**DM**

# CASH IN SCHOOL BUILDINGS

 Monies collected by school employees and by student treasurers shall be handled with good and prudent business procedures. All monies collected shall be receipted, accounted for, and deposited with out delay.

 In no case shall monies be left overnight in schools, except in safes provided for safekeeping of valuables. All vending machines shall be emptied of cash on a regular basis.

First Reading: January 8, 2002

Second Reading: January 22, 2002

Adopted: January 22, 2002

First Reading: September 26, 2018

Second Reading: October 10, 2018

Revised: October 10, 2018