

# OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

## REGULAR MEETING of the GOVERNING BOARD

Tuesday, October 27, 2020

### AGENDA

**TIME:** 4:00pm    **PLACE:** Teleconferencing via Zoom

<https://us04web.zoom.us/j/72567978675?pwd=OXI1S0hKdlQ1YmRib0pBUkFydK9wQT09>  
Meeting ID: 725 6797 8675

### **CALL TO ORDER AND ROLL CALL**

#### **BOARD MEMBERS:**

Mr. Doug Mederos, President  
Mr. John Mendonca, Clerk  
Mr. Joey Benevedes, Trustee  
Mr. Mark Nunes, Trustee  
Mr. Joseph Meneses, Trustee

### **PLEDGE OF ALLEGIANCE**

#### **(1.0) APPROVAL OF MINUTES**

1. The minutes of the regular meeting held on October 13, 2020 are presented for Board approval.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (     )

#### **(2.0) QUESTIONS FROM THE FLOOR AND INTRODUCTIONS OF GUESTS**

At this time, any person wishing to speak to any item not on the agenda for this meeting may be granted **(5) minutes** to speak to the Board with a maximum time of 15 minutes per item, unless otherwise extended by the board.  
(Action cannot be taken on anything that is not already on the agenda).

#### **(3.0) CORRESPONDENCE: NONE**

#### **(4.0) ADMINISTRATORS' REPORTS**

1. *Superintendent's Report*
  - A. *SPED Math Participation Plan for Improvement*
  - B. *Site walk thru to show health and safety standards for re-opening*
2. *Principal's Report*

#### **(5.0) BUSINESS SERVICES**

- 1.) Approve authorization to pay vouchers as presented.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (      )

**(6.0) DISTRICT ADMINISTRATION**

- 1.) Approval of MOU for Migrant Education model B with TCOE for 2021-2022SY

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (      )

**(7.0) CLOSED SESSION**

- 1.) Employment, Resignations, Transfers, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)

**(8.0) RECONVENE IN REGULAR SESSION**

**(9.0) ACTION RELATED TO PERSONNEL**

- 1.) Employment, Resignations, Transfers, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (      )

**(10.0) ORGANIZATIONAL BUSINESS**

(Consideration of any item any member of the Board wishes to place on the Agenda for the next meeting.)

**(11.0) ADJOURNMENT**

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (      )

**ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING**

**November 10, 2020 @ 4:00 pm Virtually via Zoom**

This agenda may be made available in an appropriate alternative format for a person with a disability, upon request. If a disability-related modification or accommodation, including auxiliary aids or services, is needed, please contact Heather Pilgrim, Ed.S., Superintendent, at least one week in advance of the meeting, at 688-2909. Requests made closer to the meeting may not be able to be accommodated.

# OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

## REGULAR MEETING of the GOVERNING BOARD

Tuesday, October 13, 2020

### MINUTES

**TIME: 4:00pm    PLACE: Teleconferencing via Zoom**

<https://us04web.zoom.us/j/74408241218?pwd=SIQrZkVyWWxRSkw0czlDTnhldktJUT09>  
Meeting ID: 744 0824 1218

### **CALL TO ORDER AND ROLL CALL @ 4:15PM**

#### **BOARD MEMBERS:**

Mr. Doug Mederos, President	Absent
Mr. John Mendonca, Clerk	Late
Mr. Joey Benevedes, Trustee	Present
Mr. Mark Nunes, Trustee	Present
Mr. Joseph Meneses, Trustee	Present

### **PLEDGE OF ALLEGIANCE**

#### **(1.0) APPROVAL OF MINUTES**

1. The minutes of the regular meeting held on September 22, 2020 are presented for Board approval.

Motion by M.Nunes      Second J. Benevedes    ACTION ( 3-0 )

#### **(2.0) QUESTIONS FROM THE FLOOR AND INTRODUCTIONS OF GUESTS**

At this time, any person wishing to speak to any item not on the agenda for this meeting may be granted **(5) minutes** to speak to the Board with a maximum time of 15 minutes per item, unless otherwise extended by the board.

**(Action cannot be taken on anything that is not already on the agenda).**

Present:

Jon Valadao, attending Fresno State, observing the meeting for a Communications course.  
Michelle Espinoza, RSP teacher for OV, observing for an administrative credential course.

#### **(3.0) CORRESPONDENCE:**

1. **State Water Resources Control Board, 2020 Sanitary Survey Report dated September 30, 2020**  
*Supt Pilgrim shared the letter which stated that there are 3 items that need to be taken care of but that Steve Reyes from Calif. Water would be taking care of the requests.*

#### **(4.0) ADMINISTRATATORS' REPORTS**

1. *Superintendent's Report*

**A. Williams-Valenzuela 3<sup>rd</sup> Qtr report**

*Supt. Pilgrim shared that there were no complaints for 3<sup>rd</sup> quarter*

**B. Update on Re-opening plan**

*Supt. Pilgrim reviewed the Hybrid instructional model to the board members. This same presentation was given to the teachers this past Monday. Teachers are feeling a little bit better about the transition to Hybrid.*

**2. Principal's Report**

*Principal Baxter stated that there 577 students currently enrolled; Cafeteria lights are being repaired in order to bring more brightness into the cafeteria; the SWIVLS have arrived and teachers are playing with them and there will be a training; parent forum this week had about 8 parents and questions about reopening; district has started a cohort with students who have been disengaged; he has conducted multiple home visits; he has had about 30 parent conferences speaking to students and parents about engaging more in the classroom because their grades are failing.*

**(5.0) BUSINESS SERVICES**

- 1.) Approve authorization to pay vouchers as presented.

Motion by J. Meneses      Second M. Nunes      ACTION (4-0 )

- 2.) Approve budget revisions as presented.

Motion by M. Nunes      Second J. Benevedes      ACTION (4-0 )

**(6.0) DISTRICT ADMINISTRATION**

- 1.) Approval of Inter-district Agreements

Costs: None

Renewals:

From Tulare City (1)TK, (2) Kinder, (2) 1<sup>st</sup> , (3) 2<sup>nd</sup> , (1) 4<sup>th</sup> , (2) 5<sup>th</sup>

Initial. Already attended OV but moved to Tulare thus need inter-district  
(1) 2<sup>nd</sup> , (1) 7<sup>th</sup>

Motion by M. Nunes      Second J. Meneses      ACTION ( 4-0 )

- 2.) Approval of Annual Services Agreement with OnPoint for 2020-2021SY.

Costs: Not to Exceed 50,000

Previous Year Actual Costs: \$32,200

Funding Source: LCAP & LLMF

*Supt Pilgrim explained that this is an annual agreement in order to support our technology department with networking and installation of any new devices. Board member Meneses inquired on if this will ever be something the district*

*weens off of and Pilgrim said hopefully depending on the acquisition skill set of the technology department and when we order items through OnPoint, they will be the ones that help with any installation etc.*

Motion by J. Meneses      Second M. Nunes      ACTION ( 4-0 )

**(7.0) CLOSED SESSION**

- 1.) Employment, Resignations, Transfers, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)

**(8.0) RECONVENE IN REGULAR SESSION**

**(9.0) ACTION RELATED TO PERSONNEL**

- 1.) Employment, Resignations, Transfers, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)

Ashlay Hutchins, Distance Learning Teacher, Temporary full-time position

Motion by J. Meneses Second M. Nunes      ACTION ( 4-0 )

**(10.0) ORGANIZATIONAL BUSINESS**

(Consideration of any item any member of the Board wishes to place on the Agenda for the next meeting.) NONE

**(11.0) ADJOURNMENT @ 5:25**

Motion by M. Nunes      Second J. Benevedes      ACTION ( 4-0 )

**ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING**

**October 27, 2020 @ 4:00 pm Virtually via Zoom**

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## Accounts Payable Final PreList - 10/15/2020 9:12:03PM

\*\*\* FINAL \*\*\*

Batch No 333

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
005481	EMPLOYMENT DEVELOPMENT DEPT..	PV-210188	10/1/2020		2020-QT#3		010-00000-0-00000-00000-95025-0-0000	\$302.35	G	
							SUI FOR QT #3 JULY/AUG/SEPT			
							<b>Total Check Amount:</b>	<b>\$302.35</b>		
013760	EWING IRRIGATION PRODUCTS, INC	PV-210189	10/13/2020		12807174-20984		010-00000-0-00000-82000-43000-0-0000	\$69.56		
	EWING IRRIGATION PRODUCTS, INC		10/13/2020		12807174-20984		SPRINKLER SYSTEM CONNECTORS/SUPPLIES 010-00000-0-00000-82000-43000-0-0000	\$403.71		
							<b>Total Check Amount:</b>	<b>\$473.27</b>		
014035	FIRST QUALITY PRODUCE	PV-210190	10/13/2020		358598		130-53100-0-00000-37000-47000-0-0000	\$533.15		
							FRUIT AND VEGETABLES			
							<b>Total Check Amount:</b>	<b>\$533.15</b>		
014073	HUTCHINS, ASHLAY	PV-210191	10/12/2020		NONE		010-00000-0-00000-72000-58000-0-0000	\$102.50		
							REIMB FOR FILING 30-DAY SUB PERMIT			
							<b>Total Check Amount:</b>	<b>\$102.50</b>		
013663	INFINITY COMM. & CONSULT., INC	PV-210192	10/9/2020		11353		010-00000-0-00000-72000-58000-0-0000	\$925.00		
							2021 E-RATE SERVICES 2 OF 4 50%			
							<b>Total Check Amount:</b>	<b>\$925.00</b>		
014075	LAWRENCE, BERNADETTE	PV-210200	10/13/2020		NONE		010-00000-0-00000-72000-58000-0-0000	\$102.50		
							REIMB FOR FILING 30-DAY SUB PERMIT			
							<b>Total Check Amount:</b>	<b>\$102.50</b>		
011872	PRODUCERS DAIRY FOODS INC.	PV-210193	10/2/2020		1124/4166		130-53100-0-00000-37000-47000-0-0000	\$358.09		
	PRODUCERS DAIRY FOODS INC.		10/2/2020		1124/4166		MILK AND MILK PRODUCTS 130-53100-0-00000-37000-47000-0-0000	\$876.60		
							<b>Total Check Amount:</b>	<b>\$1,234.69</b>		
014074	SAGE PUBLISHING	PV-210194	10/7/2020		49465KI		010-32200-0-11100-10000-43000-0-0000	\$715.79		
							DISTANCE LEARN PLAYBOOK			
							<b>Total Check Amount:</b>	<b>\$715.79</b>		

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
012478	SoCalGas	PV-210196	9/24/2020		NONE		010-00000-0-00000-82000-55000-0-0000 NATURAL GAS USAGE 9/4 THRU 10/7/2020	\$74.42		
Total Check Amount:								\$74.42		
013502	SOUTHWEST SCHOOL & OFFICE SUPP	PV-210197	9/30/2020		SEPTEMBER		010-00000-0-11100-10000-43000-0-0000 STUDENT SUPPLIES FOR INSTRUCTION	\$596.59		
Total Check Amount:								\$596.59		
014059	SWIVL, INC.	PV-210195	10/8/2020		IVT15546		010-32200-0-11100-10000-44000-0-0000 PO34089 (29) SWIVL C1 AND FLOOR STAND	\$22,501.32		
Total Check Amount:								\$22,501.32		
013634	VISALIA UNIFIED SCHOOL DIST.	PV-210198	10/8/2020		671		010-07230-0-00000-36000-58000-0-0000 2020-21 TRANSPORTATION CONTRACT SEPT/OCT	\$4,505.60		
	VISALIA UNIFIED SCHOOL DIST.		10/8/2020		671		010-07230-0-00000-36000-58000-0-0000	\$4,505.60	L	
Total Check Amount:								\$9,011.20		
013708	WIZIX TECHNOLOGY GROUP, INC.	PV-210199	10/7/2020		179086/85/84		010-00000-0-11100-10000-56000-0-0000 COPIER USAGE9/11 THRU 10/10/2020	\$138.09		
	WIZIX TECHNOLOGY GROUP, INC.		10/7/2020		179086/85/84		010-00000-0-11100-10000-56000-0-0000	\$63.70		
	WIZIX TECHNOLOGY GROUP, INC.		10/7/2020		179086/85/84		010-00000-0-11100-10000-56000-0-0000	\$3.96		
Total Check Amount:								\$205.75		

## Accounts Payable Final PreList - 10/15/2020 9:12:03PM

\*\*\* FINAL \*\*\*

Batch No 333

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
Total District Payment Amount:								\$36,778.53		

## Accounts Payable Final PreList - 10/15/2020 9:12:03PM

\*\*\* FINAL \*\*\*

Batch No 333

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
Batch No 333								Total Accounts Payable:	\$36,778.53	

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 36,778.53 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

\_\_\_\_\_  
Authorizing Signature

\_\_\_\_\_  
Date

Fund Summary	Total
010	\$35,010.69
130	\$1,767.84
Total	\$36,778.53



6.1

# MEMORANDUM OF UNDERSTANDING

FOR SERVICES TO  
MIGRANT STUDENTS, MIGRANT EDUCATION REGION VIII

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The School District(s) in Migrant Region VIII that selected Model B, hereinafter referred to as “Model B District”, and the TULARE COUNTY SUPERINTENDENT OF SCHOOLS Migrant Education Program, Region VIII, hereinafter referred to as the “Migrant Education Program”, hereby concur that this Agreement shall be in effect as soon as both parties ratify it. This Agreement is for the period of July 1, 2021 to June 30, 2022, inclusive, and shall be effective July 1, 2021.

## **PURPOSE:**

To unify and coordinate **supplemental educational services** and resources for Migrant families and their children residing within the boundaries of participating district(s).

The services to be rendered and the terms and conditions of this Agreement are as follows:

## **The Migrant Education Program, Region VIII, as Lead Agency, will:**

1. Implement all required mandated Migrant components in collaboration with the District contact person or designee assigned to work with the Region.

### **Mandated components of the Migrant Program:**

- Provide Measureable Educational Instruction to Students.
  - Provide a Migrant Education School Readiness Program (MESRP).
  - Facilitation of Parent Advisory Councils will be administered through the Regional Advisory Committee.
  - Provide Opportunities for Parent Involvement.
  - Conduct Identification and Recruitment of Migrant Families.
  - Identify and serve Out-of-School Youth.
  - Provide Summer School services.
  - Establish a Memorandum of Understanding (MOU) with Region VIII to delineate District and Regional responsibilities.
  - Region VIII will hire highly qualified teachers/paraprofessionals to provide measureable educational instruction to students.
  - The District is not required to complete a DSA and the Program Evaluation.
  - The District School Plan will be discussed by the Area Administrator with contact or designee personnel.
2. Migrant funds are designated to direct measureable instructional services for Migrant students. Direct services are defined as:
    - Services provided directly to the student.

**Tulare County  
Office of Education**

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*Tim A. Hire, County Superintendent of Schools*



# MEMORANDUM OF UNDERSTANDING

## FOR SERVICES TO MIGRANT STUDENTS, MIGRANT EDUCATION REGION VIII

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- Services that answer the question: “How does the service directly impact student achievement in Mathematics and English Language Arts?”
  - Services that are measurable and produce data to determine student academic progress.
3. Migrant funds are intended to support the administering and monitoring of the Migrant Education Program.
  4. Certificated teachers/paraprofessionals provide instructional services to Migrant students.
  5. Migrant Education School Readiness Program (MESRP) staff must hold a Teaching Credential or a Permit Title (Teacher / Master Teacher) in the Child Development Permit Matrix.
  6. Services are provided before school, after school, or Saturdays and during Summer School (CDE, DSA, Migrant Program is supplemental to the supplementary core programs).
  7. Instructional services shall be relevant and rigorous.
  8. Provide direct supplemental services to Migrant students in the District, after a Needs Assessment has been conducted and after collaborating with the District.
  9. Assist and provide documentation during Migrant Regional FPM reviews.
  10. In coordination with the District, select at least one parent representative to attend a minimum of six Regional Parent Advisory Council (RPAC) trainings at the county level. (The RPAC meets six times per year).

### **The District, as Participant in the Migrant Education Program Model B, will:**

1. Agree to participate in Model B for one fiscal year and shall notify the Migrant Education Program, Region VIII, by the end of November, if the District intends to change from Model B to Model A.
2. Agree that Region VIII will provide all Migrant services.
3. Provide written approval for the Migrant Education Program, Region VIII, to access student-specific academic, benchmark—data for the purposes of research and for developing interventions using data analysis to identify the academic gaps and needs of Migrant students.
4. Provide Migrant students with equal access to educational opportunities and resources that are available to any other district students.
5. Approve use of facilities for Migrant Education activities within the District based on district operational cost and services requested for Regular Year and Summer.
6. Support the Region with the Migrant Education Program rules, regulations, and restrictions as described in the official Migrant Education Program Assurances.
7. If a student injury occurs in the Migrant Education Program, the District’s policies and procedures will be followed. The Tulare County Superintendent of Schools’ liability coverage would be primary for liability purposes as to Claims for Damages filed against the Tulare County Superintendent of Schools. Tulare County Superintendent of Schools will not provide any Student Accident Converge.

**Tulare County  
Office of Education**

*Tim A. Hire, County Superintendent of Schools*



# MEMORANDUM OF UNDERSTANDING

FOR SERVICES TO  
MIGRANT STUDENTS, MIGRANT EDUCATION REGION VIII

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8. Provide attendance data for purposes of identifying Migrant children enrolling and departing from the District.
9. Assist in providing space for migrant staff... (Area Administrators and/or Student Recruiters).

Agreed upon by:

District Superintendent: \_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

District: \_\_\_\_\_

Date: \_\_\_\_\_

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Agreed upon by:

LEA: Tulare County Office of Education

County Superintendent of Schools: \_\_\_\_\_  
Tim A. Hire

Date: \_\_\_\_\_

Migrant Education Director, Administrator: \_\_\_\_\_  
Tony Velásquez

Date: \_\_\_\_\_

**Tulare County  
Office of Education**

*Tim A. Hire, County Superintendent of Schools*