

**PIKE COUNTY SCHOOLS
101 WEST LOVE STREET
TROY, AL 36081**

REQUEST FOR PROPOSAL

FOR

WIRELESS INTERNET/DATA ACCESS SERVICES

RFP NO.: 20-0009

DATE DUE: 08/06/2020

Technical questions about the specifications or this RFP request should be addressed to:

Stephanie Snyder
Technology Coordinator
101 W. Love St
Troy, AL 36081
Phone: 334-566-1850 ext 81115
Fax: 334-566-6937
Email: ssnyder@pikecountyschools.com

Introduction

Objective

The Pike County Board of Education (hereinafter referred to as "The Customer") is seeking Wireless Internet/Data Access service for our students who need Internet Access from their homes.

The term of the contract shall be for a period of 1 year beginning on August 11, 2020, with the Customer having the option of 4 one-year renewals. The contract may be cancelled with thirty days' prior written notice.

Schedule of Events

The following is the required schedule of events for this project. The schedule may change depending on the results of the responses and a final schedule will be established prior to contracting with the successful Vendor(s).

Event	Date
1. Release of RFP	07/23/2020
2. Deadline for Proposal Submission	08/06/2020 at 4:00 pm
3. Evaluation of Responses	08/07/2020
4. Bid Awarded	08/10/2020

Basis of Award

The following factors will be considered when selecting a vendor(s):

1. Price
2. Prior experience, including past performance
3. Quality of Service in coverage areas where our students live
4. Cost of purchasing equipment.
5. Additional Service Offerings, Terms, and References

The customer does not guarantee any award of contract by submitting an RFP. The customer may select multiple Vendors to cover all areas where our students live.

Specifications of Services to be included:

Service Coverage Areas

Data needs to be provided to students that live in Pike County, Alabama. We have students that live in Banks, Brundidge, Goshen, and Troy as well as the surrounding communities. Most of our students live in rural sections of Pike County, Alabama. Vendor should provide data service maps for Pike County, AL

Unlimited Data

The Customer requires pricing plans that will enable it to obtain the lowest overall cost. We are only interested in pricing plans for individual WiFi devices that include unlimited data. Other data pricing plans may be submitted if the Vendor does not offer unlimited data plans. Vendors must make clear what type of plan they are proposing in their bid submission.

Industry Standards

The Vendor shall be knowledgeable of and comply with all applicable industry standards and regulations of Federal, State, and Local governments. The Vendor shall bid only if they are licensed to provide service and equipment within the System's service area.

Equipment

The Customer is seeking individual WIFI devices that will work best in rural areas of Pike County, AL.

Billing

- a. Billing shall be based on the contract pricing. If services are available that were not included in the request/response to this bid but are needed by the Customer, they may be added and billed with the approval of the Customer's Account Administrator.
- b. The Vendor must keep an audit trail of the contract including date of order, for whom it was ordered, and by whom it was ordered. This must be made available to the Customer's Account Administrator upon request.
- c. The Customer will not be liable to pay for accounts that were not approved by the Customer's designated Account Administrator.
- d. Monthly invoices must be presented in a format that groups charges by each phone number.

Vendor Requirements

The Vendor will be required to furnish evidence that they maintain permanent places of business of a type and nature compatible with their proposal and are in all respects competent and an eligible Vendor to fulfill the terms of this request and provide quality of service (QOS) to all locations. The Customer may make such investigation as deemed necessary to determine the ability of the Vendor to provide the items required and reserves the right to reject any Vendor's proposal if evidence fails to indicate the Vendor is qualified to provide the items on this request.

The Vendor must have a network currently in place that will completely or substantially cover the needs of the Customer and the area of coverage requested. The Vendor must offer all services requested in this bid.

Response Submission

Responses to this RFP must be submitted in sealed packages and delivered to 101 W. Love Street, Troy, AL no later than 4:00 pm on August 6, 2020. It is the sole responsibility of the respondents to ensure that their responses arrive in a timely manner. The Customer will reject all late arrivals. The Vendor must submit three (3) copies of the response along with any required supporting documentation.

“WIRELESS INTERNET BID” should be clearly marked on the face of the envelope containing the RFP number 20-0009. Failure to comply with this may cause the RFP to be misdirected and therefore not to be considered.

Responses must be for the entire project. No substitutions or partial RFP's will be allowed. Oral, telephone, faxed or telegraphic RFP's shall not be considered, nor will modifications of RFP's by such communication be considered. The completed RFP form shall be without erasures or alterations. Signatures on the proposals shall be in longhand and executed by an individual duly authorized by The Vendor to make a contract. RFP's made out in pencil will NOT be accepted. RFP must be notarized

REQUIRED ATTACHMENTS

- (A) Notarized RFP Response Form
- (B) Description (with pictures) of equipment including warranty information and price
- (C) Service Plan information
- (D) Any other supporting documentation

Costs Associated with Preparation of the Vendor's Response

The Customer will not be liable for any cost incurred by the respondents in preparing responses to this RFP or negotiations associated with award of a contract.

Proposal Binding Period

Prices quoted in The Vendor's response for all services and equipment will remain in effect for a period of at least 90 business days from the issuance date of The Vendor's response.

Omissions

- Omissions in the proposal of any provision herein described shall not be construed as to relieve The Vendor of any responsibility or obligation to the complete and satisfactory delivery, operation, and support of any and all equipment or services.
- If a bid differs in any way from the bid specifications, the bidder must list the differences on the bid proposal form telling exactly where and how the bid deviates from said specifications. If no exceptions are listed on the bid, it will be presumed the bidder proposes to meet the specifications in every respect; and if awarded the contract, performance on this basis will be required.

Price Quotations

Price quotations are to include the furnishing of all materials, equipment, maintenance and training manual, tools, and the provision of all labor and services necessary or proper for the completion of the work.

Pricing must remain the same or less throughout the duration of the contract including any renewal periods. Should the Vendor become unable to continue the contracted pricing terms for a renewal period it must notify the Customer in writing, immediately. This may result in a cancellation of the contract.

During the contract period, the Customer must be able to purchase services in any quantity necessary. WiFi data services may need to be stopped and started throughout the school year. Please list any conditions on starting or cancelling services. The Vendor must agree to bill the Customer only for the active term of service for each account at the rates originally bid (or less) regardless of how many active accounts the Customer maintains.

The Pike County Board of Education is exempted from all sales and use taxes under the provisions of Title 40, Chapter 23, Section 4(15), Code of Alabama, 1975.

Number of Accounts

This contract will allow the Customer to purchase any number of accounts needed throughout the initial term and any subsequent renewals.

The Customer does not guarantee that any certain amount will be purchased from this bid.

The exact quantity of items to be purchased by the Customer in relation to this bid request is not known. This applies to the number of accounts and the services needed for each account. The quantities included in the RFP Response Form section of this bid are for comparison purposes only.

Any number of accounts may be activated during the term(s) of the contract(s) and any number of accounts may be deactivated, as needed.

Evaluation of Responses

Each proposal will be evaluated based on criteria and priorities defined by the Pike County Board of Education. Proposals will first be screened based upon compliance with the base requirements.

The final awarding of this bid will be made by the Pike County Board of Education based on the recommendation from the Superintendent.

Equal Employment Opportunity

In connection with the execution of this Contract, The Vendors and subcontractors shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, or national origin. The Vendors shall take affirmative action to ensure that minority and disadvantaged applicants are employed and employees are treated during their employment without regard to race, religion, color, sex, age, or national origin.

E-Verify – AL Immigration Law Compliance

The vendor(s) that is awarded any contract must comply with the Alabama Immigration Law. The vendor will be required to provide the following to the Pike County Board of Education:

1. Proof that you are in compliance with the immigration law by timely submitting a notarized Affidavit of Immigration Law Compliance and an E-Verify Memorandum of Understanding;
2. Provide a signed Alabama Immigration Law Compliance Contract
3. Provide your subcontractors notice of their compliance obligations and OBTAIN from each a notarized Affidavit of Immigration Law Compliance – Subcontractor.

The requirements above, imposed by H.B. 56, are a condition for the award of any contract, grant, or incentive by the State of Alabama, any political subdivision thereof, or any state-funded entity to a business entity or employer that employs one or more employees (working in the State of Alabama). As a Contractor or Grantee, if you believe these obligations do not apply to you, please notify the Pike County Board of Education.

Required E-Verify documents can be found on the Pike County Schools website at www.pikecountyschools.com.

Right to Reject

The Customer reserves the right to accept or reject all proposals or sections thereof when the rejection is in the best interest of the Pike County Board of Education. The Customer reserves the right to award without further discussion. Therefore, responses should be submitted initially with the most favorable terms that The Vendor proposes. The Customer reserves the right to reject the proposal of a Vendor who has previously failed to perform properly or completed on time contracts of a similar nature; and to reject the proposal of any Vendor who in the opinion of the Customer is not in a position to adequately perform the contract.

The Customer reserves the right to reject any or all proposals; any part or parts of a proposal, waive any technicalities/informalities, increase or reduce quantities, make modifications or specifications, and award any or all of the contract in a manner that is in the best interest of Pike County Board of Education. Contracts will be awarded to The Vendor(s) submitting the proposal determined to be in the best interests of the Pike County School System.

RFP Response Form**RFP# 20-0009**

Vendors must use the following form to quote its price:

TO: Pike County Board of Education**101 W. Love Street****Troy, AL 36081**

VENDOR:

Name of Firm

Mailing Address

City, State, Zip Code

Operating as an individual corporation organization and existing under the laws of

ALABAMA

, or a Partnership, or a joint venture consisting of

Required Pricing Format

Product/Service	Quantity	Price per month
Monthly Price Per Account for Wi-Fi Devices for internet/data access	1	
Proposed Wi-Fi Model(s) <ul style="list-style-type: none">- Please list all Wi-Fi models available and their cost- Note the device you recommend		
Mark all services included in base monthly price for Wi-Fi devices. Unlimited data/internet access included? Yes / No Other _____		
Other Items**		

**Specify if these charges are monthly, annually, or one-time only charges. Also specific if we must keep a device active for a certain amount of time or if we can cancel the service at any time.

Having carefully examined the invitation to RFP documents prepared by Pike County Board of Education entitled **Wireless Internet/Data Access services, RFP Number 20-0009**, and together with such addenda, if any, as listed hereafter, the undersigned hereby proposes and agrees to provide all components as specified in the attached Proposal Schedule, these sheets being a part of the Proposal, for the total lease price shown and under the terms of the attached lease. **It is agreed that the undersigned has complied with all requirements concerning Vendor Qualifications, licensing, and with all other local, state, federal laws, and that no legal requirement has been violated in making or accepting this proposal in awarding a contract to him or in the delivery of products.** In submitting this proposal, it is understood that the right is reserved by the Customer to reject any or all proposals and waive all technicalities/informalities in connection therewith. It is also agreed that this proposal may not be withdrawn for a period of Ninety (90) days from the opening thereof.

The undersigned declares that the person or persons signing the Proposal is/are fully authorized to sign on behalf of the firm listed and to fully bind the firm listed to all of the conditions and provisions thereof. In view of the terms of this Invitation to RFP, the undersigned proposes to furnish all items for a total sum of:

Signature: _____

Title: _____

Date: _____

THIS RFP MUST BE NOTARIZED

Sworn and subscribed before me this

_____ day of _____

Notary Public

My commission expires: _____