

VERNONIA SCHOOL DISTRICT 47J
1201 TEXAS AVENUE
VERNONIA OR 97064

BUDGET COMMITTEE MEETING MINUTES

May 2, 2019

- 1.0 CALL TO ORDER:** The Budget Committee meeting was called to order at 6:05 p.m. by Marie Knight
Board Present: Greg Kintz, Steve Whiteman, and Brittanie Roberts
Board Absent: Susan Wagner, Stacey Pelster, and Melissa Zavales
Budget Committee Present: Christina Loope, James Loope, and Kim Titus
Budget Committee Absent: Kellie Murray and 3 vacant positions.
Staff Present: Aaron Miller, Superintendent; Marie Knight, Business Manager; and Juliet Safier, licensed staff.
Visitors Present: None
- 2.0 Welcome & Introductions:** Introductions were made and Kim Titus was welcomed to the Budget Committee.
- 3.0 Election of Budget Committee Chair:** Steve Whiteman nominated Brittanie Roberts as Budget Committee Chair. Christina Loope seconded the motion. There were no other nominations. Motion passed unanimously.
- 4.0 Election of Budget Committee Vice Chair:** Christina Loope nominated James Loope as Budget Committee Vice Chair. Steve Whiteman seconded the motion. Motion passed unanimously.
- 5.0 Approval of Minutes:** Steve Whiteman moved to approve the Budget Committee minutes of 5/10/2018. James Loope seconded the motion. Motion passed unanimously. OR list how vote went if not unanimous.
- 6.0 Budget Overview & Discussion of Budget Goals:** The Budget document was distributed to all committee members in attendance. Aaron Miller reviewed the Budget Goals on page 3.
- 7.0 Presentation of Budget Message:** Aaron Miller read aloud his Budget Message contained within the budget document and gave further explanation of the changes for 2019-20.
- 8.0 Budget Document Review:** Aaron Miller and Marie Knight reviewed the revenue and expenditure pages of the budget document. Special funds were explained, questions from budget committee members were answered.

MEETING CALLED TO ORDER

BOARD PRESENT

STAFF PRESENT

VISITORS PRESENT

WELCOME & INTRODUCTIONS

ROBERTS ELECTED CHAIR OF BUDGET COMMITTEE

J. LOOPE ELECTED VICE CHAIR OF BUDGET COMMITTEE

MINUTES APPROVED

BUDGET DOCUMENT OVERVIEW and BUDGET GOALS REVIEWED

PRESENTATION OF BUDGET MESSAGE

BUDGET DOCUMENT REVIEW

Kim Titus asked for an explanation of the way medical benefits are budgeted. Marie explained that these benefits are budgeted based on current year expenditures. This makes the estimate very close to the actual expenses expected.

Juliet Safier asked for clarification on the FTE for teachers added to the budget. Marie explained that moving the Elementary Principal to full time did not affect the licensed FTE because the teacher portion of the 2018-19 position is from fund 210.

Aaron Miller and Marie Knight had a good discussion with the budget committee about the budget and details of planned revenue and expenditures for 2019-20.

9.0 **Next Meeting:** May 9, 2019 at 6:00 p.m. At this meeting questions will be answered. If the committee is satisfied with the budget document they will approve it, sending it to the Board for final adoption at their June Board meeting. Also at the June meeting a public hearing, allowing public to give testimony, will occur. The committee is invited to this meeting but it is not a budget committee meeting and attendance is optional.

NEXT MEETING

10.0 **Adjourn:** Meeting adjourned at 7:05 p.m.

ADJOURN

Submitted by Marie Knight, Business Manager.



Budget Committee Chair



District Clerk