



**TOWN OF ROCKY HILL
BOARD OF EDUCATION FACILITIES COMMITTEE
MEETING MINUTES/MOTIONS**

In order to comply with Connecticut General Statutes regarding minutes of meetings, the following will be used to record information during all public meetings that take place. An original must be submitted to the Town Clerk of Rocky Hill within 48 hours of the meeting being adjourned. Motions should be complete, showing the maker and second of the motion as well as how each member voted. Unanimous votes may be listed as unanimous.

NAME OF PUBLIC BOARD OR COMMISSION	Board of Education Facilities Committee
DATE MEETING AGENDA POSTED	January 2, 2020; <i>REVISED 1/3/2020</i>
LOCATION	BOE Conference Room
DATE OF MEETING	January 8, 2020
TIME MEETING STARTED	7:01 p.m.
PERSON PREPARING MEETING MINUTES	Christine B. Flynn, Secretary to the Superintendent of Schools
VERBATIM NOTES TAKEN	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
AUDIO, VIDEO OR LIVE TRANSMISSION OF MEETING	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

MEMBERS PRESENT AT MEETING:

1. Carin Roybal (Committee Chair)	2. Jennifer Allison (Committee Member)
3. Brian Dillon (Board of Ed.)	4. Dilip Desai (Board of Ed.)
5. Also present: Mark Zito, Superintendent	6. Charles Zettergren, Asst. Supt. for Finance & Operations
7. Ron Lamontagne, Facilities Director	8.

NUMBER REQUIRED FOR QUORUM 2 QUORUM PRESENT Yes No

TEXT MOTIONS AND RESULTS VOTES

DISCUSSION

No motions were made at this meeting. The group discussed the following items: the Draft 2020-2021 Proposed Capital Improvement Program, the Schedule and Status of the Rocky Hill High School Stairs Replacement Project, and posting a VISITORS sign in the Rocky Hill High School Gym. The group reviewed facilities work done over winter break. The group discussed and will make recommendations to the full Board on the A/E Selection Process for Elementary School Roof Replacement Projects, the A/E Contract Approval for West Hill School Improvement Projects, 2019-2021 School Improvements Project(s) Construction Manager, and a Digital Sign for Rocky Hill High School.

TIME MEETING ADJOURNED: 8:15 p.m. TIME DELIVERED TO TOWN CLERK: _____

Date of BOE Approval: _____ Signature of BOE Secretary: _____