

# COTTONWOOD UNION SCHOOL DISTRICT

20512 West First Street  
Cottonwood, California 96022

## AGENDA FOR Tuesday, September 17, 2019, 5:30 P.M.

Regular Board Meeting, West Cottonwood Library

### **Rules and Procedures**

The Cottonwood Union School District Board desires that its meetings be conducted in an open fashion and encourages public participation. Persons attending a meeting who wish to speak concerning an agenda item should notify the Board Chairperson of their desire to speak prior to the start of the meeting and should come forward during the time set aside for public comment and communication. It may be necessary, at times, for the Chairperson to limit discussions due to time considerations.

Arrangements to place an item on the agenda and make a presentation concerning said item must be established with the Superintendent, or any Board Member, at least ten calendar days in advance of the meeting. The request to address the Board shall be submitted in writing and the proposed stated in, or with, the request.

**The board will meet at 5:30 p.m.** to tour North Cottonwood Elementary School. The regular meeting will begin at approximately 6:30 p.m. at the West Cottonwood Library after the tour is over

**PR 1.0** Call meeting to Order at 5:30 p.m.

**PR 2.0** Tour of North Cottonwood Elementary School

### **1.0 Call Regular Meeting to Order at 6:30 p.m.**

**2.0 Pledge of Allegiance**

**3.0 Approval of Agenda**

**4.0 Recognition (Students, Staff, Curriculum)/Curriculum Review –  
-Star Performers- North Cottonwood**

### **5.0 Public Forum/Hearing of Persons Wishing to Address the Board**

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code [35145.5](#), Government Code [54954.2](#)) Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code [54954.2](#))

Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda.

Comments shall be limited to 3 minutes per person and 20 minutes for all comments, unless different time limits are set by the Chairman subject to the approval of the Board.

### **6.0 Consent Agenda**

6.1 Review of Consent Agenda

6.1.1 Approval of Board Meeting Minutes for:

Regular Board Meeting held on August 20, 2019 (pg. 4-6)

6.1.2 Approval to hire: **David Blanchard**- Health Clerk, **Sarah Anker, Grace Knott, Tiffany McDougal, Christina Quintana**- Instructional Assistants, **Tavelyn Blanchard**- Preschool Assistant.

6.1.3 Accept Letter of Resignation from: **Becky Bloom**- Instructional Assistant. (pg. 7)

6.2 Approval of Consent Agenda

**7.0 Discussion/Action Items:**

**7.1 Discussion on immunization and enrollment.** (pg. 8-24)

**7.2 Consider approval of the Commercial Warrants.** (pg. 25-55)

**7.3 Public Hearing-** persons wishing to address the Board regarding sufficient/ insufficient pupil textbooks/instructional materials. Consider adoption of **Resolution #2019-10**, specifying that each pupil within the school district has or will have, prior to the end of the fiscal year, sufficient textbooks or instructional materials in each subject area that are consistent with the curriculum frameworks adopted by the State Board. (pg. 56)

**7.4 Consider certification of the 2018/2019 Unaudited Actuals.** (pg. 57-162)

**7.5 Consider approval of Resolution #2019-11 fixing the Appropriations Limit.** This resolution establishes maximum appropriations for school districts each fiscal year in accordance with the provisions of the Gann Amendment, as amended by Proposition 98. (Also enclosed is a Fiscal Report titled “It’s Gann Limit Calculation Time – 2019” to help explain the Gann Limit).

(pg. 163-168)

**7.6 Consider Approval of the 2019/20 LCAP Revisions.** (pg. 169-274)

**7.7 Consider approval of the attached surplus list.** (pg. 275-276)

**7.8 Consider Approval: Board Policies/ Administrative Regulations** (pg. 277-278)

AR4161.1/4361.1- Personal Illness/ Injury Leave (pg. 279-289)

AR 4261.1- Personal Illness/ Injury Leave (pg. 290-300)

AR 5148- Child Care and Development (pg. 301-313)

BB/E(1)/E(2)- Actions by the Board (pg. 214-324)

BP 1112- Media Relations (pg. 325-328)

AR 3320- Claims and Actions Against the District (pg. 329-334)

BP/AR 3551 - Food Service Operations/Cafeteria Fund (pg. 335-350)

AR 4117.7/4317.7 - Employment Status Reports (pg. 351-355)

**8.0 Informational Items:**

8.1 CTA Report

8.2 Superintendent’s Report

8.3 Principal’s Reports

**9.0 Information/Communication Items.**

- 9.1 Enrollment Report (pg. 356)
- 9.2 Pooled Investment Report for August 30, 2019 (pg. 357-358)
- 9.3 Construction Invoices Paid (pg. 359-364)

**10.0 Governing Board Discussion and Suggested Agenda Items.**

**11.0 Future Meetings:**

- 11.1 Regular Board Meeting, **Tuesday, October 15, 2019, 6:30 p.m.** in the West Cottonwood School Library, 20512 W. First Street, Cottonwood, CA 96022.

**12.0 Closed Session: Adjournment to Closed Session during this meeting to consider and/or take action upon the following items:**

- 12.1 Pursuant to Government Code section 54957  
Public Employee / Discipline / Dismissal / Release

Public Notice of Action Taken in Closed Session

**13.0 Adjournment**

AMERICAN WITH DISABILITIES ACT NOTICE

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board of Trustees meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the District Office at (530) 347-3165. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodation, auxiliary aids or services.

DOCUMENT AVAILABILITY

Documents provided to a majority of the Governing Board regarding an open session item on this agenda, including documents distributed to the board less than 72 hours in advance of a board meeting are available for public inspection at the District office located at 20512 West First Street, Cottonwood, CA 96022 during normal business hours.

NOTE: Copies of the agenda, approved board minutes and board packets may be reviewed/downloaded on the Cottonwood Union School District's website at [www.cwusd.com](http://www.cwusd.com) Each month's board packet will be available on the website after 3:00 p.m. on the Friday prior to the Regular Board Meeting.

**To review and/or print a board packet:**

Go to [www.cwusd.com](http://www.cwusd.com)

Click on [Board of Trustees](#) in the right hand column

Click on [Board Meeting Documents](#) in the left hand column, and

Click on [Meeting Agendas, Minutes, or Board Meeting Packets](#) to review or download as you would like.