



ONE-YEAR ACTION PLAN

SCHEDULE OF SCHOOL, FAMILY, AND COMMUNITY PARTNERSHIPS TO REACH SCHOOL GOALS

School: Westside Elementary School		School Year: 2020-2021		
GOAL 1: ACADEMIC: Increase student achievement in the following areas:				
PARENT-BASED ACTIVITIES	DESCRIPTION OF THE ACTIVITIES	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
Get Connected with Westside: Virtual Technology Night	Parents will receive step-by-steps instructions on how to get on WES social media sites.	September 24, 2020	All	FEC
Parent-Teacher Conferences	Westside Counselor, Teachers and Administration conduct parent conferences to inform them about issues concerning their student on an as needed basis.	October 14, 2020 and as needed	All	Teachers, Counselors, Administration
Virtual Family Literacy Night	Parents and students will experience different fun ways of learning literacy with their students through virtual classroom.	October 27, 2020	All	FEC
Parent Engagement Month: Virtual PBIS Parent Game Night	Parents will virtually interact on various learning links and learn about how PBIS works.	November 5, 2020	All	FEC
Virtual Family Math Night	Parents and students will experience different fun ways of learning math with their students through virtual classroom.	January 28, 2021	All	FEC
Virtual Parent Resource Fair	This resource center is available to parents on the school websites. The resource center shares many of the services and supports that are available throughout the Houston County school district.	April 29, 2020	All	FEC
Virtual Family International Night	Families are invited to do a virtual tour of their culture to help students and their families understand the diversity of our school. Examples of foods, music, language, everyday life and education are shown through a variety of presentations.	May 20, 2021	All	FEC

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PARENT-BASED ACTIVITIES	DESCRIPTION OF THE ACTIVITIES	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
Virtual Annual Title I Presentation	The purpose of this meeting is to inform parents of what it means to be a part of a Title I school. School staff will discuss with parents Title I Plans, curriculum, budgets, parent input and rights as well as family engagement.	August 18, 2020	All	Administration FEC
WES Virtual Resource Center	This resource center is available to parents on the school websites. The resource center shares many of the services and supports that are available throughout the Houston County school district.	September 3, 2020	All	FEC
Houston County Resource Guide	This resource brochure is available to parents in the Parent Resource Center and during all parent events. The guide lists many of the services and supports that are available throughout the Houston County community.	On-going	All	FEC
Drive-thru Meet & Greet/ Open House	New and returning families are provided with the opportunity to drive-thru and meet school administration and faculty members. Parents will be given information about class schedules, rules, procedures, reward and consequence system, and disciplinary protocol at Westside.	August 4, 2020	All	All Faculty & Staff
Virtual Honor Roll Ceremony	Parents are invited to a virtual celebration of their students who have made honor roll for the quarter.	Quarterly	3 thru 5	Administration & FEC
Virtual Birthday Celebration	Parents are invited to a virtual celebration of their students who have a birthday in each month.	Monthly	All	FEC
Weekly Call-Out	Parents will be called each week and played a recording of information regarding the upcoming week's activities.	Weekly	All	FEC

GOAL 3: SHARED DECISION MAKING: Increase the number of parents who participate in shared decision making opportunities.

PARENT-BASED ACTIVITIES	DESCRIPTION OF THE ACTIVITIES	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
Shared Decision Making Meeting for Parents	<p><u>Primary Source for Input</u> Parents are given the opportunity to provide their input regarding Title I plans, budget and programs during an open meeting. The information gathered is used to help plan for the next school year.</p>	March 16, 2021	All	FEC
Shared Decision Making Meeting for Faculty	Teachers are given the opportunity to provide their input regarding Title I plans, budget and programs during a faculty meeting. The information gathered is used to help plan for the next school year.	March 25, 2021	All	FEC
Parent Action Team Meeting (1 required meeting by the end of the 1 st semester)	<p><u>Secondary Source for Input</u> All parents are invited to give feedback regarding any issues of concern to them.</p>	October 29, 2020	All	FEC
Parent Satisfaction Survey	<p><u>Secondary Source for Input</u> Parents are given the opportunity to provide their input regarding the Title I program, budget and supports via a survey. The information gathered is used to help plan for the next school year.</p>	February-March 2021	All	FEC
Online Feedback Form	<p><u>Secondary Source for Input</u> Parents are given the opportunity to provide their input regarding the Title I program, budget and supports via an online feedback form. The information gathered is used to help plan for the next school year.</p>	Ongoing	All	FEC

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GOAL 4: PROFESSIONAL DEVELOPMENT FOR STAFF: Increase the faculty and staff's understanding of the importance of parent engagement and how to communicate with and work with parents as partners. (2 opportunities per semester requirement)

PD ACTIVITIES	TOPICS and DESCRIPTIONS	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
Virtual PD of Staff Activity #1 <i>“Communication is Key!”</i>	This PD will focus on the importance of providing students and families with the best possible customer service and two-way communication. The group will discuss ways of how to make every experience and interaction with a family count.	2020	All Faculty	FEC
Virtual PD of Staff Activity #2 <i>“School Parent Compact Review During Conferencing”</i>	During this PD, the content of the School Parent Compact(s) will be reviewed with teachers/counselors. Staff will be reminded of the requirement regarding reviewing the Compact with parents during conferences, as well as, the correct way to document this feedback and collaboration opportunity.	August-September 2020	All Faculty	FEC
Virtual PD of Staff Activity #3		2020-2021	All Faculty	FEC
Virtual PD of Staff Activity #4 Possibly waived for this year			All Faculty	

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GOAL 5: TRANSITION: Increase the amount of support provided to families as students transition through school. Increase the coordination/collaboration efforts with early education programs and college career ready resources.

PARENT-BASED ACTIVITIES	DESCRIPTION OF THE ACTIVITIES	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
Coordinating with Early Education Programs (Zoom Kindergarten Readiness Workshop)	FEC invited WES Pre-K students and off campus Pre-K programs and daycares for a virtual parent workshop. Parents are given a school parent packet containing information concerning what their student will be learning for the upcoming school year. Parents also had the opportunity to virtually meet with our current Kindergarten teachers to ask questions.	May 4, 2021	Daycares and off campus Pre-K programs	FEC
Virtual Pre-K Away to K Ceremony	Parents and guardians have the opportunity to attend a virtual mini Pre-K graduation.	May 24, 2021	Pre-K students & parents	Faculty & Staff, Administration
Virtual 3 rd - 4 th Grade Award Ceremony	3 rd -4 th grade students and their parents are invited to attend a virtual ceremony where academic awards are given out for their achievements.	May 25, 2021	3 rd - 4 th Grade students & parents	3 rd -4 th Grade Teachers and Administration
Virtual 5 th Grade Award Ceremony & Graduation	Fifth grade students and their parents are invited to attend a virtual ceremony where academic awards are given out for their achievements and their transition to middle school.	May 26, 2021	5 th Grade students & parents	Faculty & Staff, Administration

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GOAL 6: COMMUNITY COLLABORATION: Increase community engagement and participation in school activities.

C.C. ACTIVITIES	DESCRIPTION OF THE ACTIVITIES	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
Wellcare and Westside Christmas Family and Fun Night	Parents and students will be able to Zoom in and have a fun filled night with games, crafts and stories.	December 10, 2020	All	Marcel Ndubisi