



Position: Special Event and Operations Intern

Location: Mobile, AL

Organization: USS ALABAMA Battleship Memorial Park

Compensation: \$8.00/hr.

Department: Operations

Number of openings: 2

Duration: 4 week term

Time Requirements: Part time minimum 20 hours per week

Required Academy:

GPA Desired: 2.5 or better

Start Date: May 26 or after

End Date: June 23

#### Job Description:

As a special event intern, you will be required to help with set-up and break-down for our special events, including evening corporate events, private parties and events hosted by the park. Task Include:

- Setting up tables, chairs, small staging, podiums and other event equipment.
- Assisting clients and caterers as they load supplies into our rental venues and help them load out.
- Manage trash detail during events and work with your team leader to provide and logistical service needed.

As an operation intern, you will work with our staff to maintain the park facilities and grounds. Task include:

- Custodial work
- Ground Maintenance
- Other duties assigned by supervisor

#### Qualifications:

- Must be able to lift 50 pounds
- Must have reliable transportation
- Must hold junior or senior status