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OFFICIAL MINUTES

of the **REGULAR MEETING** of the Greenwich Township Board of Education held **Monday, December 9, 2019** in the Nehaunsey Middle School library.

The meeting was called to order by President Roseanne Lombardo at 6:30 p.m.

Roll Call:

<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo School Board President	Buildings & Ground Committee Curriculum & Technology Committee Personnel & Public Relations Delegate to County & State Board Associations
<input checked="" type="checkbox"/> Mr. Andrew Chapkowski School Board Vice-President	(Chair) Buildings & Grounds Committee Budget & Finance Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. Chad Kent	(Chair) Curriculum & Technology Committee Negotiations Committee Policy & Regulations Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. Gerald Michael, Jr.	(Chair) Negotiations Committee Budget & Finance Committee Personnel & Public Relations Paulsboro Board of Education Representative
<input type="checkbox"/> Mr. Duane Sarmiento Absent	(Chair) Policy & Regulations Committee Buildings & Grounds Committee Personnel & Public Relations
<input type="checkbox"/> Ms. Amy Vandergrift Absent	Curriculum & Technology Committee Policy & Regulations Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio	(Chair) Budget & Finance Committee Negotiations Committee Personnel & Public Relations Alternate Delegate to County & State Board Associations

Quorum **YES**

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12 Also present were Dr. Jennifer Foley-Hindman, Chief School Administrator and Mr.
13 Scott A. Campbell, School Business Administrator/Board Secretary.

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15 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
16 was sent to **The Courier Post**, and **The Township Clerk**. It was also posted in the
17 Greenwich Township School Buildings. (Optional: Videotaping Regulations – “The
18 proceedings of this meeting are being videotaped and anyone wishing to discuss an
19 individual child should so note.”)

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21 **FLAG SALUTE**
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1 **1. MINUTES**

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3 Motion: (Chapkowski/Kent) to approve the following minutes:

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5 November 18, 2019 – Regular Meeting
6 November 18, 2019 – Executive Session
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8 **Roll Call Vote:**

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10 Roseanne Lombardo – Yes
11 Andrew Chapkowski – Yes
12 Chad Kent – Yes
13 Gerald Michael – Yes
14 Susan Vernacchio – Abstained
15

16 **2. EXEMPLARY EDUCATOR AWARDS**

17
18 School Board President, Roseanne Lombardo, presented to Mrs. Nicole McGann
19 and Mr. Andrew Mettler, the 2019 Exemplary Educator Award from the New
20 Jersey Department of Education. These teachers were selected from the
21 following criteria:
22

- 23 a. Exceptional educational talent as evidenced by effective instructional
24 practices and student learning results in the classroom and school;
25
26 b. Exemplary educational accomplishments beyond the classroom that
27 provide models of excellence for the profession;
28
29 c. Contributions to education that are largely unheralded, yet worthy of the
30 spotlight;
31
32 d. Engaging and inspiring presence that motivates and impacts students,
33 colleagues and the community; and
34
35 e. Strong, long-range potential for professional and policy leadership.
36

37 ***The letter from the Department of Education is attached.***
38

39 **3. ADMINISTRATIVE/PRINCIPAL REPORTS**

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41 Motion: (Chapkowski/Lombardo) to approve the following as one, A-C:

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43 A. School Health Services
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1. School Health Services report as of **November 30, 2019** for Broad Street School. (Attachment)
2. School Health Services report as of **November 30, 2019** for Nehaunsey Middle School. (Attachment)

B. Monthly Attendance, Enrollment, Drills and Monthly Overview:

MONTHLY ATTENDANCE – NOVEMBER 2019	
Broad Street School	93.65%
Nehaunsey Middle School	96.59%

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BROAD STREET SCHOOL ENROLLMENT – NOVEMBER 2019	
Grade PS	Total: 24
Grade K	Total: 43
Grade 1	Total: 35
Grade 2	Total: 44
Grade 3	Total: 53
Grade 4	Total: 40
Grade 5	Total: 53
TOTAL ENROLLMENT: 292	

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NEHAUNSEY MIDDLE SCHOOL ENROLLMENT – NOVEMBER 2019	
Grade 6	Total: 51
Grade 7	Total: 46
Grade 8	Total: 51
TOTAL ENROLLMENT: 148	

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DRILLS – NOVEMBER 2019				
Date	Time/*Location	Duration	Action/Drill	Weather Conditions
November 5, 2019	8:36 a.m./NMS	2 minutes/Zone 10	Routine Fire Drill	Cloudy
November 5, 2019	10:15 a.m./BSS	3 minutes	Routine Fire Drill	Cloudy
November 14, 2019	10:45 a.m./NMS	4 minutes	Non-Fire Evacuation Drill	
November 19, 2019	1:15 p.m./BSS	6 minutes	Bomb Threat Drill	Sunny/Cold
*NMS/Nehaunsey Middle School *BSS/Broad Street School				

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MONTHLY EVENT OVERVIEW – NOVEMBER 2019		
Date	Event	Location
November 1, 2019	Mix-it-up Day	BSS
November 6, 2019	District In-Service	Both
November 12, 2019	Picture Retakes	Both

November 13, 2019	First Marking Period Ends	Both
November 18, 2019	Report Cards	Both
November 21, 2019	Fingerprinting for New Students	Both
November 22, 2019	Parent Visitation	BSS
November 25, 2019	Evening Conferences	Both
November 26, 2019	Afternoon Conferences	Both
November 27, 2019	Canned Food Drive/KEMPS Tournament	NMS
On-Going	Clubs	NMS

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C. Student Discipline, Violence/Vandalism and HIB

1. The approval of the Student Discipline, Violence/Vandalism and HIB as of **November 30, 2019**:

Infractions Referrals Reports	Number of Incidents November 2019		2019-2020 Total-to-Date	
	BSS	NMS	BSS	NMS
Dating Violence	0	0	0	0
Detention After School	0	0	0	13
Harassment, Intimidation or Bullying	0	0	0	3
Lunch Detention	7	14	21	22
Out-School-Suspension (OSS)	0	1	4	3
Restricted Study	2	3	4	7
Violence, Vandalism, Substance Abuse	0	0	0	1

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Motion carried by unanimous voice vote.

10 **4. SUPERINTENDENT'S RECOMMENDATIONS**

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Motion: (Vernacchio/Michael) to approve the following:

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- A. The acceptance of the resignation letter from Jennifer Landrum, part-time Computer Technician at Broad Street School, effective immediately, with much gratitude and appreciation for her service to the district.
(Attachment)

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Motion carried by unanimous roll call vote.

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Motion: (Kent/Michael) to approve the following as one, B-D:

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- B. The approval of request for tuition reimbursement from Bethanne Barousse, E.L.A. teacher at Nehaunsey Middle School, for course,

1 “EDAM 27535: School Finance & Records”. This course will be taken at
2 Rowan University as part of her Masters program and is in accordance
3 with G.T.E.A. agreement and G.T.S.D. policy and regulations.
4

5 C. The approval of request for tuition reimbursement from Andrew Mettler,
6 Algebra teacher at Nehaunsey Middle School, for course, “EDAM 27535:
7 School Finance & Records”. This course will be taken at Rowan
8 University as part of his Masters program and is in accordance with
9 G.T.E.A. agreement and G.T.S.D. policy and regulations.

10
11 D. The approval of request for use of accrued personal day, above three in a
12 year, from Kathy Seacrist, teacher at Broad Street School, to be used on
13 January 9, 2020. (Attachment)
14

15 Motion carried by unanimous voice vote.
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17 **5. CURRICULUM & INSTRUCTION**

18
19 Motion: (Vernacchio/Michael) to approve the following as one, A & B:
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21 A. Field Trips
22

23 1. The approval of the following Field Trips:
24

Grade and/or Group	Destination	Date	Estimated Related Cost Including Transportation
NMS Band D.J. Haney, Music Teacher	Winter Concert Broad Street School	12/12/19	\$195.00
NMS Band D.J. Haney, Music Teacher	Winter Concert Broad Street School	12/13/19	\$195.00
Grade 7 & 8 Nicole McGann, NMS Teacher	Trenton State House Tour	1/10/20	\$-0- (received a grant)

25
26 B. Workshops
27

28 1. The approval for the following individuals to attend out-of-district
29 workshops:
30

Name/Position	Workshop/Location/Time	Date	Cost
Annelise Walker BSS Teacher	Understanding Texts & Readers Philadelphia, PA	4/29/20	\$209.00 Plus Substitute Plus Mileage

31 Motion carried by unanimous roll call vote.
32
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1 **6. BUDGET & FINANCE**

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3 Motion: (Michael/Chapkowski) to approve the following:

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5 A. The approval of the sale of the 1995 Ford F250 pick-up truck.
6 VIN# 1FTHF26H9SNB55887

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8 Motion carried by unanimous roll call vote.

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10 **7. REPORT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

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12 Motion: (Chapkowski/Michael) to approve the following as one, A & B:

13
14 A. Bills Lists

- 15
16 1. The bills as presented by the Business Administrator in the
17 following amounts are ordered paid. (Attachment)

Number	Amount
#27-2020	\$126,807.02
#28-2020	\$17,244.30
#29-2020	\$17,251.55
#30-2020	\$314,919.26
TOTAL AMOUNT \$476,222.13	

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20 B. Voided Checks

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22 1. The approval to void the following check:

Check#	Vendor	Amount	Account
24309	Borrie's OPE, Inc.	\$67.80	Current

23
24
25 **Susan Vernacchio** asked about numerous payments to L.E.A.P. Academy for
26 various months and also how many children go to that school? **Scott Campbell**
27 said last year we had one (1) child but now there are three additional children,
28 siblings from one family, that attend school there. L.E.A.P. Academy is a choice
29 school and we have four (4) students total from our district that go there.

30
31 Motion carried by unanimous roll call vote.

1 **8. OLD BUSINESS**

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3 None at this time.

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5 **9. NEW BUSINESS**

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7 A. Committee Report

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9 None at this time.

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11 B. New Business

12
13 Scott Campbell reviewed the meeting schedule and informed the Board
14 there may be a change in meeting dates with regards to budget
15 submission dates. He said the following meeting dates match up to what
16 we had last year but we did eliminate one meeting. In March, there are
17 usually two meetings but we have combined them into one. These dates
18 will be on the agenda for approval at the January meeting. If there are
19 any conflicts, we can change them.
20

DATE	DAY	TIME	PLACE	PURPOSE
January 6, 2020	Monday	6:30 p.m.	Nehaunsey Library	Reorganization/Regular Meeting
February 10, 2020	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting
March 16, 2020	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting & Approval to Submit the Budget to the County Office
April 27, 2020	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting/Public Hearing on the Budget
May 11, 2020	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting
June 8, 2020	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting
July, 2020	No Meeting			
August 10, 2020	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting
September 14, 2020	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting
October 5, 2020	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting
November 9, 2020	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting
December 14, 2020	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting

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22 **10. CORRESPONDENCE**

23
24 No correspondence at this time.

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26 **11. PUBLIC – AGENDA/NON-AGENDA ITEMS**

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28 This is the time when anyone from the public who wishes to speak to the Board
29 may do so. Please state your name, address and phone number. The Board will

1 hear your concerns. The Board may or may not take action this evening. You
2 will be notified either at this meeting, by letter or telephone of any action that the
3 Board does take.

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5 In accordance with Board policy and procedures, speakers are not permitted to
6 publicly speak of personal issues involving school personnel, or against any
7 person connected to the school system. Any such concern should be presented
8 to the school or district-level administration so that a proper response may be
9 given.

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11 No public comment at this time.

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13 **12. EXECUTIVE SESSION**

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15 Pursuant to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-
16 6, et seq., which provides that an Executive Session, not open to the public, may
17 be held for certain specified purposes when authorized by Resolution. The
18 Board of Education for Greenwich Township, assembled in public session on
19 ***December 9, 2019***, hereby resolves that an Executive Session closed to the
20 public shall be held on **December 9, 2019** at **6:45 p.m.** in the Nehaunsey Middle
21 School library, located at 415 Swedesboro Road, Gibbstown, New Jersey, for
22 discussion of certain matters which relate to items authorized by Open Public
23 Meetings Act, (N.J.S.A. 10:4-12b) to be discussed in closed session.

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25 Motion: (Kent/Lombardo) to enter into Executive Session at 6:45 p.m. to
26 discuss the following:
27

<input type="checkbox"/>	Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:
<input type="checkbox"/>	Matters in which the release of information would impair the right to receive government funds, and specifically:
<input type="checkbox"/>	Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
<input type="checkbox"/>	Matters concerning negotiations, and specifically:
<input type="checkbox"/>	Matters involving the purchase or real property and/or the investment of public funds, and specifically:
<input type="checkbox"/>	Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:
<input checked="" type="checkbox"/>	Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: PERC docket #AR-2020-17/#SN-2020-013 with Board Resolution
<input type="checkbox"/>	Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:
<input type="checkbox"/>	Matters involving quasi-judicial deliberations, and specifically:

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2 It is anticipated that such matters may be disclosed to the public upon the
3 determination of the Board that applicable exception no longer applies and the
4 public interest will no longer be served by such confidentiality.

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6 Motion: (Kent/Chapkowski) to adjourn Executive Session at 7:00 p.m. and
7 return to the Regular Meeting.

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9 Motion carried by unanimous voice vote.

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11 **13. RESOLUTION**

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13 Motion: (Chapkowski/Michael) to approve the following resolution for
14 PERC:

15
16 **RESOLUTION**

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18 **WHEREAS**, on or about July 10, 2019, the Greenwich Township
19 Education Association (the "Association") filed with the New Jersey Public Relations
20 Commission ("PERC") a Request for Submission of a Panel of Arbitrators, which was
21 subsequently docketed as AR-2020-017; and

22 **WHEREAS**, on or about September 24, 2019, the Greenwich
23 Township Board of Education filed with PERC a Petition for Scope of Negotiations
24 Determination ("Scope Petition") seeking to permanently restrain that arbitration, which
25 was subsequently docketed as SN-2020-013; and

26 **WHEREAS**, the parties are now mutually desirous of settling these
27 related matters;

28 **NOW, THEREFORE, BE IT RESOLVED**, that the Greenwich
29 Township Board of Education hereby approves the Settlement Agreement entered into
30 by the parties which resolves the matters docketed before PERC as AR-2020-17 and
31 SN-2020-013, a copy of which will be on file in the Board Secretary's Office; and

32 **BE IT FURTHER RESOLVED**, that the Board President is hereby
33 authorized to execute the Settlement Agreement, and the Board's Administration and
34 Counsel are hereby directed to take the necessary actions to effectuate the terms of the
35 Settlement Agreement.

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37 Motion carried by unanimous roll call vote.

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39 **14. ADJOURNMENT**

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41 Motion: (Chapkowski/Kent) to adjourn the meeting at 7:05 p.m.

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43 Motion carried by unanimous voice vote.

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Respectfully Submitted,

Scott A. Campbell, Board Secretary

Next Board of Education Reorganization Meeting/Regular Meeting is scheduled for Monday, January 6, 2020 at 6:30 p.m.