Williamsburg Independent PTO Executive Board Meeting

Tuesday April 12, 2016

Conference Room 5:00 pm

The meeting was called to order at 5:05 pm by President Tammi Bird.

**In Attendance**: Tammi Bird, Dominique Moses, Dr. Amon Couch, Lisa Cain, Christy Morgan

The motion to approve the minutes from March 2016 was made by Lisa Cain. It was seconded and passed.

**Treasurer’s Report:** $1,177.79 as of April 10, 2016. $254.94 toward the senior trip, $166.64 from Kroger Rewards, and $130.00 toward the sign fund.

**Old Business:**

Staff Appreciation: To be held April 20, 2016 during lunch hours. The menu will consist of finger foods. There are numerous volunteers in place bringing food and drinks, as well as volunteers to help out during the event.

Pickup/Drop-off Procedures: This is definitely a work in progress. Dr. Couch is working on a better plan. More information will be made available in the future.

Upcoming Officer Elections/Grade Level Representatives: Elections will be held during the May PTO meeting Tuesday, May, 10, 2016 @ 6:00 pm in the Media Center.

**New Business:**

Honor’s Night Dessert Fellowship for Students, Parents, and Staff: May 14, 2016. PTO Executive Board will communicate via email regarding honors night.

Christopher Chiropractic Ladies Night: Will be discussed at a later date.

K-Prep Ideas: Testing will be May 9 – 13. PTO Executive Board will communicate via email regarding ideas for K-Prep.

Field Day: Friday, May 20, 2016. 15 or more volunteers needed to help out. Jenine Leskew will be in charge of field day again this year.

**Announcements:**

Last day of school: Monday, May 23, 2016.

Next meeting date: Tuesday, May 10, 2016 @ 5:00 pm

A motion to adjourn the meeting was made by Dominique Moses @ 6:00 pm. It was seconded and passed.

Recording Secretary – Christy Morgan