

**BITTERROOT VALLEY EDUCATION COOPERATIVE  
MANAGEMENT BOARD**

June 29, 2017

9:00 a.m. – Cooperative Office

**MINUTES**

**1. Call to Order**

Bob Moore called the meeting to order at 9:18. Attending: Bob Moore, Bud Scully, Scott Stiegler, Tim Miller and Maggie Nelson.

**2. Appoint new board chair**

By alphabetical rotation, Darby is next in line. Motion to approve Loyd Rennaker as 2017-18 Board Chair presented by Bud Scully. Scott Stiegler seconded. Motion carries unanimously.

**3. Consent Agenda**

**A.** Minutes-April 2017

**B.** Warrants-May, June 2017

**C.** Financial Report

**D.** Resignations

1. Anna Hughes, CSCT Behavior Consultant, Stevensville Elem.

2. Denise Boushcor, Preschool Paraeducator

3. Kristie Clark, CSCT Behavior Consultant, Florence

4. Morgan Miller, CSCT Behavior Consultant, Stevensville HS

(Morgan signed her contract then broke it with resignation. I recommend no penalty for breaking the contract if we can fill the position)

**E.** New Hires

1. Jeff Barber, CSCT Behavior Consultant, Victor

2. Michelle, Welch, Behavior Consultant, Florence

3. Kendra Tucker, LCSW, Clinical Supervisor, .6 FTE

4. Alisa Martin, .6 FTE Speech-Language Pathologist

5. Tiffany Martin, 1.0 School Psychologist

6. Ryan Wetzel, 1.0 Behavior Consultant, Victor

7. Heather Schrauth, Behavior Consultant, Florence

8. Elizabeth Kennard, Behavior Consultant, Stevensville

**F.** Next Meeting – September 19<sup>th</sup> at 9:00 am

**4. Public Comment**

None

**5. Correspondence**

None

**6. Board Action**

**A. Revise Memorandum of Understanding –**

Tim Miller recommends approval of revised MOU to place employee at step 5 on salary schedule.

Scully recommends approval of MOU to ensure no lost wages for employee. Stiegler seconded. Motion carries unanimously.

**B. Rehires and Contract Renewals – Preschool Classified, Clinical Supervisor, Business Manager/Assoc. Business Manager, Administrator**

Scully motions to approve contract renewals as presented. Stiegler seconded. Motion carries unanimously.

**C. Budget Approval –** Miller presented preliminary budget to Board. Scully motioned to accept budget for 2017-18 as presented. Stiegler seconded. Motion carries unanimously.

**7. Information and Discussion**

**A. FY 2016 Audit Report**

Report was emailed to board members by Maggie on 4-28-17. Hard copies will also be available for review at the meeting. One finding: *The Cooperative materially overstated IDEA and CSCT/Medicaid revenues on the FY 2016 Financial Statements.* Maggie Nelson discussed issue was with coding of prior year revenue to current year and new system of internal review.

**D. 90 Day CSCT Report**

Financial data was reported and signatures from district superintendents present at the meeting were obtained.

**E. Para Training 2017-18**

Miller discussed importance of Para-educator training and tentative date of August 17<sup>th</sup> in Hamilton for training provided by CSPD.

**8. Adjourn**

9:55 Moore adjourned meeting.