

AFFIDAVIT OF RESIDENCY

This form shall be completed for students living in the Houston County School District and living in the home of another family. This form shall be completed by both the parent/guardian AND the homeowner.

I, the undersigned, am over eighteen (18) years of age and competent to testify to the facts and matters set forth herein.

Former Address: _____

Current Address: _____

Full Name of Parent/Legal Guardian: _____

Home Phone: _____ **Cell Phone:** _____ **Work Phone:** _____

Student(s) Name and Date of Birth

Affidavit of Residency

Before the undersigned officer, and being first duly sworn, I depose and state as follows:

1. That I am the parent/court appointed legal guardian of each child listed above.
2. That each child listed above resides **with me** full time at the current address listed above.
3. That I understand that I must notify Houston County Schools within 14 days if I change residence. _____ **(initial)**
4. That I understand this request is not related to attendance, nor is this affidavit being completed for the purpose of participating in athletics, taking advantage of a special program or other similar purpose at a particular school in Houston County.
5. That I understand that a student enrolled in Houston County Schools under falsified information is illegally enrolled and will be immediately withdrawn from school. I also understand that I have 30 days to provide my proof of residence for this address
6. I further attest that the students named above are not now under a long-term suspension or expulsion from their most recent school, nor are currently subject to a recommendation for long-term suspension or expulsion from their most recent school.
7. I understand I must renew this Affidavit at the school each summer if my family continues to reside at current address _____ **(initial)**
8. That I understand that making false statements or submitting false documentation to the Houston County School District and false swearing is a violation of O.C.G.A. §16-9-2, §16-10-20, O.C.G.A. §16-9-1 and/or §16-10-71 of the criminal laws of the State of Georgia and punishable by a fine of not more than \$1,000.00 or by imprisonment for not less than one nor more than five years, or both O.C.G.A. §16-10-71. Also pursuant to O.C.G.A. §20-2-133, I will be obligated to pay the school system for costs incurred during the time in which the student was enrolled.* _____ **(initial)**

Signature of the Parent/Legal Guardian

Date

Signature of Notary Public & Seal

Full Name of Owner/Landlord/Renter: _____ **Phone #:** _____

Current Address: _____

(You must provide a copy of your lease/current mortgage AND current utility to Houston County Schools along with this form)

Before the undersigned officer, and being first duly sworn, I depose and state that:

1. I am the legal owner, landlord or renter of the property listed above.
2. The persons listed above in this document reside with me full time or have my consent to live full time at the address above.
3. I understand that I must immediately notify Houston County Schools if any person listed in this document should change residence _____ **(initial)**
4. I understand that representatives of Houston County Schools may visit my home to verify residency of the persons listed above once they have been enrolled in school.
5. I understand that a student enrolled in Houston County Schools under falsified information is illegally enrolled and will be immediately withdrawn from school.
6. I understand that making false statements or submitting false documentation to the Houston County School System and false swearing is a violation of O.C.G.A. §16-9-2, §16-10-20, O.C.G.A. §16-9-1 and/or §16-10-71 of the criminal laws of the State of Georgia and punishable by a fine of not more than \$1,000.00 or by imprisonment for not less than one nor more than five years, or both O.C.G.A. 16-10-71. Also pursuant to O.C.G.A. §20-2-133, I will be obligated to pay the school system for costs incurred during the time in which the student was enrolled. _____ **(initial)**

Signature of the Primary Owner/Renter

Date

Signature of Notary Public & Seal

PROOF OF RESIDENCY

The person, with whom the student(s) lives must provide proof of residency, dated within the last thirty (30) days **and** the parent has 30 days upon moving into the home to provide mail received at the homeowners address. Please note that a P.O. Box is not acceptable as a residence address. **Please carefully read the scenarios listed below and provide the documentation that applies to your living situation. Additional acceptable documents are listed below.**

Possible Living Situation #1

If you are living at a property with the owner or renter with no bills in your name and you have moved here from another state, you will need to provide:

1. Photo identification for both parent and homeowner/renter;
2. A current mortgage statement in the owner's name or Rental Agreement in the tenant's name, which shows residence property address; ***If the homeowner has a lease/rental agreement, the parent and students must have a letter from the landlord on official letterhead (or notarized) stating they are permitted to live there OR be added to the lease as occupants;***
3. Utility bill for the homeowner/renter (current within 30 days); or other supporting document (listed below) **AND**
4. Within 30 calendar days, the parent must provide proof of residence at the above address or the students will be withdrawn. Examples of acceptable residence verification are as follows: utility bill in your name (current month), mail from official government agency, Renters Insurance, Houston County Voter Registration or official Confirmation of Change of Address from the Post Office. Please understand that a cell phone bill or other generic mail is not acceptable

Possible Living Situation #2

If you are living at a property with the owner or renter and you have moved here from within the State of Georgia, you will need to provide:

1. Photo identification for both parent and homeowner/renter;
2. A current mortgage statement in the owner's name or Rental Agreement in the tenants name, which shows residence property address; ***If the homeowner has a lease/rental agreement, the parent and students must have a letter from the landlord on official letterhead (or notarized) stating they are permitted to live there OR be added to the lease as occupants;***
3. Utility bill for the homeowner/renter (current within 30 days); or other supporting document (listed below)
4. Parent **must** provide a disconnect notice or termination of lease from the previous address; **AND**
5. Within 30 calendar days, the parent must provide proof of residence at the above address or the students will be withdrawn. Examples of acceptable residence verification are as follows: utility bill in your name (current month), mail from official government agency, Renters Insurance, Houston County Voter Registration or official Confirmation of Change of Address from the Post Office. Please understand that a cell phone bill or other generic mail is not acceptable.

LIST OF OTHER ACCEPTABLE DOCUMENTS

- Home mortgage payment book; closing documents (if just purchased within 60 days)
- Utility bill (electric, water, Direct TV, gas or cable bill with service address showing)
- Receipt to have utilities connected (current within 30 days or for future date)
- Property tax statement (current year)
- Automobile registration (current year)
- Car/House insurance bill
- Official mail from any government agency

* If I falsify information or defraud the school system on this affidavit, I will be obligated to pay for the costs incurred by the local school system for the period during which the ineligible student is enrolled, and shall remunerate the local school system as set forth in O.C.G.A. § 20-2-133 (a). If the costs incurred by the local school system are collected by an attorney, I will be obligated to pay for all expenses and attorney's fees incurred by the Board of Education in the collection of same. I may be prosecuted, held criminally liable, and imprisoned for not less than one nor more than 10 years if I am found guilty of forgery in the first degree, pursuant to O.C.G.A. § 16-9-1. I may be prosecuted, held criminally liable, and imprisoned for not less than one nor more than 5 years, if I am found guilty of forgery in the second degree, pursuant to O.C.G.A. § 16-9-2. I may be prosecuted, held criminally liable, and punished by a fine of not more than \$1,000 or by imprisonment for not less than one nor more than 5 years, or both, if I am found guilty of making false statements pursuant to O.C.G.A. § 16-10-20. I may be prosecuted, held criminally liable, and punished by a fine of not more than \$1,000 or by imprisonment for not less than one nor more than 5 years, or both, if I am found guilty of making false statements pursuant to O.C.G.A. § 16-10-71.