

VERNONIA SCHOOL DISTRICT 47J
1201 TEXAS AVENUE
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

August 8, 2019

- 1.0 CALL TO ORDER:** A Regular Meeting of the of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:04 p.m. by Greg Kintz. MEETING CALLED TO ORDER
- Board Present:** Greg Kintz, Steve Whiteman, Stacey Pelster, Melissa Zavales, and Brittanie Roberts BOARD PRESENT
Board Absent: Susan Wagner and Vacant Position BOARD ABSENT
Staff Present: Aaron Miller, Superintendent; Barb Carr, Administrative Assistant; and Juliet Safier, Licensed Staff. STAFF PRESENT
- Visitors present:** Jean Gump, Paula Love, Bill DeJager, and Scott Laird. VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 2.0 AGENDA REVIEW:** 7.3 Policy/1st Reading removed. Stacey Pelster moved to approve the agenda as amended. Melissa Zavales seconded the motion. Motion passed unanimously with those in attendance. AGENDA REVIEW
- 3.0 SHOWCASING OF SCHOOLS:** SHOWCASING OF SCHOOLS
- 3.1** Student Reports: Not applicable
3.2 Principal Reports: The Board reviewed the reports provided. PRINCIPAL REPORTS REVIEWED
- Melissa Zavales stated that reading the reports got her thinking that she would like to have thank you cards on hand so that the Board could recognize staff when something comes up. Barb Carr will get cards to have on hand.
- 4.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** None. PUBLIC COMMENT
- 5.0 BUSINESS REPORTS:**
- 5.1 Superintendent Report:** SUPERINTENDENT REPORT
- Questions/Correspondence: Policies will be worked on for next month. Mr. Miller shared a letter regarding the mitigation of the wetlands.
 - Organizational Chart: This has been updated by moving Mr. Miller to Supt. and listing new Principals correctly.
 - Professional Development Schedule: The Board is invited to attend breakfast on Sept 3. Mr. Miller reviewed the schedule of events for staff in-service week. Greg Kintz interjected that HB2444 provides funding to the State for FFA to cover enrollment, leadership and state competition expenses. Mr. Miller shared that there is currently an aspect of FFA that addresses Forestry.
 - Bond Update:
Mist - Painting is almost complete thanks to staff, parents, and kids that volunteered. New carpet will be installed within the next couple of weeks. The gym floor is being redone.
Metal Shop – ground has been broken, forms for the foundation are ¾ complete. Permitting is done and paid for. When cement is poured they will also pour a walkway from the storage sheds to the field.
FB Field – all infrastructure for lights and scoreboard are in. Light poles will be going up and delivery of the scoreboard will be soon.
Projects In Process – the storage area is being cleaned up and the District is working to obtain bids for security cameras. A question was raised if there will be discussion on the cameras. Mr. Miller shared that the one bid received saves the camera information via web and is accessible anywhere. We currently operate software that takes the camera and saves

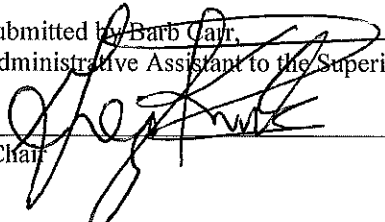
images on the computer. The bond would cover installation of cameras but the on-going fees to operate would be a District expense. Lighting bids for all new LED lights in this building and at Mist are in process. These new lights should save the District considerably on monthly electricity costs. A question was asked if grants were available to assist in the cost of installing new lights. According to Mr. Miller, because we are members of WOEC, we don't qualify for any of these grants.

Question: A question was asked if the old Middle School loan was paid off with bond funds? According to Mr. Miller, no, this loan did not have the option of paying off early. He believes there is two years left on this loan.

- 5.2 **Financial Report:** In the absence of Marie Knight, Aaron Miller reviewed the financial report. Last year's ending fund balance gave us a healthy start to this year. Even though it is very early, the projected ending fund balance for 2019-20 year is \$354,954. There were no questions from the Board. FINANCIAL REPORT
- 5.3 **Maintenance Report:** Mark Brown's report was reviewed by the Board. A question was asked about the groups using our facilities over the summer. The two groups in question utilized our facilities to camp over night and use as a staging area for the start of a marathon. Another question was asked for an explanation of HASS. This is a report that Mr. Brown submits on how the District handles hazardous materials, paint, radon, etc. The District checks these areas and follows the required guidelines. The HASS report explains how we monitor this. MAINTENANCE REPORT
- Security Cameras that have good night vision are needed in the play areas. MSDS books are located at the District Office and the Maintenance Office. These are updated annually as needed.
- 6.0 **BOARD REPORTS/ BOARD DEVELOPMENT:** Director, Steve Whiteman, wanted to make sure the District reminded all teachers that they are not allowed to express their beliefs politically to students. Mr. Miller stated that public employees are not allowed to lobby for anything political. BOARD REPORTS / BOARD DEVELOPMENT
- 6.1 **Board Vacancy Discussion:** Greg Kintz opened the discussion. The current Board members reviewed the questionnaires submitted by the three candidates hoping to be appointed to the vacant position – William DeJager, Jeana Gump, and Paula Love. BOARD VACANCY APPLICATIONS REVIEWED
- The Board asked miscellaneous questions of the candidates regarding their board experience, availability to serve, and why they wish to serve on the School Board. After discussion, the Board felt that all three candidates were very qualified.
- Steve Whiteman moved to appoint Jeana Gump to the vacant position #7. Brittanie Roberts seconded the motion. Discussion was held. Melissa Zavales and Greg Kintz both stated they would like to see representation from the Mist Community on the School Board. Stacey Pelster, stated her conflict due to her personal friendship with Jeana Gump, and recused herself from the vote. With no further discussion a vote was called. Yes votes: Steve Whiteman and Brittanie Roberts. No votes: Greg Kintz and Melissa Zavales. Abstain: Stacey Pelster. Motion failed.
- Melissa Zavales moved to appoint William DeJager to the vacant position #7. There was not a second to this motion. Motion died.
- Further discussion with the candidates was held.
- Melissa Zavales moved to appoint Jeana Gump to the vacant position #7. Brittanie Roberts seconded the motion. Yes votes: Steve Whiteman, Brittanie Roberts, Greg Kintz, and Melissa Zavales. Abstain: Stacey Pelster. Motion carried.
- The Board and Aaron Miller thanked the candidates for expressing their interest.

- 6.2 **Oath of Office:** Aaron Miller administered the Oath of Office to Jeana Gump. Ms. Gump was seated at the Board table and finished the remainder of the meeting. GUMP TAKES THE OATH OF OFFICE and JOINS THE BOARD
- 7.0 **OTHER INFORMATION and DISCUSSION**
- 7.1 **New Hires:** Aaron Miller shared that he is recommending SeungJin Bae to teach MS Band/Choir. He also shared the current Instructional Assistant openings. NEW HIRES
- 7.2 **Surplus Items:** Aaron Miller shared that Portland Public Schools donated a lot of furniture to the District over the summer. Because of this, we have plenty of old and damaged items to get rid of. The value of the lot is over \$100 thus the need to declare these items surplus. SURPLUS ITEMS DISCUSSED
- 7.3 **Policy Updates:** There are no updates for this meeting. The Policy Committee of Greg Kintz and Brittanie Roberts need to determine within their schedules when they could meet. They will give this information to Barb Carr to schedule the meetings. POLICY UPDATES / COMMITTEE TO SET MEETING TIME
- 8.0 **ACTION ITEMS**
- 8.1 **New Hires:** Melissa Zavales moved to approve the recommendation to hire SeungJin Bae as MS/HS Band and Choir teacher. Stacey Pelster seconded the motion. Motion passed unanimously with those in attendance. BAE HIRED AS BAND/CHOIR TEACHER
- 8.2 **Surplus Items:** Stacey Pelster moved to approve the surplus list as presented. Brittanie Roberts seconded the motion. Questions can be addressed to Mark Brown. Motion passed unanimously with those in attendance. SURPLUS LIST APPROVED
- 9.0 **MONITORING BOARD PERFORMANCE:** Greg Kintz stated that his board position for OSBA comes due in December. He will be seeking election to this position again which requires a local school board to nominate him. He will provide this information at the next board meeting, if the board is interested in nominating him again. He has served for 9 years on the OSBA Board. BOARD PERFORMANCE
- 10.0 **CONSENT AGENDA:**
- 10.1 Minutes of 07/11/19 Regular Meeting. CONSENT AGENDA MINUTES APPROVED
- Stacey Pelster moved to approve the consent agenda as amended. Melissa Zavales seconded the motion. Motion passed unanimously with those in attendance. CONSENT AGENDA APPROVED
- 11.0 **RECESS to EXECUTIVE SESSION** under O.R.S. 192.660 92) (i) Evaluate the Superintendent at 7:37 pm. RECESS To EXECUTIVE SESSION
- Superintendent Evaluation was reviewed.
- 12.0 **RECONVENE to REGULAR SESSION** at 8:29 p.m. RECONVENE TO REGULAR SESSION
- 13.0 **SUPERINTENDENT EVALUATION/CONTRACT EXTENSION:** The board reviewed his evaluation and recommends continued employment. The negotiation team will work with him on his contract and bring to the board for approval. SUPERINTENDENT RECOMMENDED FOR CONTINUED EMPLOYEMENT
- Other Issues:**
- 14.0 **MEETING ADJOURNED** at 8:34 p.m. ADJOURNED

Submitted by Barb Carr,
Administrative Assistant to the Superintendent and Board of Directors



Chair



District Clerk Board

08/08/2019