

Library Usage Permission Form

Dear Parents,

Your child will come to the Chester County Middle School Library once a week for 30 minutes. Half of that time will be spent on teaching and learning informational and research skills. The other half of the time will be spent on checking out books for pleasure reading.

Students are allowed to check out only one book at a time. They may keep the books for two weeks. If the book is late, an overdue notice will be given. If a book is damaged or lost, your child will be responsible for the replacement cost of the book. To ensure payment of incurred fines, your child will not be allowed to check out any books until all payments have been made.

Please go over this letter with your child. In order for him or her to check out a book in our library, both you and your child must sign the agreement below. By signing, you are agreeing to the terms mentioned above. If this form is not signed, your child will not be allowed to check out books from the CCMS Media Resource Center.

I am looking forward to being your child's librarian, and I am sure this will be a good year for us all at Chester County Middle School.

Sincerely,

Karen Callis
CCMS Librarian

My child and I have read the above letter and agree to the terms. I wish for my child to check out books from the CCMS Library.

Parent's Signature _____

Student's Signature _____

Student's homeroom _____