LINCOLN-WOODSTOCK COOPERATIVE SCHOOL BOARD

SAU #68

DATE: November 13, 2019

MEETING MINUTES

**SCHOOL BOARD PRESENT**: **ADMINISTRATION/STAFF PRESENT**:

Jay Duguay, Vice-Chairperson Judith McGann, Ed.D., Superintendent of Schools

Vance Pickering Deb O’Connor, Financial Manager

Brian Angelone Mark Pribbernow, Principal

Joe Bossie Annie Bahr, Teacher Representative

Tammy Ham

**PUBLIC PRESENT:**

Mark Houde

Ashley Youngheim

**CALL TO ORDER**

Jay Duguay called the public hearing to order at 6:30 pm.

**PUBLIC HEARING**

Use of monies from the Equipment Expendable Trust Fund for the following:

1. New Kiln for Art Program  
   Superintendent McGann requested that Mark Houde review the money requested.   
   Mark Houde told the School Board that the current kiln is 25-30 years old. After use it required the teacher to stay at the school and monitor it for six to seven hours to make sure that the kiln shuts off properly. The kiln in the information packet distributed to the School Board members is the one that is recommended by the art teacher. There is no vent necessary as one already exists. The kiln selected is a three-phase unit as is the current kiln. The price of the new kiln is $3,108. Mark Houde recommended the School Board approve the amount of $3,500 for the purchase. Vance Pickering asked if the extra $400 would be needed. Mark Houde thought that the only other expense related to the purchase would be for the electrician as delivery is included. Tammy Ham asked if the district’s insurance company should be contacted to see if they approve of the new kiln selected. A call will be placed to the insurance company to confirm.  
   Jay Duguay opened the hearing to public comment. Hearing no public comment, Jay Duguay asked for a motion to close the public comment. Vance Pickering made a motion to close the public comment section regarding the new kiln purchase. Tammy Ham seconded the motion. All School Board members in attendance approved the motion.  
   Jay Duguay asked for a motion to approve the use of up to $3,500 from the Equipment Expendable Trust Fund for the purchase of the new kiln. Joe Bossie made the motion. Tammy Ham seconded the motion. All School Board members in attendance approved the motion.
2. Air Cooler for Cafeteria  
   Mark Houde told the School Board that currently the cafeteria has a 48” air curtain cooler that is approximately 14 years old. Lin-Wood has owned this unit for approximately 10 years. Repairs to the current unit would cost $2,000. The new air curtain cooler is 35 ½”. Mark Houde checked with Jack Marshall and this unit will fit better in the space available in the cafeteria. The new unit comes with a 3-year parts warranty and 1-year labor warranty. The cost is $3,399 including delivery. Jay Duguay asked if there would be any additional money needed for this purchase. Mark Houde stated that the unit is plug and play. No extra money required. Joe Bossie asked what would be done with the old unit. It would be disposed of. Tammy Ham asked what the cost to dispose of at the dump would be. Mark Houde said the disposal cost should be $20 - $30.  
   Jay Duguay opened the hearing to public comment. Hearing no public comment, Jay Duguay asked for a motion to close the public comment. Tammy Ham made a motion to close the public comment section regarding the purchase of the new air curtain cooler. Vance Pickering seconded the motion. All School Board members in attendance approved the motion.  
   Jay Duguay asked for a motion to approve the use of up to $3,399 from the Equipment Expendable Trust Fund for the purchase of a new air curtain cooler. Tammy Ham made a motion. Brian Angelone seconded the motion. All School Board members in attendance approved the motion.

**ADJOURNMENT TO REGULAR SCHEDULED BOARD MEETING**

**CALL TO ORDER**

Jay Duguay called the meeting to order at 6:39 pm.

**EDUCATIONAL FOCUS** – None.

**MINUTES**:

1. Minutes of October 23, 2019 Motion to approve minutes made by Vance Pickering, seconded by Tammy Ham. All school board members in attendance approved.
2. Non-Public Minutes of October 23, 2019 Motion to approve non-public minutes made by Tammy Ham, seconded by Joe Bossie. All school board members in attendance approved.

**CORRESPONDENCE:** None.

**REPORTS:**

1. **BUSINESS ADMINISTRATOR REPORT:**  
   Deb O’Connor reported that manifests were being circulated for signatures.   
   Budgets are currently being reviewed by the Administrative team.  
   Deb O’Connor attended the School Care annual meeting last week. Health insurance will increase 8.5% next year. There was a 0.5% decrease this year.
2. **SUPERINTENDENT’S REPORT:** Superintendent McGann informed the School Board that the American Education Week flyer is included in the blue folders. Activities taking place are listed on the flyer. In the past teacher/parent conferences were held during this week. However, this year they were held the week prior to American Education Week. Notification of the events will be sent out. Principal Pribbernow will be making a telephone call regarding the events.  
   Strategic Plan – The Admin team met two weeks ago regarding the Strategic Plan. They will meet again prior to Thanksgiving. The larger committee will meet after that. Strengths of the district and how to build on those. Opportunities in the future.  
   Superintendent McGann attended the Medicaid Funding meeting last week. The fourth meeting will be held Thursday, November 14th. Health and Human Services is moving forward and making changes. A doctor or ARPN will be needed to sign off on all claims. Requesting to ask for reimbursement as of July 1st.  
   Budget Binders will be ready for School Board members the week of Thanksgiving. Budget meetings will begin the following week.  
   OT provider Dunstan Pediatrics has been contracted to provide nursing services for the Lin-Wood School District. The contract has been reviewed by Primex and is going through legal review with the district’s attorney. This will be for a two-year contract to provide a certified nurse. Jay Duguay asked if they will be able to provide the services necessary for Medicare reimbursement. Superintendent McGann stated that they are looking into that.
3. **PRINCIPAL’S REPORT:**  
   Principal Pribbernow told the School Board that some of the Strategic Plan work has been done in the staff meetings – strengths, weaknesses and concerns. Principal Pribbernow and Superintendent McGann are reviewing the data.  
   In the Elementary School Ms. Anik Avard is working on a fund-raising event – The Bizarre Bazaar – to raise money to pay for a heifer for an African village.  
   For the upcoming event with McDonald’s, Ms. Frobey is putting together art work along with other teachers and Girls of Summer, etc.   
   The M/H School with have drill day before Thanksgiving with the Lincoln police department in the morning. The remainder of the day will be fun activity.  
   There will be a story-teller in the Elementary School that same day. The Elementary School will not be doing a drill that day. Visitors will be talking about books and stories.  
   This Saturday Mr. Webster will be bringing a group of students to the qualifying round of Granite State Challenge. They will be taking a bus to Manchester to try to qualify for future tournaments.  
   Winter activities will take place on Fridays during January and February. This year the ice skating will take place at the River Walk instead of Loon.  
   Winter sports coaches: MS boys basketball Max Dovhulok, MS girls basketball Bryanna Bennett with Ryan Fairbrother as assistant, Varsity girls basketball Tony Drapeau, Varsity boys basketball Matt Manning with Vance Pickering as assistant, HS ski Aaron Loukes, MS ski Marcus Corey with Kim Pinkham, Jeff Clermont and Keagan Rice assisting.
4. **COMMITTEE REPORTS:**   
     
   A. Policy Committee –  
     
   FIRST READING SECOND READING

|  |  |
| --- | --- |
| EBCE – School Closing | DJB – Purchasing Procedure |
|  | EBCC – Bomb Threats |
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\*Please note that Policies are available for your review in the SAU office and on our school page at [www.lin-wood.org](http://www.lin-wood.org)

The Policy Committee met prior to this evening’s School Board meeting. Teachers from the MS presented their view-point of the requested change to the cell phone policy.  
Policy EBCE – Change had been made to policy to have Superintendent or his/her designee be authorized to close school. The NHSBA policy had suggested Superintendent or School Board Chairman. Brian Angelone made a motion to move forward to second reading. Tammy Ham seconded the motion. All School Board members in attendance approved the motion.  
Policy EBCC – Tammy Ham made a motion to approve the policy. Joe Bossie seconded the motion. All School Board members in attendance approved the motion.  
Policy DJB – This policy will remain at second reading until next meeting.

B. Risk Management – Tammy Ham reported that they held a good organizational meeting.

C. Technology – The next meeting will be held Monday, November 18 at 2:45 pm.

**BUSINESS REQUIRING BOARD ACTION:**

* 1. Staff Nominations, recommendations and Resignations – None

**NEW BUSINESS:**

1. None.

**CONTINUING BUSINESS:**

1. Strategic Plan – discussed earlier in Superintendent report.
2. Vance Pickering asked that new basketball hoops for the Elementary MPR be considered during budget season. He mentioned that we have a brand-new floor and basketball hoops are from the 1950s. Potential option of hoops with electronic remote for lowering into position.

**RECOGNITION OF VISITORS/PUBLIC PARTICIPATION:**1. Students - None  
  
2. Staff –

Annie Bahr reported on the following:  
  
From Anik Avard – The fourth graders are preparing for their first annual Bizarre Bazaar to be held on December 13th from 9:30 – 11:00 am. Students will be making crafts to sell to the school community to raise money to purchase a heifer through Heifer International. The community is welcome to attend and find out more about this organization and make a donation.

From Dave Webster – Dave Webster will be taking the Granite State Challenge Team this Saturday to Manchester for their annual exam tryouts.

From Thom Untersee and Barbara Burhoe – Next Tuesday, November 19th at 7:00 pm the Music Department will be presenting a combined Band and Chorus Concert featuring Elementary, Middle and High School ensembles. The concert, being held in the HS gym is free and open to the public.

From Rebecca Steeves – Four middle school girls attended the Annual Young Women’s Conference at PSU on Saturday, November 2nd. There were workshops about how to have healthy relationships and body image, along with speakers and a performance by the PSU female acapella group.  
On October 28th Grade 8 visited Hubbard Brook Experimental Forest, the internationally renowned hub of science research that is right down the road. We met with scientists to learn about the research going on there and conducted a bit of field work ourselves. Both Grades 7 and 8 also had a presentation in class about local winter observations, how they indicate climate change in our area and, specifically, how that affects snowmaking at Loon Mountain.  
Thank you to the administration for supporting both of these opportunities for students.

From Barb Burhoe – Last Thursday Jade Fitzgerald participated in the All New England Choral Festival held at Plymouth State University. She performed with a chorus of over 250 students from New England, under the direction of PSU’s head of choral activities, Dan Perkins. It was a great opportunity to work with an amazing director, along with other dedicated singers as herself. Thank you for supporting this event.

From Faith Clark and Leigh Harrington – On Tuesday, November 5th the Student Council hosted Ladies Night, in the Elementary MRP, where 21 crafters and vendors had tables for some early holiday shopping. The event was well attended, and the students did a great job with door prizes and concessions.

From Heather Krill – It’s the season for our Annual Rotary Speeches! Students have spent this week delivering their speeches in their 9 – 12 English classes, and they’ve been awesome for the most part. Not only has the content connected to teamwork and every day relationships as a theme of Rotary, students have been a supportive and safe environment for one another. By Friday of this week, they will decide if they want to enter the big school wide competition on November 19th, when members of our local Rotary come in to judge.  
Students have also begun their experiences through Poetry Out Loud. Be sure to ask students about the poems they have chosen to learn.

Last week the English Department brought Hal Lyons in to speak to our students about the New England Outdoor Writers’ Association writing contest that we participate in annually in grades 6-12. At 84 years old, he was an awesome speaker sharing with both MS and HS students how in all the different jobs he’s held along his career path, writing was always a part of his life. Sadly, we learned yesterday that he passed away in a boating accident this weekend on Winnipesaukee. The kids loved listening to him.  
  
3. Community – None  
  
  
**ADJOURNMENT** Brian Angelone made a motion to adjourn. Tammy Ham seconded the motion. All School Board members in attendance approved the motion to adjourn at 7:07 pm

Respectfully submitted,

Jeanette M. Fecteau, SAU Administrative Assistant