

**CORNERSTONE MONTESSORI ELEMENTARY SCHOOL – BOARD OF DIRECTORS MEETING
TUESDAY, OCTOBER 16, 2018 – 6:00 P.M.**

Board Members Present: Amanda Cina, Jess Goff, Jean Melancon, Alyssa Schwartz, Julaine Roffers-Agarwal, Robyn Ingber, Lorelee DiLorenzo

Board Members Absent:

Other Attendees: Maisah Outlaw, Lauren Ryan, Chris Bewell

Meeting called to order by Jean Melancon, Board Chair, at 6:05 pm.

AGENDA

Public Comment Period: No public comments were offered.

Approval of Agenda & Declaration of Conflict of Interest

Amanda Cina MADE A MOTION TO APPROVE THE EVENING’S AGENDA; Lorelee SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- Jean asked whether, given the approved agenda, there were any conflicts of interest. None were disclosed.

Acceptance of Minutes from 9.17.18 Board Meeting

- Jean asked if anyone had changes to the September meeting minutes. Maisah’s name was left off the attendance and she was there.

Julaine Roffers-Agarwal MADE A MOTION TO ACCEPT THE MINUTES AS AMENDED FROM THE SEPTEMBER MEETING; AMANDA CINA SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- Jean clarified that Maisah’s membership as a board member needed to be suspended due to a licensing and charter school board law conflict. We hope it will be fixed soon. At this point, Maisah will attend meetings as a guest but not vote as a member until further notice.

Treasurer’s Report - Robyn Ingber

- See report.
- Sponsoring teachers for licensing programs was discussed at the meeting this month. TEACH is a program of ChildCareAware, which allows early childhood teachers to get a state license while they are working at a school. They pay 85%, school pays 5%, teacher pays 10%. Molly McDermott is already enrolled in a licensure program and this process would be beneficial to us and to Molly.
- There are plans for the finance committee to continue to discuss the process for this kind of support moving forward.

ROBIN INGBER MADE A MOTION TO SPONSER MOLLY MCDERMOTT'S PARTICIPATION IN THE TEACH PROGRAM AS A PATH TO LICENSURE. AMANDA CINA SECONDED THE MOTION. JEAN ASKED IF THERE WAS ANY FURTHER DISCUSSION, WHICH TOOK PLACE. THE MOTION PASSED UNANIMOUSLY.

- ADM is currently 139. We are based on a budget of 138.

ROBIN INGBER MADE A MOTION TO ACCEPT THE SEPTEMBER 2018 FINANCIAL STATEMENTS; JULAINE ROFFERS-ARGWAL SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

Director of Business Operations – Chris Bewell

- See report.
- Annual Report was presented in an email last week.

LORALEE MADE A MOTION TO ACCEPT THE ANNUAL REPORT. AMANDA CINA SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

Communications and Development Committee Report – Lorelee DiLorenzo

- See report.
- The first Discover Cornerstone event of this year is Tuesday, November 13. We should all try to think of people to invite to make connections. 9:15-10:30 am.

Governance Committee Report – Jean Melancon

- See report.
- Still in the process of working on policy reviews. We will hear more later.

Head of School Report – Alyssa Schwartz

- See report.
- Alyssa presented MCA score overview from Spring 2018. All the information is also in the Annual Report.

Board Chair Report – Jean Melancon

- See report.
- We briefly discussed Marc Frankel's class from early October.
- Article about consent agenda will be coming out to the full board. We will try a consent agenda meeting at the next board meeting.

Board Education –Lorelee and Jean

- Continued work on Strategic Planning – we looked at ideas that were brainstormed at the last meeting. The ideas have been categorized and we discussed priorities and timelines for these ideas.
- Next steps are to consolidate similar items and reorganize based on priorities.

Suggested Agenda Items for Next Month

- Parent survey results
- Fundraising policy review

Adjourn

AMANDA CINA MADE A MOTION TO ADJOURN THE MEETING AT 7:51 PM; ROBYN INGBER SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

Respectfully Submitted by Jess Goff, CMES Secretary

***The MCM/CMES Joint Board Meeting is Wednesday, November 7, 2018 at 6 pm.
The next CMES Board Meeting is Tuesday, November 20, 2018 at 6 p.m.***