**QUITMAN COUNTY BOARD OF EDUCATION**

**GEORGETOWN, GEORGIA**

**MINUTES OF FEBRUARY 4, 2020**

**REGULAR MEETING**

The Quitman County Board of Education met in a regular session on February 4, 2020 at 6:00 p.m. in the Boardroom of the Administrative Office, 215 Kaigler Road. Mr. Willie J. Anderson, Chairman, presided.

**PRESENT:** Mr. Willie J. Anderson, Chairman; Mr. Billy Shirah, Sr., Vice Chairman, Mr. Jimmy Eleby, Mrs. Christi Green, and Mr. Larry Wilborn; Board members; and Mrs. Victoria Harris, School Superintendent.

**ABSENT:** None.

**CALL TO ORDER AND OPENING CEREMONY**

The meeting was called to order by Chairman Anderson with a moment of silence followed by the Pledge.

**AGENDA APPROVAL**

The Superintendent recommended approval of the agenda. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation and approve the Agenda. The motion passed.

**APPROVAL OF MINUTES**

The Superintendent recommended approval of January 7, 2020 Regular Board Minutes. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of January 22, 2020 Called Board Minutes. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**SUPERINTENDENT’S REPORTS & UPDATES**

Asst. Supt./Principal Jones updated the Board on recent and upcoming school events.

Superintendent Harris said she would do a Mid-Year Instructional Report at the March Meeting.

Superintendent Harris recognized Students of the Month as well as Staff Members of the Month.

Superintendent Harris shared newspaper articles that appeared in the newspaper.

**PERSONNEL (EXECUTIVE SESSION)**

The Superintendent recommended entering executive session for the purpose of discussing personnel. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to resume regular session. The motion passed.

Chairman Anderson stated that the Board had met in executive session for the purpose of discussing personnel. No decisions were made, and no votes were taken; only discussion took place. However, the Superintendent may have some recommendations resulting from the Executive Session.

The Superintendent recommended approval to hire Mrs. Nina Williams as Instructional Coach (K-8) for the remainder of the 2019-2020 school year (Rural Resource Grant Program). On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to hire Ms. Katrina Fuller as Account Clerk for the SOAR Program (21st Century Grant Program). On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**FINANCE**

The Superintendent recommended approval of the Financial Report for January 2020. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of the Tax Collections for December 2019. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The 2018 Audit Updates were presented by Mrs. Shirley Gilbert and Ms. Katrina Fuller.

**MAINTENANCE & OPERATIONS**

The Superintendent recommended the approval of Toney’s Painting & Roofing to repair the roof on the Bus Shop at the cost of $7,650. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed. (Georgetown Roofing & Yoder were contacted but were not interested in the project).

The Superintendent recommended the approval of Toney’s Painting & Roofing to repair the leaks of the roof at the Quitman County Elementary School at the cost of $5,500. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent updated the Board on the Renovation and Modification Project and options for moving forward.

**NEW & UNFINISHED BUSINESS**

The Superintendent recommended approval of the Board Chairman and Vice Chairman Duties and Responsibilities submitted by Georgia School Boards Association. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended the approval of a purchase order for Teacher Created Materials in the amount of $5,814. 94 (Funds will come from Federal Programs). On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended the approval of BBB Educational Enterprise for a 4-day Benchmark Literacy Teacher Professional Learning in the amount of $8,000 (Funds will come from Federal Programs). On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended the approval of the FY20 I-A Improving Academic Achievement Grant in the amount of $213,274. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended the approval of the FY20 Title IV B 21st Century Grant in the amount of $317,480. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended the approval for the Special Education Department fundraisers to sell coffee, t-shirts, and muffins. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent shared with the Board the upcoming field trips.

The Superintendent distributed the Proposed 2020-2021 School Calendars (Option #1 & Option #2) with the Board.

The Superintendent shared with the Board that all Letters of Intent were returned stating that everyone would be returning to the District for the 2020-2021 School Year.

The Superintendent shared with the Board updates on the Policy Manual Revisions. The work will be done and presented to the Board in Batches.

The Superintendent informed the Board about a bathroom maintenance problem that was at the District Office last week.

**ANNOUNCEMENTS**

The Superintendent shared the following with the Board: upcoming school activities, Elementary Basketball Brochure, Title I Parent Newsletter for January and February, and the Board and Administrator Brochure.

Board Member Eleby mentioned Cheerleaders’ Etiquette during a previous basketball game.

**ADJOURNMENT**

With there being no other business to discuss, on a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to adjourn. The motion passed.

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Chairman Secretary