

Measure Q – Citizens’ Bond Oversight Committee
Meeting of the Governing Board
Wednesday, September 18, 2019
6:30 p.m. – City Council Chambers - 600 East A Street, Dixon, CA 95620

Agenda

GENERAL INFORMATION

The Citizens’ Bond Oversight Committee meets on the Third Wednesday of each odd month at 6:30 p.m., in the Dixon City Council Chambers located at 600 East A Street unless **otherwise noted above**. (Other meetings may be scheduled as necessary.)

The agenda is divided into four main sections:

- **CONSENT CALENDAR** – These matters typically include routine financial or administrative actions. Any item on the consent calendar may be pulled by the CBOC or a member of the public to be discussed separately upon request. Consent items are usually approved with a single motion.
- **INFORMATION ITEMS** – These items are for information only and do not require any action by the CBOC. They are written unless otherwise noted on the agenda, e.g., oral.
- **DISCUSSION ITEMS** – This section is usually reserved for the First Reading of policies or Revised Policies. Other topics may also be discussed.
- **ACTION ITEMS** – These include significant policy, administrative, and financial matters and will usually be acted upon individually.

An opportunity is provided for members of the public to speak on any item on the agenda at the time that item is addressed. In addition, there is a time for the public to speak on items that are not on the agenda. Speakers may be limited to five minutes at the discretion of the CBOC Chairperson. (See CBOC agenda item, **PUBLIC COMMENT**.)

Citizens’ Bond Oversight Committee

Tad Smith, Chairperson
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Gary Riddle, Vice Chairperson
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Jack Caldwell, Member

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Citizens’ Bond Oversight Committee’s Mission

The Mission of the Citizens’ Bond Oversight Committee is to independently review the planning, execution and expenditure of the Measure Q bond proceeds to ensure payments are made only for the modernization and upgrade of DUSD schools; and report conclusions to the public as intended by the bond measure and provisions of the Ed. Code.

Pursuant to Proposition 39, the general duties of the Committee are to:

- Ensure Measure Q funds are spent only on projects listed in Measure Q, and that no funds are used for any other purpose, including teacher and administrator salaries and other school operating expenses. (The Ed Code uses the term “administrative” instead of administrator.)
- Receive and review copies of the annual financial and performance audits with respect to the bond projects as required by state law.
- Provide information to the public concerning the expenditure of bond funds.

NOTICE TO PUBLIC

Persons wishing to speak to agenda items may present their written request at this time. While the written request is optional, those making a written request will be recognized first. Persons wishing to introduce a subject not on the agenda may also present their request at this time. The Chairperson will recognize you for the discussion at the appropriate time.

Non-scheduled agenda items will be introduced under the Public Comment agenda section. Speakers will be allowed five minutes per topic unless extended by the Chairperson.

- I. Call to Order
 - A. Roll Call: Tad Smith, Chairperson
 - B. Adoption of the Agenda
 - C. Reading and Approval of Minutes
 - D. Consent Calendar – None

- II. Public Comment

- III. Agenda
 - A. Update from the Chairperson, Tad Smith Information, Discussion
 - B. Update from the DUSD Superintendent, Brian Dolan Information, Discussion
 - C. Update on Contracts and Agreements Information, Discussion
 - i. School Site Solutions
 - ii. Change Order No. 1
 - iii. LPA Architectural Services

- IV. Information, Discussion, Action
 - A. Follow-up on Requested Financial Documents and Future Discussion
 - B. Approval of Budget/Expenditure Reports as Valid Measure Q Expenditures Action
 - i. Silveyville Fire/Life/Safety
 - ii. Dixon Middle School Renovation
 - iii. Facilities Program Budget
 - iv. Master Program Budget
 - C. Timeline for Measure Q Projects Information, Discussion
 - D. Interim Report to the Citizens Discussion
 - E. Replacement Member Discussion
 - F. Demonstration of New CBOC Website Discussion

- V. Reports of Officers and Subcommittees
 - A. Website
 - B. Contracts
 - C. Audit

- VI. Agenda Items for Future Meetings

- VII. Adjournment

"Pursuant to Government Code Sections 54953.2, 54954.1 and 54954.2, individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in the meeting should contact the Administrative Assistant to the CBO of the Dixon Unified School District at (707) 693-6300 Ext. 8049 no later than two days prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible."