

Wyoming Area School District  
Regular Meeting of the Wyoming Area Board of Education  
20 Memorial Street, Exeter, Pennsylvania, 18643  
Tuesday, April 28, 2015, 7:00 p.m.

AGENDA

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular Meeting of February 24, 2015  
Regular Meeting of March 24, 2015

Superintendent's Report

Student Representative's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Policy Report

Police Report

Open Discussion

Adjournment

Wyoming Area School District  
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Communications Report

1. Luzerne Intermediate Unit #18 submitting their minutes of regular meeting February 25, 2015.
2. Jeanne Sviatko, Kindergarten Teacher at JFK, submitting her letter of intent to retire effective at the end of the 2014-2015 school year.
3. Deborah Poremba, Fortis Institute, requesting permission to rent the Secondary Center Auditorium at \$500.00 for their graduation.
4. Mary Pagliante, Spotlight Dance Studio, requesting permission to rent the Secondary Center Auditorium at \$500.00 for a dance recital.
5. Jessica Budzak, Prevention Specialist, requesting permission for the SADD club to host a basketball tournament in the Secondary Center gym and multi-purpose room.
6. Frank Maher submitting a Right to Know Request regarding workman's comp insurance.
7. Sandra Nardell, School Nurse, submitting her letter of intent to retire.
8. Leandra Hosey, President of the Wyoming Area Swim/Dive Parents Association, requesting permission to hold activities during the remainder of the year and for the upcoming 2015-2016 school year.
9. Ron Gitkos, American Legion Post 542, 1<sup>st</sup> Lt. Jeffrey F. DePrimo, of West Pittston, along with the American Legion, Post 833, Adam Kalmanowicz of Exeter, inviting the School Board to join in their Memorial Day Parade on Monday, May 25, 2015, starting at 11:30 a.m.
10. Chad Lojewski, Girls Basketball Coach, requesting permission to use the Secondary Center gym and gym foyer for a Girls Basketball Camp.
11. Chrissy Campenni, Class of 1994, requesting permission to plant a tree and place a plaque at the Secondary Center in memory of fallen classmate, Corporal Bryon Dickson.
12. Lyn Bednarski, Wyoming Area Softball Parents Association, requesting permission to hold a softball clinic for elementary grades at Flack Field or Sixth Street Field.

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13. Kate Orlando, Secretary of the Wyoming Area Boys Soccer Parents, requesting permission to hold various fundraisers.
14. Captain Leonard R. Basara, Jr., Germania Scuba Team, extending their appreciation and gratitude to the school board and help from the maintenance staff for use of the pool for scuba training.
15. Cheryl Charney, Personal Care Assistant, requesting to take a leave of absence.
16. Tina Wedlock, President of the Wyoming Area Cheerleading Parents Association requesting permission to hold various fundraisers.
- (17.) Reverend James Alco, Corpus Christi Parish, requesting permission to use the school's mini bus.**
- (18.) Arlene Kuharchik, Cafeteria Employee, requesting permission to take an unpaid medical leave.**
- (19.) Shea Riley, Music Teacher, requesting for the district to cover the cost of a charter bus and rental truck for Wildwood Championship.**

Summary of Applications Received

Special Education – 2  
Elementary – 4  
Reading Specialist – 1  
Guidance Counselor – 3  
Social Studies – 2  
English - 1

WYOMING AREA SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF EDUCATION

TUESDAY, APRIL 28, 2015, 7:00 P.M.

SUPERINTENDENT'S REPORT

1. *Congratulations to all students who participated in the Wyoming Area Drama's Club presentation of "Beauty and the Beast" on April 17<sup>th</sup>, 18<sup>th</sup> and 19<sup>th</sup> at the Secondary Center Auditorium. Also, Congratulations to Sarah Pellegrini, Drama Club Director and Assistant, Chuck Yarmey.*
2. *Congratulations to our SECRETARIES of our District who were honored on "Secretaries" Day (April 22<sup>nd</sup>):*

*Nancy Alberigi*

*Lori Napkora*

*Debbie Andiaro*

*Ann Marie Parente*

*Gloria Bovani*

*Jean Marie Radle*

*Donna Chupka*

*Theodora Rabel*

*Donna Collins*

*Toni Scalzo*

*Paula Denisco*

*Benjamin Schultz*

*Dawn Fasciana*

*Rosalie Schultz*

*Annette Falzone*

*Gina Steve*

*Rachelle Furman*

*Kimberly Thomas*

*Denise Holmes*

*Kathy Youells*

*Deborah Konopka*

*Jackie Vasquez*

*Gladys Lincoln*

*Doreen Mariannacci*

3. *Junior Leadership Wilkes-Barre Class of 2015 will hold graduation on Thursday, April 30<sup>th</sup>. Class members who will participate in the ceremony are:*

*Brian Cumbo*

*Kyler Higgins*

*Carter Kusakavitch*

*Lauren Perry*

4. *The 6<sup>th</sup> Annual Wyoming Area Scholarship Celebration will take place on May 21 in the Secondary Center Cafeteria. Congratulations to Mrs. Fedor and all those who assist in this celebration.*

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Treasurer's Report

First National Community Bank	General Fund	6,041,668.66
First National Community Bank	Payroll Account	4,996.65
First National Community Bank	Cafeteria Account	86,151.20
First National Community Bank	Student Activities Account	101,729.42
First National Community Bank	Athletic Fund Account	17,131.59
Landmark Bank	Athletic Fund Account	0.00
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	310,436.42

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Finance Report

1. Received the following checks:

Berkheimer Tax Administrator

Earned Income Tax	94,813.63
Local Service Tax	1,499.32
Delinquent Per Capita	1,098.93
Per Capita Tax	<u>998.60</u>
Total:	98,410.48

State & Federal Subsidy Payments

Social Security	160,454.61
Retirement	272,024.79
Title I – Improving Basic Programs	50,310.42
Title II – Improving Teacher Quality	8,553.12
School District Special Education	209,120.00
School District Transportation	<u>280,518.00</u>
Total:	982,980.94

Local Realty Transfer Tax

Luzerne County	10,071.44
Luzerne County	11,235.30
Wyoming County	<u>546.98</u>
Total:	21,853.72

Delinquent Real Estate Tax

Wyoming County	5,716.99
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Miscellaneous

District Court 11-2-01	324.27
Right to Know Payment	12.50
Right to Know Payment	86.00
Right to Know Payment	13.55
Credit Card Awards(Landmark Bank)	<u>72.16</u>
Total:	508.48

2. Approve the April payment of \$97,047.66 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2014-2015 school year.

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Finance Report

3. Approve the April payment of \$38,919.00 to the West Side Career and Technology Center for the 2014-2015 school year.
4. Approve a refund in the amount of \$1,224.05 for paid property taxes for the year 2014 for PIN#17-D10-00A-027.
5. Approve the following refunds for paid property taxes for PIN# 17-C10-00A-03A for the following years:

2009	846.40
2010	423.22
2011	447.36
2012	463.12
2013	483.44
2014	<u>489.15</u>
	3,152.69

6. Discuss to approve the following refunds for paid property taxes for PIN#17-C10-00A-046 for the following years:

2009	229.67
2010	238.89
2011	252.52
2012	261.42
2013	267.43
2014	<u>276.11</u>
	1,526.04

7. Approve to authorize Albert B. Melone Company, Business Consultant, to solicit quotes if necessary for securing a 2015-2016 Tax Anticipation Note.



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8. Approve the payment to the Luzerne Intermediate Unit 18 for ESL (English as a Second Language) instructional hours for December 2014 to February 2015 as follows:

December (total of 117.5 hours at \$51.30)	6,027.75
January (total of 103.5 hours at \$51.30)	5,309.55
February (total of 93.5 hours at \$51.30)	<u>4,796.55</u>
Total:	16,133.85

9. Approve to close the Wyoming Area School District Anthony & Eleanor A. Angeli Memorial Scholarship Trust account. It will now be self administered per request of the family.
10. Approve a refund of \$1,224.98 for paid property taxes for PIN#65-E11NE4-015-021 for the year 2014.
11. Approve the Agreement of Intergovernmental Sale of Personal Property of West Wyoming Borough to Wyoming Area School District. The Agreement is subject to final approval by the school solicitor.
- (12.) Approve the appointment of Ann McDonough as a school dentist, to do examinations as state mandated for grade 7, for the 2015-2016 school year.**
- (13.) Approve the Amended Resolution of the Board of School Directors of the Wyoming Area School District relative to the 2015 tax claims amending the amount to be gained from a sale of the 2015 tax claims to an amount not to exceed \$1,750,000.00 as opposed to an original amount of \$1,320,000.00. Resolution was previously approved at the regular board meeting on May 28, 2013, for the sale of the District's real estate tax claims for the fiscal year ending June 30, 2015 (the 2015 Tax Claims) to the Redevelopment Authority of Luzerne County.**
- (14.) Approve the General Ledger Sheet:**

Bill Listing: April 2015	802,140.77	
Prepays: March 2015	<u>52,246.91</u>	854,387.68
Cafeteria Account:	82,521.58	
Athletic Account:	<u>2,900.00</u>	<u>85,421.58</u>
	Total:	939,809.26

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Finance Report

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the  
finance report.

Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2014-2015 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Approve the revised professional substitute list for the 2014-2015 school year. Hiring is provisional upon the return of Sexual Misconduct/Abuse Disclosure Release under Act 168 of 2014.
3. Accept, with regret, Jeanne Sviatko's letter of intent to retire at the end of the 2014-2015 school year.
4. Approve the step placement for Audra Amico, Long Term Substitute, at Bachelor's Step 1, \$34,103.00, subject to the duration of her assignment.
- (5.) Approve the school calendar for the 2015-2016 school year.**
- (6.) Approve to post for a Cyber & Keystone Facilitator/Middle Math & Science Instructor.**
- (7.) Approve to start a Summer Science Academy for one week for grades 2, 3, 4, 5.**
- (8.) Approve the Special Education Plan Report for Wyoming Area School District for 2015-2018.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the education report.

Roll Call:

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Activities Report

1. Approve to vacate all extra-curricular positions at the end of the 2014-2015 school year. Positions will be posted as per the Collective Bargaining Agreement.
2. Approve the request of Leandra Hosey, President of the Wyoming Area Swim/Dive Parents Association, to hold the following activities during the remainder of the year and for the upcoming 2015-2016 school year:
  - Swim with the Warriors Clinic, June 15<sup>th</sup> to June 19, 2015, 5:00 p.m. to 7:30 p.m. (Wyoming Area students only)
  - Car Wash – June 27<sup>th</sup>, 9:00 a.m. to 1:00 p.m., Dileo's Service Center (swimmers involvement)
  - Football ticket sales/and sponsors for game balls
  - Updating of Sponsor signs in the pool area
  - Krispy Kreme Doughnut sale in Nov./Dec.
  - Lottery tickets in Jan./Feb.
3. Approve the request of Katie Orlando, Secretary of the Wyoming Area Boys Soccer Parent Association, to hold the following fundraisers and activities:
  - Car wash
  - Krispy Kreme Doughnut Sale
  - Go Fund Me account
  - Refreshment sale at home games
  - Participate in Community Days at Bon Ton
  - Januzzi's Pizza Night
  - Gertrude Hawk Candy Sale
4. Approve the request of Tina Wedlock, President of the Wyoming Area Cheerleading Parents Association, to hold the following fundraisers:
  - Mailing of sponsor donation letters-throughout May
  - Gertrude Hawk Candy Sale
  - Have a booth at the Cherry Blossom Festival- 5/2 and 5/3

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- (5.) Approve the appointment of \_\_\_\_\_ as Cheerleading Advisor for the 2015-2016 school year.
- (6.) Approve the request of Shea Riley, Music Teacher, for the district to cover the cost of half the charter bus and truck rental at a total of \$2,530.50 for the Wildwood Championships, Wednesday, April 29<sup>th</sup> to Sunday, May 3, 2015.
- (7.) Approve the appointment of Robert Switzer as a volunteer coach for Boys Lacrosse for the 2015 spring sports season.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the activities report.  
Roll Call:

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Building Report

1. Approve the request of Deborah Poremba, Fortis Institute, to rent the Secondary Center auditorium at \$500.00 for their graduation on Friday, June 26, 2015, 5:00 p.m., pending approval by the building principal. A \$25.00 per hour fee may be charged to the organization if a custodian's services are needed. (Class E)
2. Approve the request of Mary Pagliante, Spotlight Dance Studio, to rent the Secondary Center auditorium at \$500.00 for a dance recital on Friday, June 19, 2015, 1:00 p.m. to 8:00 p.m., pending approval by the building principal. A \$25.00 per hour fee may be charged to the organization if a custodian's services are needed. (Class E)
3. Approve the request of Jessica Budzak, Prevention Specialist, to allow the SADD Club to host a basketball tournament in the Secondary Center gym and multi-purpose room on Saturday, May 16, 2015, 8:00 a.m. to 2:00 p.m., pending approval by the building principal and athletic director. (Class A)
4. Approve the revised support personnel substitute list for the 2014-2015 school year. Hiring is provisional upon the return of Sexual Misconduct/Abuse Disclosure Release under Act 168 of 2014.
5. Accept, with regret, Sandra Nardell's letter of intent to retire at the end of the 2014-2015 school year.
6. Approve the request of Chad Lojewski, Girls Basketball Coach, to use the Secondary Center gym and gym foyer for a girl's basketball camp, Monday, Tuesday and Wednesdays, 9:00 a.m. to 11:30 a.m. and 12:30 p.m. to 3:00 p.m. and also 3<sup>rd</sup> to 8<sup>th</sup> grades for the 2015-2016 school year, 5:00 p.m. to 9:00 p.m., Monday and Thursday nights, pending approval by the building principal and athletic director. (Class A)
7. Approve the request of Chrissy Campenni, Class of 1994, to plant a tree and place a plaque at the Secondary Center in memory of fallen classmate, Corporal Bryon Dickson. The tree and plaque will be purchased by members of the class.
8. Approve the request of Lyn Bednarski, Wyoming Area Softball Parents Association, to hold a softball clinic for elementary grades on Sunday, May 3, 2015 at Flack Field or Sixth Street Field, pending approval by the building principal and athletic director.

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Building Report

9. Approve the request of Cheryl Charney, Personal Care Assistant, to take a leave of absence from Monday, August 24, 2015 to Friday, December 11, 2015.
- (10.) Approve the request of Reverend James Alco, Corpus Christi Parish, to use the school's mini-bus to shuttle people from St. Barbara's Parish parking lot to Corpus Christi Parish on Sunday, July 12, 2015, from noon until approximately 6:00 p.m., for the Reverend's 25<sup>th</sup> Anniversary of Ordination to Priesthood.**
- (11.) Approve the request of Arlene Kuharchik, Cafeteria Employee, to take an unpaid medical leave effective Thursday, April 30, 2015, for approximately one month.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the building report.

Roll Call:

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Policy Report

1. Approve the second reading of revised policy #222 Tobacco Use for Pupils.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the  
policy report.

Roll Call:



SECTION: PUPILS

TITLE: TOBACCO USE

ADOPTED: September 20, 1999

REVISED:

# WYOMING AREA SCHOOL DISTRICT

222. TOBACCO USE	
1. Purpose	The Board recognizes that tobacco use by students presents a health and safety hazard which can have serious consequences for both users and nonusers and the safety of the schools and is of concern to the Board.
2. Definition Title 18 Sec. 6306.1	For purposes of this policy, <b>tobacco</b> shall be defined as a lighted or unlighted cigarette, cigar and pipe; other lighted smoking product; and smokeless tobacco in any form.
3. Authority SC 510	The Board prohibits students from possessing and using tobacco at any time in a school building, on a school bus, and on school property. <u>The school district will be considered a tobacco free zone.</u>
Title 18 Sec. 6306.1 Title 22 Sec. 12.3	The school district may initiate prosecution of a student who violates the tobacco use policy.
4. Delegation of Responsibility	The Superintendent or designee shall annually notify students and parents about the district's tobacco use policy by publishing such policy in the student handbook, district newsletter, posted notices, and by other efficient means.
SC 1303-A (b)	The Superintendent or designee shall develop procedures to implement this policy.  Incidents of possession, use and sale of tobacco in violation of this policy by any person on school property shall be reported to the Office of Safe Schools on the required form at least once each year.
Title 18 Sec. 6306.1	A student convicted of possessing or using tobacco in a school building or on a school bus or school property shall be fined <u>as per Pennsylvania statute</u> plus court costs or admitted to alternative adjudication.

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Police Report

**Wyoming Area Police Department  
Monthly Report for March  
Total Calls for Service 20**

<u>CODE</u>	<u>COUNT</u>
2490 - Disorderly Conduct-Reports	1
2601 - Use of Tobacco in Schools	2
2690 - All Other Offenses – Reports	1
2910 - Lost/Missing Property	1
4090 - Non-Criminal – Reports	6
5008 - Lost & Found – Lost Articles	1
7001 - 911 Hangup	1
PARE – Parent Conference	1
TRUA - Compulsory School Attendance	6
<b>Total</b>	<b><u>20</u></b>

Monthly Comparison

<u>February Calls for Service</u>	<u>March Calls for Service</u>	<u>Plus/Minus Comparison</u>
36	20	- 16

