

TECH Work Order

Teacher Name: _____

Room Number: _____

Dell Service Tag #: _____

Computer Name: _____

(To find this, right click on the computer icon and then go to properties. Ex. SES011003)

Teacher computer with Promethean Board

Teacher computer without Promethean Board

Student computer

Printer-Model: _____

Other: _____

Summary of problem: _____

Complete description of problem:

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