



**~Mission Statement~**

*The mission of the Verndale Public School District is to provide a safe environment where students are prepared for an ever-changing world through educational excellence.*

**SCHOOL BOARD AGENDA**

**REGULAR MEETING**

**Monday, June 10, 2019**

**6:00 PM**

**MEDIA CENTER**

**Notes to Agenda**

- I. Call to Order
- II. Recite Pledge of Allegiance
- III. Determine a Quorum (Roll Call)
- IV. Approve or Amend Agenda
- V. Recognize Visitors/Public Forum
- VI. Consent Agenda - The supporting documents are enclosed for review. A board member is welcome to pull an item from the consent agenda and place it on the new business portion of the agenda. **Recommend Approval**
  - a. Approve Minutes from the May 6, 2019 Regular Board and May 29, 2019 Finance Committee Meetings
  - b. Approve Monthly Financial Report
  - c. Approve Payment of Monthly Claims - Check #45866-45982 & Check #45983
  - d. Approve Resolution to Accept Donation(s)
  - e. Approve the Following Personnel Items:
    - i. Resignation(s)/Retirement(s)
      - 1. High School Math Teacher and Honor Society Advisor
      - 2. Senior Class Advisor
    - ii. Employee Contract(s)/Notices(s) of Assignment
      - 1. Elementary Long-Term Substitute Teacher

VII. Report Items

- a. Financial Report
- b. Freshwater Education Report - None
- c. Legislative Report - Paul

VIII. Old Business

- a. Award/Approve the Following Bids/Quotes for the 2019-2020 School Year - The summary and recommendation for each commodity is enclosed for your review.

**Recommend Approval**

- i. Fuel Quote
  - ii. Milk Bid
  - iii. Bread Quote
- b. Approve the Second Reading of the Following Policies: - There are no recommended changes to the policies since the first reading. **Recommend approval of the policies as presented.**
  - i. 201 - Legal Status of the School Board
  - ii. 202 - School Board Officers
  - iii. 203 - Operation of the School Board - Governing Rules
  - iv. 203.1 - School Board Procedures; Rules of Order
  - v. 203.2 - Order of the Regular School Board Meeting
  - vi. 203.5 - School Board Meeting Agenda
  - vii. 203.6 - Consent Agenda
  - viii. 204 - School Board Meeting Minutes

IX. New Business

- a. Approve Preliminary FY 2020 Budget - The preliminary budget has been set at 547 students for revenues. This projection is based on current numbers and past trends. The expenditures include changes in staffing and contracts with outside vendors.

**Recommend Approval**

- b. Approve Changes to Committed Funds - The updated Committed Fund document is enclosed for your review. This process ensures the district has a plan for future expenses that are of a larger scale (buses, copiers, building projects, etc.) **Recommend Approval**
- c. Approve Purchase of 3 Konica Bizhub Copiers from Marco using Sourcewell Purchasing Contract - The district's copiers are 5-years old and have made over 2,000,000 copies. Because of planning, the district has the funds for this purchase. **Recommend Approval**
- d. Approve Meal Prices for 2019-2020 School Year - The USDA requires that paid lunches cannot be subsidized by federal funds. To ensure this does not happen, USDA provides a calculator to determine the minimum price. As a result, the breakfast prices will remain the same and the lunch prices will increase by \$.10. The adult price minimum will be set by the state later this summer. A document with a historical trend and the calculator is enclosed for your review. **Recommend Approval**
- e. Approve Admission Prices for the 2019-2020 School Year - The recommendation is to keep the admission fees at the same level as the 2018-2019 school year. This will keep

our prices comparable to the other conference schools. **Recommend Approval**

- f. Approve Long-Term Facilities Maintenance Plan - The Long-Term Facilities Maintenance Plan is a 10-year plan that is required to obtain levy authority and state aid. These funds are used to cover health and safety and deferred maintenance expenditures. Examples of these projects include: roofing, doors, lockers, tuckpointing, and windows,

**Recommend Approval**

- g. Approve Read Well by Third Grade Local Literacy Plan - This plan is a required mandate but helps the district identify students who need additional support in reading. We provide these supports through our intervention teachers, Reading Corps, and What I Need (WIN) time. In addition, this plan is incorporated into the World's Best Workforce plan. **Recommend Approval**
- h. Approve Resolution Regarding Board Control of Extracurricular Activities - GASB 84 and state statute require that the Student Activities accounts fall under board control as of July 1. A resolution to take this action is enclosed for review. **Recommend Approval**
- i. Approve the First Reading of the Following Policies: The policies listed below relate to student management. They are being reviewed and possible revisions will be presented at the meeting for approval.
  - i. Policy 501 - School Weapons Policy
  - ii. Policy 502 - Search of Student Lockers, Desks, Personal Possessions, and Student's Person
  - iii. Policy 503 - Student Attendance
  - iv. Policy 504 - Student Dress and Appearance
  - v. Policy 506 - Student Discipline
  - vi. Policy 514 - Bullying Prohibition Policy
  - vii. Policy 516 - Student Medication
  - viii. Policy 520 - Student Surveys
  - ix. Policy 521 - Student Disability Nondiscrimination
  - x. Policy 522 - Student Sex Nondiscrimination
  - xi. Policy 524 - Internet Acceptable Use and Safety Policy
  - xii. Policy 526 - Hazing Prohibition
  - xiii. Policy 527 - Student Use and Parking of Motor Vehicles; Patrols, Inspections and Searches
  - xiv. Policy 531 - The Pledge of Allegiance
  - xv. Policy 532 - Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds
  - xvi. Policy 533 - Wellness
  - xvii. Policy 534 - Unpaid Meal Charges
- j. Approve the Following Program(s)/Contract(s)/Membership(s): - The contracts are enclosed for your review. The LCSC contract has a larger increase to account for additional business manager time. The other contracts have modest increases to meet the MN common pricing structure of \$3,000 by 2021-2022. **Recommend Approval**
  - i. Lakes Country Service Cooperative Business Management Services Contract

- ii. Minnesota Rural Education Association (MREA) Membership
    - iii. 2019-2020 Resolution for Membership in the MN State High School League
    - iv. 2019-2020 M-State Concurrent Enrollment Program Memorandum of Agreement
    - v. 2019-2020 eCampus in the High School Memorandum of Agreement
    - vi. 2019-2020 Central Lakes College (CLC) College in the Schools/Concurrent Enrollment Agreement
  - k. Designate Superintendent Paul Brownlow as the Identified Official with Authority to Grant Staff Access to Secure Minnesota Department of Education Sites - This is an annual requirement to designate a school official the authority to grant access to staff members to complete and submit mandatory report to the MN Department of Education. Most of the reports are completed electronically and require a certain level of security. **Recommend Approval**
  - l. Set Date and Time for Annual School Board Retreat - Typically, the board meets in July to review district goals, the superintendent evaluation, and set plans for the upcoming school year.
  - m. Approve Closed Session to Discuss Negotiations Strategy - The board needs to discuss negotiations strategy for the upcoming round of bargaining with the various units. **Recommend Approval**
- X. Administrative Reports
- a. Dean of Students/Activities Director
  - b. K-12 Principal/District Assessment Coordinator
  - c. Superintendent