

**COMMITTEE FOR SHARED SERVICES
MAY 16, 2011
REGULAR MEETING
MINUTES**

PRESENT: Barkhamsted Dawn Bobinski
Colebrook Jeanne Jones, Chairperson
Norfolk Carolyn Childs, Vice-chairperson
Regional No. 7 Theresa Kenneson, Secretary/Treasurer
Sup't Council Dr. Judith Palmer, Sup't-Regional No. 7
Shared Services Paula Gladu-Morabito, Executive Director

ABSENT: Hartland Amy Bourque

1. MEETING CALL TO ORDER: Chairperson Jones called the meeting to order at 5:29 p.m.
2. PUBLIC PORTION:
 - a) Special visitors or delegations
None
 - b) Opportunity for public to speak on agenda items
None
3. APPROVAL OF THE MINUTES OF APRIL 25, 2011, MEETING:

MOTION by Theresa Kenneson, seconded by Jeanne Jones, to accept the minutes as presented.

In favor: Dawn Bobinski, Carolyn Childs, Jeanne Jones, and Theresa Kenneson.
Opposed: None
Abstained: None

4. DIRECTOR'S REPORT:

a) Staff/program updates and changes: Executive Director Gladu-Morabito advised the Committee members that she has started planning for 2011-2012 and does not anticipate needing any additional staff members.

Executive Director Gladu-Morabito reminded members that a representative is needed to serve on the negotiations committee. A volunteer is needed to step forward by the next CSS meeting. The first meeting will be on August 4, 2011, to setup a calendar and to set some ground rules. This can be done by telephone, if necessary.

A new format for the gifted and talented program, Connections, was created this year due to limited attendance. Joanne Sciola, principal at Barkhamsted School, was responsible for designing a new program that was held at the elementary schools. The level of participation increased. A status report was distributed. Funds were given to the middle school program at Northwestern Regional School which they used for a robotics program. Evaluation forms will be sent to parents of participating students, but we are also looking for any feedback from Board of Ed and Committee members.

Executive Director Gladu-Morabito has had a conversation with Dr. O'Reilly, superintendent for New Hartford schools, regarding Shared Services overseeing their special education programs. A proposal will be drawn up and presented to New Hartford.

A calendar of meetings for the CSS for 2011-2012 will be presented at the next meeting. The consensus was to stay with the third Monday of the month at 5:30 p.m.

5. SUPERINTENDENTS' COUNCIL REPORT: Dr. Palmer reported that the superintendents met and focused on three topics:

1) Snow days and whether we should change from a 90-minute delay to a 2-hour delay. This may have prevented some closings and allowed for a late opening instead. The big concern is half-day kindergarten programs. This item will be revisited at our next meeting.

2) Review of curriculum mapping.

3) Selectpersons met with Bill Latz from The Litchfield Group on our health insurance plans.

6. CORRESPONDENCE:

None

7. OLD BUSINESS:

None

8. NEW BUSINESS:

a) Presentation of the check register to the CSS treasurer: The check register was given to Theresa Kenneson.

9. OTHER:

None

10. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS:

None

11. EXECUTIVE SESSION:

MOTION at 5:45 p.m. by Carolyn Childs, seconded by Theresa Kenneson, to go into Executive Session for the purpose of discussing the Executive Director's evaluation and compensation.

In favor: Dawn Bobinski, Carolyn Childs, Jeanne Jones, and Theresa Kenneson.

Opposed: None

Abstained: None

Executive Session ended at 6:20 p.m.

MOTION by Dawn Bobinski, seconded by Theresa Kenneson, to offer a contract to Executive Director Paula Gladu-Morabito for July 1, 2011 to June 30, 2012, with the following changes: 1.5% increase in salary; performance-based incentive of \$1,200 in lieu of longevity payment ;

15% cost share in health insurance benefits. Contract is extended to June 30, 2013, with wages to be negotiated annually. All other provisions to remain the same.

In favor: Dawn Bobinski, Carolyn Childs, Jeanne Jones, and Theresa Kenneson.
Opposed: None
Abstain: None

MOTION at 6:25 p.m. by Carolyn Childs, seconded by Theresa Kenneson, to adjourn the meeting.

In favor: Dawn Bobinski, Carolyn Childs, Jeanne Jones, and Theresa Kenneson.
Opposed: None
Abstain: None

Respectfully Submitted,

Nora Maloney
Fiscal Administrative Assistant

NM: 05/17/11

Approved: 6/21/11