unanimously

Gary Cook made a motion and the motion was seconded by Tracy Boyles to approve the Preliminary Plans for Improvement/School Improvement Plans for schools designated as low-performing schools. Motion passed unanimously

Human Resources

1. Action items

Certified Personnel Report

Tracy Boyles made a motion and the motion was seconded by Gary Cook to approve the certified personnel report as presented. The motion passed unanimously. The following is the certified personnel report approved by the Board of Education:

Name	Position	Work Location	Date Effective
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Employment

Kelly Duffey	Health Sciences Teacher	ERHS & SERMS	09/19/16
Gail Meyer	Grade 5 Teacher	Farmer	10/17/16
Tabitha Judson	Interventionist	Liberty	10/10/16-06/14/17
Brittany Cheek	Health/P.E. Teacher	SERMS	10/17/16

Temporary Employment

Kay Miller	Remediation Tutor	Archdale	02/01/17-06/09/17
Susan Stevenson	Remediation Tutor	Coleridge	10/03/16-05/30/17
Robin Adams	Remediation Tutor	Farmer	10/03/16 06/01/17
June Swaney	Remediation Tutor	Franklinville	09/20/16 06/02/17
Julie Simmons	Remediation Tutor	RES	10/17/16-05/19/17
Robin Trogdon	Remediation Tutor	Seagrove	10/17/16-05/18/17
Allison Copelan	Long Term Substitute	SERMS	08/28/16-TBD

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Ashleigh Kiziah	Long Term Substitute	TES	10/03/16-11/22/16
Teresa Walker	Long Term Substitute	TES	11/28/16-02/03/17

Temporary Employment Ending

Meredith Ridge	EC Program Facilitator	Central Services	10/17/16
Cynthia Squires	Assistant Principal	Franklinville	09/27/16
Emily Lay	Assistant Principal	Level Cross	09/27/16

Part-Time Permanent Employment

Lee Van Hughes	.5 Interventionist	RMS	10/03/16-06/09/17
Linda Midgett	.5 Interventionist	RMS	10/03/16-06/09/17
Kim Cassell	.5 Interventionist	SERMS	10/17/16-06/09/17
Patsy Haltom	.5 Interventionist	SERMS	10/17/16-06/09/17

Transfer

Ann Coats	Reading Interventionist to Reading Specialist	Ramseur	09/26/16
Sharon Petty	Homebound Teacher	RMS to Central Services	10/18/16

Resignation

Blondine Sims	JROTC	ERHS	10/17/16
Phyllis Ruff	EC Teacher	Franklinville	11/04/16
Jeffrey Worley	EC Teacher	Liberty	09/28/16
Stephanie Frazier	Grade 1 Teacher	RES	10/17/16
Melvin Ford	French Teacher	THS	10/17/16
William Brock	EC Teacher	WHS	09/30/16

Retirement

Cynthia Koury	EC Preschool Coordinator	Central Services	01/01/17
Emily Tyndall	AIG Teacher	Southmont/ Tabernacle	01/01/17
Paula Scarboro	EC Teacher	SWRHS	12/01/16

Classified Personnel Report

Tracy Boyles made a motion and the motion was seconded by Emily T. Coltrane to approve the classified personnel report as presented. The motion passed unanimously. The following is the classified personnel report approved by the Board of Education:

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Name	Position	Work Location	Date Effective
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Employment

	Administrative Assistant		
Nicole Manuel	Student Services	Central Services	10/12/16
Lynda Hooker-Ravenell	ISS Coordinator	ERHS	09/19/16
Ashley Maynard	School Nutrition/BD	Farmer	10/03/16
Shiela Cliborne	School Nutrition/BD	Franklinville	09/27/16
Michael McQuaigue	Bus Driver	Hopewell	09/06/16
Tonya Beane	Bus Driver	Ramseur	09/27/16
Larry Hoskins	Bus Driver	SWRMS	09/26/16

Reinstatement

Kimberly Garner	Teacher Assistant	Tabernacle	10/17/16
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Temporary Employment

Lucia Slone	Spanish Immersion Tutor	Hopewell	08/18/16-06/09/16
Rebecca Garrison	Teacher Assistant	John Lawrence	10/03/16-06/09/16
Janie Avant	3rd/4th Math Tutor	New Market	10/04/16-04/05/17
Mary Wilson	5th grade Math Tutor	New Market	10/04/16-04/05/17
Kristen Hodges	Writing Lab/Achieve 3000	Randleman High	09/20/16-05/12/16

Transfer

Cheryl Eads	Bus Driver to Safety Assistant	Braxton to Transportation	09/26/16
Brittany Key	SN Asst to School Nutrition/BD	John Lawrence	09/28/16
Michael McQuaigue	Bus Driver to Custodian/BD	Hopewell to New Market	10/10/16
Ashley Tonkin	Bus Driver to School Nutrition/BD	Randleman High	10/03/16
Ashley Bunch	School Nutrition Manager	Seagrove to Southmont	10/10/16
Haven Kinney	SN Asst to School Nutrition/BD	Southmont	09/14/16
Ricky Price	Custodian/BD	SWRMS to Tabernacle	10/03/16
James Williamson, Jr	School Nutrition/BD to Safety Assistant	SWRMS to Transportation	10/03/16

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Jordan Kinney	Custodian to Custodian/BD	Tabernacle	09/21/16
English Brown	Pre K Teacher Assistant	Trindale to Southmont	09/19/16

Change of Service

Jannsen Mason	School Nutrition/BD	ERHS	09/19/16
	3/ 5 hours to 2/ 5.75 hours		
Lisa Anderson	Bus Driver	Franklinville	09/27/16
	3 hours to 3+ hours		
Dawn McQuaigue	School Nutrition/BD	Hopewell	10/03/16
	3/ 2.93 hours to 3 / 3 hours		
Kristen Werner	Teacher Assistant	Level Cross	09/28/16 - 06/09/17
	50% to 94%		
Debbie Frazier	School Nutrition/BD	Ramseur	10/07/16
	4.5/ 3 hours to 4/ 3.86 hours		
Ceara Heaton	School Nutrition/BD	Randleman Middle	10/03/16
	2.75/ 3.61 hours to 3/ 3.61 hours		
Willis Townsend	Bus Driver	SERMS	08/26/16
	4 hours to 3 hours		

Resignation

Sarah Eaton	Certified Nurse Assistant	Archdale	10/28/16
Gwendolyn Sheets	Teacher Assistant EC	ATMS	10/11/16
Crystal Davis	Bus Driver	NERMS	09/23/16
Kimberly Garner	Teacher Assistant	Tabernacle	10/07/16
Sherry Key	General Office Assistant	Uwharrie	10/14/16

Substitute Teachers

<u>Name</u>	<u>Grades</u>	<u>Schools</u>	<u>Pay Level</u>
<u>Kimberly Boyd</u>	<u>K-5</u>	<u>AT Area</u>	<u>Non Certified</u>
<u>Sheila Wagner</u>	<u>K-8</u>	<u>AT Area</u>	<u>Non Certified</u>
<u>Shannon Walters</u>	<u>K-5</u>	<u>AT Area</u>	<u>Non Certified</u>
<u>Suede Lassiter</u>	<u>3-8</u>	<u>AT Area/ Randleman</u>	<u>Non Certified</u>
<u>Stephanie Whitehart</u>	<u>K-12</u>	<u>AT Area/ Uwharrie</u>	<u>Certified</u>
<u>Eva Butler</u>	<u>6</u>	<u>Braxton</u>	<u>Certified</u>
<u>Chrystal Staley</u>	<u>K-5</u>	<u>Eastern Area</u>	<u>Non Certified</u>
<u>Robin Adams</u>	<u>K-8</u>	<u>Farmer/ Uwharrie</u>	<u>Certified</u>



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<u>Stacy Wolf</u>	<u>K-5</u>	<u>John Lawrence</u>	<u>Non Certified</u>
<u>Caroline Mitchell</u>	<u>K-5</u>	<u>Liberty</u>	<u>Certified</u>
<u>Shelma Hammond</u>	<u>K-12</u>	<u>Randleman Area</u>	<u>Certified</u>
<u>Sharon Robbins</u>	<u>9-12</u>	<u>THS/Wheatmore</u>	<u>STET</u>
<u>Elizabeth Aviles</u>	<u>K-5</u>	<u>Southmont</u>	<u>STET</u>
<u>Kelly Braxton</u>	<u>K-5</u>	<u>Southmont</u>	<u>Non Certified</u>
<u>Lee Barbara</u>	<u>K-12</u>	<u>Southwestern Area</u>	<u>Certified</u>
<u>Elsis Calderon-Castro</u>	<u>K-12</u>	<u>Southwestern Area</u>	<u>Non Certified</u>
		<u>Southwestern Area/</u>	
<u>Chelsee Freeman</u>	<u>K-12</u>	<u>RECHS</u>	<u>Non Certified</u>
<u>Mary Bradshaw</u>	<u>K-8</u>	<u>Southwestern/AT Area</u>	<u>Non Certified</u>

Administrative Appointments

Tracy Boyles made a motion; the motion was seconded by Gary Cook to approve the administrative appointments as presented. The motion passed unanimously and the following are the administrative appointments approved by the Board.

- Jodie Allmon–Instructional Coach at Ramseur Elementary to Assistant Principal at Ramseur Elementary effective 10/21/16
- Justine Carter–Lead Teacher at Trinity High to Assistant Principal at Trinity High effective TBD

Administrative Contracts

Gary Cook made a motion and the motion was seconded by Emily T. Coltrane to approve the recommendation by the superintendent to amend and extend the administrative contracts for Catherine Berry, Assistant Superintendent for Curriculum and Instruction, Marty Trotter, Assistant Superintendent for Operations, and Amy Walker, Assistant Superintendent for Human Resources through June 30, 2020. The motion passed unanimously. Emily Coltrane made a motion and the motion was seconded by Tracy Boyles to amend the contracts of Shon Hildreth and April Thompson to reflect the terms as presented. Motion passed unanimously.

School Administrators

Tracy Boyles made a motion and the motion was seconded by Matthew Lambeth to approve the superintendent’s recommendation to retain the current administrators as presented with regard to low-performing schools. Motion passed unanimously.

**Closed Session**

Tracy Boyles made a motion and the motion was seconded by Gary Cook to enter into closed session to preserve the attorney-client privilege by discussing confidential student matters protected by state law as provided in North Carolina General Statute §143.318.11.

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**Return to Open Session**

The board returned to open session at 8:33 p.m.

**Adjournment**

Brian Biggs made a motion and the motion was seconded by Tracy Boyles to adjourn the meeting.

The motion passed unanimously and the meeting adjourned at 8:34 p.m.

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Board Chair

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Board Secretary