

SCHOOL EMERGENCY DRILLS
Documentation Form

Type of Drill

Time of Drill

- | | |
|--|--|
| <input type="checkbox"/> Fire Drill (6 required) | <input type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input checked="" type="checkbox"/> Lock Down / Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess (indoor) |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: New Era Elementary

Date of Drill: 3/25/2021 Time drill was held: 8:45 a.m.

Exact time required to evacuated / shelter / secure: 3 min 15 seconds

Total Participants: 173

Remarks: Second Lock Down Drill

This report is for emergency drill # 7 for school year: 2020-2021

Name of person(s) conducting drill: Travis Kraai

Title of person(s) conducting drill: Administrative Assistant

Signature of person conducting drill: _____

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

Fire (fire chief or designee)
Name & Title: _____