

## Camptonville Union Elementary School

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# 21/22 Student Responsible Use of Technology Agreement

## Overview:

The Camptonville Union Elementary School District makes a variety of communication and information technologies available to students through computer and internet access. These technologies, when properly used, promote educational excellence in the District by facilitating resource sharing, innovation, diversifying perspective, collaboration, and communication. Illegal, unethical or inappropriate use of these technologies can have dramatic consequences, however, the District firmly believes that digital resources, information and interaction available online far outweigh the disadvantages.

This Responsible Use Agreement is intended to minimize the likelihood of harm to students and staff by educating and setting standards which will serve to protect both the District and its students.

## Mandatory Review by Parent/Guardian and Student

To educate students on proper digital technology use and conduct, students are required to review the following guidelines each school year. The parent or legal guardian of a student is required to acknowledge receipt and understanding of the District's Student Responsible Use of Technology Agreement (hereinafter referred to as the Responsible Use Agreement) as part of the annual registration process, which includes signing and submitting a Summary Signature Form at the beginning of each school year.

## **Student Use Expectations:**

These regulations must be adhered to in order to maintain technology privileges.

- ❖ The school's information technology resources are provided for educational and instructional purposes; if you have any doubt about whether a contemplated activity is acceptable, consult with your teacher, supervisor, or administrator.
- ❖ Respect and protect your privacy and security and the privacy and security of others by:
  - Using only accounts assigned to you.
  - Only viewing or using passwords, data, drives, or networks to which you are authorized access.
  - Never distributing private information about yourself or others.
- ❖ Respect and protect the integrity, availability, and security of all electronic resources.
  - Report computer or network malfunctions to a teacher or authority.
  - Report security risks or violations to a teacher or network administrator.

- Do not destroy, damage or delete data, equipment, networks, or other resources that do not belong to you without clear permission of the owner.
  - Do not engage in malicious network activity, including, but not limited to, hacking, creating/uploading/downloading viruses, sending mass emails or spam, or causing a disruption to electronic services.
  - Do not cause network congestion or Mass Electronic Storage
- ❖ Respect and protect the intellectual property of others.
- Following copyright laws (not making illegal copies of music, pictures, images, videos, games, software, apps, files or movies).
  - Citing sources when using others' work (not plagiarizing).
- ❖ Respect your digital community.
- Communicate respectfully and with consideration.
  - Report threatening or discomfoting materials to a teacher or administrator.
  - Not intentionally accessing, transmitting, copying, or creating material that violates the school's code of conduct (such as messages/content that are pornographic, obscene, threatening, discriminatory, harassing, intimidating or bullying).
  - Not intentionally accessing, transmitting, copying, or creating material that is illegal (such as obscenity, stolen materials, impersonating another person for harmful purposes, or illegal copies of copyrighted works).
  - Not using the resources to further other acts that are criminal or violate the school's standards for student behavior, such as cheating.

### **Consequences for Violation**

Violations may result in the loss of technology privileges. Violations may also result in disciplinary action, imposed in accordance with the District's Standards for Student Behavior, up to and including; suspension, expulsion or legal action, depending on the severity of the violation.

### **Student Access to Computer/Network/Internet**

Computer/Network/Internet access will be provided to all students for educational and instructional purposes. Each District computer with internet access has filtering software that blocks access to visual depictions that are obscene, pornographic, inappropriate for students, or harmful to minors, as defined by the Federal Children's Internet Protection Act (CIPA). The District makes every effort to limit access to objectionable material; however, controlling all such

materials on the computer/network/Internet is impossible, even with filtering in place. With global access to computers and people, a risk exists that students may access material that may not be of educational value in the school setting.

### **Supervision and Monitoring**

The use of District owned information technology resources is not private.

Authorized employees monitor the use of information technology resources to help ensure that uses are secure and in conformity with District policies. Administrators reserve the right to examine, use, and disclose any data found on the school's networks in order to further the health, safety, discipline, or security of any student or other person, or to protect property.

Students must understand that computer files and electronic communications are not private and may be accessed by the District for the purpose of ensuring proper use. Administrators may also use this information in disciplinary actions, and will furnish evidence of crime to law enforcement. The District reserves the right to determine which uses constitute acceptable use and to limit access to such uses. The District also reserves the right to limit the time of access and priorities among competing acceptable uses.

## Consent Form

### Parent

I, the parent/guardian, have received, read, understood, and shared with my student this Responsible Use of Technology Agreement.

Parent/Guardian Signature:

Date:

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### Student

I acknowledge that I have read, understood, and agreed to all terms and conditions in the Responsible Use of Technology Agreement.

I further understand that, as a user on the Camptonville Union Elementary School District network, I am responsible for appropriate behavior when using any Camptonville Union Elementary School District Technology resource,

I understand that any or all of the following disciplinary actions could be imposed if I break any of the rules in the policy:

- Loss of access to any technology resources such as, but not limited to, computers, ipads, printers, the internet, and/or video equipment.
- Additional disciplinary action determined as appropriate by school staff.
- Legal action, if applicable.

(Parent signature will suffice if a student can neither read nor write.)

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Student Name  
(please print)

Student Signature