

# OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

## REGULAR MEETING of the GOVERNING BOARD

Tuesday, March 23, 2021

### AGENDA

**TIME:** 4:00pm    **PLACE:** District Conference Room

### **CALL TO ORDER AND ROLL CALL**

### **BOARD MEMBERS:**

Mr. Doug Mederos, President  
Mr. John Mendonca, Clerk  
Mr. Joey Benevedes, Trustee  
Mr. Mark Nunes, Trustee  
Mr. Joseph Meneses, Trustee

### **PLEDGE OF ALLEGIANCE**

### **(1.0) APPROVAL OF AGENDA**

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (     )

### **(2.0) APPROVAL OF MINUTES**

The minutes of the regular meeting held on March 9, 2021 and Special board meeting on March 16, 2021 are presented for Board approval.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (     )

### **(3.0) QUESTIONS FROM THE FLOOR AND INTRODUCTIONS OF GUESTS**

At this time, any person wishing to speak to any item not on the agenda for this meeting may be granted **(5) minutes** to speak to the Board with a maximum time of 15 minutes per item, unless otherwise extended by the board.

**(Action cannot be taken on anything that is not already on the agenda).**

### **(4.0) CORRESPONDENCE: NONE**

### **(5.0) ADMINISTRATORS' REPORTS**

1. *Superintendent's Report*
  - A. *Instructional update*
2. *Principal's Report*
  - A. *Enrollment update*

### **(6.0) BUSINESS SERVICES**

- 1.) Approval authorization to pay vouchers as presented.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (      )

**(7.0) DISTRICT ADMINISTRATION**

- 1.) First read of the CSBA Policy Updates for March 2021. Informational Only

- 2.) Approval of surplus list for outdated desktop computers.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (      )

- 3.) Approval of new playground equipment for TK due to old piece being broken and not age appropriate.

Costs: \$50,000

Funding Source: Deferred Maintenance

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (      )

- 4.) Approval of LCAP and Budget public hearing and adoption dates.

Public Hearing date: June 8, 2021

Adoption Date: June 22, 2021

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (      )

- 5.) Approval of the Oak Valley UESD Suicide Prevention Plan.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (      )

**(7.0) CLOSED SESSION**

- 1.) Employment, Resignations, Transfers, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)

- 2.) Superintendent Evaluation

**(8.0) RECONVENE IN REGULAR SESSION**

1. Approval of Resolution 2021-2: Release and non-reemployment of designated temporary certificated employee.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (      )

Yay    Nay

Mederos  
Mendonca  
Meneses  
Benevedes  
Nunes

2. Approval of part time, temporary, classified driver to drive SPED student to Dinuba. 5 hours per day

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (      )

**(9.0) ORGANIZATIONAL BUSINESS**

(Consideration of any item any member of the Board wishes to place on the Agenda for the next meeting.)

**(10.0) ADJOURNMENT**

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (      )

**ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING**  
**April 13, 2021 @ 4:00 pm District conference room**

This agenda may be made available in an appropriate alternative format for a person with a disability, upon request. If a disability-related modification or accommodation, including auxiliary aids or services, is needed, please contact **Heather Pilgrim, Ed.S., Superintendent**, at least one week in advance of the meeting, at **688-2909**. Requests made closer to the meeting may not be able to be accommodated.

# OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

## REGULAR MEETING of the GOVERNING BOARD

Tuesday, March 9, 2021

### MINUTES

**TIME: 4:00pm    PLACE: Teleconferencing via Zoom and Room 805**

<https://us04web.zoom.us/j/78969233101?pwd=OE9zUEJSVGRxNUt6YVWw2MHlpZ0MyUT09>

Meeting ID: 789 6923 3101

### **CALL TO ORDER AND ROLL CALL @ 4:03PM**

### **BOARD MEMBERS:**

Mr. Doug Mederos, President	Present
Mr. John Mendonca, Clerk	Present
Mr. Joey Benevedes, Trustee	Present
Mr. Mark Nunes, Trustee	Present
Mr. Joseph Meneses, Trustee	Late

### **PLEDGE OF ALLEGIANCE**

### **(1.0) APPROVAL OF MINUTES**

1. The minutes of the regular meeting held on February 23, 2021 are presented for Board approval.

Motion by M. Nunes      Second J. Benevedes      ACTION (4-0)

### **(2.0) QUESTIONS FROM THE FLOOR AND INTRODUCTIONS OF GUESTS**

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### **(3.0) CORRESPONDENCE:**

1. Letter dated February 23, 2021 from Calif. Dept of Educ. RE: 2019-2020 Special Education Plan Successful Submission  
*Supt Pilgrim explained the letter from CDE and that it is in reference to the SPED plan to help students in the area of mathematics and that it was approved.*

### **(4.0) ADMINISTRATATORS' REPORTS**

1. *Superintendent's Report*
  - A. *Parent video for opening full time*  
*Supt Pilgrim showed the parent video and a discussion took place.*

**B. Update on AB86 Expanded Learning Grant**

*Discussion on the new legislation and how it impacts spending.*

**C. Update of Tier Status**

*Reviewed the impact of the red tier status if it was to move into the red and that 7/8<sup>th</sup> grade could be back fairly soon.*

**2. Principal's Report**

**A. Enrollment update**

*Principal Baxter updated the board on enrollment numbers and the changes coming to adding all students to the schedule.*

**(5.0) BUSINESS SERVICES**

- 1.) Approval authorization to pay vouchers as presented.

Motion by M. Nunes

Second J. Benevedes

ACTION (5-0)

- 2.) Approval of budget revision as presented.

Motion by J. Meneses

Second J. Mendonca

ACTION (5-0)

- 3.) Approval of Second Interim.

*Justine Limas from TCOE reviewed the second interim with the board and fielded questions.*

Motion by J. Mendonca

Second J. Meneses

ACTION (5-0)

**(6.0) DISTRICT ADMINISTRATION**

- 1.) Select and approve Delegate Assembly Ballot for 2021.

*Board members selected two names to place on the ballot.*

Motion by J. Mendonca

Second J. Meneses

ACTION (5-0)

- 2.) Approval of contract work with Lawrence Tractor Co, Inc and Johnson Protection, Inc in order to repair Fire Suppression Pump.

Costs: Total 10,601.72

Funding Source: Routine Maintenance Account

*Supt. Pilgrim explained that the fire suppression pump is in need of repair. There is a rusted tank and condensation is getting into the lines. It is suggested to build a cover. Board member Meneses will go and physically go out to check on the repairs needed. Approval pending his review of the project.*

Motion by J. Benevedes

Second J. Meneses

ACTION (5-0)

- 3.) Approval of a multi-year (21/22SY & 22/23SY) contract with IXL Learning, an online supplemental curriculum.

Costs: \$20,745

Funding Source: Expanded Learning Grant AB86 paid July 2021

*Supt. Pilgrim explained that this online program has been used for distance learning and will continue to be a resource for instruction. A multi-year purchase is suggested.*

Motion by J. Meneses

Second M. Nunes

ACTION (5-0)

- 4.) Approval of National Geographic Learning Social Studies curriculum as the social studies adoption for 6<sup>th</sup> grade thru 8<sup>th</sup> grade.

Costs: \$26,087.24

Funding Source: General Fund & Lottery

*Supt Pilgrim explained that the teachers have been piloting this curriculum and they went through the selection process with TCOE a few years back. It is an 8 year adoption. Discussion on the possible sensitive topic areas that might be contained in the curriculum. Supt. Pilgrim said that the History Frameworks has not been reviewed with staff yet in order to give direction on how to handle those topics.*

Motion by J. Meneses

Second J. Mendoca

ACTION (5-0)

- 5.) Approval of Good2BeBack online application that records the health assessments of our students.

Costs: \$5750.00

Funding Source: LLM-GEER

*Supt. Pilgrim explained that this is another layer of safety against COVID19 by having parents answering the questions prior to coming to school. Staff have already been using the app. It will be rolled out slowly for parents.*

Motion by J. Benevedes

Second M. Nunes

ACTION (5-0)

#### **(7.0) CLOSED SESSION**

- 1.) Employment, Resignations, Transfers, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)
- 2.) Superintendent Evaluation
- 3.) Conference with board on Labor Negotiations (Gov. Code, § 54957.6)

#### **(8.0) RECONVENE IN REGULAR SESSION**

Certificated Management

Intervention Specialist

Michelle Espinoza

Motion by J. Benevedes

Second J. Mendonca

ACTION (5-0)

**(9.0) ORGANIZATIONAL BUSINESS**

(Consideration of any item any member of the Board wishes to place on the Agenda for the next meeting.)

Closed session for Superintendent Evaluation

**(10.0) ADJOURNMENT @ 6:26pm**

Motion by M. Nunes

Second J. Benevedes

ACTION (5-0)

**ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING**

**March 23, 2021 @ 4:00 pm Virtually via Zoom**

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# OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

## SPECIAL MEETING of the GOVERNING BOARD

Tuesday, March 16, 2021

### MINUTES

**TIME: 4:00pm**    **PLACE: District Conference Room**

### **CALL TO ORDER AND ROLL CALL @4:12pm**

### **BOARD MEMBERS:**

Mr. Doug Mederos, President	Present
Mr. John Mendonca, Clerk	Present
Mr. Joey Benevedes, Trustee	Present
Mr. Mark Nunes, Trustee	Present
Mr. Joseph Meneses, Trustee	Present

### **PLEDGE OF ALLEGIANCE**

### **(1.0) APPROVAL OF AGENDA**

Motion by J. Meneses    Second M. Nunes    ACTION ( 5-0 )

### **(2.0) QUESTIONS FROM THE FLOOR AND INTRODUCTIONS OF GUESTS**

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**(Action cannot be taken on anything that is not already on the agenda).**

### **(3.0) CLOSED SESSION**

- 1.) Conference with board on Labor Negotiations (Gov. Code, § 54957.6)

### **(4.0) RECONVENE IN REGULAR SESSION**

Report out of closed session: Superintendent Pilgrim and the board members discussed negotiations updates and board gave direction to the Superintendent.

### **(5.0) ADJOURNMENT @ 5:17pm**

Motion by J. Benevedes    Second J. Meneses    ACTION ( 5-0 )

### **ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING**

**March 23, 2021 @ 4:00 pm Virtually via Zoom**

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## Accounts Payable Final PreList - 3/12/2021 6:51:03AM

\*\*\* FINAL \*\*\*  
Batch No 350

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate		Amount	Flag	EFT	Audit
						Check	Account Code				
014035	FIRST QUALITY PRODUCE	PV-210411	3/8/2021		365175		130-53100-0-00000-37000-47000-0-0000	\$467.39			
								<b>Total Check Amount:</b>			
014053	GOODGUYS PLUMBING	PV-210412	3/9/2021		11121		010-00000-0-00000-82000-56000-0-0000	\$175.00			
								<b>Total Check Amount:</b>			
014039	P&R PAPER SUPPLY COMPANY , INC	PV-210413	3/8/2021		10932635		130-53100-0-00000-37000-43000-0-0000	\$340.85			
								<b>Total Check Amount:</b>			
011872	PRODUCERS DAIRY FOODS INC. PRODUCERS DAIRY FOODS INC. PRODUCERS DAIRY FOODS INC. PRODUCERS DAIRY FOODS INC. PRODUCERS DAIRY FOODS INC. PRODUCERS DAIRY FOODS INC. PRODUCERS DAIRY FOODS INC. PRODUCERS DAIRY FOODS INC. PRODUCERS DAIRY FOODS INC. PRODUCERS DAIRY FOODS INC.	PV-210414	1/3/2021 1/3/2021 1/3/2021 1/3/2021 1/3/2021 1/3/2021 1/3/2021 1/3/2021 1/3/2021 1/3/2021		2291-1861-1676-32-84 2291-1861-1676-32-84 2291-1861-1676-32-84 2291-1861-1676-32-84 2291-1861-1676-32-84 2291-1861-1676-32-84 2291-1861-1676-32-84 201-4753-5556-6899-8 201-4753-5556-6899-8 201-4753-5556-6899-8		130-53100-0-00000-37000-47000-0-0000 130-53100-0-00000-37000-47000-0-0000 130-53100-0-00000-37000-47000-0-0000 130-53100-0-00000-37000-47000-0-0000 130-53100-0-00000-37000-47000-0-0000 130-53100-0-00000-37000-47000-0-0000 130-53100-0-00000-37000-47000-0-0000 130-53100-0-00000-37000-47000-0-0000 130-53100-0-00000-37000-47000-0-0000 130-53100-0-00000-37000-47000-0-0000	\$509.38 \$273.08 \$614.41 \$584.66 \$191.67 (\$1,234.69) (\$853.87) \$587.36 \$321.51 \$527.85 \$617.11 \$617.11			
								<b>Total Check Amount:</b>			
014076	RES-COM PEST CONTROL	PV-210418	3/6/2021		1908690		010-00000-0-00000-82000-55000-0-0000	\$150.00			
								<b>Total Check Amount:</b>			
012489	SOUTHERN CALIF EDISON	PV-210416	3/10/2021		2/4/21-3/8/21		010-00000-0-00000-82000-55000-0-0000	\$6,624.79			
								<b>Total Check Amount:</b>			
013866	STARFALL EDUCATION	PV-210417	3/10/2021		8163-8135-6651		010-07200-0-11100-10000-58000-0-0102	\$270.00			
								<b>Total Check Amount:</b>			
014019	TULARE CO. REGISTRAR OF VOTERS	PV-210419	3/9/2021		200FBA7		010-00000-0-00000-71100-58000-0-0000	\$270.05			
								<b>Total Check Amount:</b>			

## Accounts Payable Final PreList - 3/12/2021 6:51:03AM

\*\*\* FINAL \*\*\*

Batch No 350

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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Total Check Amount:

\$207.05

\$699.20

010-07230-0-00000-36000-58000-0-0000

Total Check Amount:

\$699.20

\$247.21

010-00000-0-11100-10000-56000-0-0000

\$67.35

010-00000-0-11100-10000-56000-0-0000

\$10.54

010-00000-0-11100-10000-56000-0-0000

\$64.23

010-00000-0-11100-10000-56000-0-0000

Total Check Amount:

\$389.33

## Accounts Payable Final PreList - 3/12/2021 6:51:03AM

**\*\*\*FINAL\*\*\***

**Batch No 350**

## Audit

Vendor No	Vendor Name	Reference	Date	PO #	Invoice No	Check	Account Code	Amount	Flag	EFT
Total District Payment Amount: \$12,079.19										

Accounts Payable Final PreList - 3/12/2021 6:51:03AM

\*\*\* FINAL \*\*\*

Batch No 350

Audit

Separate  
Check Account Code

Reference Invoice  
Number Date

Vendor No Vendor Name

PO # Invoice No

Batch No 350

Amount

Flag EFT

Total Accounts Payable: \$12,079.19

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 12,079.19 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature

Date

Fund Summary		Total
010		\$8,515.37
130		\$3,563.82
Total		\$12,079.19

## **CSBA POLICY GUIDE SHEET**

### **March 2021**

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

#### **Board Policy 0420.42 - Charter School Renewal**

Policy updated to reflect **NEW LAW (SB 98, 2020)** which amends the criteria for renewal when the two consecutive years immediately preceding the renewal include the 2019-20 school year (i.e., renewals submitted in 2020-21 and 2021-22). Policy adds the requirement that the determination of a charter school's academic progress be based on all the state indicators in the California School Dashboard for which it receives performance levels, provided that the charter school has schoolwide performance levels on at least two measurements of academic performance per year and for at least two student subgroups. Policy also reflects action taken by the State Board of Education (SBE) in November 2020 to approve a list of valid and reliable indicators of academic progress and postsecondary outcomes that may be used to demonstrate a charter school's academic performance.

#### **Board Policy 3110 - Transfer of Funds**

Policy updated to reflect **NEW LAW (SB 98, 2020)** which authorizes, for the 2020-21 and 2021-22 fiscal years if the state defers any payments owed to districts, the temporary transfer of up to 85 percent of the maximum amount held in any fund or account for the payment of obligations. Item #4 revised to clarify requirements for transfers from special reserve funds for capital outlay or other purposes into the general fund for general operating purposes of the district.

#### **Board Policy 3230 - Federal Grant Funds**

Policy updated to reflect **NEW FEDERAL REGULATIONS (85 Fed. Reg. 49506)**, effective November 12, 2020, which clarify and renumber requirements for the use and accounting of federal grant funds pursuant to the Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (commonly called the "Uniform Guidance"). Policy reflects an amendment to the Uniform Guidance which extends the timeframe for submitting the final performance report from 90 to 120 calendar days after the ending date of the grant.

#### **Administrative Regulation 3230 - Federal Grant Funds**

Regulation updated to reflect **NEW FEDERAL REGULATIONS (85 Fed. Reg. 49506)**, effective November 12, 2020, which clarify and renumber requirements for the use and accounting of federal grant funds pursuant to the Uniform Guidance. Regulation reflects amendments to the Uniform Guidance which (1) extend the timeframe for paying all obligations of federal funds from 90 to 120 calendar days after the end of the funding period; (2) require districts to give a preference to the purchase, acquisition, or use of goods, products, or materials from the United States as practicable; and (3) increase the threshold for "micro-purchases" and "small purchases" that qualify for simplified procurement procedures. Regulation also adds the requirement to provide for disciplinary actions to be applied when officers, employees, or representatives of the district violate conflict of interest standards. Section on "Personnel" revised to (1) add the district's responsibility to check employee records and ensure that the charges are accurate, allowable, and properly allocated and (2) clarify the documentation requirements for employees whose salary is paid with state or local funds but is used to meet a cost-sharing or matching requirement of the federal grant.

#### **Administrative Regulation 3311.2 - Lease-Leaseback Contracts**

Regulation updated to (1) include the maximum term for the lease-leaseback contract as specified in law, (2) reflect the requirement for site and plan approval prior to entering into an agreement, (3) add optional language for a board resolution declaring the intent to enter into a lease-leaseback contract, and (4) move evaluation criteria into the list of items that must be included in the request for sealed proposals. Regulation also reflects **NEW LAW (AB 2311, 2020)** which requires districts to include in all bid

documents and construction contracts a notice that the project is subject to state "skilled and trained workforce" requirements.

#### **Administrative Regulation 3311.3 - Design-Build Contracts**

Regulation updated to reflect **NEW LAW (AB 2311, 2020)** which requires districts to include in all bid documents and construction contracts a notice that the project is subject to state "skilled and trained workforce" requirements. Regulation also adds a definition of "skilled and trained workforce," and describes the district's responsibilities if the contractor fails to demonstrate compliance with these requirements.

#### **Administrative Regulation 3320 - Claims and Actions Against the District**

Regulation updated to add introductory information explaining the procedures that may be used to file a claim for money or damages against the district depending on the cause of action. Section on "Time Limitations" reorganized and clarified, especially with regard to the time limits for claims related to causes of actions which are excepted from the Government Claims Act, are not governed by any other claim presentation statute or regulation, and are addressed through procedures established by the district. Regulation also reflects **NEW LAW (SB 1473, 2020)** which allows a person to submit a claim, amendment to a claim, or application for a late claim by electronic means, if so authorized by a board resolution, in which case the subsequent notices provided by the district must be sent to the electronic address from which the claim was sent unless the claimant specifies an alternative electronic address for that purpose.

#### **Board Policy 3452 - Student Activity Funds**

Policy updated to clarify that the policy does not apply to school-connected organizations that are not composed entirely of students or subject to the board's control and regulation. Section on "Fundraising" adds a reference to policy that addresses online fundraising, and addresses fundraising events that involve the sale of foods and/or beverages. Section on "Management and Reporting of Funds" updated to reflect Governmental Accounting Standards Board (GASB) Statement 84, which provides that, if the district has administrative or direct financial involvement with the student organization's assets, as defined, the student activity fund may be considered a governmental fund subject to specific accounting and financial reporting requirements.

#### **Board Policy 3515.3 - District Police/Security Department**

Policy updated to reflect **NEW LAW (SB 98, 2020)** which encourages districts to redirect resources currently allocated to district police departments into student support services and professional development on cultural competency and restorative justice. Policy also updates the board's philosophical statement, adds optional language regarding staff training on appropriate contact with district police or security officers, and reflects **NEW LAW (AB 846, 2020)** which requires districts to review the job description that is used in recruitment and hiring and make changes that emphasize community-based policing and collaborative problem solving while de-emphasizing the paramilitary aspects of the job. Section on "Conduct of Officers" revised to prohibit discrimination based on protected characteristics, prohibit district officers from assisting with immigration enforcement at district schools, and reflect requirement for district police departments to adopt policy that provides a minimum standard on the use of force. Policy also reflects the district's eligibility to receive surplus military equipment if the board approves the acquisition of such equipment, and adds a section on "Records" which limits officers' access to or release of student records except when otherwise authorized or required by law.

#### **Administrative Regulation 3515.3 - District Police/Security Department**

Regulation updated to reflect law which, effective July 1, 2021, extends the requirement to complete a specified course of training to include security officers who work 20 hours per week or less. Regulation also clarifies that the additional training requirements of Penal Code 832 apply to security officers who carry a firearm while performing their duties. Section on "Qualifications of Police Officers" adds the requirement to complete specialized training within two years of the first date of employment. New section on "Use of Force" reflects (1) **NEW LAW (AB 1196, 2020)** which prohibits a law enforcement agency from authorizing the use of carotid restraints or choke holds, and (2) the requirement for district police departments to adopt policy that provide a minimum standard on the use of force that includes specified

components and is consistent with guidelines established by the Commission on Peace Officer Standards and Training.

#### **Board Policy 3600 - Consultants**

Policy updated to reflect **NEW LAW (AB 2257, 2020)** which recodifies the three-part test established in Dynamex Operations West, Inc. v. Superior Court of Los Angeles to determine whether a person providing services for remuneration should be classified as an employee or an independent contractor, and **NEW LAWS (AB 2257 and AB 323, 2020)** which establish exceptions to the use of the three-part test. Requirement to afford equal opportunity for contracts revised to add ethnicity and reflect **NEW LAW (AB 3364, 2020)** which changes the term "military and veteran status" to "veteran or military status."

#### **Exhibit 4112.9/4212.9/4312.9 - Employee Notifications**

Exhibit updated to add employee notifications related to (1) the rights of employees who are victims of crime or abuse; (2) potential exposure to COVID-19 at a district facility; (3) the right and procedure to access the district's injury and illness prevention program; (4) nondiscrimination on the basis of sex and contact information for the district's Title IX Coordinator; and (5) following an investigation of an alleged misconduct of a district police officer, the district's decision to impose discipline.

#### **Administrative Regulation 4161.2/4261.2/4361.2 - Personal Leaves**

Regulation updated to reflect **NEW LAW (AB 2992, 2020)** which extends leave for employees who are victims of domestic violence, sexual assault, or stalking to include employees who are victims of a crime that caused physical injury, or mental injury with a threat of physical injury, and employees whose immediate family member is deceased as a direct result of a crime. Regulation also reflects provisions of AB 2992 which require districts to inform employees of their rights for such leave and authorize employees, when an unscheduled absence occurs, to submit documentation from a victim advocate or any other form of documentation that reasonably verifies that the crime or abuse occurred, including, but not limited to, a written statement signed by the employee or an individual acting on the employee's behalf.

#### **Administrative Regulation 4161.8/4261.8/4361.8 - Family Care and Medical Leave**

Regulation updated to reflect **NEW LAW (SB 1383, 2020)** which, for purposes of leave under the California Family Rights Act, (1) revises the definition of "child" to include the child of a registered domestic partner; (2) includes an employee's grandparent, grandchild, sibling, and registered domestic partner as persons for whom an employee may take leave for a serious health condition; (3) repeals a provision of law which had limited any leave related to the birth or placement of the child to only one parent if a district employs both parents, thereby requiring the district to grant leave to each employee; (4) eliminates the district's authority to deny reinstatement, upon return from leave, for an employee who is among the highest paid 10 percent of district employees when the employee's absence would cause substantial and grievous economic injury to district operations; and (5) authorizes military family leave to attend to an exigency arising when the employee's registered domestic partner is on active duty or on call to active duty status in the National Guard or Reserves or is a member of the regular Armed Forces on deployment to a foreign country.

#### **Board Policy 6142.8 - Comprehensive Health Education**

Policy updated to reflect the 2019 state curriculum framework for health education, including emphasis on the physical, mental, and social well-being of students and integration of health education with other content areas of the district's curriculum. Policy also reflects law which authorizes districts to provide age-appropriate comprehensive sexual health education prior to grade 7, and law which authorizes instruction in grades K-12 in sexual abuse and sexual assault awareness and prevention provided students are allowed to be excused from such instruction with the written request of the parent/guardian.

#### **Administrative Regulation 6142.8 - Comprehensive Health Education**

Regulation updated to more directly reflect state content standards for injury prevention and safety and for personal and community health. Regulation also adds a new section on "High School Health Education" for districts that require a course in health education for graduation, which reflects law requiring that the

course in health education include instruction in sexual harassment and violence and instruction in performing compression-only cardiopulmonary resuscitation. Section on "Students Excused from Health Instruction" expanded to address excusals from (1) comprehensive sexual health education and HIV prevention education; (2) instruction in sexual abuse and/or sexual assault awareness and prevention; (3) any exam, survey, or questionnaire which contains questions about the student's or family's personal beliefs or practices in sex, family life, morality, or religion; and (4) anonymous, voluntary, and confidential tests, questionnaires, and surveys containing age-appropriate questions about students' attitudes concerning or practices relating to sex.

**Board Policy 7210 - Facilities Financing**

Policy updated to add state facilities funding from the Leroy F. Greene School Facilities Act as a method of funding facilities and to reflect **NEW LAW (SB 820, 2020)** which requires filing the audit of completed facilities projects with the California State Controller. Policy also adds the requirement to comply with law and board policy regarding debt issuance and management.



# Desktop Computers

Brand	Model	Serial Number	Asset Tag	RAM
Dell	Optiplex 760	9S4FKK1	0423	4
Dell	Optiplex 760	8D4FKK1	0413	
Dell	Optiplex 760	5WYYJG1	0416	
Dell	Optiplex 760	4K5F5J1	0428	
Dell	Optiplex 760	4K675J1	0309	
Dell	Optiplex 760	5R4FKK1	NA	
Dell	Optiplex 760	JL5FKK1	0310	
Dell	Optiplex 760	4K5D5J1	0421	
Dell	Optiplex 760	HQ4FKK1	0312	
Dell	Optiplex 760	CQ4FKK1	0424	
Dell	Optiplex 760	6K5FKK1	0414	
Dell	Optiplex 760	G1Q57L1	0516	
Dell	Optiplex 760	7YVCVK1	0514	
Dell	Optiplex 760	JS167L1	0643	
Dell	Optiplex 755	2Y4M9G1	0518	4
Dell	Optiplex 755	DCGSNG1	0274	
Dell	Optiplex 755	311N9G1	0519	
Dell	Optiplex 755	204N9G1	0707	
Dell	Optiplex 755	7052J3J	0347	
Dell	Optiplex 755	BHBMKH1	0273	
Dell	Optiplex 755	19D4QG1	0608	
Dell	Optiplex 755	FK60YG1	0625	
Dell	Optiplex 755	JD0ZWD1	0584	
Dell	Optiplex 755	F62K2H1	0613	
Dell	Optiplex 755	5F6FMG1	0755	
Dell	Optiplex 755	2H2PKH1	0604	
Dell	Optiplex 755	64RHPH1	0603	
Dell	Optiplex 755	3K2PKH1	0605	
Dell	Optiplex 755	G3RHPH1	0559	
Dell	Optiplex 755	46D4QG1	0510	

Dell		Optiplex 755	3J2PKH1	0576	
Dell		Optiplex 755	39D4QG1	0610	
Dell		Optiplex 755	F9D4QG1	0611	
Dell		Optiplex 755	75RHPH1	0609	
Dell		Optiplex 755	7TSHTG1	0626	
Dell		Optiplex 755	F6JPRG1	0614	
Dell		Optiplex 755	93RHPH1	0628	
Dell		Optiplex 755	FF3RQG1	0624	
Dell		Optiplex 755	8S9JPH1	0629	
Dell		Optiplex 755	53RHPH1	0606	
Dell		Optiplex 755	87D4QG1	0772	
Dell		Optiplex 755	F8GDXF1	0627	
Dell		Optiplex 755	F5MFTG1	0630	
Dell		Optiplex 755	F7MFTG1	0293	
Dell		Optiplex 745	GFPY0D1	0294	
Dell		Optiplex 745	5RM5FC1	0615	
Dell		Optiplex 745	1ML57L1	0535	
Dell		Optiplex 745	778X4J1	NA	
Dell		Optiplex 745	7ZN8BD1	0287	
Dell		Optiplex 745	F5T57L1	0578	
Dell		Optiplex 745	167W1F1	0291	
Dell		Optiplex 745	6QFCFC1	0741	
Dell		Optiplex 745	B640XC1	0742	
Dell		Optiplex 745	82G95F1	0285	
Dell		Optiplex 745	JWXBFC1	0508	
Dell		Optiplex 745	56Z4RC1	0295	
Dell		Optiplex 745	BWX5FC1	0277	

Dell	Optiplex 760	5JCDVK1	0528	
Dell	Optiplex 760	41Q57L1	0709	
Dell	Optiplex 760	44N67L1	0563	
Dell	Optiplex 760	72GS4J1	1323	
Dell	Optiplex 760	2V167L1	0710	
Dell	Optiplex 760	9V9DVK1	0711	
Dell	Optiplex 760	6RQCVK1	0557	
Dell	Optiplex 760	2YNH4K1	1627	
Dell	Optiplex 760	GC6DLG1	1400	
Dell	Optiplex 760	DTC67L1	0708	
Dell	Optiplex 760	10M67L1	0644	
Dell	Optiplex 760	3KGDVK1	0712	
Dell	Optiplex 760	FXVCVK1	0561	
Dell	Optiplex 760	73RDVK1	0560	
Dell	Optiplex 760	F3N67L1	0552	
Dell	Optiplex 760	4RP57L1	0513	
Dell	Optiplex 760	CSCDVK1	0588	
Dell	Optiplex 760	9BZDVK1	0556	
Dell	Optiplex 760	6W067L1	0528	
Dell	Optiplex 760	FV9DVK1	0547	
Dell	Optiplex 760	CZF0ML1	0590	
Dell	Optiplex 760	HS9DVK1	NA	
Dell	Optiplex 760	4D067L1	0570	
Dell	Optiplex 760	GRQCVK1	0565	
Dell	Optiplex 760	CKCDVK1	0574	
Dell	Optiplex 760	9R067L1	0600	
Dell	Optiplex 760	6VWCVK1	0591	
Dell	Optiplex 760	JW9DVK1	0592	
Dell	Optiplex 760	51167L1	0573	
Dell	Optiplex 760	GV9DVK1	0569	
Dell	Optiplex 760	2YVCVK1	NA	

Dell	Optiplex 760	BZL67L1	0541	
Dell	Optiplex 760	3C067L1	0540	
Dell	Optiplex 760	3X067L1	0529	
Dell	Optiplex 760	7LM57L1	0549	
Dell	Optiplex 760	9P167L1	0550	
Dell	Optiplex 760	72GH5J1	1324	
Dell	Optiplex 760	1J067L1	0564	
Dell	Optiplex 760	40567L1	0544	
Dell	E5410	84FTYM1	505	
Dell	E5410	QLF-00302	728	
Dell	E5410	BRZ0XM1	507	
Dell	E5410	H6278L1	504	
Dell	E5410	HX3G5N1	1593	
Dell	E5410	FXR38N1	506	
Dell	E5410	CR341N1	640	
Dell	E5410	H8105N1	641	
Dell	E5410	8TFTYM1	325	
Dell	E5410	QLF-00144	634	
Dell	E5410	2LJC3N1	624	
Dell	E5410	FQ8RSP1	704	
Dell	E5410	4RP78N1	288	
Dell	E5410	BVPMWM1	373	
Dell	E5410	QLF-00144	502	
Dell	E5410	5WFTYM1	323	
Dell	E5410	QLF-00144	523	
Dell	E5410	QLF-00144	297	
Dell	E5410	QLF-00144	501	
Dell	E5410	HDXL3N1	320	
Dell	E5410	QLF-00144	735	

Dell	E5410	QLF-00144	636	
Dell	E5410	4M4TYM1	372	

# Desktop Computers

Computer #	Serial Numbers
1	8T167L1
2	J3RHPH1
3	FH3RQG1
4	2BD4QG1
5	5V167L1
6	BV9DVK1
7	9XVCVK1
8	8Q167L1
9	JKCDVK1
10	H1Q57L1
11	GQ167L1
12	1Y467L1
13	5XVCVK1
14	85067L1
15	9ZVCVK1
16	31Q57L1
17	3D067L1
18	HZVCVK1
19	FWCDVK1
20	JJZ57L1
21	5KBDVK1
22	11WCVK1
23	CQNCVK1
24	DZVCVK1
25	6WC67L1
26	80M67L1
27	3N067L1
28	CQ167L1
29	HGCDVK1
30	1NCDVK1
31	1Y9DVK1

32	7P6774J
33	JRQCVK1
34	2SQCVK1
35	FRCDEVK1
36	3SQCVK1
37	F2BDVK1
38	BBZDEVK1
39	4KCDVK1
40	2F067L1

# Projectors Removed

Brand	Model	Serial	Asset Tag	RM. #
BENQ	MP780 ST	PDB9A00676001	1401	501
BENQ	MP780 ST	PDB9A00682001	1559	403
BENQ	MP780 ST	PDB9A00691001	1404	301
BENQ	MP780 ST	PDB9A00692001	1722	402
BENQ	MX762ST	PDB9A00679001	1318	804
BENQ	MX762ST	PDKCB04118000	NA	807
BENQ	MX762ST	PDKCB04089000	1724	809
BENQ	MX762ST	PDKCB04098000	725	
BENQ	MX762ST	PDKCB04126000	1498	
BENQ	MX762ST	PDY7B01370000	1555	
BENQ	MWS24ST	PD27F01279000	1478	504
BENQ	MWS24ST	PD27F01331000	1399	503
BENQ	MWS24ST	PD27F01328000	1471	710
BENQ	MWS24ST	PD27F01333000	1320	703
BENQ	MWS24ST	PD27F01230000	1477	709
BENQ	MWS24ST	PD27F01189000	1316	503
BENQ	MX660P	PD27F01223000	1403	401
BENQ	MX660P	PDL6B03604000	722	101
BENQ	MX660P	PD35B01895000	716	102
BENQ	MX660P	PDL6B03592000	744	
BENQ	MX660P	PD35B01901000	NA	
BENQ	MW824ST	PD27F01228000	1626	
BENQ	MX762ST	PDKCB04093000	1467	
BENQ	DAEXNZGU	FPQ5319AAAAAB0107	0769	602
BENQ	DAEXNZGU	FPQ5331AAAAAA0431	0765	603
BENQ	MW824ST	PD27F01236000	1475	203
BENQ	MP780 ST	PDC3C00320001	1419	707
BENQ	DAEXNZGU	FPQ5323AAAAAC0146	1480 and 0688	
BENQ	DAEXNZGU	FPQ5319AAAAAB0065	0734	
BENQ	DAEXNZGU	FPQ5323AAAAAC0147	0774	601
BENQ	DAEXNZGU	FPQ5319AAAAAB0003	NA	



BENQ	DAEXNZGU	FPQ5323AAAAAAC0153	0719	604
BENQ	MW824ST	PD27F01236000	1475	
BENQ	MX812ST	PDKCB04120000	0697	710
BENQ	MX812ST	PDKCB04090000	1591	709

# Picket Play

The new standard for affordable play, PrimeTime play systems pack an enormous amount of play value into compact designs. The smaller footprint of PrimeTime commercial playground equipment requires less surfacing and has a lower overall cost.

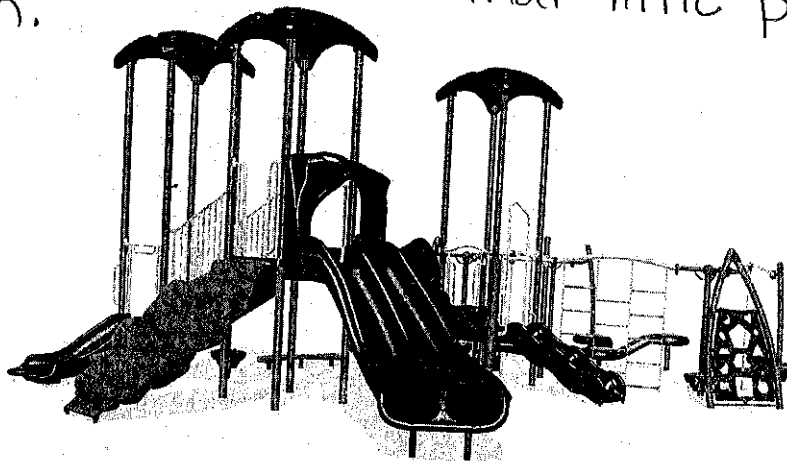
View Picket Play in 3D! [<http://www.sketchfab.com/3d-models/pt21008-picket-play-unit-92e5f7f9116940109c519ca0d8e44fe1>]

Model Number: PT21008

~~\$53,228~~ \$34,598

Request a Quote

This is my preference over Timber Daze, because it doesn't have a tube that little people like to hide in.



Also, this one has very similar offerings compared to what we currently have. Lots of great variety to keep kids engaged and moving.

- DirectBolt® connections are ASTM compliant straight from the factory and easier to install and maintain
- Smaller overall footprint is ideal for smaller spaces and budgets
- Available with a full range of play components to enhance physical, cognitive, and social-emotional development

## DOWNLOADS

**Product Flyer** [/pdf/picket-play]

**Top View PDF** [/uploads/media/PT21008.pdf]

## SHARE



## SPECIFICATIONS

Model:	PT21008
Age:	2 to 5 Years
Use Zone:	50' x 36'
Fall Height:	5'

## ADA ACCESSIBILITY

Accessible	7
Elevated	7
Ground Level	16

## **MORE DETAILS**

Warranty [[/warranty](#)]

Services [[/services](#)]

Programs and Resources [[/resources](#)]



Designing award-winning  
playgrounds since 1929.



Complies with ASTM standards  
before it leaves the factory.



Certified Installer Network -  
GameTime trained for GameTime  
playgrounds.

Model Number: PT21008

[Request a Quote](#)

[Find a Rep \[/find-a-rep\]](#)

# Budget Hearing Planning Form

Complete this form  
and file with TCOE  
Attn: Shelly DiCenzo  
no later than  
April 16, 2021

Name of District: \_\_\_\_\_

Pursuant to Education Code 42103, each school district governing board shall hold a public hearing on the proposed budget during which any member of the public may appear and be heard regarding the proposed budget. The public hearing shall be held **not less than three working days** following the availability of the proposed budget for public inspection. The County Superintendent of Schools shall publish the date and location at which the proposed budget may be inspected by the public as well as the date, time, and location of the public hearing of the proposed budget.

## A. Public Hearing Information

Date of Public  
Hearing: \_\_\_\_\_

Time: \_\_\_\_\_ ☐ a.m. ☐ p.m.

Address: \_\_\_\_\_

Location and Zoom  
Info: \_\_\_\_\_

*(specify room #, board room, library etc.) – Provide Zoom Info, if not meeting in person*



The date you provide on the line below must be at least 3 **working** days prior to the public hearing date you entered above (**do not** count the date of the public hearing or Saturdays/Sundays when calculating this date.)

Date budget will be  
available for inspection: \_\_\_\_\_

Location of Inspection  
and Website: \_\_\_\_\_

*(specify district office, business office or other location, room # etc. and website to access budget online)*

The governing board shall prepare and adopt a budget for fiscal year 2021/2022, in accordance with Education Code 42126 and 42127.

## B. Budget Adoption Information



The date you provide on the line below must be different than the public hearing date in Section A.

Date budget will be adopted  
by the Board: \_\_\_\_\_

The budget must be adopted on a **different date**, at a **separate public meeting**, than the public hearing.

## C. Newspaper Selection\*

☐

Mid-Valley Times (formerly Dinuba Sentinel)

☐

Tulare Advance-Register

☐

Foothills Sun-Gazette

☐

Visalia Times-Delta

☐

Porterville Recorder

\*Please note you must select one of the newspapers above because they are the only newspapers of general circulation in the county that meet the requirements of Education Code 42103. We will be happy to publish in other newspapers in addition to one listed above, but there will be additional costs to the district to do so.

☐

Other – Please specify: \_\_\_\_\_

# Visalia Community Office of Education

*Committed to Students, Support & Service*

**Tim A. Hire**  
County  
Superintendent  
of Schools

P.O. Box 5091  
Visalia, California  
93278-5091

(559) 733-6300  
tcoe.org

**Administration**  
(559) 733-6301  
fax (559) 627-5219

**Business Services**  
(559) 733-6474  
fax (559) 737-4378

**Human Resources**  
(559) 733-6306  
fax (559) 627-4670

**Instructional Services**  
(559) 302-3633  
fax (559) 739-0310

**Special Services**  
(559) 730-2910  
fax (559) 730-2511

*Main Locations*

**Administration  
Building & Conference  
Center**  
6200 S. Mooney Blvd.  
Visalia

**Doe Avenue Complex**  
7000 Doe Ave.  
Visalia

**Liberty Center/  
Planetarium &  
Science Center**  
11535 Ave. 264  
Visalia

February 3, 2021

To: Superintendents and Business Managers

From: Fernie Marroquin, Assistant Superintendent  
Business Services

Subject: Upcoming Public Hearing/Meeting Requirements – Budget, LCAP & EPA

LCAP	BUDGET	EPA
2 meetings on separate dates required:	2 meetings on separate dates required:	1 meeting:
1. The LCAP Hearing is a <b>public hearing</b> to solicit public recommendations and comments held at least 3 working days following availability of the proposed LCAP or annual update to the LCAP for public inspection. The LCAP hearing must be held at the same meeting as the Budget Hearing. ☞	1. The Budget Hearing is a <b>public hearing</b> held at least 3 working days following availability of the proposed budget for public inspection. The Budget Hearing is held at the same time as the LCAP ☞Hearing.  <b>*Important Note:</b> The budget hearing must include a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties.	
2. The LCAP Adoption is done at a <b>public meeting</b> to adopt the LCAP or annual update to the LCAP. The LCAP Adoption must be at the same meeting as the Budget Adoption. ☞	2. Budget Adoption is done at a <b>public meeting</b> to adopt the proposed budget. The budget cannot be adopted until the ☞LCAP is adopted.	1. EPA Approval is done at a <b>public meeting</b> to approve the spending plan. The EPA should be approved at the time of ☞the Budget Adoption.

## **2021-2022 LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP)**

A governing board of a school district shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the local control and accountability plan or annual update to the local control and accountability plan. The agenda for the public hearing shall be posted at least 72 hours before the public hearing and shall include the location where the local control and accountability plan or annual update to the local control and accountability plan will be available for public inspection. The public hearing shall be held at the same meeting as the public hearing required by paragraph (1) of subdivision (a) of Section 42127.

**LCAP Public Hearing:** Pursuant to Education Code section 52062(b)(1), governing boards must hold at least one public hearing to solicit the recommendations and comments from member of the public regarding the specific actions and expenditures proposed to be included in the LCAP or annual update to the LCAP. This public hearing shall be held at the same meeting as the budget hearing required by Education Code section 42127(a)(1). The agenda for the public hearing shall be posted at least 72 hours before the public hearing and shall include the location where the local control and accountability plan or annual update to the local control and accountability plan will be available for public inspection.

**LCAP Adoption:** The governing board shall adopt the LCAP or annual update to the LCAP in a public meeting. The LCAP adoption meeting must be held after, but not on the same day as the public hearing(s) to solicit recommendations/comments from the public. Also note, the LCAP or the annual update to the LCAP must be adopted preceding the budget adoption at the same governing board meeting.

## **2021-2022 BUDGET HEARING**

**NOTE: YOU MUST HOLD A PUBLIC HEARING ON THE PROPOSED BUDGET. AT A SEPARATE PUBLIC MEETING, ON A DIFFERENT DATE, YOUR DISTRICT MUST ADOPT THE PROPOSED BUDGET.** The district's budget must be adopted **BY JULY 1.** The budget hearing must include a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties pursuant to Education Code Section 42127(a)(2)(B).

Education Code Section 42103 requires the County Superintendent of Schools to publish notification of public inspection and hearing on the proposed budget for each school district. These notices must contain the date, time and place of the inspection and public hearing for the proposed budget. TCOE will publish the notice in a newspaper of your choice within Tulare County, as required by this code section in the period between 45 days and 10 days before the hearing.

Enclosed is a **Budget Hearing Planning Form** for use by your board in scheduling the 2021-2022 public hearing on the proposed budget and arranging for TCOE to publish the notice of public hearing. The planning form is also posted on our website at <http://business-services.tcoe.org/administrative-services/administrative-documents/administrative-forms>. We ask that you take the matter to your board, complete the form and return it to this office **BY APRIL 16, 2021.**

In order to accommodate requirements for placing notices in local newspapers, we request that your board set its May or June budget hearing date no later than during its April meeting. This will ensure that we have sufficient time to prepare all the districts' notices and transmit them to the newspapers within the statutory timeline. We appreciate receiving your completed Budget Hearing Planning Form **BY APRIL 16, 2021**.

Please complete the enclosed form after the board sets the budget hearing date, and return it to TCOE Business, Attn: Shelly DiCenzo. If you have any questions about this schedule, please contact Shelly at 559-733-6312 or [shellyd@tcoe.org](mailto:shellyd@tcoe.org). Thank you for your assistance.

### **2021-2022 Education Protection Account Fund (EPA)**

The governing board must make the spending determination regarding the Education Protection Account (EPA) Funding in open session during a public meeting of the governing board. The EPA spending plan should be approved by the board at the time the budget for each year is adopted. California Constitution, Article XIII, Section 36 (Proposition 30)

FM/sd  
Enclosure



OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

# Suicide Prevention Plan

## 2021-2022



*Board Approval:*

---

OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT  
24500 RD. 68  
Tulare, CA 93274  
Phone: (559) 688-2908  
Fax: (559) 688-8023

## **DISTRICT VISION AND MISSION STATEMENT**

The Oak Valley School community, which includes a highly qualified staff, the Board of Trustees, students and parents; seeks to provide all students with a quality individualized educational experience, steeped in a rich history of high standards, and caring for the whole child. With an energetic focus on students' self worth, providing new experiences, and preparation for success in high school; we are committed to graduating students who will make an impact in their community and their world.

- Proficient in reading comprehension, communication, computation, reasoning and problem solving in all subject areas.
- Capable of problem solving in a variety of real life situations.
- Supportive of the role of the fine arts and humanities.
- Committed to good health and physical fitness.
- Active participants in the democratic process.
- Willing to assume responsibility for their actions.
- Respectful of the rights and feelings of others.
- Proficient in the use of good social skills and proper etiquette.
- Respectful of the many cultures that contribute to and make up our world community.
- Successful lifelong learners.

## **OVUESD NON-DISCRIMINATION STATEMENT**

Oak Valley Union Elementary School District is committed to providing equal opportunity for all individuals in education. District programs, activities, and practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. The following person has been designated to handle inquiries regarding the non-discrimination policies: Heather Pilgrim, EdS, Superintendent, 24500 Road 68, Tulare, CA 93274, 559-688-2908.

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<i><b>Revision History</b></i>			
<b>Date</b>	<b>Page</b>	<b>Summary of Changes</b>	<b>By</b>
3/09/2021			

## **Purpose, Background and Scope**

The purpose of this document is to serve as Oak Valley Union Elementary School District's (OVUESD) written Suicide Prevention Plan in compliance with AB 2246 as approved September 26, 2016. The Superintendent has designated the Principal to serve as the Suicide Prevention Coordinator for OVUESD.

OVUESD recognizes that, while all students are at risk for suicide, certain groups of students are at an elevated risk, including those living with mental and/or substance use disorders, those who engage in self-harm or have attempted suicide, those in out-of-home settings, those experiencing homelessness, American Indian/Alaska Native students, LGBTQ (lesbian, gay, bisexual, transgender, and questioning) students, students bereaved by suicide, and those with medical conditions or certain types of disabilities.

## **Prevention**

### **Student Training**

Developmentally-appropriate, student-centered education materials will be presented to 7<sup>th</sup> and 8<sup>th</sup> grade students annually. The content of these age-appropriate materials will include: the importance of safe and healthy choices and coping strategies, how to recognize risk factors and warning signs of mental disorders and suicide in oneself and others, and help-seeking strategies for oneself or others, including how to engage school resources and refer friends for help.

These presentations will be made by the OVUESD school counselor or TCOE psychologist assigned to OVUESD. They will be done as a PE Health Education class. At a minimum, one 45 minute class of instruction will be provided each fall.

### **Employee Training**

All OVUESD employees who routinely interact with 7<sup>th</sup> and 8<sup>th</sup> grade students will complete an on-line training on Youth Suicide: Awareness and Prevention. This shall be done within the first ten (10) days of their new job duties. The district secretary will provide employees with log-in information and a link to the on-line training site. Subsequent training shall be repeated at least once per year for all District employees who routinely interact with 7<sup>th</sup> and 8<sup>th</sup> grade students. All OVUESD employees may take the training should they desire to do so.

Each employee is responsible for providing proof of completion of the on-line course to the school bookkeeper. Training records shall include the following information:

- € The date(s) of the training session.
- € The name and URL of the website used for training.
- € Proof of completion of the on-line course.

The district secretary is responsible to coordinate, implement, and monitor the training of all employees regarding Suicide Prevention and to ensure that all employees complete training within 10 working days of being hired and annually thereafter.

In addition to the on-line training, each employee is to become familiar with the OVUESD Suicide Prevention Plan, which is available on the school's website ([www.oakvalleyschool.org](http://www.oakvalleyschool.org)).

This plan is written to ensure that a school employee acts only within the authorization and scope of the employee's credential or license. Nothing in the plan is to be construed as authorizing or encouraging a school employee to diagnose or treat mental illness unless the employee is specifically licensed and employed to do so.

### **Community Resources**

Mental Health Services are available locally through:

Tulare Youth Services Bureau at 559-688-2043 (327 S. K St., Tulare)

Kings View Behavioral Health Services at 559-688-7531 (559 E. Bardsley Ave., Tulare)

Visalia Youth Services at 559-627-1490 (711 N. Court St. #B, Visalia)

A national hotline is also available 24 hours per day every day:

Suicide Prevention Lifeline 1-800-273-8255

### **Intervention**

When a suicide attempt or threat is reported, ensure student safety by taking the following actions:

1. Provide immediate first aid as needed. If first aid is required, contact the school nurse to provide continuing health support. If an injury warrants it, call 911 for emergency services.
2. Keep the student under continuous adult supervision until the parent/guardian and/or appropriate support agent or agency can be contacted and has the opportunity to intervene. Do not leave the student alone for any reason!
3. Remove other students from the immediate area as soon as possible.
4. Contact school administration or the school psychologist to conduct an interview and complete the "School Crisis Referral Checklist" (see page 7) to determine if medical treatment and/or mental health services are necessary. (Contact numbers if needed: Tulare Youth Services Bureau 559-688-204; Kings View Behavioral Health Services 559-688-753; Visalia Youth Services 627-1490; Suicide Prevention Lifeline 1-800-273-8255)
5. School administration or the school psychologist will notify law enforcement and/or other emergency assistance if a suicidal act is being actively threatened.
6. Notify the Superintendent.
7. The school administrator or psychologist will contact the student's parent/guardian.
  - a. Inform them that the school has a responsibility to ensure the safety of all students, and to ask how the student has been at home recently.
  - b. If the student is referred for crisis support, give the parent/guardian the address and phone number as listed above in Community Resources where their child is to be taken.
  - c. If the student is not going to be taken in for observation or medical treatment, have the students and parent/guardian sign the "No Harm Contract" (see page 8) to show that they were made aware of the concern for their child's safety.

This notice also provides them with a list of local mental health resources and the national hotline number.

Each person involved in the situation shall document their involvement in the incident in writing as soon as possible. Include the events that happened as you became aware of them and the steps that you and others took in response to the suicide attempt or threat.

The school administrator or psychologist involved in the situation shall follow up with the parent/guardian and student in a timely manner to provide referrals to appropriate services as needed. If the parent/guardian does not access treatment for the student, school staff needs to meet with the parent/guardian to identify barriers to treatment and assist the family in providing follow-up care for the student. If follow-up care is still not provided, the staff person involved will need to consider whether he/she is required, pursuant to laws for mandated reporters of child neglect, to refer the matter to the local child protective services agency.

For any student returning to school after a mental health crisis, the principal or designee and/or school psychologist may meet with the parent/guardian and, if appropriate, with the student to discuss re-entry and appropriate next steps to ensure the student's readiness for return to school.

### **Postvention**

In the event that a student dies or is severely injured through an attempted suicide, the Principal or designee will communicate with the student's parent/guardian to offer condolences, assistance, and resources. At this time, discuss with the parent/guardian what they want shared with other students and staff, and how that information will be disseminated. Keep in mind that confidentiality laws could prevent the sharing of any detailed information without the parent's/guardian's permission.

The Superintendent or designee will contact Tulare County Office of Education to provide additional psychologists to meet with students and staff as needed. Sharing information of the tragedy with students and staff will be done subject to permission from the parent/guardian of the student involved, and should follow recommendations from the school psychologist/TCOE psychologists on the best way to do so.

Parents/Guardians may check out their children to attend any memorial or funeral services. Staff wishing to attend services need to request the time off and may attend as approved by the Superintendent. The school will not schedule any memorial events on campus, nor put any memorial or monument on campus. Living memorials (donations to suicide prevention organizations, etc.) should be encouraged, though.

All media inquiries shall be directed to the Superintendent who will not divulge confidential information, unless specifically requested to do so by the parent/guardian. The district's response shall not sensationalize suicide and shall focus on the district's postvention plan and available resources.

The school staff will identify students who are most likely to be significantly affected by the death so that they can be targeted for intervention services. The purpose of trying to identify and give services to other high risk students is to prevent another death or injury. Students identified as being more likely to be affected by the death will be assessed by a school counselor or TCOE psychologist to determine the level of support needed.

## School Crisis Referral Checklist

**Child's Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent/Care Provider Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**School:** \_\_\_\_\_ **School Contact:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

Has received treatment in a psychiatric hospital in the past? If yes, how many times: _____ When was the last hospitalization: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has attempted suicide in the past? If yes, when was the last attempt: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Making plans to kill him/herself now?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Making plans to harm/kill others?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Problems with daily routine (getting up from bed, getting to school, doing school work)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Feeling depressed?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Not caring about things in life?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Feeling overwhelmed by problems?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Recent deaths/traumas in the student's life?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Acting like a different person?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Feeling fearful?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Feeling anxious or worried?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Withdrawing from friends and family?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Recently stopped taking psychiatric medications? <input type="checkbox"/> NA	<input type="checkbox"/> Yes <input type="checkbox"/> No
Using drugs (started or increased)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Using alcohol (started or increased)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Any self-injurious behavior (cutting or bruising)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Any evidence of being bullied or exhibiting bullying behavior? If yes, explain: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is there anyone in the family (parents, siblings, grandparents, aunts, uncles, cousins) who has had similar symptoms now or in the past? If so, who and what was their diagnosis, if you know: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has the parent/guardian been contacted?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Any other important information which you can share to help us understand this child's specific needs and/or difficulties:  _____	

Please **FAX** this form to **559-688-1304** - Tulare Youth Services Bureau (TYSB)  
and then **CALL Tulare Youth Services Bureau** at **559-688-2043**  
to review this information with us, so that we can best assist you with this student's mental health needs.  
If this is an emergency **call 911** or take the student to the nearest Emergency Room.

# Oak Valley Union Elementary School District

## No Harm Contract

I, \_\_\_\_\_, am contracting with \_\_\_\_\_ School and the School Psychologist \_\_\_\_\_ that I will not harm myself or others. I promise to call the Crisis Line, my therapist, or other trusted people if I feel like I will harm myself or others. I will also follow my **Safety Plan**, as outlined below, in order to help myself in times of need

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Tulare County Crisis Hot Line: 1-800-320-1616

Therapist:

School Psychologist:

Trusted Relative or Friend:

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### **Safety Plan**

1. Remove any items around the house that are dangerous to me or others:
  2. Find a safe place that I can go to in my house or in a trusted friend's house
  3. Call or contract the above listed numbers, if I need to talk to someone:
  4. Have a parent or friend check in on me throughout the day/night (24/48 hour supervision):
  5. Schedule an appointment for counseling or meet with my therapist:
- 

Name of Student

Signature of Student

Date

Name of Parent/Guardian

Signature of Parent/Guardian

Date

Name of School Official

Signature of School Official

Date

### **Mental Health Services are available locally through:**

TYSB: 559-688-2043

Kings View Behavioral Health Services 559-688-7531

Visalia Youth Services: 559-627-1490

Tulare County Crisis Line: 1-800-320-1616

### **A national hotline is also available 24 hours per day every day:**

Suicide Prevention Lifeline 1-800-273-8255



# COLUMBIA-SUICIDE SEVERITY RATING SCALE

Screen with Triage Points for Schools

	Past month	
Ask questions that are in bold and underlined.	YES	NO
<b>Ask Questions 1 and 2</b>		
<b>1) <u>Have you wished you were dead or wished you could go to sleep and not wake up?</u></b>		
<b>2) <u>Have you had any actual thoughts of killing yourself?</u></b>		
<b>If YES to 2, ask questions 3, 4, 5, and 6. If NO to 2, go directly to question 6.</b>		
<b>3) <u>Have you been thinking about how you might do this?</u></b> e.g. "I thought about taking an overdose but I never made a specific plan as to when where or how I would actually do it....and I would never go through with it."		
<b>4) <u>Have you had these thoughts and had some intention of acting on them?</u></b> as opposed to "I have the thoughts but I definitely will not do anything about them."		
<b>5) <u>Have you started to work out or worked out the details of how to kill yourself? Do you intend to carry out this plan?</u></b>		
<b>6) <u>Have you ever done anything, started to do anything, or prepared to do anything to end your life?</u></b>  Examples: Collected pills, obtained a gun, gave away valuables, wrote a will or suicide note, took out pills but didn't swallow any, held a gun but changed your mind or it was grabbed from your hand, went to the roof but didn't jump; or actually took pills, tried to shoot yourself, cut yourself, tried to hang yourself, etc.		
<b>If YES, ask: <u>Was this within the past 3 months?</u></b>		

## Response Protocol to C-SSRS Screening

Item 1 Behavioral Health Referral

Item 2 Behavioral Health Referral

Item 3 Student Safety Precautions and psychiatric evaluation by crisis team/EMT/Emergency room

Item 4 Student Safety Precautions and psychiatric evaluation by crisis team/EMT/Emergency room

Item 5 Student Safety Precautions and psychiatric evaluation by crisis team/EMT/Emergency room

Item 6 3 months ago or less: Student Safety Precautions and psychiatric evaluation by crisis team/EMT/Emergency room