

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 28, 2018, 7:00 p.m.

Agenda

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Combined board meeting of July 24, 2018

Superintendent's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Open Discussion

Adjournment



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Communications Report

1. Luzerne Intermediate Unit's minutes of regular meeting June 20, 2018.
2. Anthony Macario, Boys Basketball Coach, requesting permission to use the Secondary Center Gym for Boys Basketball Elementary League.
3. Sherry Fairchild, Wyoming Area Girls Volleyball Parents Association, requesting permission to use the Secondary Center gym for Meet the Lady Warriors.
4. Lindsay Martin, Speech Pathologist, requesting permission to take a maternity leave of absence.
5. Deanna Mennig, Math Teacher, submitting her letter of resignation.
6. Lori Gallagher, Hall Monitor, submitting her letter of resignation.
7. Danielle Pliska, 10 month cleaner, submitting her letter of resignation.
8. Sharon Hollister, Wyoming Area Music Sponsors, requesting to hold various fundraisers for the 2018-2019 school year.
9. Right to Know Request submitted for purchasing records dated May 7, 2018 to current.
10. Right to Know Request submitted for current copier contract.
11. Ree Ree DeLuca, Wyoming Area Lacrosse, requesting permission to use the Secondary Center cafeteria, gym and gym lawn for Boden Christmas Trunk Show fundraiser.
12. Jeanette Borosky, Wyoming Area Drama Parents, requesting permission to hold fundraisers.
13. Karen Drost, Library Aide, submitting her letter of resignation.
- (14.) Brian Kruszka, Vice President of Wyoming Area Girls Parents Association, requesting permission to sell sponsorship advertisement to local businesses to benefit the girls and boys soccer programs.**

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Communications Report

- (15.) Jenny Kranson, Wyoming Area Girls Basketball Association, requesting permission to use the Secondary Center gym for a Wyoming Area Lady Warriors Skills Drills Elementary Basketball Program.**
- (16.) Elizabeth Boone, part time cleaner, submitting her letter of intent to retire.**
- (17.) Allison Hector, part time cleaner, submitting her letter of resignation.**
- (18.) Right to Know Request submitted for electricity contracts.**

Summary of Applications Received

Biology – 1

Social Studies – 1

Special Education (Pk- 8) – 11

Special Education (7-12) - 2

Special Education (Pk-12) – 10

Math (7-12) - 5

WYOMING AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, AUGUST 28, 2018, 7:00 P.M.

SUPERINTENDENT'S REPORT

1. The installation of the air conditioning system is underway at the Intermediate Center. All are looking forward to a more comfortable building that will enhance learning.

2. We have completed the installation of 65+ high definition video cameras in all the elementary buildings covering the interior and exterior. We are in the process of setting up the Police Department and Administrators with remote access to these cameras from their computers and devices. They will also be trained on the operation soon. We will also be upgrading the video surveillance recording at our Secondary Center to produce HD video on a number of our interior and exterior cameras. The end result will be the ability to see the entire district from a single software platform.

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Treasurer's Report

First National Community Bank	General Fund	3,342,623.43
First National Community Bank	Payroll Account	5,509.60
First National Community Bank	Cafeteria Account	(18,234.65)
First National Community Bank	Student Activities Account	146,322.07
First National Community Bank	Athletic Fund Account	14,958.77
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	316,074.30
First National Community Bank	Series 2018 GON Account	1,351,257.98

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Finance Report

1. Received the following checks:

Berkheimer Tax Administrator

Earned Income Tax	89,704.12
Local Services Tax	592.53
Per Capita Tax	29,389.78
Delinquent Per Capita	<u>4,045.87</u>
Total:	123,732.30

State & Federal Subsidy Payments

Social Security	17,524.54
Title I – Improving Basic Programs	42,327.36
Title II – Improving Teacher Quality	6,457.43
School District Special Education	<u>230,627.00</u>
Total:	296,936.33

Local Realty Transfer Tax

Luzerne County	18,126.15
Wyoming County	<u>1,697.85</u>
Total:	19,824.00

2018 Real Estate Taxes

George Miller – West Pittston Borough	84,221.12
Robert Connors – West Wyoming Borough	<u>13,617.39</u>
Total:	97,838.51

2. Approve the August payment of \$93,388.46 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for special education services for the 2018-2019 school year.
3. Approve the August payment of \$50,881.00 to the West Side Career & Technology Center for the 2018-2019 school year.
4. Approve the payment of \$276.50 to Ann Marie Farley, Exeter Township/Wyoming County Tax Collector for services of the Wyoming Area Real Estate Tax bills.

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5. Approve Dr. Gerald Gibbons and Dr. Charles Manganiello of Commonwealth Health Physician Network as school and athletic physicians for the 2018-2019 school year at a salary of \$12,500.00.
6. Approve a lease with Vantage Financial for Chromebooks and other various technology upgrades at a cost of \$59,957.94. This lease is for 3 years at a cost of \$21,152.00 per year. All pricing as per CoStars vendor.
7. Approve the agreement New Story and Wyoming Area School District for the 2018-2019 school year. Rates between \$245.00 and \$500.00 per student per day dependent on the level of service provided to the district.
8. Approve the Wyoming Area School District to authorize and approve, in accordance with the recommended practices set forth by the Securities and Exchange Commission, the Government Finance Officers Association and the Municipal Securities and Rulemaking Board, the appointment of Financial S&Lutions LLC as independent municipal advisor to the District to perform the scope of services and for such costs as detailed in the engagement letter of Financial S&Lutions LLC presented to the Board; such engagement shall be subject to the review and approval of the engagement letter by the Solicitor to the District.
9. Approve the agreement with the Luzerne Intermediate Unit #18 which will provide the District with guest teachers at a membership fee of \$275.00 flat rate or pay as you go membership which allows the district to pay a membership fee based on level of use. The charge will be \$1 per day per Guest Teacher used throughout the year.
- (10.) Approve to renew the Management Advisory Service Agreement between the Albert B. Melone Co., Certified Public Accountants and the Wyoming Area School District. The contract is for a (3) year period from July 1, 2018 through June 20, 2021. The contract cost is as follows:**

2018-2019	\$111,629.64	(no increase from current year)
2019-2020	\$113,304.08	(1.5% increase)
2020-2021	\$115,003.64	(1.5% increase)

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Finance Report

- (11.) Approve the payment of documented payments for out of pocket medical billings of \$5,476.60 for student #1000256 following an October 2017 incident on premises to a full release of any and all claims.
- (12.) Approve to authorize the secretary of the board to advertise for refuse bids for the Wyoming Area School District.
- (13.) Approve the payment of \$241,680.60 for application #3 to CM3 Building Solutions, Inc., for general construction.
- (14.) Approve the English Language Development Instruction Contract for Service Agreement with the Luzerne Intermediate Unit at an hourly rate of \$86.00 for the 2018-2019 school year.
- (15.) Approve the general ledger sheet:

Bill Listing:	August 2018	494,219.70	
Prepays:	July 2018	<u>429,238.43</u>	923,458.13
Cafeteria Account:		19,142.21	
Athletic Account:		<u>6,060.00</u>	<u>25,202.21</u>

Total: 948,660.34

Motion by _____, second by _____, to accept the finance report.
Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2018-2019 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Approve the request of Lindsay Martin, Speech Pathologist, to take a maternity leave of absence beginning approximately October 19, 2018 with a return date of approximately April 15, 2019.
3. Accept, with regret, Deanna Mennig's letter of resignation as math teacher.
4. Approve the professional substitute list for the 2018-2019 school year.
5. Approve to rescind the appointment of Charlene Berti as Head Department Chair for Career Technology and appoint Mrs. Berti as Head Department Chair for Library.
6. Approve the appointment of Dave Pacchioni as School Safety and Security Coordinator.
- (7.) Approve the appointment of _____ as special education teacher.**
- (8.) Approve the appointment of _____ as special education teacher.**
- (9.) Approve the appointment of _____ as special education teacher.**
- (10.) Approve the appointment of _____ as math teacher.**
- (11.) Approve the appointment of Celeste Calpin as driver theory instructor.**
- (12.) Approve to rescind the appointment of Carmella Argento as English Department Head.**
- (13.) Approve the appointment of Carmen Latona as English Department Head.**

Motion by _____, second by _____, to accept the education report.
Roll Call:

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Activities Report

1. Approve the appointments of the following marching band staff for the 2018-2019 school year:

Samantha Davenport	Colorguard	1,902.00
Brendan Carter	Percussion	788.50
Nick Viccica	Percussion	788.50

2. Approve the request of Sharon Hollister, Wyoming Area Music Sponsors, to hold the following fundraisers for the 2018-2019 school year:
 - K&L Catering – Mac & Cheese Sale- September 2018 to October 2018
 - Gertrude Hawk Candy Sale – February 2019 to April 2019
 - Revello’s Pizza Sale – March 2019 to April 2019
3. Approve to rescind the appointment of Jason McDonough as Junior High Boys Soccer Coach.
4. Approve the appointment of Brittany Dunn as Junior High Boys Soccer Coach for the 2018-2019 Fall sports season.
- (5.) Discuss to approve the appointment of Marlee Nelson as volunteer coach for volleyball for the 2018-2019 Fall sports season.**
6. Approve the request of Jeanette Borosky, Wyoming Area Drama Parents, to hold the following fundraisers:
 - Wise Crackers Comedy Club – Saturday, January 26, 2019
 - Mardi Gras Night at Gober’s – Saturday, March 2, 2019
- (7.) Brian Kruszka, Vice President of Wyoming Area Girls Parents Association, requesting permission to sell sponsorship advertisement to local businesses to benefit the girls and boys soccer programs. The advertisements will be placed on the fence at the 10th Street elementary field.**

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(8.) Approve to rescind the following salaries and approve adjustments for the following football coaches:

Carl DeLuca	\$4,392.00	to	\$2,928.00
John McNeil	2,196.00	to	2,928.00
Russ Herron	2,196.00	to	2,928.00

Motion by _____, second by _____, to accept the activities report.

Roll Call:

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Building Report

1. Accept, with regret, Danielle Pliska's letter of resignation as (10 month) cleaner retroactive to July 25, 2018.
2. Approve the request of Anthony Macario, Boys Basketball Coach, to use the Secondary Center gym for a basketball elementary league on Saturdays, September 22nd to October 20, 2018, 9:00 a.m. to 12:00 p.m., pending approval by the building principal and athletic director. (Class A)
3. Approve the request of Sherry Fairchild, Wyoming Area Girls Volleyball Parents Association, to use the Secondary Center gym for Meet the Lady Warriors on Thursday, August 23, 2018, 6:30 p.m. to 9:00 p.m., pending approval by the building principal and athletic director. (Class A) Due to gym floors being refurbished, Meet the Lady Warriors was held in the multipurpose room.
4. Accept, with regret, Lori Gallagher's letter of resignation as hall monitor.
5. Approve the support personnel substitute list for the 2018-2019 school year.
6. Approve the request of Sharon Hollister, Wyoming Area Music Sponsors, to use the Secondary Center cafeteria/kitchen to hold a Purse Bingo fundraiser on Sunday, January 27, 2019, 8:00 a.m. to 8:00 p.m., with a snow date on February 10th, pending approval by the building principal and food service director. (Class A)
7. Approve the request of Ree Ree DeLuca, Wyoming Area Girls and Boys Lacrosse, to use the Secondary Center cafeteria, gym and gym lawn for Boden Christmas Trunk Show fundraiser on Friday, November 16th and Saturday, November 17, 2018, 3:00 p.m. to 10:00 p.m., pending approval by the building principal, food service director and athletic director. (Class A)
8. Accept, with regret, Karen Drost's letter of resignation as Library Aide.
- (9.) Approve the request of Jenny Kranson, Wyoming Area Girls Basketball Association, to use the Secondary Center gym for a Wyoming Area Lady Warriors Skills Drills Elementary Basketball Program on 9/18, 9/26, 10/4, 10/11, and 10/18, 6:00 p.m. to 7:30 p.m., pending availability of gym and approval by the building principal and athletic director. (Class A)**

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(10.) Accept, with regret, Elizabeth Boone's letter of intent to retire as part time cleaner retroactive to August 22, 2018.

(11.) Accept, with regret Allison Hector's letter of resignation as part time cleaner retroactive to August 27, 2018.

Motion by _____, second by _____, to accept the building report.
Roll Call: