

SEASIDE SCHOOL DISTRICT 10  
School Construction Citizen Oversight Committee  
Tuesday, September 10, 2019 – 3:00 pm  
Hoffman Offices trailer (on site)

**PRESENT:**

Committee Members: Chair Egrane Brown, Mark Truax, Parker McCarthy, Nathan Crater

Administration: Superintendent Sheila Roley, Business Manager Justine Hill

Others: Jim Henry, R.J. Marx

**CALL TO ORDER**

Chair Egrane Brown called the September 10, 2019 meeting of the School Construction Citizen Oversight Committee to order.

**ESTABLISH QUORUM**

A quorum of the Committee was present.

**DELEGATIONS/GUESTS**

None present.

**APPROVAL OF MINUTES**

A motion to approve the minutes of the August 13, 2019 meeting of the School Construction Citizen Oversight Committee as presented was made by Mark Truax and seconded by Parker McCarthy. The motion carried unanimously.

**REPORTS**

Monthly Project Report

Project Manager Jim Henry spoke about the opening of the Heights parking lot for the first day of school. Although the paving was slightly delayed, effecting staff during in-service week, the new traffic flow seems to be an improvement. Several staff were on hand to direct traffic during the first few days of school and by the third day it was agreed by all, including parents, that the flow is much improved.

Bid package two for the Heights has been submitted for permitting. Working on finishing the IGA so that reservoir work can begin, including the work on new waterlines.

At the MS/HS building, current goal is to get the roof on and the building enclosed. Looking at FFE to finalize furniture layout/plan. Met with phone consultant and it looks like voice over IP (VoIP) is a likely choice.

We continue to work with Norris and Stevens on real estate. Superintendent Roley reported that a sales agreement for Cannon Beach Elementary has been drawn up by our legal team and passed on to the City of Cannon Beach for their review. Roley reported that she has a meeting with the City of CB later this week.

Design work with BRIC is in the works to finalize the interior at the heights. Two permits were submitted for the Heights last week, interior and gym.

The foundation plans for the modular buildings will be submitted tomorrow for review by the City.

#### Financial Report

Henry and Business Manager Justine Hill reported that the July and August numbers are still fairly flat, but that September has been much more active. A 7.2 million dollar check was mailed to Hoffman yesterday. Four bonds have matured and one was reinvested, with others in a short term fund.

There being no further business, the meeting was adjourned and the group was given a MS/HS site tour.

Leslie Garvin  
Executive Assistant