

Clarksville School Board Meeting Minutes

Date	09/19/18
Time	6:00 p.m.
Location	Clarksville Town Hall
Chairperson	Michel Dionne

Attendance

Attendance Legend: **P** – Present **A** – Absent

School Board Members				SAU Members	
P	Michel Dionne	P	Judith Roche	P	Bruce Beasley
P	Heather Mitchell			P	Cheryl Covill

Public in Attendance:

Item	Subject	Action
1.	The meeting was called to order at 6:08 p.m. by Chairman, Michel Dionne	
2.	Adjustment(s) to the Agenda: None	
3.	Hearing of the Public: None	
4.	Reading of the Minutes: <ul style="list-style-type: none"> • <u>J. Roche/ M. Dionne</u>: To accept the minutes of August 15, 2018 with three revisions: <ul style="list-style-type: none"> ○ Agenda – change “B” policies to “D” policies ○ New Business – change “impact” to “affect” ○ Future Meetings – remove “SAU #7 Fall meeting” 	Vote: Unanimous
5.	Special Reports: <ul style="list-style-type: none"> • None 	
6.	School Administrators Reports: <ul style="list-style-type: none"> • None 	
7.	Superintendent’s Report: Bruce Beasley <ul style="list-style-type: none"> • Written report attached • Opening day for the 2018-2019 school year went off without a hitch. <ul style="list-style-type: none"> ○ On visits to Pittsburg School, B. Beasley noticed kids excitedly walking the halls, happy to be in class and enjoying the company of each other. ○ A special thanks to the staff that are working hard to make the start to the year as seamless as possible. • New Teacher/Substitute Orientation was held on Thursday, August 16th. <ul style="list-style-type: none"> ○ We added a guided tour of the region to agenda for new members of the group. This was well received by the new staff. ○ Administrators then met with the teachers and the substitutes to review important policies such as sexual harassment, bullying, and use of social media. ○ We also added a panel of second year teachers to help identify the challenges that lie ahead. • Fall sports are now underway. Both boys’ and girls’ teams have opened the season in competitive fashion. <ul style="list-style-type: none"> ○ If you have a chance to get out and support the teams, I am sure they would love to see a large group cheering them on from the sidelines. 	

	<ul style="list-style-type: none"> • The first day with staff was Monday, August 27th at Colebrook Elementary School. <ul style="list-style-type: none"> ○ We reviewed policies and procedures relating to Restraint/Seclusion, Bullying, Blood Borne Pathogens, and Sexual Harassment. ○ The Strategic Plan was shared with the entire staff who will now solicit feedback through their local schools. ○ All in all I think we had a really good day and set the tone for a wonderful year. • All SAU #7 districts are certainly feeling the effects of being short staffed in the IT department. <ul style="list-style-type: none"> ○ As the year goes on, we are hopeful that we will be back to full strength and that technology urgencies will taper off. • The collaborative effort of the schools is going well again this year. <ul style="list-style-type: none"> ○ Approximately 30 and 35 students are participating in the collaborative courses. They all report that it is going well. • The bigger Collaborative Committee has completed 3 of 5 building tours. <ul style="list-style-type: none"> ○ They will tour both of the Colebrook Schools on September 25th starting at 5:00 p.m. If you are interested, please feel free to join us. • Upcoming events and meetings – <ul style="list-style-type: none"> ○ 9/12 Phone Bids Meeting ○ 9/13 North Country Superintendents Meeting in Lincoln ○ 9/25 Collaborative Committee Tours of Colebrook Schools • 	
8.	<p>Business Administrator:</p> <ul style="list-style-type: none"> • Written report attached • Student Health Care Services: Devon Phillips submitted the following regarding student care this school year; <ul style="list-style-type: none"> ○ <i>I will be taking on additional responsibilities at ISHC under the role of Quality Assurance Director. Fortunately, I will be able to continue managing the school health program and will remain your direct contact for issues as they arise. Additional per diem staff is being hired to better provide services when your full time staff is out. You can anticipate seeing these per diem staff cycle through in the coming weeks to learn each school. Interviews are still in progress for one full time staff member as well as additional per diem staff whose names are not listed below.</i> ○ Your staff for this year, as follows: <ul style="list-style-type: none"> ▪ PS- Tanya Young, RN ▪ SCS- Judy Grimes, RN ▪ CA- Tanya Young, RN/TBD ▪ CES- TBD (Devon will cover until hiring is complete) ▪ Per diem staff: Sage Purrington, RN; Sandra Ghelli, RN; Jennifer Radun, RN; Carole Ferns, RN ▪ Each nurse has been advised that they may refer to a “lead nurse” for day to day questions and trouble shooting. The lead nurse for SAU #7 is Tanya Young. • Bus Transportation <ul style="list-style-type: none"> ○ The New Hampshire School Transportation Association has been involved in meetings with the NH Department of Safety, the NH Department of Education and the NH School Administrators Association to discuss the process of obtaining criminal history 	

	<p>record checks on school bus drivers.</p> <ul style="list-style-type: none"> ○ As a result of these conversations a rule is being proposed by the Department of Safety to be adopted as a new part of the Saf-C 5704. ○ The purpose of this rule is to facilitate the criminal history records check of private school transportation providers as required pursuant to RSA 189:13-a, to one or more contracting public school districts. <ul style="list-style-type: none"> ● Year end fund balance to reduce taxes is \$91,023; we projected \$65,000. ● Facility Inspections: <ul style="list-style-type: none"> ○ Asbestos inspection with Dept. of Environmental Services will be conducted Tuesday, 25th <ul style="list-style-type: none"> ▪ Four schools are up for approval which consists of a comprehensive Facility Assessment ○ Joint Loss Management team is required to meet quarterly and will take a complete building walk at the next meeting in September. ○ Safe Schools Committee (Law Enforcement and Administrators) <ul style="list-style-type: none"> ▪ Meeting next week. ○ Technology Committee: Met twice to review bids for surveillance equipment, access control and telecommunications. 	
9.	<p>Unfinished Business:</p> <ul style="list-style-type: none"> ● Section D Policies for a first reading: ● DA – Fiscal Management Plan ● DB – Annual Budget ● DBB – Fiscal Year ● DBC – Budget Preparation ● DBI – Budget Implementation ● DBJ – Transfer of Appropriation ● DC – Taxing and Borrowing Authority/Limitations ● DD – Funding Proposals and Applications ● DEA – Revenues From Local Tax Sources ● DFA – Investment ● DFA-R – Supplement to DFA Investment of School District Funds ● DG – Depository of Funds ● DGA – Authorized Signatures - Previously titled “Payment Procedures” ● DGD – School District Credit Cards ● DH- Bonded Employees ● DI – fiscal Accounting and Reporting ● DI-R – Supplement to DI fiscal Accounting and Reporting Regulations ● DIA – fund Balances ● DIA-R – Supplement – Fund Balance (no model) ● DID – Fixed Assets (Inventories) ● DIE – Audits ● DIH – Fraud Prevention and Fiscal Management (Formerly Policy: AF) ● DJ – Purchasing ● DJB – Purchasing Procedures ● DJC – Petty Cash Account ● DJC-R – Supplement to DJC – Petty Cash Accounts ● DJD – Cooperative Purchasing ● DJE – Bidding Requirements ● DJE-1 – Food Service Procurement Policy (no model) 	

	<ul style="list-style-type: none"> • DJF – Local Purchasing • DJG – Vendor Relations • DK – Payment Procedures • DKA – Payroll Procedures • DKC – Expense Reimbursement • DM – Cash in School Buildings • DN – Equipment and Supplies Sales <p><u>J. Roche / M. Dionne:</u> To waive policy on policy and accept the Section D policies as a second reading.</p> <p><u>J. Roche / M. Dionne:</u> To adopt Section D policies as presented</p>	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p>
10.	Policy Review: None	
11.	<p>New Business:</p> <ul style="list-style-type: none"> • 2018 Legislative Summary <ul style="list-style-type: none"> ○ B. Beasley pointed out a few specific bills to the School Board <ul style="list-style-type: none"> ▪ HB 1744 Parent Exemption from Participating in the Statewide Assessment Program ▪ HB 1347 Right to Know and Meeting Minutes ▪ HB 1612 Data Security in Schools ▪ HB 247 Lead Testing ▪ SB 561 Part-time Employment and Retirement • Connecticut River Collaborative Committee meeting update <ul style="list-style-type: none"> ○ Committee has split into two sub committees <ul style="list-style-type: none"> ▪ Facilities and Transportation <ul style="list-style-type: none"> * Members are touring buildings and gathering transportation data ▪ Curriculum and other Cocurricular Activities <ul style="list-style-type: none"> * Members are exploring course options and receiving input from staff and students ○ Next Step: Build the foundation as it aligns with the mission statement 	
12.	<p>Information:</p> <ul style="list-style-type: none"> • None 	
13.	<p>Other Business:</p> <ul style="list-style-type: none"> • None 	
14.	<p>Meetings:</p> <ul style="list-style-type: none"> • Clarksville Board Meeting: October 17, 2018. • SAU #7 Fall Meeting: November 15, 2018 at 6:00 p.m. in Clarksville <ul style="list-style-type: none"> ○ Dinner to include: Finger sandwiches, chips, vegetable platter with dip, cookies, coffee and water 	
15.	<p>Adjournment:</p> <p><u>M. Dionne/ J. Roche:</u> Motion to adjourn at 7:50 p.m.</p>	Vote: Unanimous
<p>Respectfully Submitted, Cheryl Covill Business Administrator</p>		